

REGULAR MEETING OF THE  
ONEIDA CITY SCHOOL DISTRICT'S  
BOARD OF EDUCATION

June 12, 2018  
6:00 PM

**MEMBERS PRESENT:**

Mr. John Elberson, President  
Ms. Melinda Bowe, Vice President late arrival 6:45 PM  
Mr. Robert Group  
Mr. Hank Leo, Jr  
Ms. Alicia Lippert  
Ms. Jennifer Parker

**MEMBERS ABSENT:**

Ms. Gail Whipple

**ADMINISTRATORS PRESENT:**

Ms. Mary-Margaret Zehr, Superintendent  
Ms. Tina Lane, Assistant Superintendent for Instruction  
Mr. James Rowley, Assistant Superintendent for  
Finance and Clerk of the Board

**SPECTATORS PRESENT:**

Genevieve Brauner, teachers, students, parents

The regular meeting of the Oneida City School District's Board of Education for June 12, 2018 was called to order by President Mr. John Elberson at 6:00 PM. The Pledge of Allegiance was said. President Elberson then referred to the prepared agenda.

**PRESENTATIONS**

- ↓ Recognition of retirees from the school district – Principals spoke about each staff member.
- ↓ Recognitions of Board Members Mr. Hank Leo, Jr. and Ms. Gail Whipple.
- ↓ Recognition of Musical Cast Members of Footloose. Heather O'Connell wanted to thank the Board of Education for their support.
- ↓ Consultants, Alan Pole and Jessica Cohen, presented on the Facility Advisory Committee

**CONSENT ITEMS**

**MOVED BY Leo, SECONDED BY Parker**, to approve the Consent Items as submitted.

**VOTE ON THE MOTION  
MOTION CARRIED**

**AYES 6 NAYS 0**

**Consent Items**

**ACTION NO. 197**

May 15, 2018 Regular Mtg minutes  
Field Trips  
CSE recommendations

**FINANCE**

**MOVED BY Group, SECONDED BY Parker**, to approve the financial reports as presented.

**VOTE ON THE MOTION  
MOTION CARRIED**

**AYES 6 NAYS 0**

**Finance**

**ACTION NO. 198**

**APPROPRIATION TRANSFERS**

**MOVED BY Leo, SECONDED BY Bowe**, to approve the appropriation transfers as presented.

**VOTE ON THE MOTION  
MOTION CARRIED**

**AYES 6 NAYS 0**

**Appropriation Transfers**

**ACTION NO. 199**

INTERNAL CLAIMS AUDITOR REPORT

The mandated internal claims auditor report was submitted for review.

FOR INFORMATION ONLY

PERSONNEL

MOVED BY *Lippert*, SECONDED BY *Group*, to approve the amended personnel items for the June 12, 2018 Board of Education Meeting as submitted to include the instructional retirement of S. Casey and the instructional appointments for the Summer Middle School Program.

VOTE ON THE MOTION                    AYES 6   NAYS 0  
MOTION CARRIED                                 \_\_\_\_\_

SENECA STREET ELEMENTARY PRINCIPAL INTERIM

MOVED BY *Leo*, SECONDED BY *Lippert*, to approve the appointment of William Simmons as the Seneca Street Elementary Interim Principal as submitted.

VOTE ON THE MOTION                    AYES 6   NAYS 0  
MOTION CARRIED                                 \_\_\_\_\_

ONEIDA CITY SCHOOL DISTRICT POSITIONS

MOVED BY *Lippert*, SECONDED BY *Bowe*, to approve the various district positions as submitted.

VOTE ON THE MOTION                    AYES 6   NAYS 0  
MOTION CARRIED                                 \_\_\_\_\_

PROFESSIONAL DEVELOPMENT PLAN, 2018-2021

MOVED BY *Group*, SECONDED BY *Lippert*, to approve the Professional Development Plan, 2018-2021 as submitted.

VOTE ON THE MOTION                    AYES 6   NAYS 0  
MOTION CARRIED                                 \_\_\_\_\_

AIS/RtI PLAN, 2018-2021

MOVED BY *Leo*, SECONDED BY *Parker*, to approve the AIS/RtI Plan, 2018-2021 as submitted.

