

Regular meeting of the
Oneida City School District
Board of Education
June 8, 2021
6:00 PM at Costello Transportation Center



District Mission: To educate, inspire and empower.
District Vision: Students reaching their fullest potential.

Agenda

- I. Meeting Called to Order**
- II. Pledge of Allegiance**
- III. Presentation**
 - a. Retiree and Board Member Recognition
- IV. Public Forum (20 Minutes)**
- V. New Board Member Oath of Office**
- VI. Consent Agenda**
 - a. Meeting Minutes
 - i. May 18, 2021 Regular Meeting
 - ii. May 25, 2021 Special Meeting
 - b. Special Education
 - i. Committee on Special Education
 - ii. 504 Committee
 - iii. Committee on Preschool Special Education
- VII. Finance**
 - a. Financial Reports
 - b. Appropriation Transfers
 - c. Claims Auditor Report
- VIII. Resolutions**
 - a. Abolishment of Oneida City School District positions
 - b. Creation of Oneida City School District position
 - c. Personnel
 - d. High School Assistant Principal (10 Month) Appointment
 - e. Resolution for Capital Reserve Fund Appropriation
 - f. Resolution Establishing an Insurance Reserve Fund
 - g. Resolution Re-Establishing Retirement Contribution Reserve Fund
 - h. Resolution Re-Establishing Tax Certiorari Reserve Fund

- i. Resolution Establishing Worker's Compensation Reserve Fund
- j. Resolution Re-Establishing an Unemployment Insurance Reserve Fund
- k. Resolution Re-Establishing Liability Reserve Fund
- l. Resolution Re-Establishing a Repair Reserve Fund
- m. Retirement Incentive Payments
- n. Year End Resolution
- o. Course Approvals
- p. Oneida CSD: SSBA Project – Adirondack Cabling Agreements
- q. Oneida CSD Audit Proposal
- r. Assistant Superintendent for Curriculum, Instruction & Assessment Contract
- s. Resolution for 2021-2022 Participation in Cooperative Bidding Services
- t. Resolution to Close OHS Technology Activity Account
- u. Supervision of Speech Therapists Stipend, 2021-2022
- v. Yearly Duty Appointments, 2021-2022
- w. Regulation 3002.1 Oneida City School District Organizational Chart
- x. Professional Development Plan, 2021-2022
- y. Salary Increase – Maintenance Personnel
- z. Salary Increase
- aa. Employment Agreement Addendum – James Rowley
- bb. Employment Agreement Addendum – Genevieve Brauner
- cc. Memorandum of Agreement

IX. Communications

- a. BOE President Report

X. Executive Session

Discussions regarding proposed, pending or current litigation;

XI. Adjournment

24 June 2021



ONEIDA-MADISON-HERKIMER COUNTIES
SCHOOL BOARDS INSTITUTE

2021 New Board of Education Mandated Training Programs for New School Board of Education Training & Fiscal Oversight Fundamentals Training

Programs will be conducted over zoom. Invitations will be sent to each new school board member after the election.

The School Boards Institute is proud to announce we shall conduct the **required Fiscal Oversight Training** for all newly elected or re-elected school board members who have not completed all modules. Every trustee or voting member of a school district board of education or BOCES, whether elected or appointed on or after July 1, 2005 must be trained. The training must be obtained within the first year of the term. Completion of training is only required once. **This training is primarily for BOE members elected May 18th, 2021 (Governor may change election date as he did by Executive order last year) and any newly appointed BOE members who have not completed the training.**

Presenters: Local School Board Members, School Attorney's, School Business Officials, School Superintendents, Data Analysis Specialist and CPA's

New School Board Training (Training will be split into 2 parts)

New School Board Training Part 1: Thursday, June 10, 2021

- 5:30 – 6:00 p.m.: "Check-in" through Zoom online invitation
- 6:00 – 9:00 p.m.: School Board Members Rights, Risks and Responsibilities

New School Board Training Part 2: Monday, June 14, 2021

- 5:30 – 6:00 p.m.: "Check-in" through Zoom online invitation
- 6:00 – 9:00 p.m.: School Board of Education Expectations and Purpose
- School Board Policy and Board Operations
- School Board Training on Data Use for Accountability and Student Achievement

Fiscal Oversight Training (Training will be split into 2 parts)

Fiscal Oversight Training Part 1: Thursday, June 17, 2021

- 5:30 – 6:00 p.m.: "Check-in" through Zoom online invitation
- 6:00 – 9:00 p.m.: Legal Overview
- Budget Development and Management
- School District Finance: Roles and Responsibilities

Fiscal Oversight Training Part 2: Monday, June 21, 2021

- 5:30 – 6:00 p.m.: "Check-in" through Zoom online invitation
- 6:00 – 9:00 p.m.: Fund Accounting and Fiscal Policy
- Financial Reporting
- Demystifying Fiscal Control, Fiduciary Responsibility and Fiscal Oversight



HIGH SCHOOL NEWSLETTER

EDUCATE INSPIRE EMPOWER

In this issue:

- Regents Info
- Graduation Update
- Guidance Update
- June Calendar
- Art Show
- NHS Inductions
- Junior (Senior) Prom
- Student BBQ

Regents Exams

The NYS Education Department has determined that there will only be four Regents Exams this school year. These exams will be in Algebra I, Living Environment, Earth Science, and ELA.

The faculty and administration believe there are still benefits to taking a Regents Exam. Preparing and sitting for an exam like the Regents will better prepare our students for future exams in a low risk environment. Due to the cancellation of Regents Exams last school year and this winter, many of our students have never taken a Regents Exam. In addition, students will now have an opportunity to take the Regents with the option to have their score on their transcript or just an "E" for the exemption.

In addition, there are review classes for science and ELA. Please reach out to your student's counselor or teachers with any questions or a schedule of review classes. Please see attached June Calendar for a complete view of the end of the school year.

Graduation Updates

We are quickly approaching the end of the school year and the Class of 2021's graduation. There are a lot of events that will occur leading up to graduation day and we would like to make you aware of each of these so you can begin to plan as well.

- **Cap and Gown pick-up** - Wednesday, June 9th from 12:00-1:00pm at the OHS cafeteria. If you are unable to come during this time, caps and gowns may be picked up from the Mr. Hawthorne in the band room.
- **Senior Picture Day** - Wednesday, June 16th during each families scheduled time. Yard signs will be distributed as well.
- **Rehearsal (Mandatory)** - Friday, June 25th at 10:00am
- **Graduation Ceremony** - Saturday, June 26th at 9:00am at football field. Rain date is Sunday, June 27th at 9:00am.

"When educating the minds of our youth, we must not forget to educate their hearts."

- Dalai Lama

Guidance Update

If you haven't already, please stop down to guidance or email your counselor and let them know your final decision for college. It is important you do this so your final transcript can be sent to the college you plan attending in the Fall. All final transcripts will be sent the week after the graduation ceremony.



June Calendar

Please find below the June calendar for the remainder of this school year.

Items of note include;

- Only students who are taking the Regents Exam for each day should come to school
- There is no homeroom responsibilities for students on days with Regents Exams
- Students are in session on the 18th and 21st of June

June 2021

	1	2	3 AP Art Show @ 5:30 in OHS cafeteria	4
7 Honors Convocation (2 ceremonies) (5pm & 7pm)	8	9 Cap and Gown pick-up 12-1 @ OHS cafe	10	11
14 Outdoor Vocal Concert @ 7:30	15 Senior Athletic Awards @ 6:00	16 Senior Picture Day <i>(Come during scheduled time)</i> <i>(Outdoor Concert rain date)</i>	17 ELA 11 Regents Exam starts @ 8am	18
21 Last Day w/ Students	22 Living Environment Regents Exam starts @ 8am	23 Algebra 1 Regents Exam starts @ 8am	24 Earth Science Regents Exam starts @ 8am	25

Annual and AP Art Shows

We are very proud of all of our young artists and the work they have done to express themselves. Due to the pandemic, we will be having a virtual art show allowing all of our community to view the amazing art work done by our students! Please follow the link below or use the QR code. You can navigate the site by finding the work organized by schools at the top. Art has been one way for our students to express themselves and manage during these difficult times. We hope you enjoy their work. Congratulations to all the artists and the art department for their willingness to adapt to their teaching styles and practices.

[District Virtual Art Show](#)



AP Art Senior Exhibit

The Oneida High School Art department wanted to provide some of our seniors the opportunity to display their work and have the experience of a formal art exhibit, so the high school will be holding an AP Art Senior Exhibit. Please come join us and support of senior artists!

Thursday, June 3rd from 5:30—7pm in the OHS cafeteria

National Honor Society Induction Ceremony

On Wednesday, May 12th, OHS inducted 42 new students into the National Honor Society. These students have shown perseverance through the school year and strived to continue to excel in their academics. We celebrate these students and look forward to their leadership next school year!

2021 Inductees include:

Joseph Albertina	Rilee Flynn	Jacob Lumbrazo	Casey Sullivan	Braedon Williams
Mikah Albro	Alyssa Fuller	Joel Marji	Elizabeth Tooker	Anna Zamperetti
Rose Barris	Bianka Gebhardt	Trajen Masner	Matison Vecchiano	Madison Zehr
Dylan Bartell	Jenna George	Ellery Mertens		
Savannah Batey	Sydney Harden	Amiee Molinari		
Jorgia Belewich	Madeline Harris	Hannah Myatt		
Kyra Brown	Alexandra Hatch	Seth O'Connell		
Cara Campanie	Jacob Hitchings	Haley Pardee		
Sabrina Champney	Jillian Honness	Webster Potter		
Grace Davis	Patrick Jeffery	Emma Saville		
Julian Egelston	Kayleigh Kimball	Marcus Smith		
Jesse Euson	Reagan Kohler	Martin Stearns		



Class of 2021's Junior (Senior) Prom

Oneida High School was able to hold the Class of 2021's Prom in-person this school year. Students enjoyed dinner and dancing at the Bellevue Country Club in Syracuse for the night. Great weather and music allowed them to enjoy the night with their classmates. We were very happy they had this opportunity before the end of the school year to make memories. Congratulations Class of 2021!



Student and Staff BBQ

The Oneida High School through a student and staff BBQ in hopes of providing everyone with a sense of normalcy and an environment in which everyone can relax and enjoy the company. Overall, it was a huge success! Thank you to all of the staff who volunteered to make it happen. We might just have a new yearly event!?



Teams are lined up for a corn hole competition.



The Team!



OTTO SHORTELL MIDDLE SCHOOL NEWSLETTER



AMANDA LARSON, PRINCIPAL 315-363-1050 OR ALARSON@ONEIDACSD.ORG

National Junior Honor Society

On Wednesday May 19th, the Otto Shortell Middle School National Jr. Honor Society held their induction ceremony for the 2020-2021 school year. This year we had 33 students who were inducted by National Jr. Honor Society advisor, Mrs. Stephanie Burke. These students have worked hard throughout the last three years to achieve the 5 pillars of the National Jr. Honor Society- scholarship, service, leadership, character, and citizenship. Even though things were a bit different this year, these students found ways to volunteer and help their families, neighbors, school, and community. Mr. Jackson Urtz spoke to the students about moving on to high school and the importance of being involved and trying new things. We are very proud of all of our students and wish them the best of luck as they go on to Oneida High School. Congratulations to the following inductees: *Alexis Amuso, Carter Ano, Daunte Bacheyie, Emma Bennett, Aidan Bertella, Hailey Centner, Zachary Chesebro, Quinn Colvin, Estella Davis, Kiara Durante, Lily Dygert, Evan Fanning, Tyson Fuller, Evan Gwilt, Matilyn Hackett, Bethany Honness, Lily Ingmire, Jack Jones, Kai Jones, Jackson Krol, Alexander Ludwig, Ryan Lusher, Fiona Mahony, Cali Ratliff, Lucy Ryan, Cayden Shene, Gabriel Stone, Daniel Sullivan, Claire Vaccaro, Sylvia Walters, Braelyn Watson, Charlotte Williams, Alex Zamperetti*

Congratulations to Mr. Infarinato on his retirement!

Reminders/Updates

- June 7, 8th grade science state test, per 1-3
- June 21, Downbeat Percussions
- June 21-25, Full School Days
- June 22, Bio Regents at OHS, 8am
- June 23, Algebra Regents at OHS, 8am
- June 24, 8th grade picnic
- June 25, Last Day of School

Have a Nice Summer! See you in September!

School's
OUT
Summer is
ON!

Library News:

The library is continuing with our celebration of Tim Green with a contest to honor the author and former football star to encourage READING! Prizes will include a t-shirt sporting Syracuse University colors and featuring the author's retired professional football player number and an autographed copy of his book The Big Game. Students can earn entries by reviewing one of the author's many books, forms are available in the school library. Students can also earn entries by returning all the library books that are on their Destiny library account by Friday, June 4th. Good luck OSMS students and keep reading!

Borrowing OSMS Library Books for summer reading and SORA eBook Access

Why read over the summer? By continuing their reading over the summer your child can retain valuable skills learned during the year and avoid slipping behind. It can also help those students who are behind gain academic ground. Developing lifelong reading habits can be done with as little as 20 minutes of reading per day. Further, daily reading can help your child in every academic area throughout their school career and beyond.

As another school year comes to a close, the library is collecting all library books. Books are due by Friday, June 4th. Beginning Monday, June 7th we will begin a summer loan period for students who have returned all the library books on their account. With parent permission students will be allowed to check out books for the summer that will be due the first week school is in session in September. See Peach Jar for the permission slip and further information which is being sent home with students June 1st and 2nd.

Other options for summer reading include eBooks and audiobooks made available through the SORA APP on Chromebooks or other devices. The link for SORA is at the middle school library webpage. Students select their school in SORA and then login using their regular school login/password. Books are loaned for 2 week periods on SORA. You can renew them if no other patron is waiting for the title.

<https://docs.google.com/document/d/1xtxmeu0EIXP0rEHwci6lbqLIP7OQ-bswLzc5ML2fXkl/edit>

MAY 17, 2021



North Broad Street News

Be Safe * Be Kind * Be You



LEGO PROJECT UNVEILED!

For months, our North Broad Huskies have been asking what our Lego Project was going to be, but those of us that knew were sworn to silence...until now! Each of the twelve base plates that our students helped assemble with thousands of legos were part of this amazing Husky picture! A huge thank you goes out to Mrs. Peebles of the NB PTO for creating and overseeing this project. Once it is professionally framed, this Husky artwork will be given a forever home in our school. This project is proof that, although we have been apart for most of the school year, we can still accomplish amazing things together!

Upcoming Events

Tuesday, 5/25
5th Grade Parent Virtual Orientation for Otto Shortell Middle School (More Information Coming Soon)

**Thursday, 5/27-
Friday, 5/28**
No School, Unused Snow Days

Friday, 5/31
No School, Memorial Day



Updates and Reminders

1

20-21 YEARBOOK

Order forms for the 2020-2021 North Broad Street Elementary yearbook will be sent home with students. Please be sure to place your order as soon as possible. Thank you to Mrs. Rush who designs our yearbook!

2

UNUSED SNOW DAYS

Due to unused snow days, there will be no school on Thursday, 5/27 and Friday, 5/28 in addition to Monday, 5/31 (Memorial Day). Thank you to all of our veterans, past and present, for your service to the USA!

3

MANNERS MATTER

This week, our manner of the week is:
We listen respectfully to others.

4

SPRING FOOTWEAR

As the weather begins to get warmer, please ensure that students are always wearing close-toed shoes. For safety reasons we ask that students not wear flip flops to school.

On the Menu

Meal	Monday	Tuesday	Wednesday	Thursday	Friday
Breakfast	Cold Cereal Toast Milk, Juice, Fruit Cup	Muffin or Breakfast Bar Toast Milk, Juice, Fruit Cup	Cold Cereal Milk, Juice, Fruit Cup	Cold Cereal Toast Milk, Juice, Fruit Cup	Muffin or Breakfast Bar Toast Milk, Juice, Fruit Cup
Lunch	Pulled Pork Sand. Carrot Sticks Baked Beans Fruit Cup/Apple Cheese Pizza PBJ	Sloppy Joe/Roll Sweet Fries Baked Beans Fruit Cup Cheese Pizza PBJ	Toasted Cheese Green Beans Tostitos/Salsa Assorted Fruit Cheese Pizza PBJ	Pizza Crunchers Marinara/Garlic Roll Steamed Broccoli Fruit Cup/Apple Cheese Pizza PBJ	Cheese or Garlic Pizza Carrot Sticks/Dip Assorted Fruit Cup PBJ

All changes and additions to the NB calendar are written in **blue**. Events on this calendar may change as we move throughout the school year. Thank you for your patience, flexibility, and support!

North Broad Street Elementary

Be Safe, Be Kind, Be You



May 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4 3rd Grade NYS Math Test	5	6 4th Grade NYS Math Test	7 5th Grade NYS Math Test	8
9	10	11	12 OPL Book Walk	13 OPL Book Walk PTO Read Aloud, 6:00pm PTO Meeting, 6:30pm Google Meet	14 OPL Book Walk	15
16	17	18 OCSD BOE Meeting, 6pm	19	20	21	22
23	24	25 5th OSMS Parent Virtual Meeting, 6:00pm NB Spirit Day: Sports Team Day	26	27 NO SCHOOL Unused Snow Day	28 NO SCHOOL Unused Snow Day	29
30	31 Memorial Day NO SCHOOL	Important Reminder: *Please note that the events on this calendar may change as we move throughout the school year. A newsletter will be sent to families weekly with the current and next month's calendar to keep families updated. Thank you for your patience, flexibility, and support!				

North Broad Street Elementary

Special Area Schedule



May 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3 Specials: PE/Music	4 Specials: PE/Music	5 Virtual Wednesday: Specials: PE/Art/Music	6 Specials: PE/Art	7 Specials: PE/Art	8
9	10 Specials: PE/Music	11 Specials: PE/Music	12 Virtual Wednesday: Specials: PE/Art/Music	13 Specials: PE/Art	14 Specials: PE/Art	15
16	17 Specials: PE/Music	18 Specials: PE/Music	19 Virtual Wednesday: Specials: PE/Art/Music	20 Specials: PE/Art	21 Specials: PE/Art	22
23	24 Specials: PE/Music	25 Specials: PE/Music	26 Virtual Wednesday: Specials: PE/Art/Music	27 NO SCHOOL Unused Snow Day	28 NO SCHOOL Unused Snow Day	29
30	31 Memorial Day NO SCHOOL	Important Reminder: *Please note that the events on this calendar may change as we move throughout the school year. A newsletter will be sent to families weekly with the current and next month's calendar to keep families updated. Thank you for your patience, flexibility, and support!				

MAY 24, 2021



North Broad Street News



Be Safe * Be Kind * Be You

NB PTO THANK YOU!

Thank you to the North Broad Street PTO for coming together to landscape the front of our building. It looks beautiful and we are so thankful to all of our amazing families!



Upcoming Events

Tuesday, 5/25

5th Grade Parent Virtual Orientation for Otto Shortell Middle School (More Information Coming Soon)

Thursday, 5/27-

Friday, 5/28

No School, Unused Snow Days

Friday, 5/31

No School, Memorial Day

FIFTH GRADE FLOWER DISSECTION

Fifth graders in Ms. Cormier's science classes learned all about the inside of a flower by dissecting and analyzing each part. Thank you to Oneida Floral for donating the flowers for our fifth graders!



KINDERGARTEN DINOSAUR DIG

Kindergarteners in Miss Snyder's class are paleontologists in training! After searching for dinosaur fossils, they identified each and then created their own fossils!



Updates and Reminders

1

UNUSED SNOW DAYS

Due to unused snow days, there will be no school on Thursday, 5/27 and Friday, 5/28 in addition to Monday, 5/31 (Memorial Day). Thank you to all of our veterans, past and present, for your service to the USA!

2

20-21 YEARBOOK

Order forms for the 2020-2021 North Broad Street Elementary yearbook will be sent home with students. Please be sure to place your order as soon as possible. Thank you to Mrs. Rush who designs our yearbook!

3

MANNERS MATTER

This week, our manner of the week is:

We use kind words when speaking to others.

4

CALENDAR OF EVENTS

Please watch for updates on year-end events. Our staff is working hard to plan for fun, year-end events while following safety protocols. An updated calendar will be sent home in the coming weeks.

On the Menu

Meal	Monday	Tuesday	Wednesday	Thursday	Friday
Breakfast	Cold Cereal Toast Milk, Juice, Fruit Cup	Muffin or Breakfast Bar Toast Milk, Juice, Fruit Cup	Cold Cereal Milk, Juice, Fruit Cup	NO SCHOOL Unused Snow Days	NO SCHOOL Unused Snow Days
Lunch	Chicken Parm on Bun Steamed Carrots Garlic Pasta Assorted Fruit Cup Cheese Pizza PBJ	Soft Taco Corn/Salsa Lettuce Cup Assorted Fruit/Apple Cheese Pizza PBJ	Toasted Cheese Green Beans Tostitos/Salsa Assorted Fruit Cheese Pizza PBJ		

All changes and additions to the NB calendar are written in **blue**. Events on this calendar may change as we move throughout the school year. Thank you for your patience, flexibility, and support!

North Broad Street Elementary
Be Safe. Be Kind. Be You



May 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4 3rd Grade NYS Math Test	5	6 4th Grade NYS Math Test	7 5th Grade NYS Math Test	8
9	10	11	12 OPL Book Walk	13 OPL Book Walk PTO Read Aloud, 5:00pm PTO Meeting, 6:30pm Google Meet	14 OPL Book Walk	15
16	17	18 OCSD BOE Meeting, 6pm	19	20	21	22
23	24	25 5th OSMS Parent Virtual Meeting, 6:00pm NB Spirit Day: Sports Team Day	26	27 NO SCHOOL Unused Snow Day	28 NO SCHOOL Unused Snow Day	29
30	31 Memorial Day NO SCHOOL	Important Reminder: *Please note that the events on this calendar may change as we move throughout the school year. A newsletter will be sent to families weekly with the current and next month's calendar to keep families updated. Thank you for your patience, flexibility, and support!				

North Broad Street Elementary
Special Area Schedule



May 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
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2	3 Specials: PE/Music	4 Specials: PE/Music	5 Virtual Wednesday: Specials: PE/Art/Music	6 Specials: PE/Art	7 Specials: PE/Art	8
9	10 Specials: PE/Music	11 Specials: PE/Music	12 Virtual Wednesday: Specials: PE/Art/Music	13 Specials: PE/Art	14 Specials: PE/Art	15
16	17 Specials: PE/Music	18 Specials: PE/Music	19 Virtual Wednesday: Specials: PE/Art/Music	20 Specials: PE/Art	21 Specials: PE/Art	22
23	24 Specials: PE/Music	25 Specials: PE/Music	26 Virtual Wednesday: Specials: PE/Art/Music	27 NO SCHOOL Unused Snow Day	28 NO SCHOOL Unused Snow Day	29
30	31 Memorial Day NO SCHOOL	Important Reminder: *Please note that the events on this calendar may change as we move throughout the school year. A newsletter will be sent to families weekly with the current and next month's calendar to keep families updated. Thank you for your patience, flexibility, and support!				



MAY 31, 2021

North Broad Street News

Be Safe * Be Kind * Be You



Updates/Reminders

1

20-21 YEARBOOK

Order forms for the 2020-2021 North Broad Street Elementary yearbook are due back to school by **June 4th**. Thank you to NB PTO for purchasing a yearbook for each 5th grade student!

2

MANNERS MATTER

This week, our manner of the week is:

We say thank you to others.

3

YEAR-END FUN DAYS

We are working on three fun days during the last week of school for our Huskies so they can end the school year with lots of smiles and great memories. More information coming soon!

North Broad Street Elementary

Be Safe. Be Kind. Be You



June 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	5
		Specials: PE/Music	Virtual Wednesday: Specials: PE/Art/Music	Specials: PE/Art	Specials: PE/Art	
6	7	8 4th Grade NYS Science Test OCSD BOE Meeting, 6pm Specials: PE/Music	9 Virtual Wednesday: Specials: PE/Art/Music	10 Specials: PE/Art	11 Specials: PE/Art	12
13	14	15 Specials: PE/Music	16 Virtual Wednesday: Specials: PE/Art/Music	17 Specials: PE/Art	18 5th Grade Virtual Field Trip Specials: PE/Art	19
20	21 NB Fun Day #1	22 NB Fun Day #2 5th Grade Moving Up Ceremony (Virtual), 12:30pm Specials: PE/Music	23 Virtual Wednesday: Specials: PE/Art/Music	24 NB Fun Day #3	25 Last Day of School Have a great summer! Report Cards Sent Home Specials: PE/Art	26
27	28	29	30			

Important Reminder:

*Please note that the events on this calendar may change as we move throughout the school year. A newsletter will be sent to families weekly with the current and next month's calendar to keep families updated. Thank you for your patience, flexibility, and support!

On the Menu

Meal	Monday	Tuesday	Wednesday	Thursday	Friday
Breakfast	NO SCHOOL Memorial Day	Muffin or Breakfast Bar Toast Milk, Juice, Fruit Cup	Cold Cereal Milk, Juice, Fruit Cup	Cold Cereal Toast Milk, Juice, Fruit Cup	Muffin or Breakfast Bar Toast Milk, Juice, Fruit Cup
Lunch		Cheeseburger on Bun French Fries Veggie Juice Fruit Cup Cheese Pizza PBJ	Toasted Cheese Green Beans Tostitos/Salsa Assorted Fruit Cheese Pizza PBJ	Sweet/Sour Meatballs Rice/Whole Grain Roll Broccoli Fruit Cup/Orange Cheese Pizza PBJ	Cheese or Garlic Pizza Carrot Sticks/Dip Assorted Fruit Cup PBJ

You're invited
to celebrate...

RETIREMENT RECOGNITION

with us!

Diana D'Amico
Nancy Duncan
Dana Fariel
Peter Gleason
Denise Haldenwang
Kenneth Infarinato
Owen Kraham
Patricia Miles
Jeffrey Skibitski
Pamela Tamburro
Leanne Youngkrans

WHEN: June 8, 2021

WHERE: Costello Transportation Center
1136 Freedom Drive, Oneida, NY

TIME: 6:00 PM

RSVP to: Melanie Fountain by May 31, 2021
mfountain@oneidacsd.org or 315-363-2550 Ext. 2010

Family Members welcome!

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. KATHLEEN DAVIS
RE: NEW BOARD MEMBER OATH OF OFFICE
DATE: JUNE 8, 2021

Newly elected member, Breyt Coakley, will indicate the taking of the Oath of Office by signing the form that will be provided and attested to by the Clerk of the Board.

FOR INFORMATION ONLY

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. KATHLEEN DAVIS
RE: CONSENT ITEMS
DATE: JUNE 8, 2021

BE IT RESOLVED, that the Board hereby approves the following consent items as submitted:

- Meeting Minutes
 - i. May 18, 2021 Regular Meeting
 - ii. May 25, 2021 Special Meeting
- Special Education
 - i. Committee on Special Education
 - ii. 504 Committee
 - iii. Committee on Preschool Special Education

RECOMMENDED ACTION

Motion to approve consent items as submitted for June 8, 2021.

MOTION MADE BY _____

SECONDED BY _____

A ___ N ___

**BUDGET VOTE/ELECTION/REGULAR MEETING OF THE
ONEIDA CITY SCHOOL DISTRICT'S
BOARD OF EDUCATION**

May 18, 2021
6:00 PM at the Oneida High School Auditorium

MEMBERS PRESENT: Mr. Robert Group
Mr. Martin Kelly
Mr. James Maio
Mr. Brad Myatt
Ms. Jennifer Parker

MEMBERS ABSENT: Ms. Heather Denby

ADMINISTRATORS PRESENT: Dr. Kathleen Davis, Interim Superintendent
Mr. James Rowley, Assistant Superintendent for
Finance and Clerk of the Board

SPECTATORS PRESENT: Moira Yardley, Eric Coriale, Genevieve Brauner,
Catherine Jeannin

The Budget Vote/Election/Regular meeting of the Oneida City School District's Board of Education for May 18, 2021 was called to order by President Mr. Robert Group at 6:03 PM. The Pledge of Allegiance was said. President Group then referred to the prepared agenda. Genevieve gave a technology update regarding Parent Square which is a replacement for School Messenger. Catherine Jeannin presented on the history of summer and year round student exchange (Greenheart) in Oneida. Moira Yardley and Eric Coriale presented on DCIP Plans for Elementary level.

CONSENT ITEMS

Consent Items
ACTION NO. 290

MOVED BY *Parker*, SECONDED BY *Kelly*, to approve the consent items for the May 18, 2021 Board of Education Meeting as amended to include the agenda addition of the May 12, 2021 Special BOE meeting minutes.

VOTE ON THE MOTION AYES 5 NAYS 0
MOTION CARRIED

FINANCE

Finance
ACTION NO. 291

MOVED BY *Maio*, SECONDED BY *Myatt*, to approve the financial reports for the May 18, 2021 Board of Education Meeting as submitted.

VOTE ON THE MOTION AYES 5 NAYS 0
MOTION CARRIED

FINANCE – APPROPRIATION TRANSFERS

Finance –
Appropriation
Transfers
ACTION NO. 292

MOVED BY *Kelly*, SECONDED BY *Parker*, to approve the appropriation transfers for the May 18, 2021 Board of Education Meeting as submitted.

VOTE ON THE MOTION AYES 5 NAYS 0
MOTION CARRIED

FINANCE – QUARTERLY APPROPRIATION STATUS REPORTS

Quarterly Appropriation Status Report ending March 31, 2021 was submitted for review.

