

Regular meeting of the
Oneida City School District
Board of Education

February 9, 2021
6:00 PM at North Broad Elementary



District Mission: To educate, inspire and empower.
District Vision: Students reaching their fullest potential.

Agenda

- I. Meeting Called to Order**
- II. Pledge of Allegiance**
- III. Public Forum (20 Minutes)**
- IV. Presentation**
 - a. Highlights of North Broad Elementary
- V. Consent Agenda**
 - a. Meeting Minutes
 - i. January 7, 2021 Special Meeting
 - ii. January 12, 2021 Regular Meeting
 - iii. January 14, 2021 Special Meeting
 - iv. January 20, 2021 Budget Work Session Meeting
 - v. January 27, 2021 Special Meeting
 - vi. February 3, 2021 Budget Work Session Meeting
 - b. Special Education
 - i. Committee on Special Education
 - ii. 504 Committee
 - iii. Committee on Preschool Special Education
- VI. Finance**
 - a. Financial Reports
 - b. Appropriation Transfers
 - c. Quarterly Appropriation Status Report
- VII. Resolutions**
 - a. Personnel
 - b. OCSD 2021 Capital Project Construction Manager Contract
 - c. Deputy Treasurer – Internal Appointment
 - d. Deputy Treasurer Authorized to Sign Checks
 - e. LEAD Evaluators
 - f. Representative to Madison-Oneida-Herkimer Health Consortium

- g. Representative to Madison-Oneida-Herkimer Workers' Compensation Board
- h. Otto Shortell Middle School: Modified 2020-2021 School Comprehensive Education Plan
- i. Textbook for Approval: Harry Potter and the Sorcerer's Stone
- j. Oneida CSD - Survey Proposal

VIII. Communications

- a. Committee Chair Reports
- b. BOE President Report
- c. Superintendent Report
- d. Assistant Superintendent for Finance Report

IX. Executive Session

The Employment History of a Particular Person, or Matters Leading to the Appointment, Employment, Promotion, Demotion, Discipline, Suspension, Dismissal or Removal of a Particular Person;

X. Adjournment

Upcoming Events:

Wednesday, February 17

- ✦ BOE Budget Work Session

5:00 PM at Costello Transportation Center

Tuesday, March 9

- ✦ BOE CIT Committee Meeting
- ✦ Board of Education Meeting

4:30 at Oneida High School

6:00 PM at Oneida High School

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. KATHLEEN DAVIS
RE: NORTH BROAD ELEMENTARY SCHOOL
DATE: FEBRUARY 9, 2021

Presentation on the highlights at the North Broad Elementary School.

PRESENTATION ONLY

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. KATHLEEN DAVIS
RE: CONSENT ITEMS
DATE: FEBRUARY 9, 2021

The following consent items are submitted for your review and approval:

- Meeting Minutes
 - i. January 7, 2021 Special Meeting
 - ii. January 12, 2021 Regular Meeting
 - iii. January 14, 2021 Special Meeting
 - iv. January 20, 2021 Budget Work Session Meeting
 - v. January 27, 2021 Special Meeting
 - vi. February 3, 2021 Budget Work Session Meeting

- Special Education
 - i. Committee on Special Education
 - ii. 504 Committee
 - iii. Committee on Preschool Special Education

RECOMMENDED ACTION

Motion to approve consent items as submitted for February 9, 2021.

MOTION MADE BY _____

SECONDED BY _____

A ___ N ___

**SPECIAL MEETING OF THE
ONEIDA CITY SCHOOL DISTRICT'S
BOARD OF EDUCATION**

January 7, 2021
5:00 PM at Costello Transportation Center

MEMBERS PRESENT:

Mr. Robert Group, President
Mr. James Maio, Vice President
Ms. Heather Denby – *late arrival at 5:03 PM*
Mr. Martin Kelly
Mr. Brad Myatt
Ms. Jennifer Parker

SPECTATORS:

Scott Budelmann

The special meeting of the Oneida City School District's Board of Education for January 7, 2021 was called to order by President Mr. Bob Group at 5:05 PM. The Pledge of Allegiance was said and President Group referred to the agenda.

EXECUTIVE SESSION

Exec Session

ACTION NO. 163

MOVED BY Parker, SECONDED BY Maio to approve entering into executive session at 5:07 PM for the purpose of discussions regarding the employment history of a particular person, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person;

VOTE ON THE MOTION AYES 6 NAYS 0
MOTION CARRIED

The Board of Education returned to regular session at 7:19 PM

ADJOURNMENT

Adjournment

ACTION NO. 164

MOVED BY Maio, SECONDED BY Kelly, that the Special Board of Education meeting of January 7, 2021 be adjourned at 7:19 PM.

VOTE ON THE MOTION AYES 6 NAYS 0
MOTION CARRIED


James Rowley
Clerk of the Board

REGULAR MEETING OF THE
ONEIDA CITY SCHOOL DISTRICT'S
BOARD OF EDUCATION

January 12, 2021
6:00 PM at the Seneca Street Elementary School

MEMBERS PRESENT:

Mr. Robert Group
Ms. Heather Denby
Mr. Martin Kelly
Mr. James Maio
Mr. Brad Myatt
Ms. Jennifer Parker

MEMBERS ABSENT:

ADMINISTRATORS PRESENT:

Ms. Mary-Margaret Zehr, Superintendent
Mr. James Rowley, Assistant Superintendent for
Finance and Clerk of the Board

SPECTATORS PRESENT:

Jessica Poyer, Genevieve Brauner, Kevin Healy, Mrs.
Hawthorne, Ms. Lefort, Mr. Ware, Brett Coakley,
parents and students

The regular meeting of the Oneida City School District's Board of Education for January 12, 2021 was called to order by President Mr. Robert Group at 6:00 PM. The Pledge of Allegiance was said. Ms. Hawthorne and Ms. Lefort gave a presentation on music at the elementary level. Ms. Lefort highlighted general music and Ms. Hawthorne presented a virtual concert with two students explaining the virtual concert process. Brett Coakley petitioned the board to allow an exchange student from Spain, who is currently attending Holy Cross, to transfer into OHS. Amanda and Joseph Hatfield inquired of the board if there are plans to reopen school in the near future and expressed some frustration with teaching in the hybrid model. President Group then referred to the prepared agenda.

