

REGULAR MEETING OF THE  
ONEIDA CITY SCHOOL DISTRICT'S  
BOARD OF EDUCATION

July 2, 2019  
Immediately following Organizational Meeting

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MEMBERS PRESENT: Ms. Melinda Bowe  
Ms. Heather Denby  
Mr. John Elbersen  
Mr. Robert Group  
Mr. Martin Kelly  
Mr. James Maio  
Ms. Jennifer Parker

MEMBERS ABSENT:

ADMINISTRATORS PRESENT: Ms. Mary-Margaret Zehr, Superintendent  
Mr. James Rowley, Assistant Superintendent for  
Finance and Clerk of the Board

SPECTATORS PRESENT: Jessica Poyer, Janice Ahlsen, Genevieve Brauner

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The regular meeting of the Oneida City School District's Board of Education for July 2, 2019 was called to order by President Mr. Robert Group at 5:46 PM.

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**CONSENT ITEMS**

**Consent Items**  
ACTION NO. 11

MOVED BY *Parker*, SECONDED BY *Kelly*, to approve the consent items as submitted for the July 2, 2019 Board of Education Meeting.

VOTE ON THE MOTION          AYES 7 NAYS 0  
MOTION CARRIED

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**FINANCE**

**Finance**  
ACTION NO. 12

MOVED BY *Bowe*, SECONDED BY *Elbersen*, to approve the financial reports as presented.

VOTE ON THE MOTION          AYES 7 NAYS 0  
MOTION CARRIED

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**APPROPRIATION TRANSFERS**

**Appropriation**  
**Transfers**  
ACTION NO. 13

MOVED BY *Maio*, SECONDED BY *Parker*, to approve the appropriation transfers as submitted.

VOTE ON THE MOTION          AYES 7 NAYS 0  
MOTION CARRIED

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PERSONNEL

MOVED BY *Maio*, SECONDED BY *Kelly*, to approve the personnel items *as amended* for the July 2, 2019 Board of Education meeting including E.Lefort and C. Zeller appointments, teacher transfer appointments, Director and Dept Chair appointments and agenda addition appointments of K. Reese and K. Race as submitted.

VOTE ON THE MOTION                   AYES 7 NAYS 0  
MOTION CARRIED                         \_\_\_\_\_

APPOINTMENT OF INTERIM ELEMENTARY PRINCIPAL

MOVED BY *Elberson*, SECONDED BY *Parker*, to approve the appointment of Ms. Janice Ahlsen as Interim Elementary Principal at Durhamville Elementary School as submitted.

VOTE ON THE MOTION                   AYES 7 NAYS 0  
MOTION CARRIED                         \_\_\_\_\_

UPSTATE CEREBRAL PALSY (UPC) LEASE AGREEMENT FOR SUMMER PROGRAM

MOVED BY *Kelly*, SECONDED BY *Bowe*, to approve the Upstate Cerebral Palsy Lease Agreement for Summer Program 2019 as submitted.

VOTE ON THE MOTION                   AYES 7 NAYS 0  
MOTION CARRIED                         \_\_\_\_\_

BOCES LEASE AGREEMENT

MOVED BY *Elberson*, SECONDED BY *Parker*, to approve the 2019-2020 BOCES Lease Agreements as submitted.

VOTE ON THE MOTION                   AYES 7 NAYS 0  
MOTION CARRIED                         \_\_\_\_\_

2019-2020 VEHICLE LEASE AGREEMENT

MOVED BY *Bowe*, SECONDED BY *Maio*, to approve the 2019-2020 BOCES Vehicle Lease Agreement as submitted.

