

REGULAR MEETING OF THE  
ONEIDA CITY SCHOOL DISTRICT'S  
BOARD OF EDUCATION

June 8, 2021  
6:00 PM at the Costello Transportation Center

**MEMBERS PRESENT:**

Mr. Breyt Coakley  
Mr. Robert Group, President  
Ms. Heather Denby  
Mr. Martin Kelly  
Mr. James Maio, Vice President  
Mr. Brad Myatt  
Ms. Jennifer Parker

**MEMBERS ABSENT:**

**ADMINISTRATORS PRESENT:**

Dr. Kathleen Davis, Interim Superintendent  
Mr. James Rowley, Assistant Superintendent for  
Finance and Clerk of the Board

**SPECTATORS PRESENT:**

Retirees, Teachers, Staff

The Regular meeting of the Oneida City School District's Board of Education for June 8, 2021 was called to order by President Mr. Robert Group at 6:03 PM. The Pledge of Allegiance was said. President Group then referred to the prepared agenda. Retirees were recognized and a small reception took place.

**CONSENT ITEMS**

**Consent Items**

ACTION NO. 314

MOVED BY *Parker*, SECONDED BY *Kelly*, to approve the consent items for the June 8, 2021 Board of Education Meeting as submitted.

VOTE ON THE MOTION  
MOTION CARRIED

AYES 7 NAYS 0

**FINANCE**

**Finance**

ACTION NO. 315

MOVED BY *Maio*, SECONDED BY *Denby*, to approve the financial reports for the June 8, 2021 Board of Education Meeting as submitted.

VOTE ON THE MOTION  
MOTION CARRIED

AYES 7 NAYS 0

**FINANCE – APPROPRIATION TRANSFERS**

**Finance –  
Appropriation  
Transfers**

ACTION NO. 316

MOVED BY *Myatt*, SECONDED BY *Parker*, to approve the appropriation transfers for the June 8, 2021 Board of Education Meeting as submitted.

VOTE ON THE MOTION  
MOTION CARRIED

AYES 7 NAYS 0

**CLAIMS AUDITOR REPORT**

The Claims Auditor, Lisa Donaldson, submitted a state mandated report.

**FOR REVIEW ONLY**

**Claims Auditor Report**  
NO ACTION

**ABOLISHMENT OF ONEIDA CITY SCHOOL DISTRICT POSTIONS**

**MOVED BY Myatt, SECONDED BY Parker**, to approve the abolishment of the following positions: Foreign Language Instructor (MS French)- 1.0 FTE -to be abolished effective July 1, 2021. (vacant); Physical Education teacher (HS)-.50 FTE-to be abolished effective July 1, 2021; Elementary teacher (Elementary tenure area-North Broad Elementary)-to be abolished July 1, 2021 as submitted.

**Abolishment of OCSD Position**  
ACTION NO. 317

**VOTE ON THE MOTION              AYES 7 NAYS 0**  
**MOTION CARRIED**

**Creation of OCSD Position**  
ACTION NO. 318

**CREATION OF ONEIDA CITY SCHOOL DISTRICT POSITION**

**MOVED BY Kelly, SECONDED BY Denby**, to approve the creation of the following position: Physical Education teacher (HS)-1.0 FTE-effective July 1, 2021 as submitted.

**VOTE ON THE MOTION              AYES 7 NAYS 0**  
**MOTION CARRIED**

**Personnel - AMENDED**  
ACTION NO. 319

**PERSONNEL**

**MOVED BY Maio, SECONDED BY Denby**, to approve the personnel items for the June 8, 2021 Board of Education meeting including N.Newman leave request; J.Rodegher and N.Pawlikowski transfers; 2021-22 Bid on Internal Postings; B.Manderson LTS extension, E.Lefort administrative internship; MS Counts Summer Program appointments *as amended* to reflect the appointment of H.Wise and substitute appointments.