CONSENT ITEMS

Consent Items

ACTION NO. 165

MOVED BY *Maio*, SECONDED BY *Kelly*, to approve the consent items for the January 12, 2021 Board of Education Meeting as submitted.

VOTE ON THE MOTION AYES 6 NAYS 0
MOTION CARRIED

FINANCE

Finance

ACTION NO. 166

MOVED BY *Parker*, SECONDED BY *Myatt*, to approve the financial reports for the January 12, 2021 Board of Education Meeting as submitted.

VOTE ON THE MOTION AYES 6 NAYS 0
MOTION CARRIED

FINANCE – APPROPRIATION TRANSFERS

**Finance – Approp.
Transfers**

ACTION NO. 167

MOVED BY *Maio*, SECONDED BY *Parker*, to approve the appropriation transfers for the January 12, 2021 Board of Education Meeting as submitted.

VOTE ON THE MOTION AYES 6 NAYS 0
MOTION CARRIED

EXCHANGE STUDENT

Discussion regarding Exchange student. After discussion, Mr. Group polled the Board and it was decided to allow the exchange student to attend the Oneida High School.

FOR DISCUSSION ONLY

Exchange Student
NO ACTION

PERSONNEL

MOVED BY *Kelly*, SECONDED BY *Denby*, to approve the personnel items for the January 12, 2021 Board of Education meeting including J.Poyer resignation and student teacher placements. as submitted.

VOTE ON THE MOTION AYES 6 NAYS 0
MOTION CARRIED

Personnel
ACTION NO. 168

Jessica Poyer resignation;
Student Teacher placements;

EXCESSING LIBRARY MATERIALS

MOVED BY *Maio*, SECONDED BY *Kelly*, to approve the excessing of library materials at the high school as submitted.

VOTE ON THE MOTION AYES 6 NAYS 0
MOTION CARRIED

Excessing Library
Materials
ACTION NO. 169

Oneida High School

REVISED CORRECTIVE ACTION PLAN: STAC

MOVED BY *Parker*, SECONDED BY *Denby*, to approve the revised corrective action plan in response to the STAC audit as submitted.

VOTE ON THE MOTION AYES 6 NAYS 0
MOTION CARRIED

Revised Corrective
Action Plan: STAC
ACTION NO. 170

CORRECTION OF TEACHING ASSISTANT APPOINTMENTS

MOVED BY *Maio*, SECONDED BY *Denby*, to approve correction of the Teaching Assistant appointments to reflect tenure dates as submitted.

VOTE ON THE MOTION AYES 6 NAYS 0
MOTION CARRIED

Correction of Teaching
Assistant Appointments
ACTION NO. 171

UPDATED 2020-21 OCSD SAFETY PLAN

MOVED BY *Parker*, SECONDED BY *Maio*, to approve the updated 2020-2021 Oneida City School District Safety Plan as submitted.

VOTE ON THE MOTION AYES 6 NAYS 0
MOTION CARRIED

Updated 2020-21 OCSD
Safety Plan
ACTION NO. 172

CONSTRUCTION MANAGER

Discussion regarding construction manager. After discussion it was decided to proceed to contract.

FOR DISCUSSION ONLY

Construction Manager

NO ACTION

SUPERINTENDENT REPORT

Ms. Mary-Margaret Zehr presented her Superintendent's Report.

FOR INFORMATION ONLY

Superintendent Report

NO ACTION

ASSISTANT SUPERINTENDENT FOR FINANCE REPORT

Mr. Jim Rowley presented his Assistant Superintendent for Finance Report.

FOR INFORMATION ONLY

Asst Supt Report

NO ACTION

ADJOURNMENT

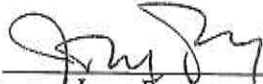
MOVED BY *Denby*, SECONDED BY *Parker*, that the Board of Education meeting of January 12, 2021 be adjourned at 7:10 PM.

**VOTE ON THE MOTION
MOTION CARRIED**

AYES 6 NAYS 0

Adjournment

ACTION NO. 176



James Rowley
Clerk of the Board

**SPECIAL MEETING OF THE
ONEIDA CITY SCHOOL DISTRICT'S
BOARD OF EDUCATION**

January 14, 2021
5:00 PM at Costello Transportation Center

MEMBERS PRESENT:

Mr. Robert Group, President
Mr. James Maio, Vice President
Ms. Heather Denby
Mr. Martin Kelly
Mr. Brad Myatt
Ms. Jennifer Parker

SPECTATORS:

Nicole Pitt, Sapna Kollali

The special meeting of the Oneida City School District's Board of Education for January 14, 2021 was called to order by President Mr. Bob Group at 5:05 PM. The Pledge of Allegiance was said and President Group referred to the agenda.

EXECUTIVE SESSION

Exec Session
ACTION NO. 177

MOVED BY Denby, SECONDED BY Kelly, to approve entering into executive session at 5:35 PM for the purpose of discussions regarding the employment history of a particular person, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person;

VOTE ON THE MOTION **AYES 6 NAYS 0**
MOTION CARRIED

The Board of Education returned to regular session at 7:05 PM

INTERIM CONTRACTS

Interim Contracts
ACTION NO. 178

MOVED BY Parker, SECONDED BY Maio, to approve the contracts of Dr. Kathleen M. Davis, Interim Superintendent and Patricia Vacca, Interim Administrator for Curriculum, Instruction and Assessment as negotiated.

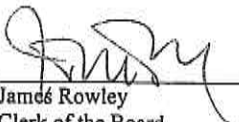
VOTE ON THE MOTION **AYES 6 NAYS 0**
MOTION CARRIED

ADJOURNMENT

Adjournment
ACTION NO. 179

MOVED BY Myatt, SECONDED BY Kelly, that the Special Board of Education meeting of January 14, 2021 be adjourned at 7:10 PM.

