

Facilities Vision Team meeting

July 23, 2019 and July 30, 2019



JULY 23, 2019

Members present: Jennifer Parker, Marjorie Hawthorne, & Angela Sayles

Members absent: Amy Bishop, Deb Cohen, Jennifer Cossette, John Costello, Michele Farwell, Amy Roache-Fedchenko, Megan Gillander, Lewis Kahler, Marty Kelly, & Jennifer Roberts

Purpose: To create a facility plan that allows for the design and development of flexible instructional learning environments that support student success now and after graduation.

1. Jason Benedict and Kristy Mack presented information regarding the capital project process
 - They reviewed the steps to complete a capital project and reviewed the timeline for a project. They began with the pre-referendum (pre-vote) activities such as reviewing systems, project financials, and planning schedules. The step usually takes six to twelve months. They reviewed the project design that includes the creation of construction documents. The step also takes six to twelve months. They reviewed the NYSED approval process which includes the submission of architectural and mechanical plans for review. The step has been moving faster than the past taking only three to four months where it used to take over a year. They also reviewed the bidding step which includes the bidding process and awarding of bids to contractors. The step usually takes one to two months. The final step is the actual construction. The step usually takes one year to two years. The overall process from planning to completion is extensive.
2. Jim Rowley shared with the team information about debt service. He described the importance of the debt service remaining stable because of the complex nature of the impact on NYS aid and the tax levy calculation
3. The architects and Jim Rowley shared with us that we should be looking at a new project soon. They recommended that we continue to vision on a larger project but look at a smaller infrastructure project now. Jim Rowley added that we should have a project completed by June of 2024 in order for the financial piece to remain steady.
4. The architects outlined several infrastructure concerns:
 - Air handlers at the HS media center
 - Windows throughout the district
 - Auditorium
 - Doors for safety purposes
 - Site work and drainage issues
 - Paving
 - Masonry work and exterior walls
 - Entrances
 - Older finishes such as tiling
 - Catch basins in parking lots

- Secondary egress options for the HS
- 57 gym and bleachers at the HS
- ADA compliant areas and bathrooms
- Upgrades of lights and ceilings
- Casework in several buildings
- Signage for buildings
- Kitchen updates
- District wide phone system

JULY 30, 2019

Members present: Amy Bishop, Lewis Kahler, John Costello, Amy Roache-Fedchenko, Jennifer Roberts, & Angela Sayles

Members absent: Deb Cohen, Jennifer Cossette, Michele Farwell, Megan Gillander, Marty Kelly, Jennifer Parker, & Marjorie Hawthorne

Purpose: To create a facility plan that allows for the design and development of flexible instructional learning environments that support student success now and after graduation.

1. Jason Benedict and Kristy Mack presented information regarding educational trends. They shared information about:
 - Active student-centered environments
 - Small school communities
 - Team teaching areas
 - Corridors being part of the learning environments
 - Individualized education
 - Varied teaching styles
 - Flexible Learning environments
 - Cross-curricular building organization
 - Interconnected classrooms
 - Furniture choices
 - Library as an open learning commons
 - Auditoriums
 - Multi-purpose eating commons
2. Things to consider- Technology, green technologies, energy efficiencies, community connections (health clinics, banks, etc...)
3. We discussed the possibility of trying new furniture in several areas as a 'pilot' different learning environments.
4. The architects and Jim Rowley that we continue to vision on a larger project but look at a smaller infrastructure project now. Jim Rowley added that we should have a project completed by June of 2024 in order for the financial piece to remain steady.

Homework- Think about next steps in relation to a larger project and a smaller project.

NEXT MEETING- DATE TBA at 6:30 PM at the District Office.

Agenda:

1. Debrief from Architect and financial information
2. Discuss possibility of a recommendation to the BOE to pursue a small infrastructure project
3. Plans to move forward- timeline
 - ✓ Literature reviews
 - ✓ Potential meetings
 - ✓ Focus groups
 - ✓ Surveys
4. Other