VOTE ON THE MOTION                   AYES 7 NAYS 0  
MOTION CARRIED                         \_\_\_\_\_

Personnel

ACTION NO. 14

Ellen Lefort appointment Music at SS/WP;  
Cassidy Zeller appt Kdg/WP;  
Teacher transfer appointments;  
Directors and Dept Chairs appointments;  
K. Reese appt Reading at DV;  
K. Race appt. Elem at NB;

Appointment of Interim Elementary Principal

ACTION NO. 15

Janice Ahlsen

UCP Lease Agreement for Summer Program

ACTION NO. 16

BOCES Lease Agreement

ACTION NO. 17

2019-2020 Vehicle Lease Agreement

ACTION NO. 18

**OCSD ADOPTION OF THE STATE OF NEW YORK DEFERRED COMPENSATION PLAN**

MOVED BY *Elberson*, SECONDED BY *Kelly*, to approve the OCSD adoption of the State of New York Deferred Compensation Plan as submitted.

VOTE ON THE MOTION           AYES 7 NAYS 0  
MOTION CARRIED                 \_\_\_\_\_

**OCSD Adoption of the State of New York Deferred Compensation Plan**

ACTION NO. 19

**OCSD PROFESSIONAL DEVELOPMENT PLAN, 2018-2021**

MOVED BY *Parker*, SECONDED BY *Kelly*, to approve the Oneida City School District Professional Development Plan, 2018-2021 as submitted.

VOTE ON THE MOTION           AYES 7 NAYS 0  
MOTION CARRIED                 \_\_\_\_\_

**OCSD Professional Development Plan, 2018-2021**

ACTION NO. 20

**OCSD K-12 AIS/RtI PLAN, 2018-2021**

MOVED BY *Maio*, SECONDED BY *Parker*, to approve the Oneida City School District K-12 AIS/RtI Plan, 2018-2021 as submitted.

VOTE ON THE MOTION           AYES 7 NAYS 0  
MOTION CARRIED                 \_\_\_\_\_

**OCSD K-12 AIS/RtI Plan, 2018-2021**

ACTION NO. 21

**GOLF DONATION**

MOVED BY *Kelly*, SECONDED BY *Parker*, to approve the golf donation from The Esther Cannizzo Junior Golf Foundation as submitted.

VOTE ON THE MOTION           AYES 7 NAYS 0  
MOTION CARRIED                 \_\_\_\_\_

**Golf Donation**

ACTION NO. 22

**NORTH BROAD ELEMENTARY SCHOOL COMPREHENSIVE EDUCATION PLAN**

MOVED BY *Elberson*, SECONDED BY *Parker*, to approve North Broad Elementary School Comprehensive Education Plan (SCEP) as submitted.

VOTE ON THE MOTION           AYES 7 NAYS 0  
MOTION CARRIED                 \_\_\_\_\_

**North Broad Elementary School SCEP**

ACTION NO. 23



QUESTAR III INTER-MUNICIPAL AGREEMENT

MOVED BY *Bowe*, SECONDED BY *Kelly*, to approve the Questar III Inter-Municipal Agreement submitted.

VOTE ON THE MOTION           AYES 7 NAYS 0  
MOTION CARRIED                 \_\_\_\_\_

DONATION FROM NAPOLEON CAFÉ

MOVED BY *Elberson*, SECONDED BY *Maio*, to approve the donation from Napoleon Café of twenty \$5 gift certificates to be given to the HIP Day presenters at Durhamville and Seneca Street Elementary Schools as submitted.

VOTE ON THE MOTION           AYES 7 NAYS 0  
MOTION CARRIED                 \_\_\_\_\_

ASSIGNMENT AGREEMENT

MOVED BY *Bowe*, SECONDED BY *Denby*, to approve the Assignment Agreement between the Coca Cola Northern New England (CCNNE) and Servomation Refreshments, Inc. as submitted.

VOTE ON THE MOTION           AYES 7 NAYS 0  
MOTION CARRIED                 \_\_\_\_\_

BUS LEASE AWARDS –AGENDA ADDITION

MOVED BY *Maio*, SECONDED BY *Kelly*, to approve the Bus Lease Awards as submitted.

VOTE ON THE MOTION           AYES 7 NAYS 0  
MOTION CARRIED                 \_\_\_\_\_

EMPLOYMENT AGREEMENT ADDENDUM –AGENDA ADDITION

MOVED BY *Elberson*, SECONDED BY *Kelly*, to approve the Employment Agreement Addendum for Mary-Margaret Zehr as submitted.