VOTE ON THE MOTION **AYES 6 NAYS 0**
MOTION CARRIED


James Rowley
Clerk of the Board

**BUDGET WORK SESSION MEETING OF THE
ONEIDA CITY SCHOOL DISTRICT'S
BOARD OF EDUCATION**

January 20, 2021
5:00 PM at the Costello Transportation Center

MEMBERS PRESENT:

Mr. Robert Group, President
Mr. James Maio, Vice President
Ms. Heather Denby
Mr. Martin Kelly
Mr. James Maio
Mr. Brad Myatt

MEMBERS ABSENT:

Ms. Jennifer Parker

ADMINISTRATORS PRESENT:

Ms. Mary-Margaret Zehr, Superintendent
Mr. James Rowley, Assistant Superintendent for
Finance and Clerk of the Board

SPECTATORS PRESENT:

Kevin Healy, Mandi Larson, Brian Gallagher, Eric
Coriale, Penny Houser, Moira Yardley

The budget work session meeting of the Oneida City School District's Board of Education for January 20, 2021 was called to order by President Mr. Robert Group at 5:10 PM. The Pledge of Allegiance was said. President Group then referred to the prepared agenda.

2021-2022 BUDGET

Discussion regarding 2021-22 Budget.

FOR DISCUSSION ONLY

2021-2022 Budget

NO ACTION

Discussion

ADJOURNMENT

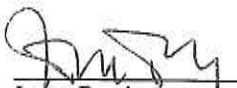
MOVED BY *Myatt*, SECONDED BY *Maio*, that the board of education budget work session of January 20, 2021 adjourn at 7:10 PM.

Adjournment

ACTION NO. 180

**VOTE ON THE MOTION
MOTION CARRIED**

AYES 5 NAYS 0


James Rowley
Clerk of the Board

**SPECIAL MEETING OF THE
ONEIDA CITY SCHOOL DISTRICT'S
BOARD OF EDUCATION**

January 27, 2021
5:00 PM at Costello Transportation Center

MEMBERS PRESENT:

Mr. Robert Group, President
Mr. James Maio, Vice President
Ms. Heather Denby
Mr. Martin Kelly
Mr. Brad Myatt
Ms. Jennifer Parker

ADMINISTRATORS PRESENT:

Ms. Mary-Margaret Zehr, Superintendent
Mr. James Rowley, Assistant Superintendent for
Finance and Clerk of the Board

SPECTATORS: Kevin Healy

The special meeting of the Oneida City School District's Board of Education for January 27, 2021 was called to order by President Mr. Bob Group at 5:00 PM. The Pledge of Allegiance was said and President Group referred to the agenda.

DISCUSSION

A discussion regarding Athletics/winter sports.

FOR DISCUSSION ONLY

Discussion Item

NO ACTION

Athletics

ADJOURNMENT

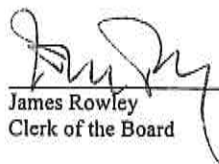
MOVED BY Maio, SECONDED BY Denby, that the Special Board of Education meeting of January 27, 2021 be adjourned at 5:40 PM.

Adjournment

ACTION NO. 181

**VOTE ON THE MOTION
MOTION CARRIED**

AYES 6 NAYS 0



James Rowley
Clerk of the Board

**BUDGET WORK SESSION OF THE
ONEIDA CITY SCHOOL DISTRICT'S
BOARD OF EDUCATION**

February 3, 2021
5:00 PM at the Costello Transportation Center

MEMBERS PRESENT:

Mr. Robert Group
Ms. Heather Denby
Mr. Martin Kelly
Mr. James Maio
Mr. Brad Myatt
Ms. Jennifer Parker

MEMBERS ABSENT:

ADMINISTRATORS PRESENT:

Ms. Mary-Margaret Zehr, Superintendent
Mr. James Rowley, Assistant Superintendent for
Finance and Clerk of the Board - Virtual

SPECTATORS PRESENT:

Brian Gallagher, Penny Houser, Kevin Healy,
Moirra Yardley, Eric Coriale, Peter Gleason

The budget work session meeting of the Oneida City School District's Board of Education for February 3, 2021 was called to order by President Mr. Robert Group at 5:02 PM. The Pledge of Allegiance was said. President Group then referred to the prepared agenda.

APPROVAL OF SPORTS

Approval of Sports
ACTION NO. 182

MOVED BY *Parker*, SECONDED BY *Maio*, to approve the sports as submitted.

VOTE ON THE MOTION AYES 6 NAYS 0
MOTION CARRIED _____

**MEMORANDUM OF UNDERSTANDING: 2020-2021 ATHLETIC/
COACHING STIPENDS**

MOU - Athletics
ACTION NO. 183

MOVED BY *Kelly*, SECONDED BY *Myatt*, to approve the Memorandum of Understanding for 2020-2021 Athletic/Coaching Stipends as submitted.

VOTE ON THE MOTION AYES 6 NAYS 0
MOTION CARRIED _____

COACHING APPOINTMENTS

Coaching Appts.
ACTION NO. 184

MOVED BY *Parker*, SECONDED BY *Kelly*, to approve the 2020-2021 Coaching appointments as submitted.

VOTE ON THE MOTION AYES 6 NAYS 0
MOTION CARRIED _____

ACTING SUPERINTENDENT – AGENDA ADDTION

MOVED BY *Parker*, SECONDED BY *Denby*, to approve the appointment of Dr. Kathleen M. Davis as Acting Superintendent for Monday, February 8, 2021 and Tuesday, February 9, 2021 as submitted.

VOTE ON THE MOTION AYES 6 NAYS 0
MOTION CARRIED _____

**Acting Superintendent –
Agenda Addition**
ACTION NO. 185

BUDGET, 2021-2022

Work session for the 2021-2022 Budget.