**VOTE ON THE MOTION              AYES 6 NAYS 0 ABSTAINED 1**  
**MOTION CARRIED    (M.Kelly)**

**HS Assistant Principal (10 Month) Appointment**  
ACTION NO. 320

**HIGH SCHOOL ASSISTANT PRINCIPAL (10 MONTH) APPOINTMENT**

**MOVED BY Myatt, SECONDED BY Denby** to approve the appointment of Ms. Erin Belanger to the 10 month administrative tenure area of Assistant Principal, effective September 1, 2021, for a four year probationary period expiring June 30, 2025, with a starting annual salary of \$82,027.50. This appointment is contingent upon proper certification authorizing candidate to hold Assistant Principal position as submitted.

**VOTE ON THE MOTION              AYES 7 NAYS 0**  
**MOTION CARRIED**

**RESOLUTION FOR CAPITAL RESERVE FUND  
APPROPRIATION**

MOVED BY *Kelly*, SECONDED BY *Myatt*, to approve that on May 18, 2021, Oneida City School District voters passed a proposition to establish a capital reserve fund pursuant to Section 3651 of the Education Law, to be designated "2021 Capital Reserve Fund"; and Education Law Section 3653 requires that no monies may be paid or transferred into any reserve fund established by a school district unless expressly authorized by a resolution of its board of education; and it has been determined by the Board of Education of the School District that up to \$1.1 million held in the unreserved fund balance of the General Fund are surplus funds, and that it is in the School District's best interest to transfer moneys to the School District's 2021 Capital Reserve Fund. That the Board of Education of the School District does hereby approve the transfer of up to \$1.1 from the unreserved fund balance of the General Fund to the 2021 Capital Reserve Fund created in accordance with Section 3651 of the Education Law. This Resolution shall take effect immediately.

VOTE ON THE MOTION                  AYES 7 NAYS 0  
MOTION CARRIED                                  \_\_\_\_\_

**RESOLUTION ESTABLISHING AN INSURANCE RESERVE  
FUND**

MOVED BY *Denby*, SECONDED BY *Parker*, to approve establishing a reserve fund to be known as the Insurance Reserve Fund as submitted.

VOTE ON THE MOTION                  AYES 7 NAYS 0  
MOTION CARRIED                                  \_\_\_\_\_

**RESOLUTION RE-ESTABLISHING RETIREMENT  
CONTRIBUTION RESERVE FUND**

MOVED BY *Kelly*, SECONDED BY *Maio*, to approve re-establishing a reserve fund to be known as the Retirement Contribution Reserve Fund as submitted.

VOTE ON THE MOTION                  AYES 7 NAYS 0  
MOTION CARRIED                                  \_\_\_\_\_

**RESOLUTION RE-ESTABLISHING TAX CERTIORARI RESERVE  
FUND**

MOVED BY *Parker*, SECONDED BY *Maio*, to approve re-establishing a reserve fund to be known as the Tax Certiorari Reserve Fund as submitted.

VOTE ON THE MOTION                  AYES 7 NAYS 0  
MOTION CARRIED                                  \_\_\_\_\_

**Resolution for Capital  
Reserve Fund  
Appropriation**  
ACTION NO. 321

**Resolution Establishing  
an Insurance Reserve  
Fund**  
ACTION NO. 322

**Resolution Re-  
Establishing Retirement  
Contribution Reserve  
Fund**  
ACTION NO. 323

**Resolution Re-  
Establishing Tax  
Certiorari Reserve  
Fund**  
ACTION NO. 324

**RESOLUTION ESTABLISHING WORKER'S COMPENSATION RESERVE FUND**

MOVED BY *Denby*, SECONDED BY *Kelly*, to approve establishing a reserve fund to be known as the Worker's Compensation Reserve Fund as submitted.

VOTE ON THE MOTION            AYES 7 NAYS 0  
MOTION CARRIED

**RESOLUTION RE-ESTABLISHING UNEMPLOYMENT INSURANCE RESERVE FUND**

MOVED BY *Denby*, SECONDED BY *Myatt*, to approve re-establishing a reserve fund to be known as the Unemployment Insurance Reserve Fund as submitted.

VOTE ON THE MOTION            AYES 7 NAYS 0  
MOTION CARRIED

**RESOLUTION RE-ESTABLISHING LIABILITY RESERVE FUND**

MOVED BY *Parker*, SECONDED BY *Denby*, to approve re-establishing a reserve fund to be known as the Liability Reserve Fund as submitted.