VOTE ON THE MOTION           AYES 7 NAYS 0  
MOTION CARRIED                 \_\_\_\_\_

Questar III Inter-Municipal Agreement  
ACTION NO. 24

Donation from Napoleon Café  
ACTION NO. 25

Assignment Agreement  
ACTION NO. 26

Coca Cola Northern New England (CCNNE) and Servomation Refreshments, Inc.

Bus Lease Awards – Agenda Addition  
ACTION NO. 27

Employment Agreement Addendum – Agenda Addition  
ACTION NO. 28

Mary-Margaret Zehr

**POLICIES FOR REVIEW**

Policies 0030 Code of Ethics for all District Personnel, 6004 Fingerprinting and Criminal History Record Checks for Prospective Employees, 6004.1 Statement for Emergency Conditional or Conditional Appointment, 6008 Substitute Teachers' Guide, 6300 Drug and Alcohol Testing (Transportation), 6300.1 Acknowledgement, Authorizing and Consent Form for Drug and Alcohol Testing, 7051.1 Head Lice Information Sheet, 7104 Concussion Management, # TBA Graduation Attire, # TBA Parents' Bill of Rights were submitted for review with approval at a future Board of Education meeting.

**FOR REVIEW ONLY**

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**COMMITTEE CHAIR REPORTS**

The Committee Chair Audit, Curriculum, Instruction & Technology, Finance & Facility, and Governance Reports were presented.

**FOR INFORMATION ONLY**

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**BOE PRESIDENT REPORT**

Mr. Robert Group presented his BOE President Report.

**FOR INFORMATION ONLY**

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**BOE COMMITTEE ASSIGNMENTS AND MEETING DATES**

Discussion regarding the BOE Committee Assignments and meeting dates.

**FOR DISCUSSION ONLY**

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**BUILDING FEES**

Discussion regarding building fees.

**FOR DISCUSSION ONLY**

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**EMERGENCY SCHOOL CLOSING POLICY**

Discussion regarding emergency school closing policy.

**FOR DISCUSSION ONLY**

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**Policies for Review**  
NO ACTION

**Committee Chair Reports**  
NO ACTION

**BOE President Report**  
NO ACTION

**BOE Committee Assignments and Meeting Dates - Discussion**  
NO ACTION

**Building Fees - Discussion**  
NO ACTION

**Emergency School Closing Policy - Discussion**  
NO ACTION

GRADUATION ATTIRE

Discussion regarding graduation attire.

FOR DISCUSSION ONLY

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Graduation Attire -  
Discussion  
NO ACTION

SUPERINTENDENT REPORT

Ms. Mary-Margaret Zehr presented her Superintendent's Report.

FOR INFORMATION ONLY

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Superintendent Report  
NO ACTION

ASSISTANT SUPERINTENDENT FOR FINANCE REPORT

Mr. Jim Rowley presented his Assistant Superintendent for Finance Report.

FOR INFORMATION ONLY

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Assistant  
Superintendent for  
Finance Report  
NO ACTION

EXECUTIVE SESSION

MOVED BY *Maio*, SECONDED BY *Parker*, that the board of education meeting of July 2, 2019 move to executive session at 7:25 PM for purposes of discussion regarding collective negotiations pursuant to article fourteen of the civil service law;

Exec Session  
ACTION NO. 29

VOTE ON THE MOTION            AYES 7 NAYS 0  
MOTION CARRIED

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*The Board of Education returned to regular session at 8:00 PM*

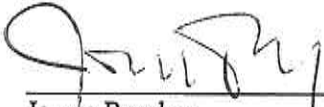
ADJOURNMENT

MOVED BY *Denby*, SECONDED BY *Parker*, that the Board of Education meeting of July 2, 2019 be adjourned at 8:01 PM.

Adjournment  
ACTION NO. 30

VOTE ON THE MOTION            AYES 7 NAYS 0  
MOTION CARRIED

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James Rowley  
Clerk of the Board