FOR INFORMATION ONLY


Budget, 2021-2022
NO ACTION

ADJOURNMENT

MOVED BY *Myatt*, SECONDED BY *Denby*, that the Board of Education meeting of February 3, 2021 be adjourned at 6:25 PM.

VOTE ON THE MOTION AYES 6 NAYS 0
MOTION CARRIED _____

Adjournment
ACTION NO. 186



James Rowley
Clerk of the Board

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. KATHLEEN DAVIS
RE: FINANCIAL REPORTS
DATE: FEBRUARY 9, 2021

Financial reports for the month of December 2020:

General Fund Revenue Report
Treasurer's Report
OHS Classroom Activity Funds
OSMS Student Activity Accounts

RECOMMENDED ACTION

Motion to approve the financial reports as submitted.

MOTION MADE BY _____

SECONDED BY _____

A____ N____

ONEIDA CITY SCHOOL DISTRICT

TREASURER'S REPORT - GENERAL FUND

Cash Per Books:	December 1, 2020	\$	<u>14,638,459.40</u>	
Cash receipts - State/BOCES Aid			<u>1,819,679.45</u>	
- Other			<u>580,753.61</u>	
Receipts and Cash Balance			<u>17,038,892.46</u>	
Cash Disbursements		(<u>4,985,403.94</u>)
Cash Per Books:	December 31, 2020	\$		<u>12,053,488.52</u>

BANK RECONCILIATION

Balance as Per Statement:	Checking	\$	<u>260,198.12</u>	
	CD/Savings		<u>11,807,097.14</u>	
	subtotal		<u>12,067,295.26</u>	
Less:				
Outstanding Checks:		(<u>13,806.74</u>)
Reconciled Balance:	December 31, 2020	\$		<u>12,053,488.52</u>

TREASURER'S REPORT - SCHOOL LUNCH FUND

Cash Per Books:	December 1, 2020	\$	<u>18,028.34</u>	
Cash receipts:			<u>100,037.74</u>	
Receipts and Cash Balance			<u>118,066.08</u>	
Cash Disbursements			<u>(69,053.70)</u>	
Cash Per Books:	December 31, 2020			\$ <u>49,012.38</u>

BANK RECONCILIATION

Balance as Per Statement:	Checking	\$	<u>51,296.83</u>	
Less:				
Outstanding Checks			<u>(2,284.45)</u>	
Add:				
Lunch deposits			0.00	
MSB In-Transit			0.00	
Heartland In-Transit			<u>0.00</u>	
Reconciled Balance:	December 31, 2020			\$ <u>49,012.38</u>

TREASURER'S REPORT - SPECIAL AID FUND

Cash Per Books:	December 1, 2020	\$	<u>99,997.20</u>	
Cash receipts:			<u>369,018.52</u>	
Receipts and Cash Balance			<u>469,015.72</u>	
Cash Disbursements			<u>(369,221.98)</u>	
Cash Per Books:	December 31, 2020			\$ <u>99,793.74</u>

BANK RECONCILIATION

Balance as Per Statement:	Checking	\$	<u>99,882.74</u>	
	subtotal		<u>99,882.74</u>	
Less:				
Outstanding Checks			<u>(89.00)</u>	
Reconciled Balance:	December 31, 2020			\$ <u>99,793.74</u>

TREASURER'S REPORT - CAPITAL FUND

Cash Per Books: December 1, 2020		\$ <u>915,483.16</u>	
Cash receipts:		<u>11.01</u>	
Receipts and Cash Balance		\$ <u>915,494.17</u>	
Cash Disbursements		(<u>5,455.00</u>)	
Cash Per Books: December 31, 2020			\$ <u><u>910,039.17</u></u>

BANK RECONCILIATION

Balance as Per Statement:	Checking	\$ <u>716,969.83</u>	
	CD/Savings	<u>193,069.34</u>	
	Subtotal	\$ <u>910,039.17</u>	
Less:			
Outstanding Checks		(<u>0.00</u>)	
Reconciled Balance: December 31, 2020			\$ <u><u>910,039.17</u></u>

TREASURER'S REPORT - TRUST AND AGENCY/SCHOLARSHIP FUNDS

Cash Per Books: December 1, 2020		\$ <u>672,736.52</u>	
Cash receipts:		3,529,266.00	
Receipts and Cash Balance		\$ <u>4,202,002.52</u>	
Cash Disbursements		(<u>2,699,218.37</u>)	
Cash Per Books: December 31, 2020			\$ <u><u>1,502,784.15</u></u>

BANK RECONCILIATION

Balance as Per Statement:	Checking	\$ <u>891,141.16</u>	
	Payroll Checking	<u>540,260.29</u>	
	Scholarship Savings	<u>62,161.42</u>	
	Subtotal	\$ <u>1,493,562.87</u>	
Plus:			
Payroll - in transit TA Fund check dated 1/1/2021 deposited 12/30/2020		<u>535,490.17</u>	
Payroll - in transit OMNI wire dated 1/4/2021 in nVision wired on 12/30/2020		<u>33,490.85</u>	
Payroll - in transit AmeriCU wire dated 1/4/2021 in nVision wired on 12/30/2020		<u>1,292.00</u>	
Less:			
Outstanding Checks: Trust & Agency		(<u>21,088.70</u>)	
Payroll		(<u>4,472.87</u>)	
TA Fund - check dated 1/1/2021 cashed 12/31/2020 - timing diff for 1/4/2021 payroll		(<u>535,490.17</u>)	
Reconciled Balance: December 31, 2020			\$ <u><u>1,502,784.15</u></u>