VOTE ON THE MOTION            AYES 7 NAYS 0  
MOTION CARRIED

**RESOLUTION RE-ESTABLISHING REPAIR RESERVE FUND**

MOVED BY *Kelly*, SECONDED BY *Maio*, to approve re-establishing a reserve fund to be known as the Repair Reserve Fund as submitted.

VOTE ON THE MOTION            AYES 7 NAYS 0  
MOTION CARRIED

**RETIREMENT INCENTIVE PAYMENTS**

MOVED BY *Myatt*, SECONDED BY *Parker*, to approve that the 11 staff members will receive retirement incentives as per contracts which total \$201,439.20. as submitted.

VOTE ON THE MOTION            AYES 7 NAYS 0  
MOTION CARRIED

**YEAR END RESOLUTION**

MOVED BY *Maio*, SECONDED BY *Kelly*, to appropriate \$2,578,040 of the June 30, 2021 Fund Balance and \$350,000 from reserves for a total of \$2,928,040 to finance the 2021-2022 budget and maintain an estimated unappropriated fund balance of \$3,251,409 as submitted.

VOTE ON THE MOTION            AYES 7 NAYS 0  
MOTION CARRIED

**Resolution Establishing Worker's Compensation Reserve Fund**  
ACTION NO. 325

**Resolution Re-Establishing Unemployment Insurance Reserve Fund**  
ACTION NO. 326

**Resolution Re-Establishing Liability Reserve Fund**  
ACTION NO. 327

**Resolution Re-Establishing Repair Reserve Fund**  
ACTION NO. 328

**Retirement Incentive Payments**  
ACTION NO. 329

**Year End Resolution**  
ACTION NO. 330



**RESOLUTION TO CLOSE OHS TECHNOLOGY ACTIVITY ACCOUNT**

MOVED BY *Kelly*, SECONDED BY *Maio*, to approve closing the OHS Technology Activity Account and monies from the account totaling \$6,061.01 to be deposited into the Oneida High School Scholarship Fund. The monies will be used to fund a scholarship award for the next 12 years as submitted.

VOTE ON THE MOTION           AYES 7 NAYS 0  
MOTION CARRIED                   \_\_\_\_\_

**SUPERVISION OF SPEECH THERAPIST STIPEND, 2021-2022**

MOVED BY *Parker*, SECONDED BY *Denby*, to approve a stipend for Jessica Weaver and Rachel Sayles in the amount of \$900 each for the supervision of the Speech Therapist for the 2021-2022 school year as submitted.

VOTE ON THE MOTION           AYES 7 NAYS 0  
MOTION CARRIED                   \_\_\_\_\_

**YEARLY DUTY APPOINTMENTS, 2021-2022**

MOVED BY *Myatt*, SECONDED BY *Maio*, to appoint the submitted individuals to the yearly duty assignments listed for the 2021-2022 school year upon the condition that such assignments are necessary and able to be completed, and only to the extent that yearly duties are required to be performed, pursuant to the District's reopening plan and any executive orders issued by the State or County as submitted.

VOTE ON THE MOTION           AYES 5 NAYS 0 ABSTAINED 2  
MOTION CARRIED                   \_\_\_\_\_ (M.Kelly & H.Denby)

**REGULATION 3002.1 ONEIDA CITY SCHOOL DISTRICT ORGANIZATIONAL CHART- AMENDED**

MOVED BY *Kelly*, SECONDED BY *Maio*, to approve Regulation 3002.1 OCSD Organizational Chart as AMENDED with update presented at time of meeting.

VOTE ON THE MOTION           AYES 7 NAYS 0  
MOTION CARRIED                   \_\_\_\_\_

**PROFESSIONAL DEVELOPMENT PLAN, 2021-2022**

MOVED BY *Myatt*, SECONDED BY *Parker*, to approve the OCSD Professional Development Plan, 2021-2022 as submitted.