VOTE ON THE MOTION                    AYES 6   NAYS 0  
MOTION CARRIED                                 \_\_\_\_\_

Internal Claims Auditor  
Report  
NO ACTION

Personnel  
ACTION NO. 200

M.Hagan - resignation  
S. Casey - resignation  
Tenure appointments for E. Faniglula, M.Niles, E.Murphy, T. Steenburg, and J.Weaver;  
Summer MS appointments of G.Piazza, A.DeGroat, B.O'Herien, K.Lachut, J.Zamperetti, R.Kramer, K.Culkin

Seneca Street  
Elementary Principal  
Interim  
ACTION NO. 201

Appt of W.Simmons - Interim

OCSD Positions  
ACTION NO. 202

Create Social Worker and Spec Educ Teacher position;  
Eliminate (1) 7-12 Math position, (.5 FTE) Phys Educ position, (1) Elementary position, (1) Phys Educ position;  
Create (3) AIS Elementary Assignment positions;

Professional  
Development Plan,  
2018-2021  
ACTION NO.203

AIS/RtI Plan, 2018-2021  
ACTION NO. 204

INTERMUNICIPAL AGREEMENT- MADISON-ONIEDA BOCES

MOVED BY *Group*, SECONDED BY *Leo*, to approve the 2018-2019 Inter Municipal Agreement between OCSD and Madison-Oneida BOCES as presented.

VOTE ON THE MOTION           AYES 6 NAYS 0  
MOTION CARRIED

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Intermunicipal  
Agreement Mad-Oneida  
BOCES

ACTION NO. 205

RESOLUTION REGARDING STATE ENVIRONMENTAL  
QUALITY REVIEW

MOVED BY *Parker*, SECONDED BY *Bowe*, to approve the Resolution Regarding State Environmental Quality Review as presented.

VOTE ON THE MOTION           AYES 6 NAYS 0  
MOTION CARRIED

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Resolution Regarding  
State Environmental  
Quality Review

ACTION NO. 206

BUDGET AMENDMENT – RETIREE PAYMENTS

MOVED BY *Lippert*, SECONDED BY *Parker*, to approve the Transfer of an estimated \$228,000 from the Employee Benefit Accrued Liability Reserve to increase the 2017-2018 general fund budget code A2110-400-00-0100.

VOTE ON THE MOTION           AYES 6 NAYS 0  
MOTION CARRIED

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Budget Amendment –  
Retiree Payments

ACTION NO. 207

RETIREMENT INCENTIVE PAYMENTS

MOVED BY *Parker*, SECONDED BY *Lippert*, to approve payments of the retirement incentives as presented.

VOTE ON THE MOTION           AYES 6 NAYS 0  
MOTION CARRIED

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Retirement Incentive  
Payments

ACTION NO. 208

YEAR END RESOLUTION

MOVED BY *Bowe*, SECONDED BY *Group*, to approve the resolution to appropriate \$2,600,622.00 of the June 30, 2018 Fund Balance to finance the 2018-2019 budget, and maintain an unappropriated fund balance of \$2,097,762.00.

VOTE ON THE MOTION           AYES 6 NAYS 0  
MOTION CARRIED

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Year End Resolution

ACTION NO. 209

EXCESSING TEXTBOOKS – NORTH BROAD

MOVED BY *Parker*, SECONDED BY *Lippert*, to approve excessing of the North Broad Elementary textbooks as presented.

VOTE ON THE MOTION               AYES 6 NAYS 0  
MOTION CARRIED   \_\_\_\_\_

Excessing Textbooks –  
North Broad  
ACTION NO. 210

EXCESSING TEXTBOOKS – OTTO SHORTELL MIDDLE SCHOOL

MOVED BY *Bowe*, SECONDED BY *Group*, to approve excessing of the Otto Shortell Middle School textbooks as presented.

VOTE ON THE MOTION               AYES 6 NAYS 0  
MOTION CARRIED   \_\_\_\_\_

Excessing Textbooks –  
Middle School  
ACTION NO. 211

EXCESSING EQUIPMENT

MOVED BY *Leo*, SECONDED BY *Parker*, to approve excessing of equipment as presented.

VOTE ON THE MOTION               AYES 6 NAYS 0  
MOTION CARRIED   \_\_\_\_\_

Excessing Equipment  
ACTION NO. 212

QUESTAR III INTER-MUNICIPAL AGREEMENT

MOVED BY *Parker*, SECONDED BY *Bowe*, to approve the Questar III Inter-Municipal Agreement as presented.

VOTE ON THE MOTION               AYES 6 NAYS 0  
MOTION CARRIED   \_\_\_\_\_

Questar III Inter-  
Municipal Agreement  
ACTION NO. 213

D'ARCANGELO & CO., LLP AGREEMENT

MOVED BY *Leo*, SECONDED BY *Lippert*, to approve the D'Arcangelo & Co., LLP Agreement as presented.

VOTE ON THE MOTION               AYES 6 NAYS 0  
MOTION CARRIED   \_\_\_\_\_

D'Arcangelo & Co.,  
LLP Agreement  
ACTION NO. 214

READING PROGRAM

MOVED BY *Bowe*, SECONDED BY *Lippert*, to approve the Journeys Reading Program as presented.