FOR REVIEW ONLY

PERSONNEL

MOVED BY *Maio*, SECONDED BY *Kelly*, to approve the personnel items for the May 18, 2021 Board of Education meeting including J.Mainie instructional resignation, L.Billington one time salary adjustment, M.Cormier LTS appt, S.Schnauffer leave request, instructional staff appts for regents review classes, S.Burke additional summer hours, various instructional transfers for 2021-22 school year, K.Hicks, L.Zamperetti summer school coordinator appts, and summer admin internship appt as submitted.

VOTE ON THE MOTION AYES 5 NAYS 0
MOTION CARRIED

2021-2022 SCHOOL YEAR CALENDAR FOR APPROVAL

MOVED BY *Myatt*, SECONDED BY *Parker*, to approve the 2021-2022 school year calendar as submitted.

VOTE ON THE MOTION AYES 5 NAYS 0
MOTION CARRIED

COURSES FOR APPROVAL

MOVED BY *Parker* SECONDED BY *Myatt*, to approve the following courses: Plant Science, MVCC Music Theory (HU183), MVCC Music Appreciation (HU186), Explore Art, MVCC Visual Communication (MD161), MVCC Photography, and MVCC BI 141/MVCC BI 142 General Biology as submitted.

VOTE ON THE MOTION AYES 5 NAYS 0
MOTION CARRIED

TEXTBOOK FOR APPROVAL: WAYS OF THE WORLD: 4TH EDITION

MOVED BY *Kelly*, SECONDED BY *Maio*, to approve the textbook: Ways of the World: 4th Edition as submitted.

VOTE ON THE MOTION AYES 5 NAYS 0
MOTION CARRIED

**Finance – Qtrly Approp
Status Reports**

NO ACTION

Personnel

ACTION NO. 293

**2021-22 School Year
Calendar for Approval**

ACTION NO. 294

Courses for Approval

ACTION NO. 295

Plant Science
MVCC Music Theory (HU183)
MVCC Music Appreciation (HU186)
Explore Art
MVCC Visual Communication
(MD161)
MVCC Photography
MVCC BI 141/MVCC BI 142 General
Biology

Textbook for Approval

ACTION NO: 296

Ways of the World: 4th Edition

**HEALTH AND WELFARE SERVICES AGREEMENT: SYRACUSE
CSD AND ONEIDA CSD**

MOVED BY *Myatt*, SECONDED BY *Maio*, to approve the Health and Welfare Services Agreement between Oneida City School District and Syracuse City School District as submitted.

VOTE ON THE MOTION AYES 5 NAYS 0
MOTION CARRIED _____

**ONEIDA CSD – PROPOSAL AND AIA G602 KENNEY
GEOTECHNICAL SERVICES**

MOVED BY *Parker*, SECONDED BY *Kelly*, to approve Oneida CSD Proposal and AIA G602 Kenney Geotechnical Services as submitted.

VOTE ON THE MOTION AYES 5 NAYS 0
MOTION CARRIED _____

DONATION TO DURHAMVILLE ELEMENTARY SCHOOL

MOVED BY *Parker*, SECONDED BY *Myatt*, to approve the generous donation of \$390 from L3Harris Technologies in recognition of Sara Staple's support of the L3Harris Technologies Political Action Committee, a committee of L3Harris employees dedicated to good governance as submitted.

VOTE ON THE MOTION AYES 5 NAYS 0
MOTION CARRIED _____

DONATION TO OTTO SHORTELL MIDDLE SCHOOL

MOVED BY *Maio*, SECONDED BY *Kelly*, to approve the generous donation of a Brother 800 sewing machine from Julie Koelsch to the Home and Careers Department at Otto Shortell Middle School as submitted.

VOTE ON THE MOTION AYES 5 NAYS 0
MOTION CARRIED _____

DCIP UPDATES

MOVED BY *Myatt*, SECONDED BY *Parker*, to approve the building updates for the 2020-2021 District Comprehensive Improvement Plan (DCIP) as submitted.

VOTE ON THE MOTION AYES 5 NAYS 0
MOTION CARRIED _____

PROPOSED MIDDLE SCHOOL SUMMER PROGRAM

MOVED BY *Parker*, SECONDED BY *Myatt*, to approve the Middle School Summer Program which will be funded through the Federal Fund Grants as submitted.

VOTE ON THE MOTION AYES 5 NAYS 0
MOTION CARRIED _____

**Health and Welfare
Services Agreement:
Syracuse CSD and
Oneida CSD**
ACTION NO. 297

**Oneida CSD-Proposal
and AIA G602 Kenney
Geotechnical Services**
ACTION NO. 298

**Donation to
Durhamville
Elementary**
ACTION NO. 299

Donation to OSMS
ACTION NO. 300

DCIP Updates
ACTION NO. 301

**Proposed Middle School
Summer Program**
ACTION NO. 302

COURSES FOR REVIEW

The following courses were presented for review with consideration for approval at the May Board of Education Meeting: Stress Management, Wellness and Nutrition; Be an 11 Citizenship Class; Jazz Improvisation Lab; Principles of Marketing MVCC (BM 120); Foundations of Sport Management MVCC (SM 101); Introduction to Business MVCC (BM 100); Business Law 1 MVCC (AC 131); Unified Consumer Science in the Home (15:1 Special Education); as submitted.

FOR REVIEW ONLY

Courses for Review
NO ACTION

BOE PRESIDENT REPORT

Mr. Robert Group presented his BOE President Report.

FOR INFORMATION ONLY

BOE President Report
NO ACTION

SUPERINTENDENT REPORT

Dr. Kathy Davis presented her Superintendent's Report.

FOR INFORMATION ONLY

Superintendent Report
NO ACTION

ASSISTANT SUPERINTENDENT FOR FINANCE REPORT

Mr. Jim Rowley presented his Assistant Superintendent for Finance Report.

FOR INFORMATION ONLY

Asst Supt Report
NO ACTION

EXECUTIVE SESSION

MOVED BY Kelly, SECONDED BY Myatt, that the board of education meeting of May 18, 2021 move to executive session at 8:20 PM for purposes of the Employment History of a Particular Person, or Matters Leading to the Appointment, Employment, Promotion, Demotion, Discipline, Suspension, Dismissal or Removal of a Particular Person;

VOTE ON THE MOTION **AYES 5 NAYS 0**
MOTION CARRIED

Executive Session
ACTION NO. 307

The Board of Education returned to regular session at 9:06 PM

TENURE RECOMMENDATIONS

MOVED BY *Kelly*, SECONDED BY *Myatt*, to approve the following tenure recommendations: Eric Coriale, Principal; Stacey Tice, Assistant Principal/Athletic Director; Lindsey Blair, Reading; Matthew Cretaro, Social Studies; Nicolas Grossmann, Counselor; Mary Houck, Special Education; Michaleen Mahoney, Special Education; Melissa Moshetti, Math as submitted.

VOTE ON THE MOTION AYES 5 NAYS 0
MOTION CARRIED _____

The Board of Education recessed at 9:08 PM
Brad Myatt left the meeting.
The Board of Education reconvened at 9:40 PM

RESOLUTION DECLARING ELECTION RESULTS

MOVED BY *Kelly*, SECONDED BY *Maio*, to approve the Resolution Declaring Election Results for the May 18, 2021 Budget Vote/Election Results as submitted.

VOTE ON THE MOTION AYES 4 NAYS 0
MOTION CARRIED _____

ADJOURNMENT

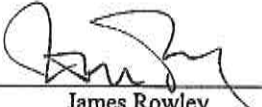
MOVED BY *Parker*, SECONDED BY *Maio*, that the Board of Education meeting of May 18, 2021 be adjourned at 9:50 PM.

VOTE ON THE MOTION AYES 4 NAYS 0
MOTION CARRIED _____

Tenure
Recommendations
ACTION NO. 308

Resolution Declaring
Election Results
ACTION NO. 309

Adjournment
ACTION NO. 310



James Rowley
Clerk of the Board

**SPECIAL MEETING OF THE
ONEIDA CITY SCHOOL DISTRICT'S
BOARD OF EDUCATION**

May 25, 2021
5:45 PM at Administrative Offices

MEMBERS PRESENT: Mr. Robert Group, President
Mr. James Maio, Vice President
Ms. Heather Denby
Mr. Martin Kelly
Ms. Jennifer Parker

MEMBERS ABSENT: Mr. Brad Myatt

ADMINISTRATORS PRESENT: Dr. Kathy Davis
Mr. James Rowley

SPECTATORS PRESENT: Mr. Scott Budelmann

The special meeting of the Oneida City School District's Board of Education for May 25, 2021 was called to order by President Mr. Bob Group at 5:45 PM. The Pledge of Allegiance was said and President Group referred to the agenda.

APPOINTMENT OF SUPERINTENDENT OF SCHOOLS

Appt of Superintendent
ACTION NO. 311

MOVED BY Maio, SECONDED BY Kelly, to approve the appointment of Matthew T. Carpenter as Superintendent of Schools effective July 19, 2021 and further approves the initial Employment Agreement setting forth the additional terms of the Superintendent's employment for the three year period of July 19, 2021 through July 18, 2024 as submitted.

VOTE ON THE MOTION **AYES 5 NAYS 0**
MOTION CARRIED

Jim Rowley left early

EXECUTIVE SESSION

Exec Session
ACTION NO. 312

MOVED BY Denby, SECONDED BY Parker, to approve entering into executive session at 6:10 PM for the purpose of discussions regarding proposed, pending or current litigation;

VOTE ON THE MOTION **AYES 5 NAYS 0**
MOTION CARRIED


The Board of Education returned to regular session at 6:45 PM

ADJOURNMENT

Adjournment
ACTION NO. 313

MOVED BY Kelly, SECONDED BY Maio, that the Special Board of Education meeting of May 25, 2021 be adjourned at 6:45 PM.

VOTE ON THE MOTION **AYES 5 NAYS 0**
MOTION CARRIED



James Rowley, Clerk of the Board

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. KATHLEEN DAVIS
RE: FINANCIAL REPORTS
DATE: JUNE 8, 2021

BE IT RESOLVED, that the Board hereby approves the Financial reports for the month of April 2021:

General Fund Revenue Report
Treasurer's Report
OHS Classroom Activity Funds
OSMS Student Activity Accounts

RECOMMENDED ACTION

Motion to approve the financial reports as submitted.

MOTION MADE BY _____

SECONDED BY _____

A ___ N ___

ONEIDA CITY SCHOOL DISTRICT - GENERAL FUND REVENUE REPORT

Month Ending April 30, 2021

		<u>Budgeted</u> <u>Revenues</u>	<u>Revenues</u> <u>Received</u>	<u>Balance</u> <u>Unearned</u>
A1001	Real Property Tax	\$ 15,534,857.71	\$ 15,066,254.38	\$ 468,603.33
A1081	Payments in Lieu of Taxes	132,440.00	127,636.58	4,803.42
A1085	School Tax Relief Reimbursement	2,587,936.29	2,588,626.27	(689.98)
A1090	Interest & Penalties on Taxes	70,000.00	73,804.43	(3,804.43)
A1310	Day School Tuition (Includes Foster)	0.00	0.00	0.00
A1330	Textbook Charges from Individuals	300.00	0.00	300.00
A1410	Admissions	15,000.00	0.00	15,000.00
A1489	Other Charges/Services	0.00	854.00	(854.00)
A2280	Health Services-Other Districts	25,000.00	31,476.00	(6,476.00)
A2308	Transportation-BOCES	0.00	0.00	0.00
A2401.A	Interest and Earnings	4,000.00	4,911.25	(911.25)
A2410	Rental of Property	11,000.00	33,114.00	(22,114.00)
A2413	Rental of Property-BOCES	76,000.00	82,820.00	(6,820.00)
A2414	Rental of Buses	12,000.00	60.45	11,939.55
A2450	Commissions	0.00	39.78	(39.78)
A2650	Sale of Scrap and Excess	0.00	0.00	0.00
A2655	Minor Sales/Machine	0.00	0.00	0.00
A2660	Sale of Real Property	0.00	0.00	0.00
A2665	Sale of Equipment	3,500.00	7,825.25	(4,325.25)
A2666	Sale of Transportation Equipment	0.00	31,200.00	(31,200.00)
A2670-2	Sale of Instr. Supplies	0.00	0.00	0.00
A2680	Insurance Recoveries	0.00	0.00	0.00
A2690	Other Compensation for Loss	0.00	65.00	(65.00)
A2700	Reimb. Medicare Part D Expenditures	150,000.00	108,271.71	41,728.29
A2701	Refund-Prior Yrs. Expenditures/BOCES aided	150,000.00	186,439.85	(36,439.85)
A2703	Refund-Prior Yrs. Expenditures	100,000.00	88,845.57	11,154.43
A2705	Gifts and Donations	0.00	3,750.00	(3,750.00)
A2707	Special Program Revenue	0.00	0.00	0.00
A2725	VLT/Tribal Compact Monies	0.00	7,771.25	(7,771.25)
A2770	Miscellaneous Revenues	100,000.00	3,237.64	96,762.36
A3089	Star Program/Reimbursement/Admin.	0.00	0.00	0.00
A3101.A	Basic Aid & Building	16,358,207.00	9,148,877.72	7,209,329.28
A3101.E	Excess Cost Aid	2,674,279.00	2,275,046.90	399,232.10
A3102	Lottery Aid	2,604,567.00	3,761,765.72	(1,157,198.72)
A3103	BOCES	2,334,376.00	198,813.20	2,135,562.80
A3104	Tuition Aid/Students w/Disabilities	0.00	58,673.00	(58,673.00)
A3260	Textbooks	114,546.00	115,219.00	(673.00)
A3262	Computer Software Aid	70,011.00	69,503.00	508.00
A3263	Library Loan Program	12,858.00	12,793.00	65.00
A3289.A	Other State Aid-Incar. Youth	50,000.00	7,304.00	42,696.00
A3289	Other State Aid	0.00	58,991.37	(58,991.37)
A4286	Federal Aid - CARES Act Education Stabilization Fund	837,525.00	167,505.00	670,020.00
A4601	Medicaid Assistance	115,000.00	153,809.49	(38,809.49)
A5031	Interfund Transfers - Other than Debt	0.00	0.00	0.00
A5031.E	Transfers From Debt Service Fund	50,000.00	50,000.00	0.00
A5050	Interfund Transfer for Debt	0.00	0.00	0.00
	Subtotal	\$ 44,193,403.00	\$ 34,525,304.81	\$ 9,668,098.19
20-21	Appropriated Fund Balance	2,428,689.50	0.00	2,428,689.50
	Appropriated Reserves	32,500.00	0.00	32,500.00
	TOTAL REVENUES	\$ 46,654,592.50	\$ 34,525,304.81	\$ 12,129,287.69

**ONEIDA CITY SCHOOL DISTRICT
TREASURER'S REPORT - GENERAL FUND**

Cash Per Books:	April 1, 2021		\$ <u>14,799,431.72</u>
	Cash receipts	- State/BOCES Aid	<u>1,275,730.48</u>
		- Other	<u>651,137.79</u>
	Receipts and Cash Balance		<u>16,726,299.99</u>
	Cash Disbursements		(<u>3,288,545.14</u>)
Cash Per Books:	April 30, 2021		\$ <u>13,437,754.85</u>

BANK RECONCILIATION

Balance as Per Statement:	Checking		\$ <u>66,956.64</u>
	CD/Savings		<u>13,391,235.60</u>
	subtotal		<u>13,458,192.24</u>
Less:			
Outstanding Checks:			(<u>20,437.39</u>)
Reconciled Balance: April 30, 2021			\$ <u>13,437,754.85</u>

TREASURER'S REPORT - SCHOOL LUNCH FUND

Cash Per Books:	April 1, 2021	\$	<u>134,392.32</u>	
Cash receipts:			<u>49,019.02</u>	
Receipts and Cash Balance			<u>183,411.34</u>	
Cash Disbursements		(<u>57,414.31</u>)
Cash Per Books:	April 30, 2021			\$ <u><u>125,997.03</u></u>

BANK RECONCILIATION

Balance as Per Statement:	Checking	\$	<u>127,050.03</u>	
Less:				
Outstanding Checks		(<u>1,053.00</u>)
Reconciled Balance: April 30, 2021				\$ <u><u>125,997.03</u></u>

TREASURER'S REPORT - SPECIAL AID FUND

Cash Per Books:	April 1, 2021	\$	<u>370,419.50</u>	
Cash receipts:			<u>78,353.80</u>	
Receipts and Cash Balance			<u>448,773.30</u>	
Cash Disbursements		(<u>195,199.12</u>)
Cash Per Books:	April 30, 2021			\$ <u><u>253,574.18</u></u>

BANK RECONCILIATION

Balance as Per Statement:	Checking	\$	<u>253,574.18</u>	
Less:				
Outstanding Checks		(<u>0.00</u>)
Reconciled Balance: April 30, 2021				\$ <u><u>253,574.18</u></u>

TREASURER'S REPORT - CAPITAL FUND

Cash Per Books: April 1, 2021	\$ <u>769,947.04</u>	
Cash receipts:	<u>6.31</u>	
Receipts and Cash Balance	\$ <u>769,953.35</u>	
Cash Disbursements	(<u>196,067.19</u>)	
Cash Per Books: April 30, 2021		\$ <u>573,886.16</u>

BANK RECONCILIATION

Balance as Per Statement:	Checking	\$ <u>570,667.95</u>	
	CD/Savings	<u>193,082.99</u>	
	Subtotal	\$ <u>763,750.94</u>	
Less:			
Outstanding Checks		(<u>189,864.78</u>)	
Reconciled Balance:	April 30, 2021		\$ <u>573,886.16</u>

TREASURER'S REPORT - TRUST AND AGENCY/SCHOLARSHIP FUNDS

Cash Per Books: April 1, 2021	\$ <u>657,800.57</u>	
Cash receipts:	2,630,068.54	
Receipts and Cash Balance	\$ <u>3,287,869.11</u>	
Cash Disbursements	(<u>2,586,678.90</u>)	
Cash Per Books: April 30, 2021		\$ <u>701,190.21</u>

BANK RECONCILIATION

Balance as Per Statement:	Checking	\$ <u>667,416.21</u>	
	Payroll Checking	<u>5,807.38</u>	
	Scholarship Savings	<u>68,515.61</u>	
	Subtotal	\$ <u>741,739.20</u>	
Less:			
Outstanding Checks: Trust & Agency		(<u>34,893.80</u>)	
Payroll		(<u>5,506.90</u>)	
Payroll (ERS wire less than was posted to nVision)		(<u>48.29</u>)	
Payroll (Employee payroll deduction kicked back due to incorrect account)		(<u>100.00</u>)	
Reconciled Balance:	April 30, 2021		\$ <u>701,190.21</u>

EXTRA CLASSROOM ACTIVITY FUNDS

ONEIDA SENIOR HIGH SCHOOL

Report of Accounts

As of: **30-Apr-21**

Month Ended				As of:	30-Apr-21
	Beginning				Ending
Activity	Balance	Receipts	Total	Disbursements	Balance
Advanced Placement	9,809.15	9,456.00	19,265.15		19,265.15
Art Club	404.72		404.72		404.72
Banking Fees & Interest	100.31	3.26	103.57		103.57
Class of 2021	4,124.22		4,124.22		4,124.22
Class of 2022	4,992.64		4,992.64		4,992.64
Class of 2023	2,497.18		2,497.18		2,497.18
Class of 2024	3,653.00		3,653.00		3,653.00
Concert Choir	1,074.61		1,074.61		1,074.61
Drama Club--Fall Play	2,723.50		2,723.50		2,723.50
Drama Club--Spring Musical	10,324.21		10,324.21		10,324.21
Environmental Club	6.28		6.28		6.28
French Travel	164.68		164.68		164.68
Future Bus. Leaders of America	155.41		155.41		155.41
International Relations Club	2,170.75		2,170.75		2,170.75
Japanese Exchange Club	517.14		517.14		517.14
Marching Band	568.89		568.89		568.89
National Honor Society	884.14	24.50	908.64	380.00	528.64
NYS Sales Tax Due	11.20		11.20	11.20	(0.00)
Photography Club	80.39		80.39		80.39
Projects (Yearbook)	2,372.44		2,372.44		2,372.44
Retailers (Bookstore)	2,715.72		2,715.72		2,715.72
Ski Club	851.45		851.45		851.45
Spanish Club	42.61		42.61		42.61
Sports Club	1,206.11		1,206.11		1,206.11
Stage Band	2,992.90		2,992.90		2,992.90
Student Council	1,264.49		1,264.49		1,264.49
Technology	6,561.01		6,561.01		6,561.01
Technology Student Association	479.87		479.87		479.87
Teens For A Better World	31.17		31.17		31.17
Wind Ensemble	532.92		532.92		532.92
Z Club	2,008.02	10.00	2,018.02		2,018.02
Total	65,321.13	9,493.76	74,814.89	391.20	74,423.69

Checking Account ... 9146	35,084.36
Money Market Account ... 4977	39,625.33
Deposits in Transit	
Less Checks Outstanding	286.00
Working Balance	74,423.69

Laura J. Reff
 Laura J. Reff, Central Treasurer

This report and supporting evidence examined and approved except as follows:

Date	Auditor
------	---------

**OTTO SHORTELL MIDDLE SCHOOL
EXTRACLASROOM ACTIVITY FUND
REPORT OF ACCOUNTS**

For the month

Apr-21

ACTIVITY	BEGINNING BALANCE	MONTHLY RECEIPTS	Total RECEIPTS	Monthly PAYMENTS	ENDING BALANCE
STUDENT COUNCIL	\$ 17,211.68	\$ 5,690.00	\$ 22,901.68	\$ 4,181.45	\$ 18,720.23
	\$ -		\$ -	\$ -	\$ -
MUSIC CLUB (Band/Chorus)	\$ 7,231.64		\$ 7,231.64	\$ 355.00	\$ 6,876.64
LIBRARY CLUB	\$ 739.48		\$ 739.48	\$ 146.10	\$ 593.38
FOREIGN LANGUAGE	\$ 1,146.19		\$ 1,146.19	\$ 145.69	\$ 1,000.50
DRAMA	\$ 6,628.98		\$ 6,628.98		\$ 6,628.98
ART	\$ 316.25		\$ 316.25		\$ 316.25
YEARBOOK	\$ 4,210.78		\$ 4,210.78		\$ 4,210.78
TOTALS	\$ 37,485.00	\$ 5,690.00	\$ 43,175.00	\$ 4,828.24	\$ 38,346.76

OUTSTANDING CHECKS

4375	\$	15.00
4525	\$	70.00
4555	\$	84.45

\$169.45

STATEMENT OF BANK BALANCE #614309154
 CHECKING \$ 38,516.21
 Less Outstanding Chks. \$ 169.45
 Plus Outstanding Deps. \$ -
 Working Balance \$ 38,346.76

This report and supporting evidence examined and approved except as follows:

Auditor

Treasurer



Principal



5/25/2021
DATE

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. KATHLEEN DAVIS
RE: APPROPRIATION TRANSFERS
DATE: JUNE 8, 2021

BE IT RESOLVED, that the Board hereby approves the attached Appropriation Transfers for May and June 2021 as submitted.

RECOMMENDED ACTION

Motion to approve the appropriation transfers as submitted.

MOTION MADE BY _____

SECONDED BY _____

A____ N____

ONEIDA CITY SCHOOL DISTRICT

APPROPRIATION TRANSFER REQUEST FORM

2020-21

GENERAL FUND OTHER: _____


REQUESTED BY: J. Rowley

DATE: 5/30/2021

FOR BOARD APPROVAL PRESENTATION: _____

#	FROM (BUDGET CODE)	TO (BUDGET CODE)	AMOUNT	COMMENTS
1	A 1310.490-00-0100	A 1620.490-00-0100	\$15,400.00	School Bus Office BOCES to Operations BOCES
2	A 1670.490-00-0100	A 1430.490-00-0100	\$9,200.00	Central Print & Mail BOCES to Personnel BOCES
3	A 1670.490-00-0100	A 1621.490-00-0100	\$1,500.00	Central Print & Mail BOCES to Maintenance BOCES
4	A 2330.490-00-0100	A 2070.490-00-0100	\$13,500.00	Teach Spec School BOCES to Inservice Training BOCES
5	A 2630.490-00-0100	A 2110.490-00-0100	\$60,000.00	Computer Assit Instr BOCES to Teach BOCES
6	A 2250.490-00-0100	A 2110.490-00-0100	\$25,500.00	Handicapped BOCES to Teach BOCES
7	A 1680.490-00-0100	A 2610.490-00-0169	\$2,300.00	Central Data Processing BOCES to School Library BOCES
8	A 2810.490-00-0100	A 5510.490-00-0100	\$4,000.00	Guidance BOCES to Transportation BOCES
9				
10				
11				
12				
13				
14				
15				

Approved Disapproved _____


 Assistant Superintendent for Finance
 Date: 6/2/2021

Approved _____ Disapproved _____

Superintendent
 Date

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. KATHLEEN DAVIS
RE: CLAIMS AUDITOR REPORT
DATE: JUNE 8, 2021

The Claims Auditor, Lisa Donaldson, has submitted a state mandated report for your review.

FOR INFORMATION ONLY

TO: Board of Education
FROM: Lisa Donaldson, Claims Auditor
DATE: June 8, 2021
RE: Claims Auditor Report

For the 2020-21 School Year: July 1, 2020 - June 30, 2021

Claims Audited	Total Rejected	Corrected/Approved	Denied	Total Outstanding
2,012	12	12	0	0

Reasons for Rejected Claims:

Total Claims Audited	Total Rejected	Lack of Authorizing Signature	Incorrect Information	Wrong Amount on Voucher or P.O.	Back-up paperwork needed	* Other Various Reasons
2,012	12	1	3	3	1	4

* See attached for reason and corrective action taken on each rejected claim.

Rejected Claims History:

School Year	Total Claims Audited	Total Rejected	Lack of Authorizing Signature	Incorrect Information	Wrong Amount on Voucher or P.O.	Back-up paperwork needed	* Other Various Reasons	% Rejected
2020-21	2,012	12	1	3	3	1	4	.60%
2019-20	2,557	16	3	0	8	2	3	.63%
2018-19	2,679	20	2	4	4	9	1	.75%
2017-18	2,626	38	3	2	11	10	12	1.45%
2016-17	1,906	39	2	2	9	17	9	2.05%
2015-16	1,663	44	3	6	7	19	9	2.64%
2014-15	677	30	0	3	10	11	6	4.43%
2013-14	2,450	15	1	0	11	2	1	.62%
2012-13	2,462	89	7	12	14	40	16	3.61%

#s	Today's Date	P.O./ Voucher Date	Voucher	Amount	Denial Reason	Corrective Action/Date	Approved
1	5/20/2021		Barbara Allen	\$150.00	Wrong amount paid per schedule	Amount paid correct, wrong schedule attached	5/20/2021
2	1/7/2021		Buell Fuels	\$532.19	No approving signature	Gave back to Bernie for signature	1/8/2021
3	5/20/2021		Colleen Donahue	\$125.00	Wrong amount paid per schedule	Amount paid correct, wrong schedule attached	5/20/2021
4	12/18/2020		First Bank	\$866.99	Sales tax charged to invoice	Emailed vendor for refund	12/18/2020
5	4/19/2021		Richard Lewis	\$6.72	No backup with voucher	Obtained backup	4/20/2021
6	3/10/2021		Lowe's	\$500.49	Missing receipt	Attached missing receipt	3/11/2021
7	4/19/2021		Lowe's	\$403.70	Missing receipt	Attached missing receipt	4/19/2021
8	4/1/2021		Dan McNally	\$7.67	Reimbursement amount incorrect	Corrected amount in system	4/1/2021
9	4/1/2021		Terry Skubon	\$7.80	Reimbursement amount incorrect	Corrected amount in system	4/1/2021
10	12/14/2020		T Mobile	\$1,654.67	Wrong amount on voucher being paid	Corrected amount on voucher	12/14/2020
11	11/4/2020		Upstate Niagara	\$3,361.79	Voucher and receipt do not match	Corrected voucher	11/4/2020
12	3/22/2021		Venco Marketing LLC	\$255.45	No approval for extra shipping charges	Obtained approval	3/2/2021

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. KATHLEEN DAVIS
RE: ABOLISHMENT OF ONEIDA CITY SCHOOL DISTRICT POSITIONS
DATE: JUNE 8, 2021

BE IT RESOLVED, upon the recommendation of the Interim Superintendent, that for the purposes of economy and efficiency, the Board of Education hereby approves the abolishment of the following positions:

1. Foreign Language Instructor (MS French)- 1.0 FTE -to be abolished effective July 1, 2021. (vacant).
2. Physical Education teacher (HS)-.50 FTE-to be abolished effective July 1, 2021.
3. Elementary teacher (Elementary tenure area-North Broad Elementary)-to be abolished July 1, 2021.

RECOMMENDED ACTION

Motion to approve the abolishment of Oneida City School District positions as submitted.

MOTION MADE BY _____

SECONDED BY _____

A ___ N ___

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. KATHLEEN DAVIS
RE: CREATION OF ONEIDA CITY SCHOOL DISTRICT POSITION
DATE: JUNE 8, 2021

BE IT RESOLVED, upon the recommendation of the Interim Superintendent, the Board of Education hereby approves the creation of the following position:

1. Physical Education teacher (HS)-1.0 FTE-effective July 1, 2021.

RECOMMENDED ACTION

Motion to approve the creation of Oneida City School District position as submitted.

MOTION MADE BY _____

SECONDED BY _____

A ___ N ___

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. KATHLEEN DAVIS
RE: PERSONNEL
DATE: JUNE 8, 2021

BE IT RESOLVED, that the Board hereby approves the attached personnel items as submitted.

RECOMMENDED ACTION

Motion to approve the attached personnel items for the June 8, 2021 Board of Education Meeting as submitted.