VOTE ON THE MOTION           AYES 7 NAYS 0  
MOTION CARRIED                   \_\_\_\_\_

**Resolution to Close OHS Tech Activity Acct ACTION NO. 336**

**Supervision of Speech Therapist Stipend, 2021-2022 ACTION NO. 337**

**Yearly Duty Appointments, 2021-2022 ACTION NO. 338**

**Regulation 3002.1 OCSD Organizational Chart- AMENDED ACTION NO. 339**

**Professional Development Plan, 2021-2022 ACTION NO. 340**

SALARY INCREASE – MAINTENANCE PERSONNEL

MOVED BY *Denby*, SECONDED BY *Kelly*, to approve the 3% salary increase on base salary only for the 2021-2022 school year for the following maintenance personnel T. Campbell, C. Collins, R. Dandignac, D. Durkee and L. Schrank as submitted.

VOTE ON THE MOTION                   AYES 7 NAYS 0  
MOTION CARRIED   \_\_\_\_\_

SALARY INCREASE

MOVED BY *Parker*, SECONDED BY *Denby*, to approve the 3% salary increase on base salary only for the 2021-2022 school year for Bernard Sharlette – Maintenance Supervisor; Karen Brouillette – Transportation Supervisor; Jerry Cook – Head Bus Driver as submitted.

VOTE ON THE MOTION                   AYES 7 NAYS 0  
MOTION CARRIED   \_\_\_\_\_

EMPLOYMENT AGREEMENT ADDENDUM – JAMES ROWLEY

MOVED BY *Maio*, SECONDED BY *Kelly*, to approve Employment Agreement Addendum for James Rowley as submitted.

VOTE ON THE MOTION                   AYES 7 NAYS 0  
MOTION CARRIED   \_\_\_\_\_

EMPLOYMENT AGREEMENT ADDENDUM – GENEVIEVE BRAUNER

MOVED BY *Denby*, SECONDED BY *Myatt*, to approve the Employment Agreement Addendum for Genevieve Brauner as submitted.

VOTE ON THE MOTION                   AYES 7 NAYS 0  
MOTION CARRIED   \_\_\_\_\_

MEMORANDUM OF AGREEMENT

MOVED BY *Kelly*, SECONDED BY *Parker*, to approve the attached Memorandum of Agreement by and between the Oneida Teachers Association and the Oneida City School District where the parties have entered into a collective bargaining agreement for the period of June 8, 2021 through June 30, 2024 as submitted.

VOTE ON THE MOTION                   AYES 7 NAYS 0  
MOTION CARRIED   \_\_\_\_\_

Salary Increase –  
Maintenance Personnel  
ACTION NO. 341

Salary Increase  
ACTION NO. 342

Maintenance Supervisor;  
Transportation Supervisor; Head  
Bus Driver;

Employment Agreement  
Addendum – James  
Rowley  
ACTION NO. 343

Employment Agreement  
Addendum – Genevieve  
Brauner  
ACTION NO. 344

Memorandum of  
Agreement – OCSD and  
OTA  
ACTION NO. 345

**BOE PRESIDENT REPORT**

Mr. Robert Group presented his BOE President Report.

**FOR INFORMATION ONLY**

**EXECUTIVE SESSION**

**MOVED BY Denby, SECONDED BY Parker**, hat the board of education meeting of June 8, 2021 move to executive session at 8:07 PM for purposes of the discussions regarding proposed, pending or current litigation;

**VOTE ON THE MOTION            AYES 7 NAYS 0**  
**MOTION CARRIED**

*The Board of Education returned to regular session at 9:46 PM*

**ADJOURNMENT**

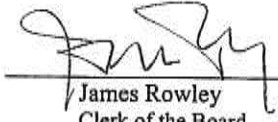
**MOVED BY Parker, SECONDED BY Kelly**, that the Board of Education meeting of June 8, 2021 be adjourned at 9:47 PM.

**VOTE ON THE MOTION            AYES 7 NAYS 0**  
**MOTION CARRIED**

**BOE President Report**  
**NO ACTION**

**Executive Session**  
**ACTION NO. 346**

**Adjournment**  
**ACTION NO. 347**

  
\_\_\_\_\_  
James Rowley  
Clerk of the Board