ONEIDA CITY SCHOOL DISTRICT - GENERAL FUND REVENUE REPORT

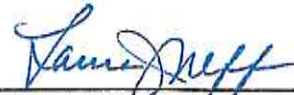
Month Ending December 31, 2020

		<u>Budgeted</u> <u>Revenues</u>	<u>Revenues</u> <u>Received</u>	<u>Balance</u> <u>Unearned</u>
A1001	Real Property Tax	\$ 15,252,094.00	\$ 14,418,793.86	\$ 833,300.14
A1081	Payments in Lieu of Taxes	132,440.00	106,386.72	26,053.28
A1085	School Tax Relief Reimbursement	2,870,700.00	0.00	2,870,700.00
A1090	Interest & Penalties on Taxes	70,000.00	36,019.18	33,980.82
A1310	Day School Tuition (Includes Foster)	0.00	0.00	0.00
A1330	Textbook Charges from Individuals	300.00	0.00	300.00
A1410	Admissions	15,000.00	0.00	15,000.00
A1489	Other Charges/Services	0.00	854.00	(854.00)
A2280	Health Services-Other Districts	25,000.00	0.00	25,000.00
A2308	Transportation-BOCES	0.00	0.00	0.00
A2401.A	Interest and Earnings	4,000.00	3,187.15	812.85
A2410	Rental of Property	11,000.00	21,000.00	(10,000.00)
A2413	Rental of Property-BOCES	76,000.00	0.00	76,000.00
A2414	Rental of Buses	12,000.00	23.41	11,976.59
A2450	Commissions	0.00	28.69	(28.69)
A2650	Sale of Scrap and Excess	0.00	0.00	0.00
A2655	Minor Sales/Machine	0.00	0.00	0.00
A2660	Sale of Real Property	0.00	0.00	0.00
A2665	Sale of Equipment	3,500.00	0.00	3,500.00
A2666	Sale of Transportation Equipment	0.00	31,200.00	(31,200.00)
A2670-2	Sale of Instr. Supplies	0.00	0.00	0.00
A2680	Insurance Recoveries	0.00	0.00	0.00
A2690	Other Compensation for Loss	0.00	40.00	(40.00)
A2700	Reimb. Medicare Part D Expenditures	150,000.00	48,640.25	101,359.75
A2701	Refund-Prior Yrs. Expenditures/BOCES aided	150,000.00	186,439.85	(36,439.85)
A2703	Refund-Prior Yrs. Expenditures	100,000.00	44,894.43	55,105.57
A2705	Gifts and Donations	0.00	3,750.00	(3,750.00)
A2707	Special Program Revenue	0.00	0.00	0.00
A2725	VLT/Tribal Compact Monies	0.00	7,771.25	(7,771.25)
A2770	Miscellaneous Revenues	100,000.00	532.38	99,467.62
A3089	Star Program/Reimbursement/Admin.	0.00	0.00	0.00
A3101.A	Basic Aid & Building	16,358,207.00	1,278,377.37	15,079,829.63
A3101.E	Excess Cost Aid	2,674,279.00	789,595.25	1,884,683.75
A3102	Lottery Aid	2,604,567.00	3,196,460.86	(591,893.86)
A3103	BOCES	2,334,376.00	0.00	2,334,376.00
A3104	Tuition Aid/Students w/Disabilities	0.00	0.00	0.00
A3260	Textbooks	114,546.00	29,670.00	84,876.00
A3262	Computer Software Aid	70,011.00	0.00	70,011.00
A3263	Library Loan Program	12,858.00	0.00	12,858.00
A3289.A	Other State Aid-Incar. Youth	50,000.00	5,843.20	44,156.80
A3289	Other State Aid	0.00	0.00	0.00
A4286	Federal Aid - CARES Act Education Stabilization Fund	837,525.00	0.00	837,525.00
A4601	Medicaid Assistance	115,000.00	59,957.26	55,042.74
A5031	Interfund Transfers - Other than Debt	0.00	0.00	0.00
A5031.E	Transfers From Debt Service Fund	50,000.00	0.00	50,000.00
A5050	Interfund Transfer for Debt	0.00	0.00	0.00
	Subtotal	\$ 44,193,403.00	\$ 20,269,465.11	\$ 23,923,937.89
20-21	Appropriated Fund Balance	2,428,689.50	0.00	2,428,689.50
	Appropriated Reserves	32,500.00	0.00	32,500.00
	TOTAL REVENUES	\$ 46,654,592.50	\$ 20,269,465.11	\$ 26,385,127.39

EXTRA CLASSROOM ACTIVITY FUNDS

ONEIDA SENIOR HIGH SCHOOL

Report of Accounts

Month Ended				As of:	31-Dec-20
Activity	Beginning Balance	Receipts	Total	Disbursements	Ending Balance
Advanced Placement	5,427.15		5,427.15		5,427.15
Art Club	404.72		404.72		404.72
Banking Fees & Interest	171.42	3.36	174.78	84.23	90.55
Class of 2021	4,124.22		4,124.22		4,124.22
Class of 2022	4,674.64		4,674.64		4,674.64
Class of 2023	2,000.18		2,000.18	724.50	1,275.68
Class of 2024	2,500.00		2,500.00		2,500.00
Concert Choir	2,649.07		2,649.07		2,649.07
Drama Club--Fall Play	2,723.50		2,723.50		2,723.50
Drama Club--Spring Musical	10,324.21		10,324.21		10,324.21
Environmental Club	6.28		6.28		6.28
French Travel	164.68		164.68		164.68
Future Bus. Leaders of America	263.41		263.41	108.00	155.41
International Relations Club	2,170.75		2,170.75		2,170.75
Japanese Exchange Club	517.14		517.14		517.14
Marching Band	568.89		568.89		568.89
National Honor Society	628.84		628.84		628.84
NYS Sales Tax Due	(0.00)		(0.00)		(0.00)
Photography Club	80.39		80.39		80.39
Projects (Yearbook)	2,372.44		2,372.44		2,372.44
Retailers (Bookstore)	2,581.92		2,581.92		2,581.92
Ski Club	851.45		851.45		851.45
Spanish Club	42.61		42.61		42.61
Sports Club	1,206.11		1,206.11		1,206.11
Stage Band	2,992.90		2,992.90		2,992.90
Student Council	1,384.24		1,384.24	119.75	1,264.49
Technology	6,561.01		6,561.01		6,561.01
Technology Student Association	479.87		479.87		479.87
Teens For A Better World	31.17		31.17		31.17
Wind Ensemble	604.92		604.92		604.92
Z Club	2,330.98	180.00	2,510.98	365.50	2,145.48
Total	60,839.11	183.36	61,022.47	1,401.98	59,620.49
Checking Account ... 9146		21,128.41		 Laura J. Reff, Central Treasurer	
Money Market Account ... 4977		39,612.31			
Deposits in Transit		-			
Less Checks Outstanding		1,120.23			
Working Balance		59,620.49			