MOTION MADE BY _____

SECONDED BY _____

A____ N____

Oneida City School District
 Personnel Report
 June 8, 2021
 Board of Education Meeting

RECOMMENDED INSTRUCTIONAL LEAVE

Personnel	Building	Position	Effective
Nichole Newman	WP	School Counselor	5/24/21 - TBD

RECOMMENDED INSTRUCTIONAL TRANSFERS

Personnel	Transfer from	Transfer to	Tenure Area	Effective
Jill Rodegher	SS/Kdg	SS/Gr. 1	Childhood Education	9/1/2021
Nichole Pawlikowski	DV/ Spec Educ	WP/St. Patrick's	Elementary Special Education	9/1/2021

*The 2021-2022 Bids on Internal Postings is attached for your review and approval.

RECOMMENDED LONG TERM SUBSTITUTE TEACHER

Personnel	Building	Position	Effective
Brooke Manderson	SS	LTS Grade 1- add'l section	April 19, 2021 through June 25, 2021

RECOMMENDED INTERNSHIP

Personnel	Building	Area	Effective
Ellen Lefort	Elementary	Administrative Intern	2021-2022

RECOMMENDED MIDDLE SCHOOL COUNTS SUMMER PROGRAM
(Funded by SIG Grant)

Personnel	Position
Becca Piccola	Math 6
Kristin Hicks	Math 7/8
Brittany Haas	ELA 6
Lisa Zamperetti	ELA 7/8
BeeAnn O'Herien	SS 6
Megan Kelly	SS 7/8
Julie Koelsch	Science 6
Carly Hein	Science 7/8
Sharon Bognaski	Nurse

RECOMMENDED SUBSTITUTE TEACHERS

AS ATTACHED

CLASSIFIED PERSONNEL

AS ATTACHED

2021-2022 Bids on Postings

Date	Posting	Staff bids	Awarded to:	Date	New Posting	Staff bids	Awarded to:
4/19/2021	Gr 2/Durhamville	Heather Pommerening (Gr 3/DV); Katherine Snyder (K.dg/NB); Alissa Barber (LTS Gr 2/DV); Veronica Mordus (LTS Gr 3/NB);	Heather Pommerening 4/23/2021	4/26/2021	Gr 3/Durhamville	Katherine Snyder (K.dg/NB); Alissa Barber (LTS Gr 2/DV); Nicole Coleman (Gr 1/DV);	Nicole Coleman 4/30/2021
4/19/2021	Secondary Math/OHS	Chrissy Sawner (Math/OSMS);	Chrissy Sawner 4/23/2021	4/26/2021	Secondary Math/OSMS (Internal & OLAS)	No internal bids; Applicants will be on OLAS	NA
4/19/2021	Earth Science/OHS	No internal bids	No internal bids	4/26/2021	Earth Science/OHS (Placed on OLAS)	Applicants will be on OLAS	NA
4/19/2021	LTS Reading/WP	Mikaela Cormier (LTS Gr 5/NB); Sydney Coleman (LTS Gr 4/NB); Amanda Mae Woznica;	LTS applicants not certified	4/26/2021	LTS Reading/WP (Placed on OLAS)	Applicants will be on OLAS	NA
4/26/2021	Phys Educ/OHS (Internal & OLAS)	No internal bids; Applicants will be on OLAS	NA				
4/26/2021	DV/NB Special Education (Internal)	Heid Rush (SpEd/NB)	Heidi Rush 4/30/2021				
4/26/2021	Middle School Gr 6 Special Education (Internal)	Nichole Pawlikowski (SpEd/DV); Michaleen Mahoney (Gr 4 and 5 15:1 Tchrr/DV); Brittany Haas (SpEd/SS);	Brittany Haas 4/30/2021	4/30/2021	Elementary Special Education/District wide testing at Seneca Street (internal)	Amy Mahardy (Gr 4/SS); Nichole Pawlikowski (SpEd/DV);	Amy Mahardy 5/6/2021
				4/30/2021	Gr 1/Willard Prior	Katherine Snyder (K.dg/NB);	Katherine Snyder 5/6/2021
				5/6/2021	Gr 4/ Seneca Street	Kathy Zangrilli (Gr 1/SS)	Kathy Zangrilli 5/13/2021
				5/12/2021	Spec Ed/ Willard Prior & St. Patrick's	Nichole Pawlikowski (SpEd/DV)	Nichole Pawlikowski 5/19/2021
				5/14/2021	Gr 1 / Seneca Street	Alissa Barber (LTS); Jill Rodegher (K.dg/SS)	Jill Rodegher 5/20/2021

Oneida City School District
Board of Education Meeting
June 8, 2021

Recommended Substitute Teacher

Substitute Teacher	Area(s) to Sub	Certification
Jacob Stover	Grades 7-12	Non-Certified

Oneida City School District
Personnel Report
June 8, 2021
Board of Education Meeting

CLASSIFIED PERSONNEL

RECOMMENDED CLASSIFIED ONE TIME SALARY ADJUSTMENT

NAME	TITLE	LOCATION	EFFECTIVE DATE
Megan Hjort	Keyboard Specialist	OSMS	2022-2023 School Year

RECOMMENDED CLASSIFIED RESIGNATION

NAME	TITLE	LOCATION	EFFECTIVE DATE
Renee Fuller	Nurse RN	Willard Prior	6/26/21

RECOMMENDED CLASSIFIED RETIREMENT

NAME	TITLE	LOCATION	EFFECTIVE DATE
Owen Kraham	Bus Driver	Trans. Center	6/30/21

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. KATHLEEN DAVIS
RE: HIGH SCHOOL ASSISTANT PRINCIPAL (10 MONTH)
APPOINTMENT
DATE: JUNE 8, 2021

RESOLVED, that upon the recommendation of the Interim Superintendent, Ms. Erin Belanger is hereby appointed to the 10 month administrative tenure area of Assistant Principal, effective September 1, 2021, for a four year probationary period expiring June 30, 2025, with a starting annual salary of \$82,027.50. This appointment is contingent upon proper certification authorizing candidate to hold Assistant Principal position as submitted.

RECOMMENDED ACTION

Motion to approve the conditional appointment of Ms. Erin Belanger to the HS 10-Month Assistant Principal position as submitted.

MOTION MADE BY _____

SECONDED BY _____

A ___ N ___

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. KATHLEEN DAVIS
RE: CAPITAL RESERVE FUND APPROPRIATION
DATE: JUNE 8, 2021

Resolution to Transfer Moneys to Capital Reserve Fund

WHEREAS, on May 18, 2021, Oneida City School District (the "School District") voters passed a proposition to establish a capital reserve fund pursuant to Section 3651 of the Education Law, to be designated "2021 Capital Reserve Fund"; and

WHEREAS, Education Law Section 3653 requires that no monies may be paid or transferred into any reserve fund established by a school district unless expressly authorized by a resolution of its board of education; and

WHEREAS it has been determined by the Board of Education of the School District that up to \$1.1 million held in the unreserved fund balance of the General Fund are surplus funds, and that it is in the School District's best interest to transfer moneys to the School District's 2021 Capital Reserve Fund.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the School District does hereby approve the transfer of up to \$1.1 from the unreserved fund balance of the General Fund to the 2021 Capital Reserve Fund created in accordance with Section 3651 of the Education Law. This Resolution shall take effect immediately.

Date: June __, 2021

District Clerk, Oneida City School District

RECOMMENDED ACTION

Motion to approve the Capital Reserve Fund Appropriation as submitted.

MOTION MADE BY _____

SECONDED BY _____

A___ N___

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. KATHLEEN DAVIS

RE: RESOLUTION ESTABLISHING AN INSURANCE RESERVE FUND

DATE: JUNE 8, 2021

BE IT RESOLVED, by the Board of Education of the Oneida City School District, pursuant to Section 6-n of the General Municipal Law, as follows:

1. The Board hereby establishes a reserve fund to be known as the Insurance Reserve Fund;
2. The source of funds for such fund shall be such amounts as may be provided therefor by budgetary appropriation, amounts from any other fund authorized by the General Municipal Law subject to permissive referendum or such other funds as may be legally appropriated;
3. The amount paid into such fund during any fiscal year shall not exceed the greater of Thirty-Three Thousand Dollars (\$33,000.00) or five per centum (5%) of the total budget for such fiscal year;
4. Monies in such fund may be appropriated only to fund certain uninsured losses, claims, actions or judgments for which the District is authorized or required to purchase or maintain insurance. Monies in such fund may also be appropriated for expert or professional services in connection with the investigation, adjustment, or settlement of claims, actions or judgments;
5. The Treasurer is hereby authorized and directed to deposit and invest the monies of such fund in accordance with Sections 10 and 11 of the General Municipal Law and other applicable law and as provided by Section 6-n of the General Municipal Law. Any interest earned or capital gains realized on the money so deposited or so invested shall accrue to and become a part of each such fund. The Treasurer shall account for this fund separate and apart from all other funds. Such account shall show: (a) the source, date and amount of each sum paid into the fund; (b) the interest earned by such fund; (c) the capital gains or losses resulting from the sale of investments of the fund; (d) the order, purpose thereof, date and amount of each payment from this fund; (e) the assets of the fund, indicating cash balance and a schedule of investments. The Treasurer shall keep a separate account for each kind of risk funded and shall also, within sixty days of the end of each fiscal year, furnish a detailed report of the operation and condition of this fund to the Board of Education;

6. A sum not to exceed \$900,000 is hereby appropriated to such fund, to be paid from the unappropriated fund balance.
7. This Resolution shall take effect immediately.

Dated: _____, 2021

**District Clerk
Oneida City School District**

RECOMMENDED ACTION

Motion to approve the Resolution Establishing an Insurance Reserve Fund as submitted.

MOTION MADE BY _____

SECONDED BY _____

A____ N____

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. KATHLEEN DAVIS

**RE: RESOLUTION RE-ESTABLISHING RETIREMENT
CONTRIBUTION RESERVE FUND**

DATE: JUNE 8, 2021

BE IT RESOLVED, by the Board of Education of the Oneida City School District, pursuant to Section 6-r of the General Municipal Law, as follows:

1. The Board of Education hereby establishes a reserve fund to be known as the Retirement Contribution Reserve Fund;
2. The source of funds for such Reserve Fund shall be: such amounts as may be provided therefore by budgetary appropriation or raised by tax; such revenues as are not required by law to be paid into any other fund or account; and such other funds as may be legally appropriated;
3. Notwithstanding any law to the contrary, there may also be paid into such Reserve Fund such monies as may be transferred from a repair reserve fund established pursuant to section 6-d of the general municipal law, or a capital reserve or tax certiorari reserve fund established pursuant to section 3651 of the Education Law, provided, that any such transfer shall only be made by resolution of the Board adopted after a public hearing held on at least fifteen days prior published notice in the official newspaper(s) of the District;
4. Monies in such Reserve Fund may be appropriated only by Board resolution and may be expended only to pay any portion of the retirement contributions due to the New York State and Local Employees' Retirement system pursuant to Section 17 of the Retirement or Section 317 of the Social Security Law, or as otherwise provided by law;
5. The Treasurer is hereby authorized and directed to deposit and invest the monies of such Fund in accordance with Sections 10 and 11 of the General Municipal Law and other applicable law;
6. The sum not to exceed \$ 2.4 million is hereby appropriated to the Retirement Contribution Reserve Fund; the source of funds shall be General Fund;

7. This Resolution shall take effect immediately.

Dated: _____, 2021

James Rowley, District Clerk
Oneida City School District

RECOMMENDED ACTION

**Motion to approve the Resolution Re-Establishing Retirement
Contribution Reserve Fund as submitted.**

MOTION MADE BY _____

SECONDED BY _____

A____ N____

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. KATHLEEN DAVIS

**RE: RESOLUTION RE-ESTABLISHING TAX CERTIORARI
RESERVE FUND**

DATE: JUNE 8, 2021

BE IT RESOLVED, by the Board of Education of the Oneida City School District, pursuant to Section 3651 of the Education Law, as follows:

1. The Board hereby re-establishes a reserve fund to be known as the Tax Certiorari Reserve Fund.
2. The source of funds for such Reserve Fund shall be such amounts as may be provided therefore by budgetary appropriation or such revenue as are not required by law to be paid into any other fund or account.
3. Monies in such Reserve Fund may be appropriated only for the payment of judgments and claims in tax certiorari proceedings in accordance with Article Seven of the Real Property Tax Law or for other purposes as may be permitted by applicable law; any monies deposited to such Reserve Fund which are not expended for the payment of judgments or claims arising out of such tax certiorari proceedings for the tax roll in the year such monies are deposited to the said fund and/or which will not reasonably be required to pay any such judgment or claim shall be returned to the general fund on or before the first day of the fourth fiscal year following the deposit of such monies to said reserve fund; such monies shall be deemed reasonably required to pay any such judgment or claim if the proceeding or claim has not been finally determined or otherwise terminated or disposed of after the exhaustion of all appeals.
4. The Treasurer is hereby authorized and directed to deposit and invest the monies of such Reserve Fund in accordance with Sections 10 and 11 of the General Municipal Law and other applicable law and as provided by section 3651 of the Education Law. Any interest earned or capital gains realized on the money so deposited or so invested shall accrue to and become a part of each such fund. A separate account to be kept of each fund established. Such account shall show: (a) the date and amount of each sum paid into the fund; (b) the interest earned by such fund; (c) the capital gains or losses resulting from the sale of investments of the fund; (d) the interest or capital gains which have accrued to the fund; (e) the amount and date of each withdrawal from the fund; (f) the assets of the fund indicating the cash balance therein and a schedule of the amounts invested in federal or state obligations.

5. The total of the monies held in such reserve fund shall not exceed that amount which might reasonably be deemed necessary to meet anticipated judgments and claims arising out of such tax certiorari proceedings.
6. The sum not to exceed \$95,787 is hereby appropriated to the Tax Certiorari Reserve Fund; the source of funds shall be General Fund;
7. This Resolution shall take effect immediately.

Dated: _____, 2021

James Rowley, District Clerk
Oneida City School District

RECOMMENDED ACTION

Motion to approve the Resolution Re-Establishing Tax Certiorari Reserve Fund as submitted.

MOTION MADE BY _____

SECONDED BY _____

A ___ N ___

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. KATHLEEN DAVIS
RE: RESOLUTION ESTABLISHING WORKER'S COMPENSATION RESERVE FUND
DATE: JUNE 8, 2021

BE IT RESOLVED, by the Board of Education of the Oneida City School District, pursuant to Section 6-j of the General Municipal Law, as follows:

1. The Board hereby establishes a reserve fund to be known as the Worker's Compensation Insurance Reserve Fund;
2. The source of funds for such Reserve Fund shall be such amounts as may be provided therefore by budgetary appropriation or such revenues as are not required by law to be paid into any other fund or account;
3. Monies in such Reserve Fund may be appropriated only for purposes identified in Section 6-j of the General Municipal Law, Article 2 of the Worker's Compensation Law and other lawful purposes;
4. The Treasurer is hereby authorized and directed to deposit and invest the monies of such Fund in accordance with Sections 10 and 11 of the General Municipal Law and other applicable law; and
5. The sum not to exceed \$250,000 is hereby appropriated to the Worker's Compensation Reserve Fund; the source of funds shall be General Fund;
6. This Resolution shall take effect immediately.

Dated: _____, 2021

James Rowley, District Clerk
Oneida City School District

RECOMMENDED ACTION

Motion to approve the Resolution Establishing Worker's Compensation Reserve Fund as submitted.

MOTION MADE BY _____

SECONDED BY _____

A ___ N ___

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. KATHLEEN DAVIS
RE: RESOLUTION RE-ESTABLISHING AN UNEMPLOYMENT INSURANCE RESERVE FUND
DATE: JUNE 8, 2021

BE IT RESOLVED, by the Board of Education of the Oneida City School District, pursuant to Section 6-m of the General Municipal Law, as follows:

1. The Board hereby re-establishes a reserve fund to be known as the Unemployment Insurance Reserve Fund;
2. The source of funds for such Reserve Fund shall be such amounts as may be provided therefore by budgetary appropriation or such revenues as are not required by law to be paid into any other fund or account;
3. Monies in such Reserve Fund may be appropriated only for purposes identified in the General Municipal Law Section 6-m and other lawful purposes;
4. The Treasurer is hereby authorized and directed to deposit and invest the monies of such fund in accordance with Sections 10 and 11 of the General Municipal Law and other applicable law;
5. The sum not to exceed \$600,000 is hereby appropriated to the Unemployment Insurance Reserve Fund; the source of funds shall be General Fund;
6. This Resolution shall take effect immediately.

Dated: _____, 2021

James Rowley, District Clerk
Oneida City School District

RECOMMENDED ACTION

Motion to approve the Resolution Re-Establishing an Unemployment Insurance Reserve Fund as submitted.

MOTION MADE BY _____

SECONDED BY _____

A___ N___

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. KATHLEEN DAVIS
RE: RESOLUTION RE-ESTABLISHING LIABILITY RESERVE FUND
DATE: JUNE 8, 2021

BE IT RESOLVED, by the Board of Education of the Oneida City School District, pursuant to Section 1709 (8-c) of the Education Law, as follows:

1. The Board hereby re-establishes a reserve fund to be known as the Liability Reserve Fund to cover liability claims;
2. The source of funds for such Reserve Fund shall be such amounts as may be provided therefore by budgetary appropriation or such revenues as are not required by law to be paid into any other fund or account;
3. The sum not to exceed \$1 million, being no more than three percent, exclusive of any planned balance presently authorized, of the annual budget of the District, is hereby appropriated to such fund from the unappropriated fund balance;
4. The Treasurer is hereby authorized and directed to deposit and invest the monies of such fund in accordance with Sections 10 and 11 of the General Municipal Law and other applicable law;
5. This Resolution shall take effect immediately.

Dated: _____, 2021

James Rowley, District Clerk
Oneida City School District

RECOMMENDED ACTION

Motion to approve the Resolution Re-Establishing Liability Reserve Fund as submitted.

MOTION MADE BY _____

SECONDED BY _____

A ___ N ___

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. KATHLEEN DAVIS
RE: RESOLUTION RE-ESTABLISHING REPAIR RESERVE FUND
DATE: JUNE 8, 2021

BE IT RESOLVED, by the Board of Education of the Oneida City School District, pursuant to Education Law 3651 and Section 6-d of the General Municipal Law, as follows:

1. The Board hereby re-establishes a reserve fund to be known as the Oneida City School District Repair Reserve Fund.
2. The source of funds for such Reserve Fund shall be such amounts as may be provided therefore by budgetary appropriation or such revenue as are not required by law to be paid into any other fund or account.
3. Monies in such Repair Reserve Fund may be appropriated only for repairs of capital improvements or equipment, which repairs are of a type not recurring annually or at shorter intervals, or to a reserve fund established pursuant to Section 3651 of the Education Law;
4. Except for an emergency situation, prior to any expenditure being made from such Fund, the Board shall, after notice in the official newspaper, hold a public hearing with respect to such expenditure as provided in Section 6-d of the General Municipal Law;
5. The monies of such Fund shall be deposited and invested in accordance with Sections 20 and 11 of the General Municipal Law and other applicable law;
6. The Repair Reserve Fund shall be accounted for in a manner which maintains the separate identity of the cash and investments of the Repair Reserve Fund; and
7. This Resolution shall take effect immediately.

Dated: _____, 2021

James Rowley, District Clerk
Oneida City School District

RECOMMENDED ACTION

Motion to approve Resolution Re-Establishing Repair Reserve Fund as submitted.

MOTION MADE BY _____

SECONDED BY _____

A ___ N ___

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. KATHLEEN DAVIS
RE: RETIREMENT INCENTIVE PAYMENTS
DATE: JUNE 8, 2021

BE IT RESOLVED, that the Board hereby approves the 11 number of staff will receive retirement incentives as per contracts which total \$201,439.20.

Contract	# of Staff	Total
OTA	4	94,940.00
OSEU	5	60,854.20
OAA	1	36,195.00
Bus Driver	1	9,450.00

RECOMMENDED ACTION

Motion to approve payments of the retirement incentives as attached.

MOTION MADE BY _____

SECONDED BY _____

A____ N____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. KATHLEEN DAVIS
RE: YEAR END RESOLUTION
DATE: JUNE 8, 2021

BE IT RESOLVED, that the Board hereby approves the following resolution recommending to utilize all remaining funds at year end.

Resolution to appropriate \$2,578,040 of the June 30, 2021 Fund Balance and \$350,000 from reserves for a total of \$2,928,040 to finance the 2021-2022 budget and maintain an estimated unappropriated fund balance of \$3,251,409.

RECOMMENDED ACTION

Motion to approve the resolution to appropriate \$2,578,040 of the June 30, 2021 Fund Balance and \$350,000 from reserves for a total of \$2,928,040 to finance the 2021-2022 budget and maintain an estimated unappropriated fund balance of 3,251,409.

MOTION MADE BY _____

SECONDED BY _____

A ___ N ___

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. KATHLEEN DAVIS
RE: COURSES FOR APPROVAL
DATE: JUNE 8, 2021

BE IT RESOLVED, that the Board hereby approves the attached course requests as submitted.

Stress Management, Wellness and Nutrition
Be an 11 Citizenship Class
Jazz Improvisation Lab
Principles of Marketing MVCC (BM 120)
Foundations of Sport Management MVCC (SM 101)
Introduction to Business MVCC (BM 100)
Business Law 1 MVCC (AC 131)
Unified Consumer Science in the Home (15:1 Special Education)

RECOMMENDED ACTION

Motion to approve the course requests as submitted.

MOTION MADE BY _____

SECONDED BY _____

A____ N____



Oneida City School District Course Proposal Form

RECEIVED
MAY 03 2021

BY: _____

Course Name: Stress Management, Wellness and Nutrition

Proposal Made by: Beth Poulos

Course Description	Please provide a formal description of the course in the area below.
<p>This course is a semester-long course designed for students to gain foundational knowledge pertaining to maintaining optimal health throughout their lifetime. The course is designed to develop and enhance lifetime wellness and focuses on the latest trends in health, nutrition, physical activity, and wellness. From stress management and sleep to overall wellbeing, we will explore personal and mental health, health related attitudes and beliefs, and individual health behaviors.</p> <p>Topics include:</p> <ul style="list-style-type: none"> • Assessment of one's personal health • Dietary choices for lifelong health • Setting health goals • Achieving and maintaining a healthy diet and food choices • Assessing health information • Identifying stress and its effect on physical and emotional health • Implement ways to cope with stress and anxiety • Sleep hygiene • Mindfulness and meditation techniques • Explore ways to create emotional health and well-being. • Pilates • Stretching • Self-care 	

Credits	Please provide the number of credits proposed to be awarded after successful completion of the course.
<u>.25-.50 (depending on scheduling every day or every other day)</u>	

Course Length	Please provide the length of the course (full year, half year, etc.)
<u>Half-year</u>	

Course Pre-Requisites	Please provide a list of any courses required prior to taking this course.
<u>None</u>	

Grade Level(s)	Please list the grade level(s) of students who may be enrolled in the course.

11th and 12th

Course Objectives	Please provide an overview of the three to six course objectives. What is the purpose of the course?
--------------------------	--

Students will learn techniques to manage stress and anxiety, including relaxation techniques and strategies they can apply to their daily lives.

Students will gain a better understanding of how incorporating healthy foods into their diet can affect overall health and wellness.

Students will learn how to assess their own health and mental health to set goals and implement strategies to improve all areas of health.

Required Texts and Resources	What textbooks or primary sources will be used? Are these available online? Are any online programs available? What other resources are required (calculators, etc.)? What resources need to be purchased every year?
-------------------------------------	---

5-Minute Stress Relief: 75 Exercises to Quiet Your Mind and Calm Your Body by Elena Welsh, PhD, one time purchase, \$15.99

Journal Therapy for Calming Anxiety: 366 prompts to help reduce stress and create Inner Peace, one-time purchase and will be used to photocopy for students, \$14.39

Stress Management for Teens, Teachers Pay Teachers, \$10.00

Free online articles, videos, and resources

Grading Procedures	Please provide a description of the criteria used for grading, including homework, quizzes, projects, and classroom assessments. What is the percentage allotted for each when calculating a student's course average?
---------------------------	--

Class participation, 60%
Written exercises, 20%
Projects, 20%

Course Rationale	Please provide a rationale why this course is needed for the students at Oneida High School.
-------------------------	--

Stress and anxiety among teens continues to rise, especially in the wake of the pandemic. This course will explore techniques to help manage stress and learn strategies for relaxation. In addition, all areas of health will be explored with a focus on nutrition and how healthy food choices contribute to our health. Self-care is also an area that is often overlooked and students will explore personal self-care options that they can incorporate into their lives to maintain their wellness. All of these skills will be able to be applied now and throughout their lives.

Form Completed By: _____ Date: _____

Department Chair Signature: _____ Date: _____

Executive Principal Signature: _____ Date: _____

Administrator for Curriculum, Instruction & Assessment signature:

_____ Date: _____

Superintendent Signature: _____ Date: _____

Board of Education Meeting: _____

Approval by BOE: Approved Date: _____

Disapproved Date: _____



Oneida City School District Course Proposal Form

RECEIVED
FEB 24 2021

BY: _____

Course Name: _____ Be an 11 Citizenship Class _____

Proposal Made by: _____ Matthew Cretaro _____

Course Description	Please provide a formal description of the course in the area below.
	<ul style="list-style-type: none">This course emphasizes the importance of civic competency, by teaching students how to embody the necessary characteristics of a good citizen. Students of this course are tasked with becoming citizens who could be rated as "an 11" on a scale from 1 to 10. Be an 11 Citizenship Class emphasizes traits such as character, compassion, leadership that will help students become productive citizens.

Credits	Please provide the number of credits proposed to be awarded after successful completion of the course.
.5	

Course Length	Please provide the length of the course (full year, half year, etc.)
Half year	

Course Pre-Requisites	Please provide a list of any courses required prior to taking this course.
None	

Grade Level(s)	Please list the grade level(s) of students who may be enrolled in the course.
10-12	

Course Objectives	Please provide an overview of the three to six course objectives. What is the purpose of the course?
	<ul style="list-style-type: none"> - Describe how one can be a responsible digital citizen - Make a paradigm shift to realize they can accomplish more than what is apparent. - Describe how to believe in yourself and your ability to lead. - Observe classmates, teachers and successful people on how they communicate. - Assess ways in which you can use your gifts and talents to help others - Explain how to embody the necessary characteristics of a good citizen

Required Texts and Resources	What textbooks or primary sources will be used? Are these available online? Are any online programs available? What other resources are required (calculators, etc.)? What resources need to be purchased every year?
	<p>There won't be any required texts for students and no resources will need to be purchased. However, the following resources will be emphasized to create course material:</p> <ul style="list-style-type: none"> - Be An 11 Guidebook For Success - College, Career, and Civic Life C3 Framework for Social Studies State Standards - Civic Online Reasoning Materials from Stanford University

Grading Procedures	Please provide a description of the criteria used for grading, including homework, quizzes, projects, and classroom assessments. What is the percentage allotted for each when calculating a student's course average?
	<p>The criteria used for grading will align with the current Social Studies Department expectations:</p> <p>60% → Summative Assessments</p> <ul style="list-style-type: none"> - This will consist of projects or essays where students can summarize and apply specific citizenship skills we discuss. <p>30% → Formative Assessments</p> <ul style="list-style-type: none"> - This will consist of assignments that students complete as they build up their practical understanding of each citizenship skill <p>10% → Daily Engagement</p> <ul style="list-style-type: none"> - This consists of students actively participating in class and completing daily coursework

Course Rationale	Please provide a rationale why this course is needed for the students at Oneida High School.
	<p>Students should graduate from Oneida High School with the skills and knowledge necessary to become the best possible citizens. Civic competency is extremely important and this course will help students to go beyond knowledge of simply how to participate in the democratic processes in our society. Students will gain an understanding on how to effectively function as a citizen in both the physical and digital world. This course will also help them to see the best qualities within themselves and seek to utilize their innate abilities to be a positive force in their community.</p>

Form Completed By: Matthew Cretaro Date: 2/5/21

Department Chair Signature: Megan B. Kelly Date: 2/9/21

Executive Principal Signature: [Signature] Date: 2/12/21

Administrator for Curriculum, Instruction & Assessment signature:
_____ Date: _____

Superintendent Signature: _____ Date: _____

Board of Education Meeting: _____

Approval by BOE: Approved Date: _____

Disapproved Date: _____



Oneida City School District Course Proposal Form

RECEIVED
FEB 24 2021

BY:

Course Name: Jazz Improvisation Lab

Proposal Made by: David Hawthorne and Marjorie Hawthorne

Course Description	Please provide a formal description of the course in the area below.
	<p>This course develops understanding of the jazz idiom. It focuses on the basic concepts of improvisation, exploring the theory of jazz, listening to a variety of jazz styles, performing jazz standards, and watching live or pre-recorded performances. This course presents the basics of jazz improvisation on blues forms in multiple keys. In addition to learning to improvise on these sets of changes, the student will also learn to play basic jazz standards.</p>

Credits	Please provide the number of credits proposed to be awarded after successful completion of the course.
1	

Course Length	Please provide the length of the course (full year, half year, etc.)
Full year	

Course Pre-Requisites	Please provide a list of any courses required prior to taking this course.
	<p>Must have been a member of the Wind Ensemble or teacher approval. Must have an instrument to play.</p>

Grade Level(s)	Please list the grade level(s) of students who may be enrolled in the course.
Grades 10-12	Must be enrolled in the Wind Ensemble or teacher recommendation.