VOTE ON THE MOTION               AYES 6 NAYS 0  
MOTION CARRIED   \_\_\_\_\_

Reading Program  
ACTION NO. 215

DONATION TO BACKPACK PROGRAM

MOVED BY *Group*, SECONDED BY *Parker*, to approve the donation to the Backpack Program in the amount of \$71.75 from the First Presbyterian Church in Oneida, NY as presented.

VOTE ON THE MOTION               AYES 6 NAYS 0  
MOTION CARRIED   \_\_\_\_\_

Donation to Backpack  
Program  
ACTION NO. 216

First Presbyterian Church

DONATION TO MIDDLE SCHOOL

MOVED BY *Parker*, SECONDED BY *Lippert*, to approve the donation of a Whirlpool electric dryer from Valerie Martin-Pearson to the Otto Shortell Middle School as presented.

VOTE ON THE MOTION            AYES 6 NAYS 0  
MOTION CARRIED                     \_\_\_\_\_

POLICY FOR APPROVAL

MOVED BY *Leo*, SECONDED BY *Parker*, to approve Policy number 2104 as submitted.

VOTE ON THE MOTION            AYES 6 NAYS 0  
MOTION CARRIED                     \_\_\_\_\_

POLICIES FOR REVIEW

Policy numbers 5300 and 5301 were presented for review with approval at a future Board of Education meeting.

FOR INFORMATION ONLY  
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COMMITTEE CHAIR REPORTS

The Committee Chair Audit, Curriculum, Instruction & Technology, Finance & Facility, and Governance Reports were presented.

FOR INFORMATION ONLY  
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BOE PRESIDENT REPORT

Mr. John Elberson presented his BOE President Report.

FOR INFORMATION ONLY  
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FACILITY STUDY

Discussion regarding Facility Study.

FOR DISCUSSION ONLY  
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RETREAT

Discussion regarding retreat.

FOR DISCUSSION ONLY

Donation to Middle School  
ACTION NO. 217

Whirlpool Electric Dryer

Policies for Approval  
ACTION NO. 218

#2104 Annual Organizational Meeting

Policies for Review  
NO ACTION

5300 Internet Safety  
5301 Purpose, Use and Administration of District Digital Information Systems

Committee Chair Reports  
NO ACTION

BOE President Report  
NO ACTION

Facility Study  
NO ACTION

Discussion

RETREAT  
NO ACTION

Discussion

SUPERINTENDENT REPORT

Ms. Mary-Margaret Zehr presented her Superintendent's Report.

FOR INFORMATION ONLY

Superintendent Report  
NO ACTION

ASSISTANT SUPERINTENDENT FOR FINANCE REPORT

Mr. Jim Rowley presented his Assistant Superintendent for Finance Report.

FOR INFORMATION ONLY

Assistant Superintendent for Finance Report  
NO ACTION

ASSISTANT SUPERINTENDENT FOR INSTRUCTION REPORT

Ms. Tina Lane presented her Assistant Superintendent for Instruction Report.

FOR INFORMATION ONLY

Assistant Superintendent for Instruction Report  
NO ACTION

EXECUTIVE SESSION

MOVED BY *Group*, SECONDED BY *Leo*, that the board of education meeting of June 12, 2018 move to executive session at 8:55 PM for purposes of discussing personnel matters.

Executive Session  
ACTION NO. 219

VOTE ON THE MOTION            AYES 6 NAYS 0  
MOTION CARRIED

*The Board of Education returned to regular session at 10:05 PM*

ADMINISTRATIVE SALARY ADJUSTMENT – Agenda Addition

MOVED BY *Leo*, SECONDED BY *Lippert*, to approve the administrative salary adjustment for a 3% increase for the 2018-2019 school year for James Rowley, Tina Lane and Genevieve Brauner as requested.

Administrative Salary Adjustment-Agenda Addition  
ACTION NO. 220

J. Rowley, T. Lane, and G. Brauner- 3% increase for 2018-2019 school year

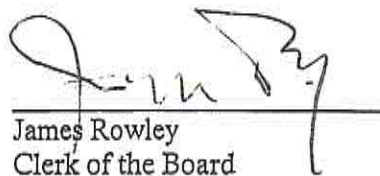
VOTE ON THE MOTION            AYES 6 NAYS 0  
MOTION CARRIED

ADJOURNMENT

MOVED BY *Leo*, SECONDED BY *Group*, that the board of education meeting of June 12, 2018 adjourn at 10:07 PM.

Adjournment  
ACTION NO. 221

VOTE ON THE MOTION            AYES 6 NAYS 0  
MOTION CARRIED

  
James Rowley  
Clerk of the Board