This report and supporting evidence examined and approved except as follows:

Date

Auditor

OTTO SHORTELL MIDDLE SCHOOL
EXTRACLASSROOM ACTIVITY FUND
REPORT OF ACCOUNTS

For the month

20
Dec-21

ACTIVITY	BEGINNING BALANCE	MONTHLY RECEIPTS	Total RECEIPTS	Monthly PAYMENTS	ENDING BALANCE
STUDENT COUNCIL	\$ 16,379.24	\$ 222.52	\$ 16,601.76	\$ 222.52	\$ 16,379.24
	\$ -		\$ -	\$ -	\$ -
MUSIC CLUB (Band/Chorus)	\$ 7,231.64		\$ 7,231.64		\$ 7,231.64
LIBRARY CLUB	\$ 862.31		\$ 862.31		\$ 862.31
FOREIGN LANGUAGE	\$ 1,225.19		\$ 1,225.19		\$ 1,225.19
DRAMA	\$ 6,628.98		\$ 6,628.98		\$ 6,628.98
ART	\$ 478.20		\$ 478.20		\$ 478.20
YEARBOOK	\$ 4,210.78		\$ 4,210.78		\$ 4,210.78
TOTALS	\$ 37,016.34	\$ 222.52	\$ 37,238.86	\$ 222.52	\$ 37,016.34

OUTSTANDING CHECKS

4375 \$ 15.00
4525 \$ 70.00
4542 \$ 222.52

STATEMENT OF BANK BALANCE #614309154
CHECKING \$ 37,323.86
Less Outstanding Chks. \$ 307.52
Plus Outstanding Deps. \$ -
Working Balance \$ 37,016.34

\$307.52

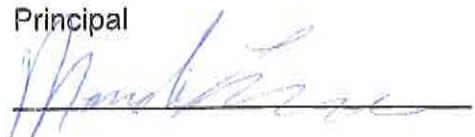
This report and supporting evidence
examined and approved except as follows:

Auditor

Treasurer



Principal



1-27-21
DATE

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. KATHLEEN DAVIS
RE: APPROPRIATION TRANSFERS
DATE: FEBRUARY 9, 2021

The attached Appropriation Transfers for January 2021 are submitted for your review and approval.

RECOMMENDED ACTION

Motion to approve the appropriation transfers as submitted.

MOTION MADE BY _____

SECONDED BY _____

A____ N____

**BUDGET MODIFICATION
REQUEST FORM**

GENERAL FUND X OTHER:

REQUESTED BY: J. Rowley


DATE 1/21/2021

FOR BOARD APPROVAL XX PRESENTATION:

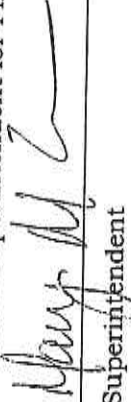
2020-21

	INCREASE (BUDGET CODE)	AMOUNT	COMMENTS
1	A 2665	\$7,825.00	Sale of Equipment
2	A 1621.200-00-0400	\$7,825.00	Maintenance Equipment (mower)
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			

Approved Disapproved

 1/14/21
Assistant Superintendent for Finance Date

Approved Disapproved

 1/15/21
Superintendent Date


ONEIDA CITY SCHOOL DISTRICT

APPROPRIATION TRANSFER REQUEST FORM

GENERAL FUND OTHER: _____
 REQUESTED BY: J. Rowley
 DATE 1/31/2021
 FOR BOARD APPROVAL PRESENTATION: _____

	FROM (BUDGET CODE)	TO (BUDGET CODE)	AMOUNT	COMMENTS
1	A 2110.500-22-2200	A 2110.200-22-2200	\$2,300.00	HS Material & Supplies to HS Equipment (drone, refrigerator)
2	A 1621.400-00-0500	A 1621.200-00-0400	\$2,718.00	Maintenance Contractual to Maintenance Equipment (mower)
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				

Approved Disapproved _____


 Assistant Superintendent for Finance
 Date 1/25/21

Approved Disapproved _____


 Superintendent
 Date 1/15/21

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. KATHLEEN DAVIS
RE: QUARTERLY APPROPRIATION STATUS REPORT
DATE: FEBRUARY 9, 2021

The Quarterly Appropriation Status Report ending December 31, 2020 is submitted for review.