--

Course Objectives	Please provide an overview of the three to six course objectives. What is the purpose of the course?
<ol style="list-style-type: none">1. Students will learn how to listen, analyze, and respond to jazz music.2. Students will gain knowledge and insight into the lives and music of various jazz artists.3. Students will learn to identify important musical aspects of jazz including theory, form and structure.4. Students will learn to recognize and describe the differences between various jazz styles such as cool, bebop, early jazz, and swing.5. Students will learn to improvise on the blues scale in multiple keys and learn to play basic jazz standards.6. Students will gain an understanding of jazz history as well as its relationship to American history and culture	

Required Texts and Resources	What textbooks or primary sources will be used? Are these available online? Are any online programs available? What other resources are required (calculators, etc.)? What resources need to be purchased every year?
Online recordings – YouTube.com Jamie Aebersold Jazz Book: Volumn 1 – How to Play Jazz and Improvise Wynton Marsalis Young People’s Guide to Jazz Yearly purchase: Jamie Aebersold Jazz Book: Volumn 1 – How to Play Jazz and Improvise	

Grading Procedures	Please provide a description of the criteria used for grading, including homework, quizzes, projects, and classroom assessments. What is the percentage allotted for each when calculating a student’s course average?
Grades are based 40% on Projects, 40% on Class Participation, and 20% on homework/assessments. Both teacher and student-created rubrics are used when grading projects and class participation.	

Course Rationale	Please provide a rationale why this course is needed for the students at Oneida High School.
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We currently do not offer a Jazz improvisation Lab class at Oneida High School. This class will offer any band student the opportunity to learn about jazz history, styles, musicians and how to improvise on blues scales with standard jazz tunes. This class allows each individual student to enhance their abilities and skill on their instrument.

Form Completed By: David Blawie Date: 2/4/21

Department Chair Signature: Maynard Hawthorne Date: 2/4/21

Executive Principal Signature: [Signature] Date: 2.4.21

Administrator for Curriculum, Instruction & Assessment signature: _____ Date: _____

Superintendent Signature: _____ Date: _____

Board of Education Meeting: _____

Approval by BOE: Approved Date: _____

Disapproved Date: _____



Oneida City School District Course Proposal Form

RECEIVED
MAY 03 2021
BY: _____

Course Name: Principles of Marketing MVCC (BM 120)

Proposal Made by: Business Department

Course Description	Please provide a formal description of the course in the area below.
This course emphasizes the basic practices, concepts, and activities involved in developing a successful marketing program. Topic include buyer behavior, market identification, product development, distribution, promotion, pricing and the uncontrollable factors (economic, social, political, legal and technological) that are involved in the changing marketing environment of today.	

Credits	Please provide the number of credits proposed to be awarded after successful completion of the course.
1/2	

Course Length	Please provide the length of the course (full year, half year, etc.)
Half Year	

Course Pre-Requisites	Please provide a list of any courses required prior to taking this course.
None	

Grade Level(s)	Please list the grade level(s) of students who may be enrolled in the course.
10-12	

Course Objectives	Please provide an overview of the three to six course objectives. What is the purpose of the course?
<ol style="list-style-type: none"> 1. Demonstrate knowledge of the marketing system, the marketing concept, and the factors influencing them 2. Analyze the various aspects of buyer behavior in a variety of markets 3. Demonstrate understanding of the processes of market research; the basic methods used 4. Demonstrate a fundamental knowledge of marketing management 5. Formulate an understanding of basic steps in a successful marketing program 6. Contrast the phases in the product development process and product life cycle 7. Distinguish the elements of a good distribution program and the types of wholesale, retail, and non-store outlets used 	

Required Texts and Resources	What textbooks or primary sources will be used? Are these available online? Are any online programs available? What other resources are required (calculators, etc.)? What resources need to be purchased every year?

Grading Procedures	Please provide a description of the criteria used for grading, including homework, quizzes, projects, and classroom assessments. What is the percentage allotted for each when calculating a student's course average?
Participation: 10% Tests/Quizzes: 30% Class Assignments: 30% Projects: 30%	

Course Rationale	Please provide a rationale why this course is needed for the students at Oneida High School.
<p>Marketing is more than a concentration within a business major. More accurately, it describes a collection of skills that are useful in any career. As a professional discipline, marketing is a vital function of any business' operation. It explores customer perceptions and journeys as primary sources of profit. It also utilizes various data to make smart and insightful business decisions. On a broader scale, marketing skills transcend the business world and are used in many careers. Even outside of a traditional marketing role, people benefit from knowing the fundamental values that connect people, brands, and businesses.</p>	

Form Completed By: David Wright

Date: 4-29-21

Department Chair Signature: *David Wright*

Date: 4-29-21

Executive Principal Signature: *[Signature]*

Date: 4.30.21

Administrator for Curriculum, Instruction & Assessment signature:

_____ Date: _____

Superintendent Signature: _____

Date: _____

Board of Education Meeting: _____

Approval by BOE:

Approved Date: _____

Disapproved Date: _____



Oneida City School District Course Proposal Form

RECEIVED
MAY 03 2021
BY: _____

Course Name: Foundations of Sport Management MVCC (SM 101)

Proposal Made by: Business Department

Course Description	Please provide a formal description of the course in the area below.
This course provides an overview of sport management in terms of its scope, principles, issues and future trends, and career opportunities. It also examines the job responsibilities and competencies required of sport managers in a variety of sports or sports-related organizations. The course also provides students with an overview of the different facets and career opportunities that are available in the field of sport management	

Credits	Please provide the number of credits proposed to be awarded after successful completion of the course.
1/2	

Course Length	Please provide the length of the course (full year, half year, etc.)
Half	

Course Pre-Requisites	Please provide a list of any courses required prior to taking this course.
Principles of Marketing MVCC (BM 120)	

Grade Level(s)	Please list the grade level(s) of students who may be enrolled in the course.
10-12	

Course Objectives	Please provide an overview of the three to six course objectives. What is the purpose of the course?
<ol style="list-style-type: none"> 1. Student will recognize the potential career fields in sport management and the special qualifications required of those fields; 2. Students will demonstrate an understanding of basic economic principle underlying all marketing aspects of sports; 3. Students will demonstrate an understanding of the unique dimensions and characteristics of sport and how these influence the management of sports; 4. Students will demonstrate practical experience and understanding of the managerial role and the responsibilities of sport managers in a variety of sports related organizational settings; 5. Students will analyze the major issues and problems confronting sport managers; 6. Students will recognize the required competencies and managerial skills for sport managers; 	

Required Texts and Resources	What textbooks or primary sources will be used? Are these available online? Are any online programs available? What other resources are required (calculators, etc.)? What resources need to be purchased every year?

Grading Procedures	Please provide a description of the criteria used for grading, including homework, quizzes, projects, and classroom assessments. What is the percentage allotted for each when calculating a student's course average?
Participation: 10% Tests/Quizzes: 30% Class Assignments: 30% Projects: 30%	

Course Rationale	Please provide a rationale why this course is needed for the students at Oneida High School.
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Management in sport organizations provide sports development, general planning activities in the field of sports, organizes all relevant resources, processes and functions, exercised a policy of human resources development, organized sports and business functions, provide communication and coordination, deciding on the implementation of most appropriate solutions, processes and controls eliminate destructive conflict. Management and sports marketing are one of the most important, also the most complex activities, which ensure that sport and business functions carried out in the more rational, economical and efficient way. Marketing agencies in the sport today are not only involved in the negotiations, advertising and underwriting, but also provide many other services. Some of the key factors for success and competitive advantage both in management, marketing and sports, and in general are fine, owning and managing information, to detect and respond to changes in environment, application of new technological developments, development of old and acquisition of new knowledge. Sports management as a skill and unstructured experience of talented managers of individual athletes, teams and clubs emerged with the appearance of the first professional sports organization. The appearance of a systematic, scientific knowledge of sport management is linked to the growth of professionalization of sport and its submission to the laws of market economy and the emergence of management science, first in the profit sector, corporate business and then it's spreading to the sector of non-profit public and private sector.

Form Completed By: David Wright Date: 4-29-20

Department Chair Signature: *David Wright* Date: 4-29-21

Executive Principal Signature: *[Signature]* Date: 4.30.21

Administrator for Curriculum, Instruction & Assessment signature: _____ Date: _____

Superintendent Signature: _____ Date: _____

Board of Education Meeting: _____

Approval by BOE: Approved Date: _____
 Disapproved Date: _____



Oneida City School District Course Proposal Form

Course Name: Introduction to Business MVCC (BM 100)

Proposal Made by: Business Department

RECEIVED
MAY 03 2021
BY: _____

Course Description	Please provide a formal description of the course in the area below.
	This course presents the relationship among social, political, economic, legal and environmental forces, and the development and operation of business in a global economy. It includes an overview of the concepts and principles of the various subfields of business - accounting, management, finance, marketing, law, ethics, human resources, and general business - as well as current topics of interest, and internet research and simulation exercises.

Credits	Please provide the number of credits proposed to be awarded after successful completion of the course.
1/2	

Course Length	Please provide the length of the course (full year, half year, etc.)
Half Year	

Course Pre-Requisites	Please provide a list of any courses required prior to taking this course.
None	

Grade Level(s)	Please list the grade level(s) of students who may be enrolled in the course.
10-12	

Course Objectives	Please provide an overview of the three to six course objectives. What is the purpose of the course?
<p>1. Demonstrate understanding of the nature of economic organizations and their inherent management functions, activities, and issues within organizations.</p> <p>2. Define common terminology related to business management.</p> <p>3. Identify the different types of business organizations, the advantages and disadvantages of their unique structures.</p> <p>4. Identify the basic concepts and tools for the conduct of business.</p> <p>5. Demonstrate an understanding of the managerial and operational challenges and opportunities of operating internationally, and the role of international business as a contributor to an organization's overall business objective achievement.</p> <p>6. Analyze in what way relevant changes in social values, political, economic, and legal forces, and environmental factors impact changes in the business environment.</p>	


Required Texts and Resources	What textbooks or primary sources will be used? Are these available online? Are any online programs available? What other resources are required (calculators, etc.)? What resources need to be purchased every year?

Grading Procedures	Please provide a description of the criteria used for grading, including homework, quizzes, projects, and classroom assessments. What is the percentage allotted for each when calculating a student's course average?
Participation: 10% Tests/Quizzes: 30% Class Assignments: 30% Projects: 30%	

Course Rationale	Please provide a rationale why this course is needed for the students at Oneida High School.
<p>In this introductory course, students will learn the principles of business using real-world examples—learning what it takes to plan and launch a product or service in today's fast-paced business environment. This course covers an introduction to economics, costs and profit, and different business types. Students are introduced to techniques for managing money, taxes, and credits, the basics of financing a business, how a business relates to society, how to identify a business opportunity; and techniques for planning, executing, and marketing a business plan.</p>	

Form Completed By: David Wright Date: 4-29-21

Department Chair Signature:  Date: 4-29-21

Executive Principal Signature:  Date: 4.30.21

Administrator for Curriculum, Instruction & Assessment signature: _____ Date: _____

Superintendent Signature: _____ Date: _____

Board of Education Meeting: _____

Approval by BOE: Approved Date: _____

Disapproved Date: _____



Oneida City School District Course Proposal Form

Course Name: Business Law 1 MVCC (AC 131)

Proposal Made by: Business Department

RECEIVED
MAY 03 2021
BY: _____

Course Description	Please provide a formal description of the course in the area below.
	<p>This basic law course investigates the application of law to societal and business relationships through a study of the concept of commercial law and its sources, the law of contracts, the law of sales, and the law of negotiable instruments. Lecture, class discussion, and case study comprise the primary methods of instruction In the effort to develop awareness of the logic and application of the law.</p>

Credits	Please provide the number of credits proposed to be awarded after successful completion of the course.
1/2	

Course Length	Please provide the length of the course (full year, half year, etc.)
Half Year	

Course Pre-Requisites	Please provide a list of any courses required prior to taking this course.
None	

Grade Level(s)	Please list the grade level(s) of students who may be enrolled in the course.
10-12	


Course Objectives	Please provide an overview of the three to six course objectives. What is the purpose of the course?
<ol style="list-style-type: none"> 1. Demonstrate an understanding of Constitutional Law and its relationship to business and society. 2. Outline the hierarchy of courts and procedures in both criminal and civil law. 3. Differentiate between criminal and civil law with regards to the plaintiff, the degree of evidence, the verdict outcome and the punishment outcome. 4. Evaluate the difference aspects of the three types of civil injustices: intentional torts, negligence and strict liability regarding defendants' intentions, the degree of evidence and the verdict and punishment outcomes. 5. Demonstrate an understanding of the law of contracts and the application of the Uniform Commercial Code. 6. Delineate and assess ethical and social responsibilities of business entities. 	

Required Texts and Resources	What textbooks or primary sources will be used? Are these available online? Are any online programs available? What other resources are required (calculators, etc.)? What resources need to be purchased every year?
<ol style="list-style-type: none"> 1. Law for Business and Personal Use, 19th Edition 	

Grading Procedures	Please provide a description of the criteria used for grading, including homework, quizzes, projects, and classroom assessments. What is the percentage allotted for each when calculating a student's course average?
Participation: 10% Tests/Quizzes: 30% Class Assignments: 30% Projects: 30%	

Course Rationale	Please provide a rationale why this course is needed for the students at Oneida High School.
<p>Law is a fundamental part of business and business has always been intertwined with the law and legal regulations, but these are becoming more complex. As a result, business students often enter the corporate world without a comprehensive understanding of the law or the role of legal professionals in the creation and operation of a business. Business students who study the interaction of law and business can anticipate the legal needs of their companies and comprehend how laws and regulations can impact businesses in both positive and negative ways.</p>	

Form Completed By: David Wright Date: 4-30-21

Department Chair Signature:  Date: 4-30-21

Executive Principal Signature:  Date: 4.30.21

Administrator for Curriculum, Instruction & Assessment signature:
_____ Date: _____

Superintendent Signature: _____ Date: _____

Board of Education Meeting: _____

Approval by BOE: Approved Date: _____

Disapproved Date: _____



Oneida City School District Course Proposal Form

RECEIVED
MAY 07 2021
By _____

Course Name: Unified Consumer Science in the Home (15:1 Special Education)

Proposal Made by: Kristin Robinson, Special Education Teacher, OHS

Course Description	Please provide a formal description of the course in the area below.
Please see attached Course Outline/Description.	

Credits	Please provide the number of credits proposed to be awarded after successful completion of the course.
1 credit	

Course Length	Please provide the length of the course (full year, half year, etc.)
Full year	

Course Pre-Requisites	Please provide a list of any courses required prior to taking this course.
Special Education Elective for 15:1 students (life skills science)	

Grade Level(s)	Please list the grade level(s) of students who may be enrolled in the course.
9-12 Mixed	

Course Objectives	Please provide an overview of the three to six course objectives. What is the purpose of the course?
Please see attached course outline	

Required Texts and Resources	What textbooks or primary sources will be used? Are these available online? Are any online programs available? What other resources are required (calculators, etc.)? What resources need to be purchased every year?
<ul style="list-style-type: none">• No textbooks required• Will utilize some online sites but nothing to purchase• All resources are available in the Special Education Program at this time	

Grading Procedures	Please provide a description of the criteria used for grading, including homework, quizzes, projects, and classroom assessments. What is the percentage allotted for each when calculating a student's course average?
Please see attached Grading Policy	

Course Rationale	Please provide a rationale why this course is needed for the students at Oneida High School.
As students in our special education program prepare to live more independently, some basic skills need to be directly taught and practiced in preparation. Students in the 15:1 program need more instruction in everyday skills. This course specifically focuses on science in the home and daily life (nutrition, safety, health, etc.) that students do not directly receive instruction in while enrolled in any of our other 15:1 courses.	

Form Completed By: *Kristin Erickson* Date: 05/05/2021

Department Chair Signature: *C. Smith* Date: 5/7/21

Executive Principal Signature: *[Signature]* Date: 5/7/21

Administrator for Curriculum, Instruction & Assessment signature: _____ Date: _____

Superintendent Signature: _____ Date: _____

Board of Education Meeting: _____

Approval by BOE: Approved Date: _____

Disapproved Date: _____



Unified Consumer Science in the Home Mrs. Robinson, OHS

The Unified Consumer Science in the Home Course is a science course that will be centered on basic science concepts and how they are relevant to each of you as you learn to live more independently. This course will increase your understanding of fundamental every day science in your lives. The focus is on how you function and interact with the surrounding environment. Most importantly, the course is focused on how you utilize scientific concepts in your everyday life to keep you safe and healthy.

HEALTHY MIND & BODY

- General hygiene-personal and home
- Nutrition-healthy eating, balanced meals, portion control, food preparation & safety, food labels and allergens, cleaning procedures
- Economical food choices-being a smart, healthy consumer (shopping healthy on a budget)
- Kitchen chemistry (Acids, bases, understanding safety & interactions between common household products)
- Eating out (nutritious choices, etiquette)
- Keeping healthy long term
 - ❖ Knowing resources in the community
 - ❖ Doctors, dentists, counselors, community programs and services
 - ❖ Office visits and understanding medication
 - ❖ Exercise-individual activities to keep fit
 - ❖ Active Minds-activities for now and after graduation
 - ❖ Basic First Aid-emergency procedures
 - ❖ America's most common diseases & medical conditions

HOME AND PERSONAL SAFETY

- Electricity-understanding circuits & basic electrical concepts, electrical safety in the home, breakers and circuits, understanding electrical bill
- Alternative power suppliers-wind, water, & solar
- Simple machines
- Tool and household machine use & safety
- Accident Avoidance and Safety Procedures
- Internet safety
- Recycling and proper disposal of items

NATURE AND THE ENVIRONMENT

- Safety in nature (identification of harmful plants and animals & safe procedures in the local area)
- Pets and domesticated animals
- Hiking, biking, water, and outdoor safety
- Fishing & hunting regulations
- Wild weather emergency procedures
- Creation of emergency kits for home use
- Gardening (vegetable, flower/plant)
- Conservation

STUDENT CHOICE

If time permits, I will open up the curriculum to inquiries into topics that are of interest to the class.



Unified Consumer Science Grading Policy:

You will be required to keep a class notebook of all work for Unified Consumer Science. We will develop the notebook together and a binder will be provided for you. It will remain in class unless permission is granted by Mrs. Robinson to bring it home. It must be in class every day! You will receive a notebook grade at least 2x throughout each marking period-emphasizing completion and organization.

Homework will be graded and kept in the notebook as part of this grade.

Notebook and Labs (25%)

Quizzes (20%)

Homework/Bell ringers/Class work/Participation (25%)

Tests & Projects (30%)

Unified Consumer Science in the Home 15:1
2021-2022

Be prepared and in class every day, and you will find success in science!!
If you are absent, you are required to update your notebook and complete any missed work (including labs, projects, quizzes, and tests).

Unified Consumer Science Rules:

Please...

- Follow all Oneida High School rules and regulations.
- Be respectful of Mrs. Robinson and your classmates in both words and actions.
- Attend class and be on time (any missed class work will be required to be made up). Missed labs will be required to be made up during tenth period.
- Be prepared for class (positive attitude, pen or pencil, homework/projects—notebooks will be kept in class).
- If I have a concern or a question, I will ask in class or ask for assistance from Mrs. Robinson tenth period.

I have read and understand the rules and expectations of this class. I will do my best.

Student Signature _____

Date _____

We have read the course outline, rules, & grading policy; we understand the expectations of Unified Science. We know we can contact Mrs. Robinson if we have concerns or questions.

Parent/Guardian

Signature _____ Date _____

Email _____

Phone _____ Best time to reach _____

Please keep this contact information for your reference:

UNIFIED CONSUMER SCIENCE

Mrs. Kristin Robinson 363-6901 ext. 2141 (7:30am-3:00pm)

NYS Certified Teacher: Special Education K-12/General Science 7-12/Biology 9-12/El. Ed pre K-6

Email: krobinson@oneidaesd.org or krobinson@oneidny.org

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. KATHLEEN DAVIS
RE: ONEIDA CSD: SSBA PROJECT – ADIRONDACK CABLING AGREEMENT
DATE: JUNE 8, 2021

BE IT RESOLVED, upon the recommendation of the Interim Superintendent, that the attached Oneida CSD: SSBA Project Adirondack Cabling Agreement is approved by the Board of Education as submitted.

RECOMMENDED ACTION

Motion to approve the Oneida CSD: SSBA Project – Adirondack Cabling Agreement as submitted.

MOTION MADE BY _____

SECONDED BY _____

A _____ N _____

Adirondack Cabling And Security

10 Petra Ln, Albany, NY 12205
+1 (518) 452-0124

dthomas@adirondacksecurity.com

Quote Preparer
David Thomas



25008 - Provide And Install IP Video System

\$361,248.10
Quote Total

Q20190828000
Quote ID

Prepared For

Genevieve Brauner

Oneida City School District

GBrauner@oneidacsd.org

www.oneidacsd.org

Apr 14, 2021
Quote Date

May 14, 2021
Quote Valid Until

About Us

Adirondack Cabling and Security works with IT teams, architects, building owners, and technology consultants to provide first class structured cabling and electronic security solutions. For over 30 years Adirondack has served the New York Capital District and surrounding areas servicing the area's largest commercial, government, and educational institutions.

Our team of specially trained technicians and engineers is dedicated to helping you build a solid infrastructure to support your technology and safety strategies.

- Adirondack Cabling and Security is a leading security integrator in the Capital District
- Adirondack Cabling and Security has extensive experience with large scale video management systems and has deployed similar successful installations across Upstate NY.
- Existing customers include K-12 and higher education, hospitals, local and state agencies
- Licensed to perform security system installations in the State of New York
- NYS PT68748 - [NYSOGS Intelligent Facility and Security Systems and Solutions Contract](#)

www.adirondacksecurity.com

Scope Of Work

Adirondack Cabling and Security is pleased to provide a proposal to provide, install and configure a Milestone video management system equipped with:

- (3) 2RU Seneca Data Live Drive equipped Assurance Video Management Servers - 80TB, 68.6TB R5, 4 SAS Windows Server 2016
Includes Five Year Global next day on-site service
- (1) Milestone XProtect Professional+ Base License
- (192) XProtect Professional+ Device Licenses
- (189) Axis IP Network Cameras (*As summarized, P3719-PLE to be substituted for P3717-PLE*)
- (10) Axis Video Door Stations (*As summarized*)
- (6) Grandstream IP Video Phones (*As summarized*)
- 5 Years of Software Support for XProtect Professional+ System e/w (1) Base and (192) Device Licenses

Scope

- Coordination with Oneida CSD to determine virtual admin server requirements
- Pre-Installation information gathering and discovery
- Installation and Configuration of Milestone Admin Server Software onto customer provide Virtual Machine
- Staging for (192) cameras/encoders
- Add/Configure (192) Cameras to Milestone VMS
- Installation of smart clients on up to (6) Workstations
- Administrator Training
- (2) One-Hour End User Group Training Classes
- Testing of VMS Server and Camera Recording Functionality
- As-Built System Documentation

Adirondack Cabling And Security

10 Petra Ln, Albany, NY 12205

+1 (518) 452-0124

dthomas@adirondacksecurity.com

Quote Preparer

David Thomas



Assumptions

- Customer to provide Virtual Machines Admin Server as required per Milestone Specifications
- Video storage retention is estimated at 30 Days. This estimation is based on a quantity of 192 Cameras/331 Sensors Recording Motion Only at 3MP with 40% Motion, Moderate Scene, H.264, 30% Compression
- Customer to provide cable drops, POE, IP Addresses and Network Connectivity
- Customer to provide 10RU's, UPS and AC Power to accommodate the recording hardware servers

Project Approach

Adirondack Cabling and Security proposes to acquire, install, and integrate a Milestone video management system. Adirondack's approach to this project is as follows:

Project Initiation

Adirondack will meet with the Oneida CSD team to kickoff the project and identify milestones, stakeholders, deliverables, and potential roadblocks prior to project start. Adirondack will conduct a pre-installation evaluation to confirm operational requirements, component compatibility, and general project planning.

Configuration

The migration will begin by establishing a review of cameras to be installed at each site. Server software will be installed on customer provided virtual machine and configured per the information gathered during project initiation. Client configuration for viewing and access privileges will be configured on up to 6 pre-selected client locations. Each user will be trained on how to properly view, modify, and recover information from the system as appropriate.

A list of requirements and outstanding issues to be addressed will be generated between the Oneida CSD Project Manager and the Adirondack Project Manager.

Quality Assurance

Adirondack Engineers will execute a system test plan covering each area of system functionality and verifying all cameras are recording properly. Additionally, Adirondack will work with Oneida CSD to develop a customer acceptance plan to ensure the system operates as expected.

Customer Responsibilities

- Customer to provide admin virtual server per Milestone requirements
- Customer to provide network POE switch ports and IP addresses as required
- Customer will coordinate a time for user training
- Customer will coordinate access to certain locations in the facility
- Customer to assist with programming users and their credentials into the system

*This Proposal is subject to the terms and conditions of OGS Contract #PT68748SB, including but not limited to Exhibit A – OGS Contract Terms and Conditions, Exhibit B – OGS Contract General Specifications, and Exhibit C – OGS Contract Insurance Requirements which are hereby incorporated by reference and made part of this Proposal.

**All work set forth in this Purchase Order shall be complete no later than September 1, 2021.

Adirondack Cabling And Security

10 Petra Ln, Albany, NY 12205
+1 (518) 452-0124

dthomas@adirondacksecurity.com

Quote Preparer
David Thomas



Quote Details

Part Number	Product Title	Quantity	Price	Total
ASC-80T-4L-WS16	Assurance 2RU 80TB, 68.6TB R5, 4 SAS, Ser16	3	18,644.75	55,934.25
XPPPLUSBL	XProtect Professional+ Base License	1	494.01	494.01
XPPPLUSDL	XProtect Professional+ Device License	192	167.31	32,123.52
Z4-01504001	Axis P3717-PLE Network Camera	47	1,268.06	59,598.82
Z4-5017641	Axis T91A64 Corner Bracket	18	74.26	1,336.68
Z4-5504821	Axis T91D61 Wall Mount	18	78.96	1,421.28
Z4-01513001	Axis T94N01D Pendant Kit	21	83.66	1,756.86
Z4-0886001	Axis P3227-LVE Network Camera	14	845.06	11,830.84
Z4-5504821	Axis T91D61 Wall Mount	13	78.96	1,026.48
Z4-5505871	Axis T94T01D Pendant Kit	13	46.06	598.78
Z4-0777001	AXIS P1435-LE Network Camera	7	563.06	3,941.42
Z4-0885001	Axis P3227-LV Network Camera	26	732.26	19,038.76
Z4-01155001	Axis T94K02L Recessed Mount	25	74.26	1,856.50
Z4-0871001	Axis A8105-E Network Door Station	10	751.06	7,510.60
Z4-5801141	Axis A9801 Security Relay	9	111.86	1,006.74
Grandstream GXV3370 7" IP Multimedia Phone	5E-1695001	6	554.60	3,327.60
MM07-BNTEC6-09	Belden 7ft Cat6 Patch Cable	384	8.88	3,409.92
Z4-01708001	Axis M3066-V Network Camera 4MP Fixed Dome	95	346.86	32,951.70
Z4-01856001	Axis TM3201 Recessed Mount	93	36.66	3,409.38

Adirondack Cabling And Security

10 Petra Ln, Albany, NY 12205
+1 (518) 452-0124

dthomas@adirondacksecurity.com

Quote Preparer
David Thomas



Subtotal -	\$242,574.14
Discount -	\$0.00
Labor -	\$118,673.96
Tax(%) -	\$0.00
Total : \$361,248.10	

Terms And Conditions

Payment

Adirondack Cabling Inc./Adirondack Security will invoice Customer 30% upon signed contract, 40% upon 50% completion and 30% upon 100% completion. Payment terms are Net 30 days from the invoice date.

Approval

By Accepting and/or signing this quote, I accept the quote and Terms and Conditions on behalf of Adirondack Cabling and Security for an amount of \$361,248.10

Name

Title

Signature

Date

APPENDIX A

STANDARD CLAUSES FOR NEW YORK STATE CONTRACTS

**PLEASE RETAIN THIS DOCUMENT
FOR FUTURE REFERENCE.**

January 2014

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STANDARD CLAUSES FOR NYS CONTRACTS

The parties to the attached contract, license, lease, amendment or other agreement of any kind (hereinafter, "the contract" or "this contract") agree to be bound by the following clauses which are hereby made a part of the contract (the word "Contractor" herein refers to any party other than the State, whether a contractor, licenser, licensee, lessor, lessee or any other party):

1. EXECUTORY CLAUSE. In accordance with Section 41 of the State Finance Law, the State shall have no liability under this contract to the Contractor or to anyone else beyond funds appropriated and available for this contract.

2. NON-ASSIGNMENT CLAUSE. In accordance with Section 138 of the State Finance Law, this contract may not be assigned by the Contractor or its right, title or interest therein assigned, transferred, conveyed, sublet or otherwise disposed of without the State's previous written consent, and attempts to do so are null and void. Notwithstanding the foregoing, such prior written consent of an assignment of a contract let pursuant to Article XI of the State Finance Law may be waived at the discretion of the contracting agency and with the concurrence of the State Comptroller where the original contract was subject to the State Comptroller's approval, where the assignment is due to a reorganization, merger or consolidation of the Contractor's business entity or enterprise. The State retains its right to approve an assignment and to require that any Contractor demonstrate its responsibility to do business with the State. The Contractor may, however, assign its right to receive payments without the State's prior written consent unless this contract concerns Certificates of Participation pursuant to Article 5-A of the State Finance Law.

3. COMPTROLLER'S APPROVAL. In accordance with Section 112 of the State Finance Law (or, if this contract is with the State University or City University of New York, Section 355 or Section 6218 of the Education Law), if this contract exceeds \$50,000 (or the minimum thresholds agreed to by the Office of the State Comptroller for certain S.U.N.Y. and C.U.N.Y. contracts), or if this is an amendment for any amount to a contract which, as so amended, exceeds said statutory amount, or if, by this contract, the State agrees to give something other than money when the value or reasonably estimated value of such consideration exceeds \$10,000, it shall not be valid, effective or binding upon the State until it has been approved by the State Comptroller and filed in his office. Comptroller's approval of contracts let by the Office of General Services is required when such contracts exceed \$85,000 (State Finance Law Section 163.6-a). However, such pre-approval shall not be required for any contract established as a centralized contract through the Office of General Services or for a purchase order or other transaction issued under such centralized contract.

4. WORKERS' COMPENSATION BENEFITS. In accordance with Section 142 of the State Finance Law, this

contract shall be void and of no force and effect unless the Contractor shall provide and maintain coverage during the life of this contract for the benefit of such employees as are required to be covered by the provisions of the Workers' Compensation Law.

5. NON-DISCRIMINATION REQUIREMENTS. To the extent required by Article 15 of the Executive Law (also known as the Human Rights Law) and all other State and Federal statutory and constitutional non-discrimination provisions, the Contractor will not discriminate against any employee or applicant for employment because of race, creed, color, sex (including gender identity or expression), national origin, sexual orientation, military status, age, disability, predisposing genetic characteristics, marital status or domestic violence victim status. Furthermore, in accordance with Section 220-e of the Labor Law, if this is a contract for the construction, alteration or repair of any public building or public work or for the manufacture, sale or distribution of materials, equipment or supplies, and to the extent that this contract shall be performed within the State of New York, Contractor agrees that neither it nor its subcontractors shall, by reason of race, creed, color, disability, sex, or national origin: (a) discriminate in hiring against any New York State citizen who is qualified and available to perform the work; or (b) discriminate against or intimidate any employee hired for the performance of work under this contract. If this is a building service contract as defined in Section 230 of the Labor Law, then, in accordance with Section 239 thereof, Contractor agrees that neither it nor its subcontractors shall by reason of race, creed, color, national origin, age, sex or disability: (a) discriminate in hiring against any New York State citizen who is qualified and available to perform the work; or (b) discriminate against or intimidate any employee hired for the performance of work under this contract. Contractor is subject to fines of \$50.00 per person per day for any violation of Section 220-e or Section 239 as well as possible termination of this contract and forfeiture of all moneys due hereunder for a second or subsequent violation.

6. WAGE AND HOURS PROVISIONS. If this is a public work contract covered by Article 8 of the Labor Law or a building service contract covered by Article 9 thereof, neither Contractor's employees nor the employees of its subcontractors may be required or permitted to work more than the number of hours or days stated in said statutes, except as otherwise provided in the Labor Law and as set forth in prevailing wage and supplement schedules issued by the State Labor Department. Furthermore, Contractor and its subcontractors must pay at least the prevailing wage rate and pay or provide the prevailing supplements, including the premium rates for overtime pay, as determined by the State Labor Department in accordance with the Labor Law. Additionally, effective April 28, 2008, if this is a public work contract covered by Article 8 of the Labor Law, the Contractor understands and agrees that the filing of payrolls in a manner consistent with Subdivision 3-a of Section 220 of the Labor Law shall be a condition precedent to payment by the State of

any State approved sums due and owing for work done upon the project.

7. NON-COLLUSIVE BIDDING CERTIFICATION. In accordance with Section 139-d of the State Finance Law, if this contract was awarded based upon the submission of bids, Contractor affirms, under penalty of perjury, that its bid was arrived at independently and without collusion aimed at restricting competition. Contractor further affirms that, at the time Contractor submitted its bid, an authorized and responsible person executed and delivered to the State a non-collusive bidding certification on Contractor's behalf.

8. INTERNATIONAL BOYCOTT PROHIBITION. In accordance with Section 220-f of the Labor Law and Section 139-h of the State Finance Law, if this contract exceeds \$5,000, the Contractor agrees, as a material condition of the contract, that neither the Contractor nor any substantially owned or affiliated person, firm, partnership or corporation has participated, is participating, or shall participate in an international boycott in violation of the federal Export Administration Act of 1979 (50 USC App. Sections 2401 et seq.) or regulations thereunder. If such Contractor, or any of the aforesaid affiliates of Contractor, is convicted or is otherwise found to have violated said laws or regulations upon the final determination of the United States Commerce Department or any other appropriate agency of the United States subsequent to the contract's execution, such contract, amendment or modification thereto shall be rendered forfeit and void. The Contractor shall so notify the State Comptroller within five (5) business days of such conviction, determination or disposition of appeal (2NYCRR 105.4).

9. SET-OFF RIGHTS. The State shall have all of its common law, equitable and statutory rights of set-off. These rights shall include, but not be limited to, the State's option to withhold for the purposes of set-off any moneys due to the Contractor under this contract up to any amounts due and owing to the State with regard to this contract, any other contract with any State department or agency, including any contract for a term commencing prior to the term of this contract, plus any amounts due and owing to the State for any other reason including, without limitation, tax delinquencies, fee delinquencies or monetary penalties relative thereto. The State shall exercise its set-off rights in accordance with normal State practices including, in cases of set-off pursuant to an audit, the finalization of such audit by the State agency, its representatives, or the State Comptroller.

10. RECORDS. The Contractor shall establish and maintain complete and accurate books, records, documents, accounts and other evidence directly pertinent to performance under this contract (hereinafter, collectively, "the Records"). The Records must be kept for the balance of the calendar year in which they were made and for six (6) additional years thereafter. The State Comptroller, the Attorney General and any other person or entity authorized to conduct an examination, as well as the agency or agencies involved in this

contract, shall have access to the Records during normal business hours at an office of the Contractor within the State of New York or, if no such office is available, at a mutually agreeable and reasonable venue within the State, for the term specified above for the purposes of inspection, auditing and copying. The State shall take reasonable steps to protect from public disclosure any of the Records which are exempt from disclosure under Section 87 of the Public Officers Law (the "Statute") provided that: (i) the Contractor shall timely inform an appropriate State official, in writing, that said records should not be disclosed; and (ii) said records shall be sufficiently identified; and (iii) designation of said records as exempt under the Statute is reasonable. Nothing contained herein shall diminish, or in any way adversely affect, the State's right to discovery in any pending or future litigation.

11. IDENTIFYING INFORMATION AND PRIVACY NOTIFICATION.

(a) Identification Number(s). Every invoice or New York State Claim for Payment submitted to a New York State agency by a payee, for payment for the sale of goods or services or for transactions (e.g., leases, easements, licenses, etc.) related to real or personal property must include the payee's identification number. The number is any or all of the following: (i) the payee's Federal employer identification number, (ii) the payee's Federal social security number, and/or (iii) the payee's Vendor Identification Number assigned by the Statewide Financial System. Failure to include such number or numbers may delay payment. Where the payee does not have such number or numbers, the payee, on its invoice or Claim for Payment, must give the reason or reasons why the payee does not have such number or numbers.

(b) Privacy Notification. (1) The authority to request the above personal information from a seller of goods or services or a lessor of real or personal property, and the authority to maintain such information, is found in Section 5 of the State Tax Law. Disclosure of this information by the seller or lessor to the State is mandatory. The principal purpose for which the information is collected is to enable the State to identify individuals, businesses and others who have been delinquent in filing tax returns or may have understated their tax liabilities and to generally identify persons affected by the taxes administered by the Commissioner of Taxation and Finance. The information will be used for tax administration purposes and for any other purpose authorized by law. (2) The personal information is requested by the purchasing unit of the agency contracting to purchase the goods or services or lease the real or personal property covered by this contract or lease. The information is maintained in the Statewide Financial System by the Vendor Management Unit within the Bureau of State Expenditures, Office of the State Comptroller, 110 State Street, Albany, New York 12236.

12. EQUAL EMPLOYMENT OPPORTUNITIES FOR MINORITIES AND WOMEN.

In accordance with Section 312 of the Executive Law and 5 NYCRR 143, if this contract is: (i) a written agreement or purchase order instrument, providing for a total expenditure in excess of \$25,000.00,

whereby a contracting agency is committed to expend or does expend funds in return for labor, services, supplies, equipment, materials or any combination of the foregoing, to be performed for, or rendered or furnished to the contracting agency; or (ii) a written agreement in excess of \$100,000.00 whereby a contracting agency is committed to expend or does expend funds for the acquisition, construction, demolition, replacement, major repair or renovation of real property and improvements thereon; or (iii) a written agreement in excess of \$100,000.00 whereby the owner of a State assisted housing project is committed to expend or does expend funds for the acquisition, construction, demolition, replacement, major repair or renovation of real property and improvements thereon for such project, then the following shall apply and by signing this agreement the Contractor certifies and affirms that it is Contractor's equal employment opportunity policy that:

(a) The Contractor will not discriminate against employees or applicants for employment because of race, creed, color, national origin, sex, age, disability or marital status, shall make and document its conscientious and active efforts to employ and utilize minority group members and women in its work force on State contracts and will undertake or continue existing programs of affirmative action to ensure that minority group members and women are afforded equal employment opportunities without discrimination. Affirmative action shall mean recruitment, employment, job assignment, promotion, upgradings, demotion, transfer, layoff, or termination and rates of pay or other forms of compensation;

(b) at the request of the contracting agency, the Contractor shall request each employment agency, labor union, or authorized representative of workers with which it has a collective bargaining or other agreement or understanding, to furnish a written statement that such employment agency, labor union or representative will not discriminate on the basis of race, creed, color, national origin, sex, age, disability or marital status and that such union or representative will affirmatively cooperate in the implementation of the Contractor's obligations herein; and

(c) the Contractor shall state, in all solicitations or advertisements for employees, that, in the performance of the State contract, all qualified applicants will be afforded equal employment opportunities without discrimination because of race, creed, color, national origin, sex, age, disability or marital status.

Contractor will include the provisions of "a", "b", and "c" above, in every subcontract over \$25,000.00 for the construction, demolition, replacement, major repair, renovation, planning or design of real property and improvements thereon (the "Work") except where the Work is for the beneficial use of the Contractor. Section 312 does not apply to: (i) work, goods or services unrelated to this contract; or (ii) employment outside New York State. The State shall consider compliance by a contractor or subcontractor with the requirements of any federal law concerning equal employment

opportunity which effectuates the purpose of this section. The contracting agency shall determine whether the imposition of the requirements of the provisions hereof duplicate or conflict with any such federal law and if such duplication or conflict exists, the contracting agency shall waive the applicability of Section 312 to the extent of such duplication or conflict. Contractor will comply with all duly promulgated and lawful rules and regulations of the Department of Economic Development's Division of Minority and Women's Business Development pertaining hereto.

13. CONFLICTING TERMS. In the event of a conflict between the terms of the contract (including any and all attachments thereto and amendments thereof) and the terms of this Appendix A, the terms of this Appendix A shall control.

14. GOVERNING LAW. This contract shall be governed by the laws of the State of New York except where the Federal supremacy clause requires otherwise.

15. LATE PAYMENT. Timeliness of payment and any interest to be paid to Contractor for late payment shall be governed by Article 11-A of the State Finance Law to the extent required by law.

16. NO ARBITRATION. Disputes involving this contract, including the breach or alleged breach thereof, may not be submitted to binding arbitration (except where statutorily authorized), but must, instead, be heard in a court of competent jurisdiction of the State of New York.

17. SERVICE OF PROCESS. In addition to the methods of service allowed by the State Civil Practice Law & Rules ("CPLR"), Contractor hereby consents to service of process upon it by registered or certified mail, return receipt requested. Service hereunder shall be complete upon Contractor's actual receipt of process or upon the State's receipt of the return thereof by the United States Postal Service as refused or undeliverable. Contractor must promptly notify the State, in writing, of each and every change of address to which service of process can be made. Service by the State to the last known address shall be sufficient. Contractor will have thirty (30) calendar days after service hereunder is complete in which to respond.

18. PROHIBITION ON PURCHASE OF TROPICAL HARDWOODS. The Contractor certifies and warrants that all wood products to be used under this contract award will be in accordance with, but not limited to, the specifications and provisions of Section 165 of the State Finance Law, (Use of Tropical Hardwoods) which prohibits purchase and use of tropical hardwoods, unless specifically exempted, by the State or any governmental agency or political subdivision or public benefit corporation. Qualification for an exemption under this law will be the responsibility of the contractor to establish to meet with the approval of the State.

In addition, when any portion of this contract involving the use of woods, whether supply or installation, is to be performed by any subcontractor, the prime Contractor will indicate and certify in the submitted bid proposal that the subcontractor has been informed and is in compliance with specifications and provisions regarding use of tropical hardwoods as detailed in §165 State Finance Law. Any such use must meet with the approval of the State; otherwise, the bid may not be considered responsive. Under bidder certifications, proof of qualification for exemption will be the responsibility of the Contractor to meet with the approval of the State.

19. MACBRIDE FAIR EMPLOYMENT PRINCIPLES.

In accordance with the MacBride Fair Employment Principles (Chapter 807 of the Laws of 1992), the Contractor hereby stipulates that the Contractor either (a) has no business operations in Northern Ireland, or (b) shall take lawful steps in good faith to conduct any business operations in Northern Ireland in accordance with the MacBride Fair Employment Principles (as described in Section 165 of the New York State Finance Law), and shall permit independent monitoring of compliance with such principles.

20. OMNIBUS PROCUREMENT ACT OF 1992. It is the policy of New York State to maximize opportunities for the participation of New York State business enterprises, including minority and women-owned business enterprises as bidders, subcontractors and suppliers on its procurement contracts.

Information on the availability of New York State subcontractors and suppliers is available from:

NYS Department of Economic Development
Division for Small Business
Albany, New York 12245
Telephone: 518-292-5100
Fax: 518-292-5884
email: opa@esd.ny.gov

A directory of certified minority and women-owned business enterprises is available from:

NYS Department of Economic Development
Division of Minority and Women's Business Development
633 Third Avenue
New York, NY 10017
212-803-2414
email: mwbecertification@esd.ny.gov
<https://ny.newnycontracts.com/FrontEnd/VendorSearchPublic.asp>

The Omnibus Procurement Act of 1992 requires that by signing this bid proposal or contract, as applicable, Contractors certify that whenever the total bid amount is greater than \$1 million:

(a) The Contractor has made reasonable efforts to encourage the participation of New York State Business Enterprises as suppliers and subcontractors, including certified minority and women-owned business enterprises, on this project, and has retained the documentation of these efforts to be provided upon request to the State;

(b) The Contractor has complied with the Federal Equal Opportunity Act of 1972 (P.L. 92-261), as amended;

(c) The Contractor agrees to make reasonable efforts to provide notification to New York State residents of employment opportunities on this project through listing any such positions with the Job Service Division of the New York State Department of Labor, or providing such notification in such manner as is consistent with existing collective bargaining contracts or agreements. The Contractor agrees to document these efforts and to provide said documentation to the State upon request; and

(d) The Contractor acknowledges notice that the State may seek to obtain offset credits from foreign countries as a result of this contract and agrees to cooperate with the State in these efforts.

21. RECIPROCITY AND SANCTIONS PROVISIONS.

Bidders are hereby notified that if their principal place of business is located in a country, nation, province, state or political subdivision that penalizes New York State vendors, and if the goods or services they offer will be substantially produced or performed outside New York State, the Omnibus Procurement Act 1994 and 2000 amendments (Chapter 684 and Chapter 383, respectively) require that they be denied contracts which they would otherwise obtain. NOTE: As of May 15, 2002, the list of discriminatory jurisdictions subject to this provision includes the states of South Carolina, Alaska, West Virginia, Wyoming, Louisiana and Hawaii. Contact NYS Department of Economic Development for a current list of jurisdictions subject to this provision.

22. COMPLIANCE WITH NEW YORK STATE INFORMATION SECURITY BREACH AND NOTIFICATION ACT.

Contractor shall comply with the provisions of the New York State Information Security Breach and Notification Act (General Business Law Section 899-aa; State Technology Law Section 208).

23. COMPLIANCE WITH CONSULTANT DISCLOSURE LAW.

If this is a contract for consulting services, defined for purposes of this requirement to include analysis, evaluation, research, training, data processing, computer programming, engineering, environmental, health, and mental health services, accounting, auditing, paralegal, legal or similar services, then, in accordance with Section 163 (4-g) of the State Finance Law (as amended by Chapter 10 of the Laws of 2006), the Contractor shall timely, accurately and properly comply with the requirement to submit an annual employment report for the contract to the agency that awarded

the contract, the Department of Civil Service and the State Comptroller.

24. PROCUREMENT LOBBYING. To the extent this agreement is a "procurement contract" as defined by State Finance Law Sections 139-j and 139-k, by signing this agreement the contractor certifies and affirms that all disclosures made in accordance with State Finance Law Sections 139-j and 139-k are complete, true and accurate. In the event such certification is found to be intentionally false or intentionally incomplete, the State may terminate the agreement by providing written notification to the Contractor in accordance with the terms of the agreement.

limited to, imposing sanctions, seeking compliance, recovering damages, or declaring the Contractor in default.

The state agency reserves the right to reject any bid, request for assignment, renewal or extension for an entity that appears on the Prohibited Entities List prior to the award, assignment, renewal or extension of a contract, and to pursue a responsibility review with respect to any entity that is awarded a contract and appears on the Prohibited Entities list after contract award.

25. CERTIFICATION OF REGISTRATION TO COLLECT SALES AND COMPENSATING USE TAX BY CERTAIN STATE CONTRACTORS, AFFILIATES AND SUBCONTRACTORS.

To the extent this agreement is a contract as defined by Tax Law Section 5-a, if the contractor fails to make the certification required by Tax Law Section 5-a or if during the term of the contract, the Department of Taxation and Finance or the covered agency, as defined by Tax Law 5-a, discovers that the certification, made under penalty of perjury, is false, then such failure to file or false certification shall be a material breach of this contract and this contract may be terminated, by providing written notification to the Contractor in accordance with the terms of the agreement, if the covered agency determines that such action is in the best interest of the State.

26. IRAN DIVESTMENT ACT. By entering into this Agreement, Contractor certifies in accordance with State Finance Law §165-a that it is not on the "Entities Determined to be Non-Responsive Bidders/Offerers pursuant to the New York State Iran Divestment Act of 2012" ("Prohibited Entities List") posted at:
<http://www.ogs.ny.gov/about/regs/docs/ListofEntities.pdf>

Contractor further certifies that it will not utilize on this Contract any subcontractor that is identified on the Prohibited Entities List. Contractor agrees that should it seek to renew or extend this Contract, it must provide the same certification at the time the Contract is renewed or extended. Contractor also agrees that any proposed Assignee of this Contract will be required to certify that it is not on the Prohibited Entities List before the contract assignment will be approved by the State.

During the term of the Contract, should the state agency receive information that a person (as defined in State Finance Law §165-a) is in violation of the above-referenced certifications, the state agency will review such information and offer the person an opportunity to respond. If the person fails to demonstrate that it has ceased its engagement in the investment activity which is in violation of the Act within 90 days after the determination of such violation, then the state agency shall take such action as may be appropriate and provided for by law, rule, or contract, including, but not

The Bidder Shall be required to procure, at its sole cost and expense, all insurance required by this Attachment.

The Bidder Shall be required to provide proof of compliance with the requirements of this Attachment, as follows:

1. Proof of all Workers Compensation, Disability Benefits, and Insurance required in Section 2 Specific Insurance Requirements, Shall be provided at the time of Bid submission;
2. After award, the Contractor Shall be required to provide proof of all insurance after renewal (of the insurance policy(s)) or upon request per the timeline set forth in Section 1.13 below.

Bidders/Contractors Shall be required to procure, at their sole cost and expense, and Shall maintain in force at all times during the term of any Contract resulting from this Solicitation, policies of insurance as required by this Attachment. All insurance required by this Attachment shall be Written by companies that have an A.M. Best Company rating of "A-," Class "VII" or better. In addition, companies Writing insurance intended to comply with the requirements of this Attachment should be licensed or authorized by the New York State Department of Financial Services to issue insurance in the State of New York. OGS may, in its sole discretion, accept policies of insurance written by a non-authorized carrier or carriers when certificates and/or other policy documents are accompanied by a completed Excess Lines Association of New York (ELANY) affidavit or other documents demonstrating the company's strong financial rating. If, during the term of a policy, the carrier's A.M. Best rating falls below "A-," Class "VII," the insurance Must be replaced, on or before the renewal date of the policy, with insurance that meets the requirements above.

Bidders and Contractors Shall deliver to OGS evidence of the insurance required by this Solicitation and any Contract resulting from this Solicitation in a form satisfactory to OGS. Policies Must be written in accordance with the requirements of the paragraphs below, as applicable. While acceptance of insurance documentation Shall not be unreasonably withheld, conditioned or delayed, acceptance and/or approval by OGS does not, and Shall not be construed to, relieve Bidders or Contractors of any obligations, responsibilities or liabilities under this Solicitation or any Contract resulting from this Solicitation.

The Contractor shall not take any action or omit to take any action that would suspend or invalidate any of the required coverages during the term of any Contract resulting from this Solicitation.

1. GENERAL CONDITIONS APPLICABLE TO INSURANCE

All policies of insurance required by this Solicitation or any Contract resulting from this Solicitation Shall comply with the following requirements:

1. **Coverage Types and Policy Limits.** The types of coverage and policy limits required from Bidders and Contractors are specified in *Section II. Specific Insurance Requirements (Coverage Level and Scope of Coverage)* of this Attachment.
2. **Policy Forms.** Except as otherwise specifically provided herein, or agreed to in any Contract resulting from this Solicitation, all policies of insurance required by this Attachment Shall be Written on an occurrence basis. In the event that occurrence-based coverage is not commercially available, claims-made policy forms will be considered provided that, at minimum, it includes provisions that allow for (a) reporting circumstances or incidents that may give rise to future claims and (b) an

extended reporting period of not less than three years with respect to events that occurred but were not reported during the term of the policy. Insurance policies that remove or restrict blanket contractual liability located in the "insured contract" definition (as stated in Section V, Number 9, Item f in the ISO CGL policy) or that remove or modify the "insured contract" exception to the employers liability exclusion so as to limit coverage for claims that arise out of contract work, or that do not cover the additional insured for claims involving injury to employees of the named insured or subcontractors, are not acceptable.

3. **Certificates of Insurance/Notices.** Bidders and Contractors shall provide OGS with a Certificate or Certificates of Insurance, in a form satisfactory to OGS as detailed below, and pursuant to the timelines set forth in Section B below. Certificates shall name The New York State Office of General Services, Bureau of Risk and Insurance Management (BRIM), 32nd Floor, Corning Tower, Empire State Plaza, Albany, New York 12242 as the certificate holder.

Certificates of Insurance Shall:

- Be in the form acceptable to OGS and in accordance with the New York State Insurance Law (e.g., an ACORD certificate);
- Disclose any deductible, self-insured retention, aggregate limit or exclusion to the policy that materially changes the coverage required by this Solicitation or any Contract resulting from this Solicitation;
- Be signed by an authorized representative of the referenced insurance carriers; and
- Contain the following language in the Description of Operations / Locations / Vehicles section of the Certificate or on a submitted endorsement: Additional insured protection afforded is on a primary and non-contributory basis. A waiver of subrogation is granted in favor of the additional insureds.

Only original documents (certificates of insurance and any endorsements, other attachments, or actual Policy Documents in either hardcopy or electronic version) that can be directly traced back to the insurer, agent or broker via e-mail distribution or similar means will be accepted. Please Note: email statements or letters on corporate letterhead are not acceptable in lieu of providing original documents.

Contractors should refrain from submitting entire insurance policies, unless specifically requested by OGS either in this document or expressly by OGS. If an entire insurance policy is submitted but not requested, OGS shall not be obligated to review and shall not be chargeable with knowledge of its contents. In addition, submission of an entire insurance policy not requested by OGS does not constitute proof of compliance with the insurance requirements and does not discharge Contractors from submitting the requested insurance documentation.

4. **Primary Coverage.** All liability insurance policies Shall provide that the required coverage Shall be primary and non-contributory to other insurance available to the People of the State of New York, the New York State Office of General Services, any entity authorized by law or regulation to use any Contract resulting from this Solicitation and their officers, agents, and employees. Any other insurance maintained by the People of the State of New York, the New York State Office of General Services, any entity authorized by law or regulation to use any Contract resulting from this Solicitation and their officers, agents, and employees shall be excess of and shall not contribute with the Bidder/Contractor's insurance.
5. **Breach for Lack of Proof of Coverage.** The failure to comply with the requirements of this Attachment at any time during the term of any Contract resulting from this Solicitation Shall be considered a breach of the terms of any Contract resulting from this Solicitation and Shall allow the

People of the State of New York, the New York State Office of General Services, any entity authorized by law or regulation to use any Contract resulting from this Solicitation and their officers, agents, and employees to avail themselves of all remedies available under any Contract resulting from this Solicitation, at law or in equity.

6. ***Self-Insured Retention/Deductibles.*** Certificates of Insurance Must indicate the applicable deductibles/self-insured retentions for each listed policy. Deductibles or self-insured retentions above \$100,000.00 are subject to approval from OGS. Such approval Shall not be unreasonably withheld, conditioned or delayed. Bidders and Contractors shall be solely responsible for all claim expenses and loss payments within the deductibles or self-insured retentions. If the Bidder/Contractor is providing the required insurance through self-insurance, evidence of the financial capacity to support the self-insurance program along with a description of that program, including, but not limited to, information regarding the use of a third-party administrator Shall be provided upon request.
7. ***Subcontractors.*** Prior to the commencement of any work by a Subcontractor, the Contractor Shall require such Subcontractor to procure policies of insurance as required by this Attachment and maintain the same in force during the term of any work performed by that Subcontractor. An Additional Insured Endorsement CG 20 38 04 13 (or the equivalent) evidencing such coverage Shall be provided to the Contractor prior to the commencement of any work by a Subcontractor and pursuant to the timelines set forth in Section 1.13 below, as applicable, and Shall be provided to OGS upon request. For Subcontractors that are self-insured, the Subcontractor Shall be obligated to defend and indemnify the above-named additional insureds with respect to Commercial General Liability and Business Automobile Liability, in the same manner that the Subcontractor would have been required to pursuant to this section had the Subcontractor obtained such insurance policies.
8. ***Waiver of Subrogation.***
For all liability policies and the workers' compensation insurance required below, the Bidder/Contractor shall cause to be included in its policies insuring against loss, damage or destruction by fire or other insured casualty a waiver of the insurer's right of subrogation against The People of the State of New York, the New York State Office of General Services, any entity authorized by law or regulation to use any Contract resulting from this Solicitation and their officers, agents, and employees, or, if such waiver is unobtainable (i) an express agreement that such policy shall not be invalidated if the Contractor waives or has waived before the casualty, the right of recovery against The People of the State of New York, the New York State Office of General Services, any entity authorized by law or regulation to use any Contract resulting from this Solicitation and their officers, agents, and employees or (ii) any other form of permission for the release of The People of the State of New York, the New York State Office of General Services, any entity authorized by law or regulation to use any Contract resulting from this Solicitation and their officers, agents, and employees. A Waiver of Subrogation Endorsement shall be provided upon request. A blanket Waiver of Subrogation Endorsement evidencing such coverage is also acceptable.
9. ***Additional Insured.***
The Contractor Shall cause to be included in each of the liability policies required below coverage for on-going and completed operations naming as additional insureds (via ISO coverage forms CG 20 10 04 13 or CG 20 38 04 13 and CG 20 37 04 13 and form CA 20 48 10 13, or a form or forms that provide equivalent coverage): The People of the State of New York, the New York State Office of General Services, any entity authorized by law or regulation to use any Contract resulting from this Solicitation and their officers, agents, and employees. An Additional Insured Endorsement evidencing such coverage Shall be provided to OGS pursuant to the timelines set forth in Section 1.13 below. A blanket Additional Insured Endorsement evidencing such coverage is also acceptable. For Contractors who are self-insured, the Contractor shall be obligated to defend and

indemnify the above-named additional insureds with respect to Commercial General Liability and Business Automobile Liability, in the same manner that the Contractor would have been required to pursuant to this Attachment had the Contractor obtained such insurance policies.

10. **Excess/Umbrella Liability Policies.** Required insurance coverage limits may be provided through a combination of primary and excess/umbrella liability policies. If coverage limits are provided through excess/umbrella liability policies, then a Schedule of underlying insurance listing policy information for all underlying insurance policies (insurer, policy number, policy term, coverage and limits of insurance), including proof that the excess/umbrella insurance follows form must be provided upon request.
11. **Notice of Cancellation or Non-Renewal.** Policies shall be written so as to include the requirements for notice of cancellation or non-renewal in accordance with the New York State Insurance Law. Within five (5) business days of receipt of any notice of cancellation or non-renewal of insurance, the Contractor shall provide OGS with a copy of any such notice received from an insurer together with proof of replacement coverage that complies with the insurance requirements of this Solicitation and any Contract resulting from this Solicitation.
12. **Policy Renewal/Expiration.** Upon policy renewal/expiration, evidence of renewal or replacement of coverage that complies with the insurance requirements set forth in this Solicitation and any Contract resulting from this Solicitation shall be delivered to OGS. If, at any time during the term of any Contract resulting from this Solicitation, the coverage provisions and limits of the policies required herein do not meet the provisions and limits set forth in this Solicitation or any Contract resulting from this Solicitation, or proof thereof is not provided to OGS, the Contractor shall immediately cease work. The Contractor shall not resume work until authorized to do so by OGS.
13. **Deadlines for Providing Insurance Documents after Renewal or Upon Request.** As set forth herein, certain insurance documents Must be provided to the OGS BRIM contact identified in the Contract Award Notice after renewal (of the insurance policy(s) or upon request). This requirement means that the Contractor shall provide the applicable insurance document to OGS as soon as possible but in no event later than the following time periods:
 - a. For certificates of insurance: 5 business days
 - b. For information on self-insurance or self-retention programs: 15 calendar days
 - c. For other requested documentation evidencing coverage: 15 calendar days
 - d. For Additional Insured Endorsements (including, but not limited to Blanket Additional Insured Endorsements): 30 calendar days
 - e. (If applicable) For schedules of underlying insurance for excess/umbrella policies: 30 calendar days

Notwithstanding the foregoing, if the Contractor Shall have promptly requested the insurance documents from its broker or insurer and shall have thereafter diligently taken all steps necessary to obtain such documents from its insurer and submit them to OGS, OGS Shall extend the time period for a reasonable period under the circumstances, but in no event shall the extension exceed 30 calendar days.