FOR INFORMATION ONLY

ONEIDA CITY SCHOOL

Revenue Status Report From 7/1/2020 To 12/31/2020



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
A 1001	REAL PROPERTY TAXES	15,252,094.00	0.00	15,252,094.00	14,418,793.86	833,300.14
A 1081	PAYMENTS IN LIEU OF TAXES	132,440.00	0.00	132,440.00	106,386.72	26,053.28
A 1085	SCHOOL TAX RELIEF REIMBURSEMENT	2,870,700.00	0.00	2,870,700.00	0.00	2,870,700.00
A 1090	INTEREST AND PENALTIES ON REAL PROP TAX	70,000.00	0.00	70,000.00	36,019.18	33,980.82
A 1330	TEXTBOOK CHARGES FROM INDIVIDUALS	300.00	0.00	300.00	0.00	300.00
A 1410	ADMISSIONS FROM INDIVIDUALS	15,000.00	0.00	15,000.00	0.00	15,000.00
A 1499	OTHER CHARGES/SERVICES	0.00	0.00	0.00	854.00	-854.00
A 2280	HEALTH SERVICES FOR OTHER DISTRICTS	25,000.00	0.00	25,000.00	0.00	25,000.00
A 2401.A	INTEREST AND EARNINGS/W/O CAPT PROJECTS	4,000.00	0.00	4,000.00	3,187.15	812.85
A 2410	RENTAL OF PROPERTY	11,000.00	0.00	11,000.00	18,000.00	-7,000.00
A 2413	RENTAL OF PROPERTY - BOCES	76,000.00	0.00	76,000.00	0.00	76,000.00
A 2414	RENTAL OF BUSES	12,000.00	0.00	12,000.00	23.41	11,976.59
A 2450	COMMISSIONS	0.00	0.00	0.00	28.69	-28.69
A 2665	SALE OF EQUIPMENT	3,500.00	0.00	3,500.00	0.00	3,500.00
A 2666	SALE OF TRANSPORTATION EQUIPMENT	0.00	0.00	0.00	31,200.00	-31,200.00
A 2690	OTHER COMPENSATION FOR LOSS	0.00	0.00	0.00	40.00	-40.00
A 2700	REIMB MEDICARE PART D EXPENDITURES	150,000.00	0.00	150,000.00	48,640.25	101,359.75
A 2701	REFUNDS FOR BOCES AIDED SERVICES	150,000.00	0.00	150,000.00	186,439.85	-36,439.85
A 2703	REFUND PRIOR YEARS EXP/NOT TRANSPORTATI	100,000.00	0.00	100,000.00	44,894.43	55,105.57
A 2705	GIFTS AND DONATIONS	0.00	3,750.00	3,750.00	3,750.00	0.00
A 2725	Tribal Compact Moneys	0.00	0.00	0.00	7,771.25	-7,771.25
A 2770	MISCELLANEOUS REVENUES	100,000.00	0.00	100,000.00	532.38	99,467.62
A 3101.A	NYS AID - FOUNDATION	17,195,732.00	-837,525.00	16,358,207.00	1,278,377.37	15,079,829.63
A 3101.E	EXCESS COST AID/HIGH COST	2,674,279.00	0.00	2,674,279.00	789,595.25	1,884,683.75
A 3102	NYS AID - LOTTERY AID	2,604,567.00	0.00	2,604,567.00	3,196,460.86	-591,893.86
A 3103	NYS AID - BOCES AID	2,334,376.00	0.00	2,334,376.00	0.00	2,334,376.00
A 3260	NYS AID - TEXTBOOKS	114,546.00	0.00	114,546.00	29,670.00	84,876.00
A 3262	NYS AID - COMPUTER SOFTWARE AID	70,011.00	0.00	70,011.00	0.00	70,011.00
A 3263	NYS AID - LIBRARY AV LOAN PROGRAM	12,858.00	0.00	12,858.00	0.00	12,858.00
A 3289.A	NYS AID - MISC. AID - INCARCERATED YOUTH	50,000.00	0.00	50,000.00	5,843.20	44,156.80
A 4286	FEDERAL AID - CARES ACT EDUCATION STABILIZATION FUND	0.00	837,525.00	837,525.00	0.00	837,525.00

ONEIDA CITY SCHOOL

Revenue Status Report From 7/1/2020 To 12/31/2020



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
A 4601	FEDERAL AID - MEDICAID REIMBURSEMENT	115,000.00	0.00	115,000.00	59,957.26	55,042.74
A 5031 E	TRANSFERS FROM DEBT SERVICE FUND	50,000.00	0.00	50,000.00	0.00	50,000.00
A 5031 J	TRANSFER FROM MANDATORY DEBT SERVICE	32,500.00	0.00	32,500.00	0.00	32,500.00
	A Totals:	44,225,903.00	3,750.00	44,229,653.00	20,266,465.11	23,963,187.89
	Grand Totals:	44,225,903.00	3,750.00	44,229,653.00	20,266,465.11	23,963,187.89

ONEIDA CITY SCHOOL

Revenue Status Report From 7/1/2020 To 12/31/2020



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
C.1440	SALE OF MEALS	110,000.00	0.00	110,000.00	-248.15	110,248.15
C.1445	OTHER REIMBURSABLE SALES	95,000.00	0.00	95,000.00	1,583.60	93,416.40
C.2401	SCH.LUNCH INTEREST EARNED	20.00	0.00	20.00	2.10	17.90
C.2650	SALES - VENDING	8,500.00	0.00	8,500.00	0.00	8,500.00
C.2701	REFUND OF PRIOR YEARS EXPENSE	3,000.00	0.00	3,000.00	0.00	3,000.00
C.3190.FB	STATE AID CLAIMS REIMB/FED.BREAKFAST	100,000.00	0.00	100,000.00	0.00	100,000.00
C.3190.FL	STATE CLAIMS REIMB/FED.LUNCH	415,000.00	0.00	415,000.00	0.00	415,000.00
C.3190.SB	STATE CLAIMS REIMB/STATE BREAKFAST	5,000.00	0.00	5,000.00	0.00	5,000.00
C.3190.SL	STATE CLAIMS REIMB/STATE LUNCH	12,000.00	0.00	12,000.00	0.00	12,000.00
C.4190	FEDERAL AID - SURPLUS FOOD	50,000.00	0.00	50,000.00	18,847.99	31,152.01
C.4192.SMR	Summer Food Service Program for Children	0.00	0.00	0.00	6,971.00	-6,971.00
C.4192.SMR	Summer Food Service Program for Children	5,000.00	0.00	5,000.00	200,229.00	-195,229.00
C.5031	TRANSFER FROM GENERAL FUND	42,000.00	0.00	42,000.00	0.00	42,000.00
C Totals:		845,520.00	0.00	845,520.00	227,385.54	618,134.46
Grand Totals:		845,520.00	0.00	845,520.00	227,385.54	618,134.46