2. Specific Insurance Requirements (Coverage Level and Scope of Coverage)

Bidders and Contractors Shall obtain and maintain in full force and effect, throughout the term of any Contract resulting from this Solicitation, at their own expense, the following insurance with limits not

less than those described below and as required by the terms of any Contract resulting from this Solicitation, or as required by law, whichever is greater:

Insurance Type		Proof of Coverage is Due
Commercial General Liability	Not less than \$2,000,000.00 each occurrence	With the Original Bid Proposal and, after award of contract, in accordance with the timeframes outlined in Sec. 1.13 of this document.
General Aggregate	\$2,000,000.00	
Products – Completed Operations Aggregate	\$2,000,000.00	
Personal and Advertising Injury	\$1,000,000.00	
Medical Expenses Limit	\$5,000.00	
Business Automobile Liability Insurance	Not less than \$2,000,000.00 each occurrence	
Technology/Professional Errors & Omissions Liability Coverage*	Not less than \$2,000,000.00 each occurrence and in the aggregate	
Data Breach Privacy/Cyber Liability Insurance*	Not less than \$2,000,000.00 each occurrence and in the aggregate	
Workers' Compensation		
Disability Benefits		

*For Lot 2 Only

1. Commercial General Liability Insurance with a limit of not less than \$2,000,000.00 each occurrence and in the aggregate:

Such liability Shall be written on the current edition of ISO occurrence form CG 00 01, or a substitute form providing equivalent coverage and Shall cover liability arising from:

- a. premises operations,
- b. independent contractors,
- c. products-completed operations,
- d. broad form property damage,
- e. personal & advertising injury,
- f. cross liability coverage,
- g. liability assumed in a contract (including the tort liability of another assumed in a contract)
- h. and explosion, collapse & underground coverage.

Policy Shall include bodily injury, property damage and broad form contractual liability coverage.

1. General Aggregate - \$2,000,000.00
2. Products – Completed Operations Aggregate - \$2,000,000.00
3. Personal and Advertising Injury - \$1,000,000.00
4. Medical Expense - \$5,000.00

Coverage Shall include, but not be limited to, the following:

1. Premises liability;
2. Independent contractors;
3. Blanket contractual liability, including tort liability of another assumed in a contract;

4. Defense and/or indemnification obligations, including obligations assumed under this contract;
5. Cross liability for additional insureds;
6. Products/completed operations for a term of no less than three (3) years, commencing upon Acceptance of the work/product/system/solution, as required by the Contract;
7. Explosion, collapse and underground hazards; and
8. Contractor means and methods.

Limits May be provided through a combination of primary and umbrella/excess liability policies. The Commercial General Liability Aggregate Limit shall be endorsement to apply separately on a per-location basis (or, if provided, a per project basis), provided however, that for installation and integration as defined in Attachment 15- Glossary of Terms, Authorized Users reserve the right to require a per-project aggregate limit as part of the Authorized User Agreement.

2. **Comprehensive Business Automobile Liability Insurance with a limit of not less than \$2,000,000.00 each accident:**

Such insurance Shall cover liability arising out of any automobile used in connection with performance under any Contract resulting from this Solicitation, including owned, leased, hired and non-owned automobiles bearing or, under the circumstances under which they are being used, required by the Motor Vehicles Laws of the State of New York to bear, license plates.

Such policy Shall have a combined single limit for Bodily Injury and Property Damage of at least \$2,000,000.00 dollars and Shall be accompanied with the separate additional insured and waiver of subrogation endorsement forms. The limits may be provided through a combination of primary and umbrella/excess liability policies. If the Contract involves the removal of hazardous waste from the project site or otherwise transporting hazardous materials, pollution liability coverage for covered autos Shall be provided by form CA 99 48 03 06 or CA 00 12 03 06 and the Motor Carrier Act Endorsement (MCS90) shall be attached.

In the event that the Contractor does not own, lease or hire any automobiles used in connection with performance under any Contract resulting from this Solicitation, the Contractor does not need to obtain Business Automobile Liability Insurance, but must attest to the fact that the Contractor does not own, lease or hire any automobiles used in connection with performance under any Contract resulting from this Solicitation on a form provided by OGS. If, however, during the term of the Contract, the Contractor acquires, leases or hires any automobiles that will be used in connection with performance under any Contract resulting from this Solicitation, the Contractor Must obtain Business Automobile Liability Insurance that meets all of the requirements of this section and provide proof of such coverage to OGS in accordance with the insurance requirements of any Contract resulting from this Solicitation. This Attestation WILL NOT be accepted from any Bidder Bidding/Contractor awarded either Lot 2 with either:

- A. A Physical presence (e.g. office/branch locations, employees, etc.) in New York State, or
- B. Subcontractors within New York State.

In the event that the Contractor does not own or lease any automobiles used in connection with performance under any Contract resulting from this Solicitation, but the Contractor does hire and/or utilize non-owned automobiles in connection with performance under any Contract resulting from this Solicitation, the Contractor Must:

- (i) Obtain Business Automobile Liability Insurance as required by this Solicitation or any Contract resulting from this Solicitation, except that such insurance may be limited to liability arising out of hired and/or non-owned automobiles, as applicable; and
- (ii) Attest to the fact that the Contractor does not own or lease any automobiles used in connection with performance under any Contract resulting from this Solicitation, on a form provided by

OGS. *This Attestation WILL NOT be accepted from any bidder bidding/contractor awarded Lot 2 with a physical presence (e.g. office/branch locations, employees, etc.) in New York State.*

If, however, during the term of any Contract resulting from this Solicitation, the Contractor acquires or leases any automobiles that will be used in connection with performance under any Contract resulting from this Solicitation, the Contractor must obtain Business Automobile Liability Insurance that meets all of the requirements of this Attachment and provide proof of such coverage to OGS in accordance with the insurance requirements of any Contract resulting from this Solicitation.

Final determination for the acceptance of one of the aforementioned Attestations regarding Comprehensive Business Automobile Liability Insurance shall be solely with OGS Procurement Services.

3. For Bidders Bidding/Contractors awarded Lot 2, Data Breach and Privacy/Cyber Liability Insurance with a limit of not less than \$2,000,000.00 each occurrence and in the aggregate:

At the time of bid, Bidders/Contractors are required to obtain and maintain during the term of this Contract and as otherwise required herein, Data Breach and Privacy/Cyber Liability Insurance with limits of not less than \$2,000,000.00 each occurrence and in the aggregate, including coverage for failure to protect confidential information and failure of the security of the Contractor's computer Systems or the Authorized Users' Systems due to the actions of the Contractor which results in unauthorized access to the Authorized User(s) or their Data.

NOTE:

Authorized Users Must conduct a Data Categorization to determine the Data risk level for each System and Solution, Integration, or Maintenance project. Where the Authorized User Categorizes the Data as Medium Risk Data or High Risk Data, the Authorized User Shall require the Contractor to obtain and maintain the following Data Breach Privacy/Cyber Liability Insurance (see below):

Data Category	Limit	Proof of Coverage is Due
Low Risk Data	\$2,000,000.00 each occurrence and in the aggregate	With the Original Bid Proposal
Medium Risk Data	\$5,000,000.00 each occurrence and in the aggregate	Prior to the Execution of an Authorized User Agreement
High Risk Data	\$10,000,000.00 each occurrence and in the aggregate	Prior to the Execution of an Authorized User Agreement

Contractor Must provide proof of such coverage to the Authorized user and the Authorized User Must verify the Contractor obtains and maintains the applicable Data Breach and Privacy/Cyber Liability Insurance Limits for Medium Risk and High Risk Data prior to entering into an Authorized User Agreement, if necessary. Please see Attachment 5 Project-Specific Insurance Coverage Requirements and Attestation for additional information.

See NYS-S14-002 Information Classification Standard or successor available at <http://www.its.ny.gov/tables/technologypolicyindex.htm> for additional information relating to risk categories.

The aforementioned Data Breach and Privacy/Cyber Liability Insurance Shall provide coverage for damages arising from, but not limited to the following:

- A. Media Liability, including coverage for Advertising & Personal Injury, and Infringement of Intellectual property other than Patents,

- B. Network Security: including coverage for Unauthorized Access, Transmission of Virus or Malicious Code, Theft/Destruction of Data, Cyber Extortion, Business Interruption,
- C. Privacy, including coverage for data exposed by First and/or Third parties by way of hacking activities, lost or stolen devices, Rogue Employees, or physical records,
- D. Breach of duty to protect the security and confidentiality of nonpublic proprietary corporate information;
- E. Personally identifiable nonpublic information (e.g. medical, financial, or personal in nature in electronic or non-electronic form),
- F. Privacy notification costs
- G. Regulatory defense and penalties, and
- H. Cyber theft of customer's property, including but not limited to money and securities.

If the policy is written on a claims made basis, Contractor Must submit to OGS an Endorsement providing proof that the policy provides the option to purchase an Extended Reporting Period ("tail coverage") providing coverage for no less than one (1) year after work is completed in the event that coverage is cancelled or not renewed. This requirement applies to both primary and excess liability policies, as applicable. **Notes on the ACORD certificate, an email/letter from the insurance broker, insurance carrier/agent, Contractor, or Subcontractor will not be accepted as proof of the extended reporting period endorsement.**

If Data Breach and Cyber/Privacy Liability Insurance coverage is included under a Commercial General Liability Policy, Professional Liability/Errors & Omissions Policy, or Technology Professional Liability/Technology Errors & Omissions Insurance, this Shall be evidenced by a copy of the Policy Documents/applicable Endorsements provided to the Authorized User.

4. For Bidders Bidding/Contractors awarded LOT 2, Technology/Professional Errors and Omissions Liability insurance with a limit not less than \$2,000,000.00 each occurrence and in the aggregate:

- A. Bidder/Contractor Shall obtain and maintain Technology Professional Liability/Technology Errors and Omissions in the amount of not less than \$2,000,000.00 for damages arising from computer related Services including, but not limited to, the following:
 - i. Consulting,
 - ii. data processing,
 - iii. Programming,
 - iv. System integration,
 - v. Software development,
 - vi. Installation,
 - vii. distribution or Maintenance,
 - viii. Systems analysis or design,
 - ix. training,
 - x. other support services,
 - xi. any electronic Equipment,
 - xii. computer hardware or Software developed, Manufactured, distributed, licensed, marketed or sold, and
 - xiii. Manufactured, distributed, licensed, marketed, or sold Cloud Offerings.

If the policy is written on a claims-made basis, the Contractor Must provide to OGS proof that the policy includes an Extended Reporting Period ("tail coverage") providing coverage for no less than one (1) year after work is completed in the event that coverage is cancelled or not renewed. This requirement applies to both primary and excess liability policies, as applicable.

Written proof of this extended reporting period (“Three year Tail Endorsement”) Must be provided to OGS in writing by way of Policy Documentation or Policy Endorsement. **Notes on the ACORD certificate, an email/letter from the insurance broker, insurance carrier/agent, or Contractor will not be accepted as proof of the extended reporting period endorsement.**

- B. If providing, non-technology but other professional occupation Job Titles, including, but not limited to Professional Design Services, the Contractor shall maintain Professional Liability insurance.
- i. Such insurance shall apply to professional errors, acts, or omissions arising out of the scope of services.

If coverage is written on a claims-made policy, the Contractor warrants that any applicable retroactive date precedes the start of work; and that continuous coverage will be maintained, or an extended discovery period exercised, throughout the performance of the services and for a period of not less than three years from the time work under any Contract resulting from this Solicitation is completed. Written proof of this extended reporting period must be provided to OGS upon request. **Notes on the ACORD certificate, an email/letter from the insurance broker, insurance carrier/agent, Contractor, or Subcontractor will not be accepted as proof of the extended reporting period endorsement.**

- ii. The policy shall cover professional misconduct or lack of ordinary skill for those positions defined in the Scope of Services of any Contract resulting from this Solicitation.
- iii. **To fulfill these requirements, Contractors May utilize proposed Subcontractors which possess the required Professional/Errors and Omissions Insurance. All documentation required to fulfill the above requirements are still required from the proposed Subcontractor.**

C. Construction Manager Professional Liability:

Bidder/Contractor utilizing Subcontractors as indicated by:

- i. Has selected any Subcontractor Category in their Attachment 1 – *NYS Net Pricing Pages* which is for Work covered by Article 8 of the NYS Labor Law, or
- ii. By submitting MWBE or SDVOB Utilization Plans which include Subcontractors who will be performing work covered under Article 8 of the NYS Labor Law

Shall obtain and maintain Construction Managers Professional Liability Insurance

- D. **If either Technology/Professional Liability Errors and Omissions Liability insurance coverage is included under a Commercial General Liability Policy, the Contractor or Subcontractor Shall provide the policy documents/endorsements which demonstrates that Technology Professional Liability/Technology Errors and Omissions Liability coverage is part of the Commercial General Liability policy.**
- E. **Where the Contractor or Subcontractor has a policy which includes both Professional Liability/Errors & Omissions and Technology Professional Liability/Technology Errors & Omissions Insurance coverages, the Contractor or Subcontractor Shall provide the policy documents/endorsements which demonstrates that the Technology Professional Liability/Technology Errors & Omissions meets the coverage requirements of the Professional Liability/Errors & Omissions insurance for this Contract.**

5. Workers Compensation, Employers Liability, and Disability Benefits as required by New York State Law:

- A. Sections 57 and 220 of the New York State Workers' Compensation Law require the heads of all municipal and state entities to ensure that businesses applying for contracts have appropriate workers' compensation and disability benefits insurance coverage. These requirements apply to both original contracts and renewals. **Failure to provide proper proof of such coverage or a legal exemption will result in a rejection of a Bid or any Contract renewal. A Bidder will not be awarded a Contract unless proof of workers' compensation and disability insurance is provided to OGS.** Proof of workers' compensation and disability benefits coverage, or proof of exemption must be submitted to OGS at the time of Bid submission, policy renewal, contract renewal and upon request. Proof of compliance must be submitted on one of the following forms designated by the New York State Workers' Compensation Board. **An ACORD form is not acceptable proof of New York State workers' compensation or disability benefits insurance coverage.**

The failure to comply with the requirements of this Attachment at any time during the term of any Contract resulting from this Solicitation shall be considered a breach of the terms of any Contract resulting from this Solicitation and shall allow the People of the State of New York, the New York State Office of General Services, any entity authorized by law or regulation to use any Contract resulting from this Solicitation and their officers, agents, and employees to avail themselves of all remedies available under any Contract resulting from this Solicitation, at law or in equity.

- B. Proof of Compliance with Workers' Compensation Coverage Requirements:
- i. Form CE-200, *Certificate of Attestation for New York Entities With No Employees and Certain Out of State Entities, That New York State Workers' Compensation and/or Disability Benefits Insurance Coverage is Not Required*, which is available on the Workers' Compensation Board's website (www.wcb.ny.gov);
 - ii. Form C-105.2 (9/07), *Certificate of Workers' Compensation Insurance*, sent to OGS by the Contractor's insurance carrier upon request, or if coverage is provided by the New York State Insurance Fund, they will provide Form U-26.3 to OGS upon request from the Contractor; or
 - iii. Form SI-12, *Certificate of Workers' Compensation Self-Insurance*, available from the New York State Workers' Compensation Board's Self-Insurance Office, or
 - iv. Form GSI-105.2, *Certificate of Participation in Workers' Compensation Group Self-Insurance*, available from the Contractor's Group Self-Insurance Administrator.
- C. Proof of Compliance with Disability Benefits Coverage Requirements:
- i. Form CE-200, *Certificate of Attestation for New York Entities With No Employees and Certain Out of State Entities, That New York State Workers' Compensation and/or Disability Benefits Insurance Coverage is Not Required*, which is available on the Workers' Compensation Board's website (www.wcb.ny.gov);
 - ii. Form DB-120.1, *Certificate of Disability Benefits Insurance*, sent to OGS by the Contractor's insurance carrier upon request; or
 - iii. Form DB-155, *Certificate of Disability Benefits Self-Insurance*, available from the New York State Workers' Compensation Board's Self-Insurance Office.
- D. An instruction manual clarifying the New York State Workers' Compensation Law requirements is available for download at the New York State Workers' Compensation Board's website, <http://www.wcb.ny.gov>. Once on the site, click on the Employers/Businesses tab and then click on Employers' Handbook.

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. KATHLEEN DAVIS
RE: ONEIDA CSD AUDIT PROPOSAL
DATE: JUNE 8, 2021

BE IT RESOLVED, that the Board hereby approves the attached Madison Oneida BOCES Oneida CSD Audit Proposal as submitted.

RECOMMENDED ACTION

Motion to approve the Madison Oneida BOCES Oneida CSD Audit Proposal as submitted.

MOTION MADE BY _____

SECONDED BY _____

A_____ N_____



Purpose:

To confidentially analyze Oneida CSD school aged special education related service recommendations, current frequency and durations and 504 plans for an estimated 376 students. Therapist schedules will also be reviewed for alignment and required time considerations. As a result of this review, MOBOCES will provide the Oneida CSD with recommendations for criteria for future student recommendations, therapy recommendations as well as review NYSED SWD eligibility and requirements.

I. Process:

- Colleen Wuest, a MOBOCES NYS Certified School District Administrator will require BOE approval to access and then review current IEP's plans in the district in Cleartrack or Clearweb
- Access to 504 documentation
- Review of current criteria district is using to determine appropriateness of 504 vs. IEP
- Review of staff training and understanding for IEP and 504 development and implementation
- Review of district therapists' caseloads and schedules-*each schedule will need to be secured before the end of the 2020-2021 school year.*
- Research and review of ASHA, NYSED and NYS Medicaid in Education requirements and recommendations for related services in the school setting

- ❖ Independent Visitation conducted by Colleen Wuest. Days and times for visitations will be determined in collaboration with Oneida administration at the end of June or July 2021. Three summer visitations will be conducted focusing on; review of all IEP's, and 504 plans, therapist schedules, and policies and procedures currently being used for CSE meetings to determine service levels and plans.

- ❖ Colleen Wuest will review the information gathered and write a report and recommendations to be submitted to the district by close of business July 30, 2021 (or prior if completed) with recommendations via meeting with Superintendent and new CSE Chairperson.

II. Time allocated for Program Review:

- 3 days for on site reviews and paperwork access (will need someone at the district to provide a location and access to needed information)
- 3 days of research, analysis, recommendations and writing of the report
- **Total Days = estimated 6 days**

III. Cost:

Rate includes preparation, research review, consultation, information analysis, secretarial support, printing, mileage, travel time, and administrator's time.

Total cost= \$545per diem x 6 days = \$3,270

*Will work with the district *if* additional or less days are required based on results of report and need of further information/support.

Dr. Kathy Davis-Oneida Interim Superintendent

Date

Scott Budelmann-BOCES District Superintendent

Date

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. KATHLEEN DAVIS
**RE: ASSISTANT SUPERINTENDENT FOR CURRICULUM,
INSTRUCTION & ASSESSMENT CONTRACT**
DATE: JUNE 8, 2021

BE IT FURTHER RESOLVED, that the Board hereby approves a Terms and Condition Agreement (“Agreement”), setting forth the additional terms of the Assistant Superintendent’s employment during the period of July 1, 2021 through June 20, 2024 and hereby authorizes the Interim Superintendent to execute the same.

RECOMMENDED ACTION

Motion to approve the Terms and Condition Agreement for Stacey Lane Tice, Ph.D., Assistant Superintendent for Curriculum, Instruction & Assessment as submitted.

MOTION MADE BY _____

SECONDED BY _____

A _____ N _____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. KATHLEEN DAVIS
RE: RESOLUTION FOR 2021-2022 PARTICIPATION IN COOPERATIVE BIDDING SERVICES
DATE: JUNE 8, 2021

BE IT RESOLVED, that the Board hereby approves the attached Resolution for 2021-2022 Participation in Cooperative Bidding Services as submitted.

RECOMMENDED ACTION

Motion to approve the Resolution for 2021-2022 Participation in Cooperative Bidding services as submitted.

MOTION MADE BY _____

SECONDED BY _____

A _____ N _____

**RESOLUTION OF BOARD OF EDUCATION OF
ONEIDA CITY SCHOOL DISTRICT
(Regarding Cooperative Bidding)**

WHEREAS, it is the plan of a number of public school districts and MADISON-ONEIDA BOCES during the 2021-2022 school year to bid jointly for the purchase of various types of school supplies and school lunch commodities (the "Commodities"); and

WHEREAS, the Oneida City School District ("the School District") is desirous of participating in the joint bidding of the Commodities, as authorized by General Municipal Law, Section 119-0; and

WHEREAS, this Board of Education has received and reviewed an agreement governing its rights and responsibilities should it elect to participate in the joint bidding of the Commodities ("the Agreement"); and

WHEREAS, this Board of Education wishes to appoint a district administrator as a member of a BOCES-wide committee to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to this Board of Education and making recommendations thereof, all in accordance with the board of Education's powers under relevant law and pursuant to the terms of the Agreement;

BE IT RESOLVED, that the Board of Education hereby appoints _____ to represent it in all matters related above (the "Committee"); and

BE IT FURTHER RESOLVED, that in accordance with the Agreement, a copy of which is annexed hereto, the Board of Education agrees (1) to assume its equitable share of the costs of the cooperative bidding; (2) to abide by majority decisions of the participating districts on quality standards; (3) to award bid item purchases according to the recommendations of the Committee, unless all bids are rejected; and (4) to negotiate directly with the successful bidder(s) after the awarding of contract(s).

CERTIFICATION OF DISTRICT CLERK

I, _____, District Clerk of the Oneida City School District Board of Education, hereby certify that the above resolution was adopted by the required majority vote of the Board of Education at its meeting held on _____, 20__.

DATED _____

SIGNATURE _____

COOPERATIVE BIDDING AGREEMENT

THIS AGREEMENT, made this ____ day of _____, 20__, by and between the MADISON-ONEIDA BOARD OF COOPERATIVE EDUCATIONAL SERVICES, organized and existing pursuant to Section 1950 of the Education Law, with its officer and principal place of business located at Spring Road, Verona, New York (hereinafter referred to as "BOCES"), and ONEIDA CITY SCHOOL DISTRICT (hereinafter referred to as "the Participant").

WITNESSETH

WHEREAS, pursuant to Section 119-0 of the General Municipal Law of the State of New York, the BOCES does presently offer a cooperative bidding program in which various school districts and local government entities participate in the bidding and purchase of supplies and equipment on a collective scale, and

WHEREAS, the Participant is a duly qualified municipal corporation as defined by Section 119-n(a) of the General Municipal Law and desires to participate as a member of said cooperative venture, and

WHEREAS, the parties hereto desire to set forth their various rights, duties and responsibilities into an Agreement.

NOW, THEREFORE, the parties hereto do mutually agree as follows:

1. The Participant hereby agrees to utilize the services of the Cooperative Bidding Program of the BOCES for the procurement of various types of school supplies and school lunch commodities for the school year 2021-2022, said time period to extend to June 30, 2022, with the option to renew for an additional one (1) year period only by written mutual consent.
2. The Participant, by and through its Purchasing Department, agrees to act in accordance with the BOCES cooperative bidding procedures. Specifically the Participant agrees to furnish BOCES, if requested and the Participant desires, with an estimated minimum number of units that it wishes to purchase the particular item or items being presented for bid.
3. Specifications shall be developed collaboratively by the Advisory Committee. BOCES shall then include said estimates within its specifications for the purchase of said commodity and advertise for competitive bidding pursuant to the laws of the State of New York relating to public bids and contracts for the purchase thereof. BOCES shall also include within said specifications, where appropriate, the name of the school district and the delivery locations.

4. Upon opening of sealed bid submissions, the Participant shall be entitled to review and analyze the state prices requested. The review is accomplished by a committee of district representatives, each appointed by their respective Boards of Education. Specialty Board items can be reviewed by staff experts of each district, as delegated to the Advisory Committee by the official district representative. If the Cooperative Bidding Coordinator for BOCES received no objection from the Advisory Committee after their analysis of the bids received, then the Participant shall be hereby committed to purchase any quantities of the commodity in question from the Board winning vendor as awarded by the BOCES, based upon the analysis of the Review Committee of district representatives.
5. Upon the award of a bid by the Madison-Oneida Board of Education, a copy of said award shall be mailed to the Participant. Said award shall constitute a commitment from a vendor, thereby permitting the Participant to issue purchase orders for the delivery of the commodity in question in the quantities and at the delivery locations directed by the Participant.
6. The Participant shall not accept and make bid awards for commodities subject to this cooperative bidding independently and on its own behalf during the period in which BOCES is advertising for the same commodities or service except in the case of emergency or hardship.
7. The Participant desires and the BOCES agrees that the School Business Official or other District official of the Participant shall sit as a participating member of the BOCES Advisory Committee for Cooperative Bidding.
8. The terms and conditions of this Agreement and the authority thereof shall be governed by the terms and conditions set forth in Article 5-G, Sections 119-m, et al, of the General Municipal Law of the State of New York.
9. The Participant hereby covenants and agrees to accept sole responsibility for the payment due any vendor for all charges associated with the sale and delivery of those materials requested by the Participant. The Participant further agrees to hold harmless, indemnify, and defend the BOCES from all claims, actions, costs, expenses, and judgments that may arise from the purchases and delivery of the commodity in question for the Participant.
10. The parties hereto covenant and agree that this Agreement, although executed by an authorized representative of the Participant, shall be considered valid only when accompanied by the companion resolution adopted by the Board of Education for the participant authorizing the execution of this Cooperative Bidding Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed by their duly authorized officers the day and year first above written.

MADISON-ONEIDA BOARD OF
COOPERATIVE EDUCATIONAL SERVICES (BOCES)

District Superintendent

PARTICIPANT

Superintendent

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. KATHLEEN DAVIS
RE: RESOLUTION TO CLOSE OHS TECHNOLOGY ACTIVITY ACCOUNT
DATE: JUNE 8, 2021

BE IT RESOLVED, that the Board hereby approves closing the Technology Account from the Oneida High School Club Accounts and monies from the account totaling \$6,061.01 to be deposited into the Oneida High School Scholarship Fund. The monies will be used to fund a scholarship award for the next 12 years.

RECOMMENDED ACTION

Motion to approve closing the Technology Account at the high school and to use monies to fund a Scholarship Award for the next 12 years as submitted.

MOTION MADE BY _____

SECONDED BY _____

A_____ N_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. KATHLEEN DAVIS
RE: SUPERVISION OF SPEECH THERAPISTS STIPEND
DATE: JUNE 8, 2021

BE IT RESOLVED, that the Board hereby approves a stipend for Jessica Weaver and Rachel Sayles in the amount of \$900 each for the supervision of the Speech Therapist for the 2021-2022 school year.

RECOMMENDED ACTION

Motion to approve the 2021-2022 stipends for supervision of the Speech Therapist as submitted.

MOTION MADE BY _____

SECONDED BY _____

A_____ N_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. KATHLEEN DAVIS
RE: 2021-2022 YEARLY DUTY APPOINTMENTS
DATE: JUNE 8, 2021

BE IT RESOLVED, that the Board hereby appoints the following individuals to the yearly duty assignments listed for the 2021-2022 school year as attached upon the condition that such assignments are necessary and able to be completed, and only to the extent that yearly duties are required to be performed, pursuant to the District's reopening plan and any executive orders issued by the State or County.

RECOMMENDED ACTION

Motion to approve the 2021-2022 Yearly Duty Appointments as submitted.

MOTION MADE BY _____

SECONDED BY _____

A_____ N_____

2021-2022 Yearly Appointments

Updated: 6/3/2021

Durhamville	Staff	Rate of Pay	BOE date
Elementary Yearbook			
Lunch Duty- 4 positions	Mike Blair; Katie Nestler; Mike deMaintenon/Matt Arthur split; Amber Herzog/Michaleen Mahoney split;	\$2808 ea. full position	6/8/2021
Willard Prior	Staff	Rate of Pay	BOE date
Elementary Yearbook	Casey Woodcock	\$474	6/8/2021
Lunch Duty	Casey Woodcock; Sarah Kelsey; Jeff Weaver; Lindsey George;	\$2808 each	6/8/2021
Seneca Street	Staff	Rate of Pay	BOE date
Elementary Yearbook	Ellen Lefort	\$474	6/8/2021
Lunch Duty- 4 positions	Jill Rodegher; Elizabeth Murhphy; Todd Hicks;	\$2808 each	6/8/2021
North Broad	Staff	Rate of Pay	BOE date
Elementary Yearbook	Grace Bradley	\$474	6/8/2021
Lunch Duty- 3 positions	Shanna Delaney-Hasto; Colleen Jones; Angela Plante;	\$2808 each	6/8/2021
7-12 Department Chairs	Staff	Rate of Pay	BOE date
English & Library Media Specialists	Tom Kirkpatrick	\$5,936	6/8/2021
Math	Adam Litwak;	\$5,623	6/8/2021
Social Studies	Megan Kelly	\$5,623	6/8/2021
Science			
Special Areas- Business, Technology & World Languages	David Wright	\$5,623	6/8/2021
Special Education	Chris Meeker	\$5,936	6/8/2021
Director Positions K-12	Staff	Rate of Pay	BOE date
Director of Art	Lisa Billington	\$4,741	6/8/2021
Director of Music	Marjorie Hawthorne	\$4,741	6/8/2021
Director of Physical Education			
Director of Guidance	Erika Haggerty	\$4,741	6/8/2021
Music	Staff	Rate of Pay	BOE date
All City Band Assistant- 2 positions	Kathryn Dimmel; David Hawthorne;	\$638 ea	6/8/2021
All City Band Director	Marjorie Hawthorne	\$1,003	6/8/2021
All City Chorus Assistant (rehearsal)	Stephanie Gwilt	\$493	6/8/2021
All City Chorus Assistant Director	Ellen Lefort	\$751	6/8/2021
All City Chorus Director	Melinda Phoenix-Heart	\$1,003	6/8/2021
All City Chorus Accompanist			
Chorus- MS	Stephanie Gwilt	\$1,289	6/8/2021
Jazz Band 6th Grade - New 2012	Marjorie Hawthorne	\$958	6/8/2021
Jazz Band grade 7/8 MS-2012 (was Stage Band)	Nick Anderalli	\$1,957	6/8/2021
OHS Marching Band/Brass (split fall/spring)			
OHS Marching Band/Fall Director- 2 positions	D.Hawthorne; M.Hawthorne;	\$2,035	6/8/2021
OHS Marching Band/Spring Director -2 positions	M.Hawthorne; N.Anderalli	\$2,035	6/8/2021
OHS Marching Band/Woodwind (split fall/spring)			
Percussion Instructor			
OHS Stage Band	David Hawthorne;	\$4,186	6/8/2021
OHS Stage Band II	Marjorie Hawthorne	\$1,856	6/8/2021
OHS Vocal Jazz Ensemble (select group)	Heather O'Connell;	\$4,186	6/8/2021
Color Guard (split fall/spring)			
Auditorium Supervisor	David Hawthorne;	\$1,208	6/8/2021
Musical - OHS/OSMS	Staff	Rate of Pay	BOE date
Accompanist -HS Musical	Heather O'Connell;	\$779	6/8/2021
Art Director- HS Musical			
Asst. Director- (was Drama Coach)- HS Musical			
Vocal Director- (was Vocal Coach) - HS Musical	Heather O'Connell;	\$1,457	6/8/2021
Pit Band (Jan - April)- HS Musical	Heather O'Connell;	\$1,047	6/8/2021
HS Musical Producer	John Zamperetti;	\$1,457	6/8/2021
HS Musical Director (production director)	Brett Bogardus;	\$6,542	6/8/2021
Dance Director - HS musical (Jan - April)	Brett Bogardus;	\$984	6/8/2021
Set Design - MS Musical			
Art Director MS Musical			

2021-2022 Yearly Appointments

Updated: 6/3/2021

Musical - OHS/OSMS (Continued)	Staff	Rate of Pay	BOE date
Dramatics Coach 2 positions- MS musical	Stephanie Gwilt (both positions)	\$2,900	6/8/2021
Middle School	Staff	Rate of Pay	BOE date
Breakfast Monitor	Phil Ottaviano	\$1,566	6/8/2021
Bus Monitor (3:05 PM- late bus)	Nick Anderalli	\$1,566	6/8/2021
Bus Monitor AM 3 positions- & PM 3 positions	AM: C. Hein; B. Piccola; H. Grow; PM: M.Houck; P.Murphy; M.Quenneville;	\$1566 each	6/8/2021
Dean of Students w/additional period	Phil Ottaviano	\$5,636.50	6/8/2021
Dean of Students	Tom Collins	\$3,757.50	6/8/2021
Extra Duty Classroom Funds	Val Martin-Pearson	\$2,171	6/8/2021
Lunch Duty- 8 positions	M.Houck; K.Hicks; N.Anderalli; L.Billington; M.Quenneville; K.Culkin; H.Grow; E.Gratien;	\$3,132	6/8/2021
National Junior Honor Society - 2 positions	Stephanie Burke - both positions	\$852	6/8/2021
Student Council Advisor	Becca Piccola;	\$1,805	6/8/2021
Yearbook - 2 positions	Terri Campanie; Lisa Billington;	\$2,114	6/8/2021
High School	Staff	Rate of Pay	BOE date
Bookstore Supervisor	Jill Gallagher;	\$3,972	6/8/2021
Breakfast Monitor	Thomas Kirkpatrick;	\$4,073	6/8/2021
Bus Duty (Not in contract) 2 positions for AM	D.Cronk; D.Hawthorne;	\$4073 ea	6/8/2021
Drama Club	Adam Litwak;	\$3,258	6/8/2021
Extra Class Funds	Laura Reff;	\$4,253	6/8/2021
FBLA	Laura Reff;	\$1,348	6/8/2021
International Relations Club	C. Jeannin; R. Gleason	\$1629 ea	6/8/2021
Japanese Exchange Program	C.Jeannin; K.Goggins;	\$1135 ea	6/8/2021
Leo's Club	Beth Poulos;	\$676	6/8/2021
Literary Magazine 2 positions	T.Kirkpatrick; K.Laemmermann;	\$1058 ea	6/8/2021
Lunch Duty- 9 positions	C.Jeannin; D.Hawthorne; M.Haggas; J.Gallagher; D.Fiedler; D.Cronk; R.Wilczak; H.O'Connell; P.Planck;	\$4073 ea	6/8/2021
Mathletics	Adam Litwak;	\$1,961	6/8/2021
National Honor Society- 2 positions	S.Anderson; L.Reff;	\$662 ea	6/8/2021
Poetry Club - New 2012	Marie Bamberger;	\$1,349	6/8/2021
Science Olympiad	Kevin Goggins;	\$1,961	6/8/2021
Ski Club	M. Houck; R.Wilczak;	\$359 ea	6/8/2021
Student Council Advisor	S.Collins; C.Meeker;	\$1309 ea	6/8/2021
Teens for a Better World (previously SADD)	Kim Fox;	\$675	6/8/2021
Yearbook- 2 positions	T.Kirkpatrick; A.Litwak;	\$5218 ea	6/8/2021
Yearbook Business Advisor	Adam Litwak;	\$1,151	6/8/2021
Youth Court	Rob Murano;	\$1,896	6/8/2021
Z Club	P.Vaccaro; A.Palumbo;	\$337.50 ea	6/8/2021
	Staff	Rate of Pay	BOE date
Freshman Class Advisor	Marie Bamberger;	\$1,238	6/8/2021
Sophomore Class Advisor	Heather Cigeroglu	\$1,133	6/8/2021
Junior Class Advisor 2 positions	C.Cronk; K.Laemmermann;	\$1953 ea	6/8/2021
Senior Class Advisor- 2 positions			

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. KATHLEEN DAVIS
RE: REGULATION 3002.1 ONEIDA CITY SCHOOL DISTRICT ORGANIZATIONAL CHART
DATE: JUNE 8, 2021

BE IT RESOLVED, that the Board hereby approves Regulation 3002.1 Oneida City School District Organizational Chart as submitted.

RECOMMENDED ACTION

Motion to approve Regulation 3002.1 OCSD Organizational Chart as submitted.

MOTION MADE BY _____

SECONDED BY _____

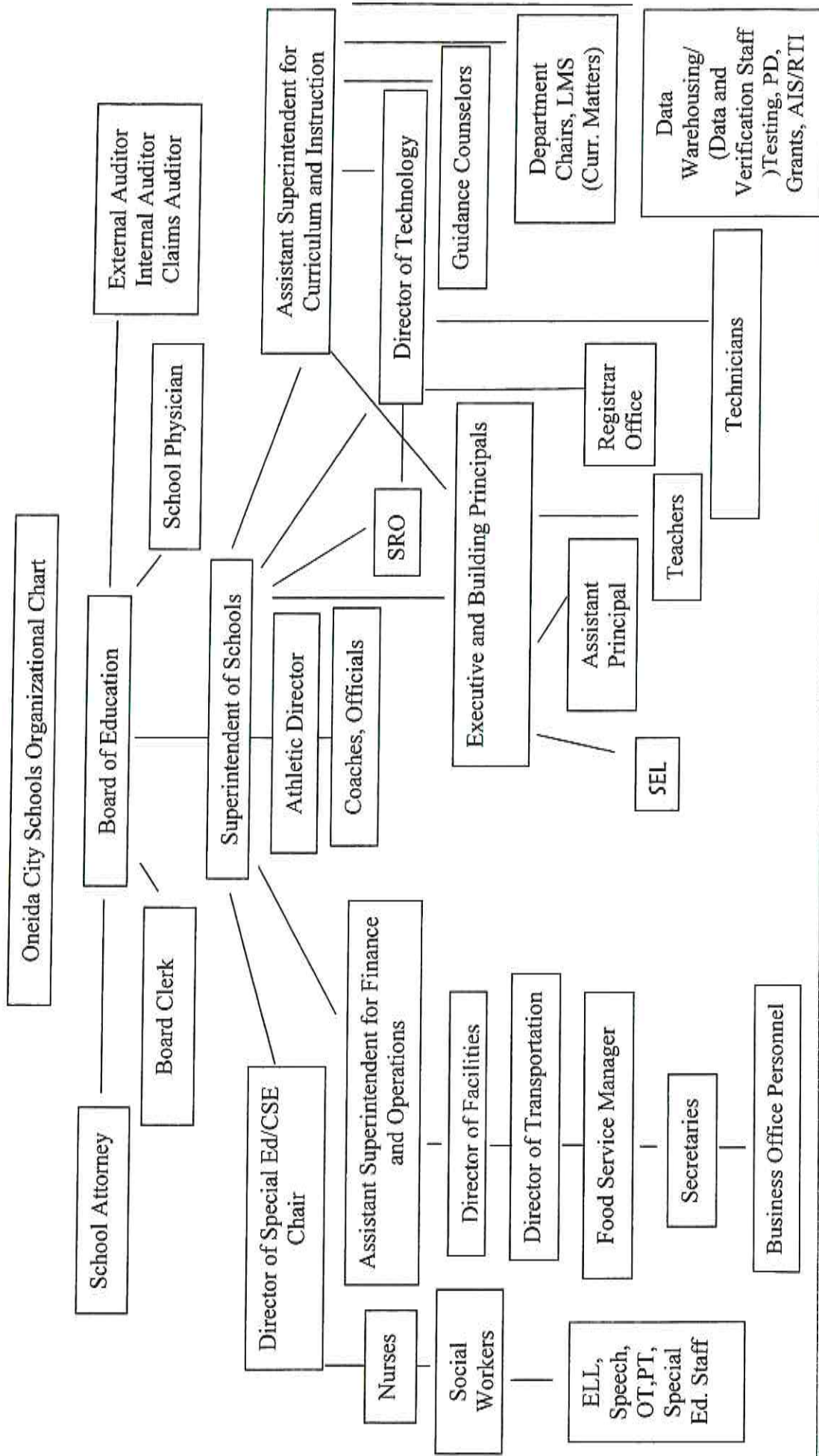
A _____ N _____

Regulation

ADMINISTRATION

Draft 06/8/2021
3002.1 Replaces Existing 3002.1

ADMINISTRATIVE PERSONNEL



Oneida City School District
 Approved by the Superintendent: 11/13/18.
 Adopted: 01/10/84 Rescinded by the Board: 11/13/18
 Revised: 02/10/04, 12/13/05, 06/09/2020.

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. KATHLEEN DAVIS
RE: PROFESSIONAL DEVELOPMENT PLAN, 2021-2022
DATE: JUNE 8, 2021

BE IT RESOLVED, that the Board hereby approves the 2021-2022 Professional Development Plan as submitted.

RECOMMENDED ACTION

Motion to approve 2021-2022 Professional Development Plan as submitted.

MOTION MADE BY _____

SECONDED BY _____

A _____ N _____

Oneida City School District



Professional Development Plan

July 1, 2021 - June 30, 2022

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Professional Development Team

The process for completing the annual Professional Learning Plan was as follows:

Each building conducted at least one planning meeting to discuss needs. Those needs were then shared with the Assistant Superintendent for Curriculum and Instruction.

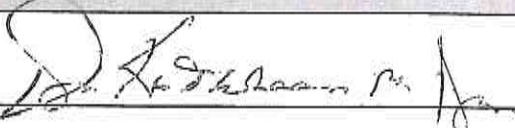


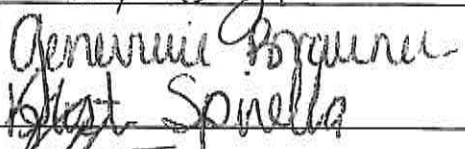
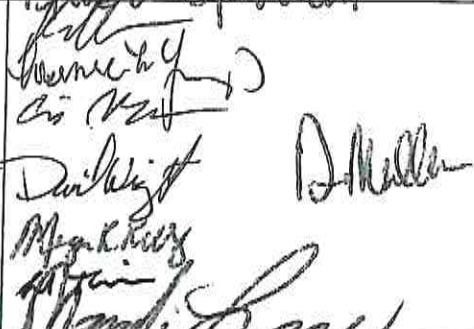
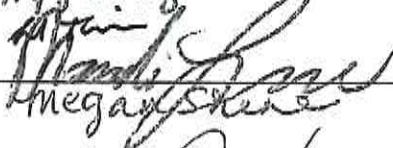
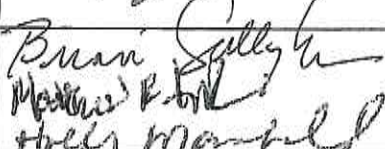
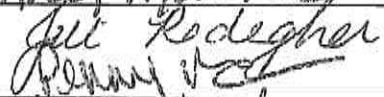
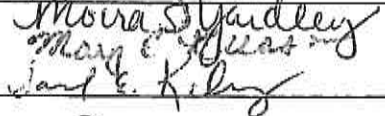
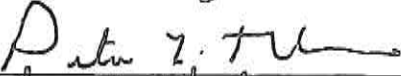
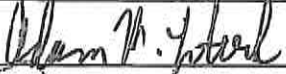
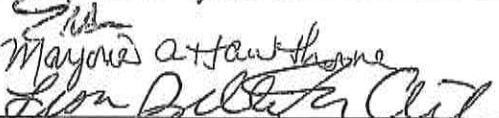
Leaders met with the Superintendent and Assistant Superintendent over the course of 3 months at regular meetings and topics at each meeting related to professional learning were addressed.

DCIP and SCEP plans were reviewed, surveys conducted and discussions and meetings took place to determine what training was needed.

Mentors and Mentees met three times with the Assistant Superintendent and portions of those meetings were spent discussing professional learning needs.

The Professional Development Committee listed on the next page met on February 25, and April 29. Each member provided input into the needs at these meetings. The committee members then reviewed the Planning document and again provided input before the document was finalized. Thank you goes out to this committee of lifelong learners.

Oneida CSD Professional Learning Committee

Position/Constituency Represented	Name	Signature
Interim Superintendent of Schools	Dr. Kathleen Davis	
Interim Administrator of Curriculum, Instruction and Assessment/ Assistant Superintendent	Patricia Vacca	
Oneida Teachers' Association	David Wright	
Administrator for Technology Technology Integration Specialist	Genevieve Brauner Kristen Spinella	
Otto Shortell Middle School Oneida High School Teachers/Administrators	Kevin Healy, Executive Principal Leanne Youngkrans, Department Chair Adam Litwak, Math, Department Chair Chris Meeker, Special Education, Department Chair David Wright, Technology, World Languages, Business, Department Chair Megan Kelly, Social Studies, Department Chair Danielle Mullen, AP Stacy Tice, AP and Athletic Director Amanda Larson, Principal	
North Broad Elementary School	Megan Shene Eric Coriale, Principal	
Durhamville Elementary School	Brian Gallagher, Principal Matt Arthur, Teacher Holly Marshall, Teacher	
Seneca Street Elementary School	Jill Rodegher, Teacher Penny Houser, Principal	
Willard Prior Elementary School	Moira Yardley, Principal Mary Beth Russo, Teacher Sarah Kelsey, Teacher	
School Psychologist/CSE Chair	Peter Gleason	
Parent Representative	Adam Litwak	
Directors	Erika Haggerty Counseling Marjorie Hawthorne, Music Lisa Billington, Art	

Oneida City School District Mission Statement

To educate, inspire, and empower students

Purpose

The purpose of the Professional Development Planning Team was to create a plan that would "...improve the quality of teaching and learning by ensuring that teachers participate in substantial professional development in order that they remain current with their profession and meet the learning needs of their students." (SED). The professional development plan ensures articulation of professional development across grade levels, continuous and sustained practices, and effective methods and approaches for delivering instruction.

Initiatives

Ongoing professional development is the mark of a true professional. Educators committed to remaining at the top of their profession invest time and energy into seeking best practices and research-based methodologies. Oneida City School District has identified the following goals to build the professional development plan:

District Goals:



SED Requirements:

The Oneida City School District's Professional Development Plan will comply with CR 100.2 (dd) as evidenced by:

SED DESCRIPTOR	REFERENCE
All new teachers will participate in a mentoring program.	District Professional Development and Mentoring Plans
All teachers will be provided with ample opportunities for completing the required number of professional development every five years.	District Professional Learning Plan (PLP)
Teaching assistants and long-term substitutes participate in professional development activities	District Professional Learning Plan (PLP)
Teachers will be expected to participate in at least 20 hours of professional development activities in each school year(s) addressed by the plan	District Professional Learning Plan (PLP)
Teachers will be provided professional development opportunities directly related to student learning needs as identified in the District Comprehensive Improvement Plan; PLP Plan; Curriculum Planning Documents/Proposals	District Professional Learning Plan (PLP)/ DCIP Plan
<p>All staff will be provided with training in the following:</p> <ul style="list-style-type: none"> • Violence Prevention and Intervention • Right-to-Know • Bloodborne Pathogens • Sexual Harassment • Other job-specific, health and safety-related issues, as mandated by S.A.V.E. legislation and the New York State Education Department 	District Project SAVE Plan
All professional and supplementary school staff who work with students with disabilities will be provided with professional development directly related to their teaching responsibilities	District Professional Learning Plan (PLP); District Special Education Plan

Professional Development Opportunities and Requirements

The Oneida City School District provides all teachers substantial professional development opportunities directly related to student learning needs as determined by the district.

Commencing with the 2016-17 school year, holders of professional certificates must complete 20 hours of Continuing Teacher and Leadership Education (CTLE) each year, and/or 100 hours for each five-year registration period. Teachers will be responsible for recording, accumulating, and demonstrating in My Learning Plan and discussing with administrators at year-end consultations. Professional development opportunities are aligned with the Next Generation Learning Standards and assessments, student needs, including but not limited to linguistic, cultural diversity and special needs, and teacher capacities. The District strives to ensure that professional development is articulated across all grade levels, continuous, sustained and that the methods and approaches for delivering professional development are effective. The details of the plan include *Evidence of Progress* to measure the impact of professional development on student achievement and teacher practice.

Whereas Oneida City School District has less than 5% ELL students enrolled, the district is exempt from the requirement to complete CTLE in language acquisition.

The hours that may be included as evidence of participation are as follows:

Professional Development	Hours
Superintendent's Conference Days (4)	24
First year teacher training- required	30
Second Year teacher training -required	18
Faculty Meetings (with PD included)	5
Other:	3-40
<ul style="list-style-type: none"> ◆ Undergraduate courses ◆ Graduate courses ◆ Teacher center courses ◆ In-service courses ◆ Building Plan meetings ◆ Conferences/workshops ◆ Mentor/mentee meetings ◆ Student Assistance Teams ◆ Summer curriculum development 	

Professional Development Guidelines

Credit-bearing Courses (Courses approved for salary credit are also approved for the professional development credit.)

Courses must be approved by District Office. You must pass the course. Count 15 clock hours per credit hour.

- Courses and other learning opportunities delivered by providers such as institutions of higher education, teacher centers, BOCES, school districts and independent professional development service providers.
- Coursework linked to improvement of instructional technique or content knowledge, which may or may not be in pursuit of an advanced degree.
- Coursework or other professional development activities completed to fulfill requirements for annotations to current certification.
- Coursework completed for more advanced certification or certificates in additional areas or completed in accordance with teaching assignment requirement for extension to certification.

Teacher Learning Opportunities, focused on improving practice through individual or collaborative activities.

Clock hours must be formally documented

- Groups of teachers collaborating to examine case studies of student work
Pre-approved by building principal, Clock hours must be formally documented
- Mentoring program activities (as mentor or mentee)
- Participation in formal programs of peer coaching or participation in peer review
- Curriculum planning and development *Scheduled by District (lesson planning is considered part of routine employment activities)*
- National Board certification activity (either as candidate or provider of support)
- Sabbaticals (related to content specialty or enhancement of teaching strategies) *Maximum 40 clock hours/week*
- Participation in reviews of class performance data over time to make decisions about one's own professional development, based on student outcomes *Scheduled by District or Principal*
- Developing or collaborating on the development of new programs and instructional methods
- Regional Conferences

Teacher Leadership *Clock hours must be formally documented*

- NYSTCE "assessor" or test development committee member
- Delivering professional development (e.g. conducting workshops), developing and presenting a workshop at a district, state or national conference *Document hours; count up to two hours of preparation per hour of presentation*
- Approved development of Statewide curriculum or assessments
- Approved service as a cooperating teacher for a student teacher *Up to 20 hours per week during the student teaching experience*
- Service on the State Professional Standards and Practices
- Approved Attendance at Professional Organization Meetings and Conferences

Other Educational Service *Clock hours must be formally documented*

- Providing advisement to students in approved student clubs and activities *Non-paid activities; outside of normal school hours;*
- Serving on district or building' level shared-decision-making committees
- Serving on district or building level planning committees
- Educationally oriented community service
- Superintendent's Conference Day *6 hours per day*
- First year teacher training- *6 hours per day*
- Grade Level Day *3 hours per day*

Oneida CSD Mentoring Program Purpose and Overview

Teacher mentoring and induction is the systematic training and supporting new teachers beginning before the first day of school and continuing throughout the first two or three years of practice. Thirty three percent of qualified teachers leave teaching within the first three years; fifty percent leave within the first seven years (Schlechty and Vance, 1983). Ninety five percent of beginning teachers who experience support during their initial years remain in teaching after three years (Colbert and Wolff, 1992). Evidence suggests that the most academically talented new teachers leave in the greatest numbers (Huling-Austin, 1986). Mentoring is critical to the success of our teaching staff. The purpose of the mentoring program is to provide support for new teachers in the classroom teaching service in order to ease the transition from teacher preparation to practice, thereby increasing retention of teachers in the public schools, and to increase the skills of new teachers in order to improve student achievement in accordance with the State learning standards. The program promotes opportunities for collaboration within the district, addresses the concerns and challenges common to new teachers, and assists new teachers in adapting to the culture of the school and community.

Mentor Mission Statement

Our mission is to meet the educational needs of all, within a diverse student population, by developing knowledge, abilities, skills, and attitudes needed to be a contributing member of school and society.

To fulfill our mission, we provide a student-focused program, which uses a variety of innovative strategies to assure student success.

The collaborative and caring involvement of all staff for teaching and learning is essential. We provide a positive climate, which is sensitive to all students, staff, family, and community.

Program Goals

- To provide a professional relationship to promote success for new teachers and to improve student achievement
- To retain highly qualified teachers
- To promote opportunities for collaboration within the school district
- To facilitate the process of professional development
- To address the concerns and challenges common to new teachers
- To assist new teachers in adapting to the culture of the school, district, and community

Program Guidelines

- The program shall be a component of the district professional development plan.
- A mentor program committee consisting of teachers and administrators will provide oversight of the program; evaluate the program annually and problem-solve any difficulties arising in the selection and/or implementation process.
- There will be a formal publicized mentor selection process and mentors will be expected to complete a preparation program.
- The program shall build upon the strength of the district including: middle school teams; high school departments; experienced teachers; building planning; curriculum and content mapping initiatives; APL training and summer new teacher orientation.
- The mentoring process shall **not** be a component of the formal (3) evaluation process.
- All new teachers to the District will participate in the mentoring program to meet the teaching experience requirement for the professional certificate, as prescribed in Section 80-3.4 of the Commissioner's Regulations. The program shall be a component of the district's professional development plan. A Mentor Committee consisting of teachers and administrators shall provide oversight of the implementation process. There will be a formal publicized mentor selection process and mentors will be expected to complete a preparation program. The program shall build upon the strength of the District including; middle and high school departments; experienced teachers; building planning; curriculum and content mapping initiatives; effective instruction training and summer new teacher orientation.

The information obtained by a mentor through interaction with the new teacher while engaged in the mentoring activities of the program shall not be used for evaluating or disciplining the new teacher, unless withholding such information poses a danger to the life, health, or safety of an individual, including but not limited to students and staff of the school; or unless such information indicates that a new teacher has been convicted of a crime or has committed an act which raises a reasonable question as to the new teacher's moral character.

Responsibilities and Roles

Role of the Mentor

- Provide guidance and support for new teacher by meeting at least **four (4)** times per year
- Support new teachers with effective teaching practices. Serve as a resource and conduit of information
- Serve as a recourse and conduit of information
- Direct the new teacher to others if additional training is needed (not to be a trainer or staff developer)
- Maintain strict confidentiality
- Support the mentee's acquisition of:
 - District cultural knowledge
 - Student knowledge
 - Content knowledge
 - Organizational knowledge
 - Pedagogical knowledge
 - Emotional support
- Complete and submit mentor/mentee log and payroll voucher for up to 15 hours of financial reimbursement
- Meet quarterly with Assistant Superintendent and other mentors to address issues and/or concerns

Role of the Mentee

- Communicate regularly with mentor by meeting at least **four (4)** times per year
- Maintain strict confidentiality
- Actively engage in mentor-mentee activities
- Implement suggestions for improvement
- Complete and submit mentor/mentee log and payroll voucher for up to 15 hours of financial reimbursement
- Meet quarterly with Assistant Superintendent and other mentees to address issues and/or concerns

Role of the Building Administrator

- Respect the confidential relationship between mentor and mentee
- Conduct teacher evaluation and provide feedback in a timely manner
- Facilitate schedules, planning time and/or conferencing time for mentors/mentees
- Participate in evaluation of Mentor Program

Role of OTA President

- Share with the faculty the qualifications and responsibilities of a mentor

Role of the Superintendent and Board of Education

- Actively support the mentor program
- Review the mentor program annually
- Provide resources necessary for any program to operate effectively

Roles and Responsibilities of the Mentor Committee

- The Mentor Committee will be comprised of teachers and administrators as outlined in the mentor selection process. Teachers are to constitute a majority of the committee membership based on state regulations.
- The Mentor Committee will meet two (2) times per year (January and June). The committee will:
- Monitor, adjust and promote the district's mentoring program
- Present mentor pairings for recommendation to Superintendent and Board of Education (June)
- Suggest training topics throughout the year based on District Mentor Committee meetings
- Participate in evaluation of the mentor program

Roles and Responsibilities of Mentoring Committee Chairperson /Assistant Superintendent for Curriculum & Instruction

- Facilitate mentor selection process
- Distribute mentor interest form to building administrators for distribution to instructional staff; return to District Office by **May 15th**;
- Submit mentor/mentee pairings to Mentoring Committee, OTA President, and building administrators in September
- Serve as a resource for mentors and mentees
- Schedule and facilitate meetings for both mentors and mentees
- Facilitate yearly review and revision of District Mentoring Plan with Mentoring Committee
- Meet two (2) times per year with Mentoring Committee
- Research, present, and arrange training options to Mentor Committee
Update Board of Education annually

Mentor Qualifications

- Tenure is required
- Participation is voluntary
- Commitment to participate for one (1) year with option to renew
- Recommendations by principal in consultation with department chair and building representative based upon:
 - Content knowledge/compatibility whenever possible
 - Grade level correspondence whenever possible
 - Interpersonal skills
 - Positive attitude towards profession
- Mentors must protect/respect the integrity of the mentoring program by maintaining and securing a trusting relationship;

Mentor Training

Training and preparation of the mentor is vital to the implementation of the mentor program. The mentor will participate in training sessions which focus on the ability to consult, collaborate, and coach. Training expectations will include:

- Review district mentoring program using *Mentor/Mentee Assistance Program (MAP)* as a guide
- Use mentor map throughout the year to support mentee (refer to Appendix A)
- Attend district summer mentee training for ½ day provided by the Assistant Superintendent
- Meet quarterly with Assistant Superintendent and other mentors to address issues and/or concerns (outside of school hours)

Mentor Selection Process

The mentor selection process is as important as the screening and selection of new teachers. The mentor will be the most important colleague in the new teacher's life. Department Chairs and Directors are ineligible to serve as mentors.

The mentoring committee was formed in June 2006. Members will serve for 3 years with the option to renew at the end of their *term*. The terms will be staggered so that the committee maintains continuity. The Oneida Teachers Association will choose five (5) representatives, one from each of the elementary schools, three (3) representatives from the secondary schools, one (1) special area representative, and one (1) representative from the Oneida Teachers Association. The Oneida Administrators Association will choose one (1) elementary administrator and one (1) secondary administrator. The Assistant Superintendent for Instruction will be a permanent member of the committee.

The Assistant Superintendent for Instruction will identify the number of mentors needed, including the level and area of instruction, in late May or when needed during the year. Building principals, in collaboration with building representatives, will recommend, in writing, potential mentors to the Assistant Superintendent for Instruction. The Assistant Superintendent and the OTA President will review the selections and submit their recommendations to the Superintendent, who in turn will make a recommendation to the Board of Education.

Oneida City School District Mentor Program Selection Process

The building principal sends an e-mail to all teachers eliciting their interest in becoming a mentor to potential new teachers by June 1st. *

Mentors:

- Should teach in a similar content area as the new teacher
- Should teach in the same building as the new teacher
- Must have at least five years of teaching experience

The principal and an OTA representative will interview candidates who have met the above requirements by June 20th. Preference will be given to the teachers with the most seniority, but on a rotating basis, such that each member of the department will move up the list once the person senior to him/her has the opportunity to serve as a mentor.

The principal and an OTA representative will sign the *Mentor Recommendation Form*

Mentors will be chosen by July 1st of each year and will be expected to attend New Teacher Orientation during the summer

*This process may commence prior to June 1st, depending on when the new teacher is appointed.

Mentor/Mentee Teams

Should the mentor/mentee relationship not meet the needs of the new teacher, either the mentor, the mentee, or both shall meet with the Assistant Superintendent. The Assistant Superintendent will determine whether the relationship can be improved and become a positive mentorship for the mentee or if it is irretrievably broken. If it can be improved, the assistant superintendent will suggest resources or strategies to correct the situation. If it is irretrievable, the assistant superintendent will assign an alternate mentor to complete the mentorship.

The information obtained by a mentor through interaction with the new teacher while engaged in the mentoring activities of the program shall not be used for evaluating or disciplining the new teacher, unless withholding such information poses a danger to the life, health, or safety of an individual, including but not limited to students and staff of the school; or unless such information indicates that a new teacher has been convicted of a crime, or has committed an act which raises a reasonable question as to the new teacher's moral character.

Oneida CSD Mentor plan for leaders (required for certification)

Each new leader requiring mentoring to meet certification requirements will have the following support:

Upon hire an entry plan will be developed and reviewed with a leader

Monthly meetings with supervisor

Monthly meetings with an assigned tenured district leader that is not evaluation the leader

Annual APPR evaluation and coaching dialogue

Professional learning plan developed in conjunction with supervisor

Attendance at regional meetings such as SPAC, EPAC, CSE advisory

Exemption From Language Acquisition Training

Whereas there are fewer than 30 English Language Learners (ELL) enrolled and ELLs make up less than five percent of the district's total student population, the District is exempt from the training required of all professional certificate holders on meeting the needs of English Language Learners.

Needs Assessment Sources

NYS: School Report Card

District Comprehensive Improvement Plan

BEDS data

Oneida City School District Technology Plan

Oneida City School District Mentoring Plan

Oneida City School Schoolwide Plans

ATTACHMENT B – CONSULTANTS

COMPANY	CONSULTANT(S)	TOPIC(S)
DataWorks	John Hollingsworth, Jim Riedl	Leadership, Special Education, EDI, Literacy
APL Associates, Inc.	Dr. Jean Anastasio and David Perry	Teaching Methodologies
Robin Fogarty Associates	Brian Pete	Literacy, Leadership
Staff Development Workshops	Olivia Wahl Amy Benjamin	K-12 Literacy, Writing
FPI Attention Disorder clinic	Dr. Charles Monastra	ADHD, Special Education
Understanding by Design	Elizabeth Rossini	Pedagogy
International Center for Leadership in Education	Bill Daggett, Dick Jones	Pedagogy
Greenwood Publishing, Heinemann	Dr. Kylee Beers and Bob Probst	Literacy
EduTron Corporation	Dr. Andrew Chen	Math
Common Core – Great Minds	Robin Ramos Susan Midlarsky	Math
Learning Thru Movement, Inc.	Suzy Koontz	Math
Inclusive Schooling	Dr. Julie Causton	Special Education
Parrett Associates	Dr. Kathleen Budge	Poverty
Staff Development for Educators (SDE)	Dr. Jean Feldman Jody Polleck Melissa Dickson Katharine McKnight Johanna Siebert Fred Wolff Kim Adsit Anni Stipek Rolfe Christensen Laureen Reynolds Jim Grant	Literacy, Math, Leadership, Assessment, Effective Teaching
Learner Centered Initiatives (LCI)	Jonelle Rocke Joanne Picone-Zocchia	Leadership, Assessment
Premiere Speaker Bureau	Mawi Asgedom	Poverty, Pedagogy
Woodcock Johnson	John Garruto	Special Education
Discipline Associates	Brian Mendler, Allen Mendler	Behavior Management/ Discipline
Jensen Learning Corporation	Dr. Eric Jensen	Poverty, Brain Research
Appelstein Training Resources, LLC	Charles Appelstein	Behavior Management
Write On Inc	Tanya Schnabl	Writing
Corporate Strategies by Skill Path		
Buck Institute		Project-Based Learning
	Juanita Davies	Professional Learning Communities
	Malachi Pancoast	Leadership
	Yong Zhao	Pedagogy
	Otis Jennings	Leadership
LSCI	Donna Riter	Behavior Management
	Seth Aldrich	RtI
Math Solutions		Math
	Cindy Riedl	Literacy
Conscious Discipline	Elizabeth Montero-Cefalo	Behavior
PBIS		Behavior
Kelberman Center	Mara Vanderzell	Behavior
Kids Oneida	Lauren Mastrangelo Carri Conte	

COMPANY	CONSULTANT(S)	TOPIC(S)
	Ellen Arnold	Literacy
	Taylor Mali	Literacy
	Dr. David Hicks	Social Studies
	Dr. John Lee	Social Studies
	Dr. Thomas Guskey	Standards-Based Grading
	Dr. Lee Ann Jung	Standards-Based Grading
	Kate Gerson	Literacy
	Steven Hauprich	Social Studies
Principal Kafale Consulting	Baruti Kafele	Leadership
Public Education & Business Coalition		Literacy
Reading and Writing Network		Literacy
ASCD Professional Learning Institute		Literacy, Math, Social Studies, Science, Leadership , Pedagogy
	Elizabeth Montero-Cefalo	Special Education
	Rebecca Hines	Co-Teaching
	John Maag	
International Center for Leadership in Education	Eric Sheninger	Technology Leadership
Education Service Center Region 1	Kasey Bell	Digital Literacy and Technology
Harvard School of Education	Dr. Elizabeth City	Data Driven Instruction
November Learning, Inc.	Alan November	Technology in Education
Lavin Agency	Elizabeth Green	Data Driven Instruction
	Thomas Murray	Technology Leadership
	Alex Couros	Digital Literacy and Technology
Premiere Speakers Bureau	Kurt Schewengel	Technology Leadership
	Kim Bearden	Technology Leadership
	George Couros	Technology Leadership
	Angela Maiers	Digital Literacy and Technology
	Tony Wagner	Educational Innovation
	Milton Chen	Technology Leadership
	Will Richardson	Technology Leadership
CoSN	Bob Moore	Data Privacy and Trusted Learning Environment
	Kristina Holzweiss	STEM/STEAM
	Pam Berger	Library Media, Inquiry
Groupwerk, Inc.	Doug McIntosh	Collaborative Learning
Anti-Defamation League	Yad Vashem	Social Studies
Code.org	Code.org	Coding
	Faith Rogow	Media Literacy
	Dr. Kenneth Shore	Classroom Management
	Shannon McClintock Miller	Library Media
	Sharon Burstein	Leadership
	Jim Donovan	Autism
	Christopher Grethel	ELA
International Center. For Leadership in Education	Eric Sheninger	Technology Leadership
	Nasser Chanda	Writing
	Tom Varano	Character Ed.
Teachers College	Lucy Calkins	Reading and Writing
Jack Berckemeyer Consulting	Jack Berckemeyer	Effective Middle Schools
Loving Guidance Inc.	Elizabeth Montero-Cefalo	Conscious Discipline
Kagan Publishing	Associates	Cooperative Learning
Ahal Process Inc.	Jo Seidel	Poverty
PLC Associates Inc.	Various Associates	Strategic Planning
	Peg Dawson	Executive Functions
Harvard School of Education	Dr. Liz City	Educational/Data Leadership
	Kasey Bell	Technology Integration

COMPANY	CONSULTANT(S)	TOPIC(S)
	Alan November	Education Technology Innovation
Kelberman Center	Dr. Mara Vanderzell	Special Education
Dave Burgess Consulting Inc.	Dave Burgess	Student Engagement
	George Couros	Innovative Mindset
	Gina Seymour	Makerspaces
RIC Network Operations Center	Timothy O'Brien	CISCO
Meg Ormiston	Meg Ormiston	Digital Literacy & Technology
	Carol Kosnitsky	Least Restrictive Environment
Hogan, Sarzynski, Lynch, DeWind & Gregory, LLC	Ed Sarzynski	Special Education Law
	Mary Zdrojewski	Library Media STEM
	Rebecca Rosas	Library Media, Literacy
	Ruth Smith	Library Media, Literacy
	Deborah Caldwell-Stone	Library Media, Intellectual Freedom
	Angela Maiers	Technology
	Paula Gilroy	Literacy
	Dr. Jarrod Spencer	Student Athletes, mental health
	Tanya Schnabl	Balanced Literacy
	Sandra Uqiringiymana	Librarians
	Dr. James Tapia	Instrumental Clinician
	Dr. Mark Campbell	Music
	Lawrence Spadaro	Drone Technology
	Melissa Davies	Visual Teaching Strategies
	Kevin Honeycutt	Technology Integration
	Ruth Smith	Independent Reading
Discipline Associates	Colleen Zawadski	Classroom Behavior
	Kevin Hines	Mental Health
	Jessica Sills	Sensory Story Time
	Melanie Gelster	Sensory Story Time
	Susan Walterich	Sensory Story Time
	Dr. Steven Layne	Lifelong Readers
	Renee Hobbs	Digital Media
	Kelli Johnson	Reading Instruction
	John Robinson	
Flippen Group	O'Neill Arrington; Mark Hartmann	Capturing Kids Hearts
Kids Oneida, Inc.	Jeremy Butler	Mental Health/Student Support
Private Practice	Dr. Joanne Joseph	Mental Health/Student Support
Kids Oneida, Inc.	Dr. Rebecca Palladino	Mental Health/Student Support
	Deborah Spinks	Mental Health/Student Support
Ray Mathis	Ray Mathis	Rational Emotive Behavioral Therapy
System 44	Sherry Biedsoe	System 44
Central Southern Tier RAEN	James Matt and various trainers	NYSED RAEN
Damtown Training	Rick Shaw	OSHA
Loving Guidance	TBD	Conscious Discipline
	Kevin Honeycutt	21 st Century Skills
	James Preller	Literacy
	Shana Pughe Dean	Concepts of Culture

COMPANY	CONSULTANT(S)	TOPIC(S)
	John Spencer	Empowering Students in Distance Learning Environments
	Ed Gerety	Positive Culture
The Reading League	Heidi Beverine-Curry; Maria Murray, PhD; Kelli Johnson; Katie Sojewicz	The Science of Reading
ASCD	Chris Grethel	ASCD Activate
K & M Literacy LLC	Kate Roberts	Literacy – A Novel Approach
Bellhaven Consulting Inc.	Graham Fletcher	Math

OTHER PROVIDERS OF CTLE

Mid-State Teacher Center
 NYSUT
 NYSSCOS
 RBERN
 NYS Institutes of Higher Education (IHEs)
 ASCD
 ISTE
 CoSN
 CPI
 NYSCATE
 Gartner
 CRPC (Central Regional Partnership Center)
 NY State Technical Assistance Centers
 Center for Instructional Support
 Early Childhood
 Utica National
 Ferrara Law Firm

NYS BOCES

Albany-Schoharie-Schenectady-Saratoga Counties and BOCES (Capitol Region)

Broome-Delaware-Tioga Counties and BOCES

Cattaraugus-Allegany-Erie-Wyoming Counties and BOCES

Cayuga-Onondaga Counties and BOCES

Clinton-Essex-Warren-Washington Counties and BOCES (Champlain Valley)

Delaware-Chenango-Madison-Otsego Counties and BOCES

Dutchess County and BOCES

NYS BOCES

Erie County and BOCES (Erie One)

Erie-Chautauqua-Cattaraugus Counties and BOCES (Erie Two)

Franklin-Essex-Hamilton Counties and BOCES

Genesee-Livingston-Steuben-Wyoming Counties and BOCES (Genesee Valley)

Hamilton-Fulton-Montgomery Counties and BOCES

Herkimer BOCES

Jefferson-Lewis-Hamilton-Herkimer-Oneida Counties and BOCES

Monroe County BOCES (Monroe One)

Monroe-Orleans Counties and BOCES (Monroe Two)

Nassau County and BOCES

Oneida-Herkimer-Madison Counties and BOCES

Onondaga-Cortland-Madison Counties and BOCES

Ontario-Seneca-Yates-Cayuga-Wayne Counties and BOCES (Wayne-Finger Lakes)

Orange-Ulster Counties and BOCES

Orleans-Niagara Counties and BOCES

Oswego County and BOCES

Otsego Northern Catskills BOCES

Putnam-Westchester Counties and BOCES (Putnam-Northern Westchester)

Rensselaer-Columbia-Greene Counties and BOCES (Questar III)

Rockland County and BOCES

St. Lawrence-Lewis Counties and BOCES

Schuyler-Steuben-Chemung-Tioga-Allegany Counties and BOCES (Greater Southern Tier)

Suffolk County and BOCES (Eastern Suffolk)

Suffolk County and BOCES (Western Suffolk)

Sullivan County and BOCES

Tompkins-Seneca-Tioga Counties and BOCES

Ulster County and BOCES

Washington-Saratoga-Warren-Hamilton-Essex Counties and BOCES

Westchester County and BOCES (Southern Westchester)

Vendor Providers of CTLE

Achieve 3000
Acuity
Adobe
Aduro Teach Inc.
American Reading Company
Answer Pad
Apex Learning
Apple
AV Rover
BirdBrain Technologies
Blackboard
BloomBoard
Brain Hurricane
Bridges (Choices)
BrightBytes
Cambium Canvas
Career Cruising
Castle Learning
Cengage Learning
Centris Group
Certica Solutions
Charmtech Labs (Capti Voice)
Chester Technical Services
CISCO
ClassLink
CodeMonkey
Collaborative Learning
Compass Learning
Connection Education
Core Clicks
Curriculum Associates (iReady)
Curriculum Technology (Mapper)
D2L (Desire2Learn)
Dell
DreamBox Learning
eDoctrina
eSpark
Edgenuity

Edivate
Edmentum (Education City)
Educational Vistas (StaffTrac)
English in a Flash
Ensemble Video
FAST
FastBridge
FASTT Math
Finance Manager
First in Math
Florida Virtual School
Focus
Frontline (Oasys)
Front Row
Fuel Education
Gizmos
Google
GradPoint
Guidance Direct
Hobson
Hot Math
Houghton Mifflin (Read 180)
iLit
Imagine Learning
Intel
iObservation
iRead
iSafe
IXL Learning
Kinderlab Robotics
Learning.com
Learning Ally
Learning Sciences International
LEGO Brand Retail
Lexia Learning
Lightsail
LinkIt
Mad Learn
Maia Learning
Maker's Empire
Mastery Connect
Math 180
Math Inventory
MathFacts
McGraw Hill (ALEKS & Redbird)
Microsoft
Mindex
Modular Robotics (Cubelets)
My Power Learning

My STEM Kits
NAO
Naviance
Nearpod
Newsela
No Tears Learning (Keyboarding)
NWEA
NYLearns
Odysseyware
Pearson (AIMSWeb & WriteToLearn)
Performance Plus
Phonics Inventory
Propel
Reading Inventory
Reading Plus
Reflex Math
Renaissance Learning
Review360
Right Path
Robotics
Rosetta Stone
Rubicon Atlas
Safari Montage
Scholastic, Inc.
Sensavis
Schoolology
Scientific Learning (Fast ForWord)
SMART Technologies
ST Math
Storia
SuccessMaker
Sunguard
System 44
Target Ed
TechBoost
TechSteps
Teq Online PD
thimble.io
Think Through Math
Turnit In
Tynker
Virtuoso
Waterford
zSpace

Professional Development Plan July 1, 2021 - June 30, 2022

- Standards/Curriculum Prioritization Alignment/ Atlas Implementation
- Decrease Student Absenteeism/ Increase attendance
- Increase Student Engagement
- Increase social emotional supports, student outcomes in SEL, and provide Staff SEL supports
- Increase Parent Engagement

GOAL	ACTIVITIES	RESOURCES	WHO	EVIDENCE OF PROGRESS What will we look for?
Provide training on research-based reading instruction for all PK-12 teachers	<ul style="list-style-type: none"> • Implement research-based reading instruction • Determine what training is needed on Superkids, Journeys and Writing / plan training 2021 	<ul style="list-style-type: none"> • Reading League or other training for Superkids, Road to Reading, etc. • Superintendent Conference days • Regional Reading PLC • Regional reading initiative from Curriculum Council • Attend SPAC and EPAC • Orton Gillingham Training 	<ul style="list-style-type: none"> • PK-12 Teachers • Principals • Asst. Supt. for Instruction 	<ul style="list-style-type: none"> • Assessment data • Professional development surveys • MLP registrations
Review/ Modify/ Implement Oneida City School District AIS/RTI Process and Plans	<ul style="list-style-type: none"> • Provide workshops on how to use the AIS/RTI plan • Provide training on Response to Intervention • Provide training on RTI Edge 	<ul style="list-style-type: none"> • Substitute Coverage • Superintendents' Conference Days • BOCES trainers • Faculty Meetings • Data Analyst/ Data Verification 	<ul style="list-style-type: none"> • PK-12 Teachers • Principals • Assistant Superintendent • BOCES Trainers 	<ul style="list-style-type: none"> • Assessment data • Professional development surveys • Teacher observations

<p>Provide training for teachers in grades PK-12 to support technology integration into instruction</p>	<ul style="list-style-type: none"> • Provide professional development on how RTI/ AIS should “look” instructionally • Provide updated training on STAR or other assessment systems- leaders and staff • Progress Monitoring training and resources 	<ul style="list-style-type: none"> • Summer Technology Integration Workshops • Small Group or 1:1 Integration Training and Support throughout the school year. • Google Classroom Asynchronous Training ongoing throughout the school year. • Learning in the Loo- possible training • Teachers in grades PreK-12 will be provided with ongoing professional development throughout 2021-22 and beyond as needed, to support technology integration into instruction to include support for any future virtual models, as well as Keyboarding without Tears 	<ul style="list-style-type: none"> • PK-12 Teachers • Principals • Assistant Superintendent • Administrator for Technology and Special Programs • Instructional Technology Specialist 	<ul style="list-style-type: none"> • Teacher Observations • Workshop Sign-In Sheets • Student surveys • Assessment data
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<p>Increase awareness and use of community resources to assist with chronic absenteeism and other areas of concern</p>	<ul style="list-style-type: none"> • Provide staff with opportunities to participate in presentations given by local agencies, and learn of agency supports available • Implement supports provided by Community Schools Initiative • Explore Safe Schools Initiative 	<ul style="list-style-type: none"> • Community Agencies • Local conferences • Regular Meetings with School Services Program Coordinator Marcie Soule DSS • Partnership with DSS • Community Schools Initiative • Insert information in each parent newsletter from buildings encouraging attendance- add something visual and easy to read • https://www.attendanceworks.org/resources/toolkits/for-principals-leading-attendance-cultivate-a-school-wide-culture-of-attendance 	<ul style="list-style-type: none"> • PK-12 pupil personnel staff • Community Agencies • Administrators • Assistant Superintendent • School Psychologists 	<ul style="list-style-type: none"> • Attendance Data • Student outcome data
<p>Expose staff to social issues and societal effects of poverty, trauma, mental illness, and cultures (in order to make connections with students)</p>	<ul style="list-style-type: none"> • Provide training on the impacts of trauma, mental illness, and substance abuse • Provide training on the examination and analysis of student data (attendance, discipline, etc.) 	<ul style="list-style-type: none"> • Superintendents Conference Days • BOCES trainers • Community agencies • Data Analyst 	<ul style="list-style-type: none"> • PK-12 teachers • Principals • Counselors • Speech Therapists • Nurses • Administrators • Asst. Supt. • School Psychologists 	<ul style="list-style-type: none"> • Attendance Data • Workshop Sign-In Sheets
<p>Implement District</p>	<ul style="list-style-type: none"> • Provide staff with training and supports 	<p>Review, modify, seek district wide input, and implement the district SEL plan Determine next steps for regional SEL committee</p>	<ul style="list-style-type: none"> • Executive Principal 	<ul style="list-style-type: none"> •

<p>Wide SEL Plan</p>	<p>that help them to better meet the needs of their student to include: Self Care for Educators, Mental health and Trauma training, SEL Traits and Characteristics, Support from Colleen Wuest at MO BOCES</p>	<p>Provide Training for leaders in Self Care, and in SEL signature practices Determine approach to a universal behavior screening Plan to implement SEL standards into other curricular areas during the mapping process Train staff in behavioral support strategies Revisit and retrain on RTI Behavior and Academic Review SAT referral process Review current district initiatives and programs used Positivity Project pilot at Middle School and various training throughout district.</p>	<ul style="list-style-type: none"> • Assistant Superintendent • Support from MO BOCES- Colleen Wuest • Danielle Bennett, MO BOCES Behavior Specialist • District Focused Intervention Plan team- Becky Copp BOCES 	
<p>Curriculum development and Atlas training as per OSCD plan</p>	<ul style="list-style-type: none"> • Teams met and developed recommended curriculum work • Atlas Vendor meets with Eric and Dr. Davis to develop plan to move forward starting summer 2021 • Alignment to Next Generation 	<ul style="list-style-type: none"> • Atlas Vendor Support • RIC support • MO BOCES Staff Development team support 	<ul style="list-style-type: none"> • Atlas Vendor Support • RIC support • MO BOCES Staff Development team support 	<ul style="list-style-type: none"> • Completed maps in Atlas system • Principal use maps to dialogue with staff • Coaching during observations based on common language from maps • Curriculum aligned to

	Standards and NYSED initiatives.			NYSED standards, leading to increased student scores on state tests
ELA and Math NYSED Standards Capacity Building training/ refresher	<ul style="list-style-type: none"> • Provide staff training in framework of prioritization and time to engage in the process • Provide training to staff on curriculum mapping • Provide opportunities for staff to train on inter-rater reliability of assessments, particularly ELA, PreK-2 	<ul style="list-style-type: none"> • Develop a curriculum cycle with support of MOBOCES/ implement and review regularly to determine what is next to work on in the plan • Determine plan for summer Atlas curriculum work • Review and update DCIP and SCEP plans • Atlas implementation plan 	<ul style="list-style-type: none"> • Principals • Asst. Supt. • PK-12 teachers across all content areas • Jody Popple, BOCES Instructional Support • Maria Papa, BOCES Instructional Support • Data Analyst 	<ul style="list-style-type: none"> • Prioritization documents • Curriculum maps • Student engagement • NYS/Regents Assessments
Science Support	Staff training on new science standards	<ul style="list-style-type: none"> • Participate in MO BOCES summer 2021 Science Initiative 	<ul style="list-style-type: none"> • Assistant Superintendent • Identified staff and leaders 	<ul style="list-style-type: none"> • Revised curriculum • Student outcomes

<p>Special Area training by department</p> <p>Special Education teachers</p> <p>Music/ Art/ Therapists/ PE/ Counselors/ Social Workers/ Teacher Aides</p>	<ul style="list-style-type: none"> Teams and faculty met and reviewed the needs by department, position title. 	<ul style="list-style-type: none"> Curriculum work is outlined in the documents submitted by principals from their meetings with faculty. 	<ul style="list-style-type: none"> Assistant Superintendent Identified staff and leaders 	<ul style="list-style-type: none"> Informed instructional delivery MLP registrations Updates on the curriculum training. Conference plans submitted
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TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. KATHLEEN DAVIS
RE: SALARY INCREASE – MAINTENANCE PERSONNEL
DATE: JUNE 8, 2021

BE IT RESOLVED, that the Board hereby approves the 3% salary increase on base salary only for the 2021-2022 school year for the following maintenance personnel as submitted:

Travis Campbell
Christopher Collins
Ryan Dandignac
David Durkee
Logan Schrank

RECOMMENDED ACTION

Motion to approve the 3% salary increase on base salary only for the 2021-2022 school year for the listed maintenance personnel submitted.

MOTION MADE BY _____

SECONDED BY _____

A _____ N _____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. KATHLEEN DAVIS
RE: SALARY INCREASE
DATE: JUNE 8, 2021

BE IT RESOLVED, that the Board hereby approves the 3% salary increase on base salary only for the 2021-2022 school year for the following personnel as submitted:

Bernard Sharlette – Maintenance Supervisor
Karen Brouillette – Transportation Supervisor
Jerry Cook – Head Bus Driver

RECOMMENDED ACTION

Motion to approve the 3% salary increase on base salary only for the 2021-2022 school year for the listed personnel submitted.

MOTION MADE BY _____

SECONDED BY _____

A _____ N _____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. KATHLEEN DAVIS
RE: EMPLOYMENT AGREEMENT ADDENDUM – JAMES ROWLEY
DATE: JUNE 8, 2021

BE IT RESOLVED, that the Board hereby approves the attached Employment Agreement Addendum for the 2021-2022 school year for James Rowley as submitted.

RECOMMENDED ACTION

Motion to approve the Employment Agreement Addendum for the 2021-2022 school year for James Rowley as submitted.

MOTION MADE BY _____

SECONDED BY _____

A _____ N _____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. KATHLEEN DAVIS
RE: EMPLOYMENT AGREEMENT ADDENDUM – GENEVIEVE BRAUNER
DATE: JUNE 8, 2021

BE IT RESOLVED, that the Board hereby approves the attached Employment Agreement Addendum for the 2021-2022 school year for Genevieve Brauner as submitted.

RECOMMENDED ACTION

Motion to approve the Employment Agreement Addendum for the 2021-2022 school year for Genevieve Brauner as submitted.

MOTION MADE BY _____

SECONDED BY _____

A _____ N _____

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. KATHLEEN DAVIS

**RE: MEMORANDUM OF AGREEMENT BETWEEN ONEIDA
TEACHERS ASSOCIATION AND ONEIDA CITY SCHOOL
DISTRICT**

DATE: JUNE 8, 2021

BE IT RESOLVED, that the Board hereby approves the attached Memorandum of Agreement by and between the Oneida Teachers Association and the Oneida City School District as submitted.

RECOMMENDED ACTION

Motion to approve the Memorandum of Agreement by and between the Oneida Teachers Association and the Oneida City School District as submitted.

MOTION MADE BY _____

SECONDED BY _____

A _____ N _____

MEMORANDUM OF AGREEMENT
BY AND BETWEEN
THE
ONEIDA TEACHERS ASSOCIATION
AND THE
ONEIDA CITY SCHOOL DISTRICT

This Agreement, dated this ____ day of May, 2021, by and between the Oneida City School District, with its administrative offices and official place of business located at 565 Sayles St., Oneida, New York 13421 (hereinafter "District"), and the Oneida Teachers Association, with its offices and official place of business located at Oneida High School, Seneca Street, Oneida, NY 13421 (hereinafter "OTA").

WITNESSETH

WHEREAS, the parties have entered into a collective bargaining agreement for the period of May 1, 2021 through June 30, 2024; and

WHEREAS, the parties have negotiated new language in Article XI D that prohibits employees with domestic partners from taking leave to attend to domestic partner's immediate family adoption, serious sickness, or death; and

WHEREAS, recent events have caused the parties to review this prohibition; and

WHEREAS, the parties desire to modify the language in the aforementioned paragraphs;

IT IS HEREBY AGREED AS FOLLOWS:

1. The parties agree to modify Article XI as follows:
The immediate family shall be identified as spouse or domestic partner, their parent, guardian, sister, brother, child or step-child, parent or step-parent, grandchild, or any other family member living in the teacher's household.
2. The parties agree to remove Article XI.D.1.b
3. The parties agree to modify Article XI D.2 as follows:
Each teacher may be granted up to five (5) days Leave with full pay for each instance of serious sickness (as defined in D.1.a above) or death for the employee's or his/her spouse or domestic partner's mother-in-law, father-in-law, brother-in-law, sister-in-law, son-in-law or daughter-in-law. If additional days are required, the employee may use up to five (5) accumulated sick days for each instance.
4. The parties agree to modify Article XI D.3 as follows:
Each teacher may be granted one (1) days Leave with full pay to attend the funeral of the teacher's or his/her spouse or domestic partner's other relatives defined as follows:
Aunt Cousin
Uncle Grandparents
Nephew Grandchildren
Niece

In the event a teacher needs additional days and his/her personal days have already been utilized that year, the employee may utilize his/her sick leave days for attendance

This Agreement reflects a full and complete understanding of the terms and agreements reached between the parties. This Agreement may not be amended and/or otherwise modified without the express written consent of both the District and the Union.

President, Oneida Teachers Association
David Wright

Date

Superintendent, Oneida City Schools
Dr. Kathy Davis

Date

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. KATHLEEN DAVIS
RE: BOE REPORT
DATE: JUNE 8, 2021

Mr. Bob Group will give his Board President's Report.

FOR INFORMATION ONLY

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. KATHLEEN DAVIS
RE: EXECUTIVE SESSION
DATE: MAY 18, 2021

BE IT RESOLVED, that the Board hereby approves to enter into Executive Session for the purpose of discussions regarding proposed, pending or current litigation;

RECOMMENDED ACTION

Motion to enter into Executive Session as submitted.

MOTION MADE BY _____

SECONDED BY _____

A ___ N ___