ONEIDA CITY SCHOOL

Revenue Status Report From 7/1/2020 To 12/31/2020



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
<u>F005 2770</u>	DG Libr&Literacy/ Other Revenue	8,746.00	0.00	8,746.00	0.00	8,746.00
	F005 Totals:	8,746.00	0.00	8,746.00	0.00	8,746.00
<u>F121 4256</u>	State Aid	546,755.00	0.00	546,755.00	109,351.00	437,404.00
	F121 Totals:	546,755.00	0.00	546,755.00	109,351.00	437,404.00
<u>F220 4126</u>	Title IIA State Aid	13,482.16	0.00	13,482.16	9,587.16	3,895.00
	F220 Totals:	13,482.16	0.00	13,482.16	9,587.16	3,895.00
<u>F221 4126</u>	STATE AID	103,018.00	0.00	103,018.00	0.00	103,018.00
	F221 Totals:	103,018.00	0.00	103,018.00	0.00	103,018.00
<u>F321 4256</u>	State Aid	22,741.00	0.00	22,741.00	4,548.00	18,193.00
	F321 Totals:	22,741.00	0.00	22,741.00	4,548.00	18,193.00
<u>F521 3289.EDU</u>	Summer School Handicapped State Aid - Education	50,000.00	0.00	50,000.00	0.00	50,000.00
<u>F521 5031</u>	Summer School Handicapped Interfund Transfer	59,000.00	0.00	59,000.00	0.00	59,000.00
	F521 Totals:	109,000.00	0.00	109,000.00	0.00	109,000.00
<u>F621 4126</u>	STATE AID	59,367.00	0.00	59,367.00	0.00	59,367.00
	F621 Totals:	59,367.00	0.00	59,367.00	0.00	59,367.00
<u>F821 4126</u>	STATE AID	35,678.00	0.00	35,678.00	0.00	35,678.00
	F821 Totals:	35,678.00	0.00	35,678.00	0.00	35,678.00
<u>F920SI 4126</u>	Title I - School Improvement	114,809.61	25,000.00	139,809.61	0.00	139,809.61
	F920SI Totals:	114,809.61	25,000.00	139,809.61	0.00	139,809.61
<u>F921D 4126</u>	STATE AID	3,091.00	0.00	3,091.00	618.00	2,473.00
	F921D Totals:	3,091.00	0.00	3,091.00	618.00	2,473.00
<u>F921SI 4126</u>	TITLE I - SCHOOL IMPROVEMENT	300,000.00	0.00	300,000.00	0.00	300,000.00
	F921SI Totals:	300,000.00	0.00	300,000.00	0.00	300,000.00

ONEIDA CITY SCHOOL

Revenue Status Report From 7/1/2020 To 12/31/2020



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
<u>FP21 3289</u>	State Aid	274,186.00	-72,355.00	201,831.00	109,674.00	92,157.00
	FP21 Totals:	274,186.00	-72,355.00	201,831.00	109,674.00	92,157.00
<u>FT20 2770</u>	REVENUE FROM OTHER DISTRICTS	9,401.90	0.00	9,401.90	0.00	9,401.90
	FT20 Totals:	9,401.90	0.00	9,401.90	0.00	9,401.90
<u>FTI20 4126</u>	STATE AID	80,779.17	0.00	80,779.17	43,879.00	36,900.17
	FTI20 Totals:	80,779.17	0.00	80,779.17	43,879.00	36,900.17
<u>FTI21 4126</u>	STATE AID	765,036.00	0.00	765,036.00	153,007.00	612,029.00
	FTI21 Totals:	765,036.00	0.00	765,036.00	153,007.00	612,029.00
	Grand Totals:	2,446,090.84	-47,355.00	2,398,735.84	430,664.16	1,968,071.68

ONEIDA CITY SCHOOL

Revenue Status Report From 7/1/2020 To 12/31/2020



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
<u>H005.329Z</u>	Smart Schools Bond Act Rev.	126,169.68	0.00	126,169.68	0.00	126,169.68
	H005 Totals:	126,169.68	0.00	126,169.68	0.00	126,169.68
<u>H008.5031</u>	Interfund Transfer from General Fund	24,125.78	0.00	24,125.78	0.00	24,125.78
	H008 Totals:	24,125.78	0.00	24,125.78	0.00	24,125.78
<u>H009.5031</u>	Interfund Transfer from General Fund	0.00	0.00	0.00	2,750.00	-2,750.00
<u>H009.5730</u>	Serial Bonds	2,750.00	0.00	2,750.00	0.00	2,750.00
	H009 Totals:	2,750.00	0.00	2,750.00	2,750.00	0.00
<u>H121.5031</u>	Interfund Transfer from General Fund	100,000.00	0.00	100,000.00	100,000.00	0.00
	H121 Totals:	100,000.00	0.00	100,000.00	100,000.00	0.00
	Grand Totals:	253,045.46	0.00	253,045.46	102,750.00	150,295.46

ONEIDA CITY SCHOOL

Revenue Status Report From 7/1/2020 To 12/31/2020



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
TE 2401	INTEREST AND EARNINGS	0.00	0.00	0.00	6.25	-6.25
TE Totals:		0.00	0.00	0.00	6.25	-6.25
Grand Totals:		0.00	0.00	0.00	6.25	-6.25

ONEIDA CITY SCHOOL

Revenue Status Report From 7/1/2020 To 12/31/2020



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
V.2401	INTEREST AND EARNINGS	0.00	0.00	0.00	1,843.51	-1,843.51
V Totals:		0.00	0.00	0.00	1,843.51	-1,843.51
Grand Totals:		0.00	0.00	0.00	1,843.51	-1,843.51

ONEIDA CITY SCHOOL

Appropriation Status Detail Report By Function From 7/1/2020 To 12/31/2020



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<u>A 1010.400-00-0100</u>	BD OF ED CONTRACTUAL	2,800.00	0.00	2,800.00	1,391.10	0.00	1,408.90
1010	Board of Education	2,800.00	0.00	2,800.00	1,391.10	0.00	1,408.90
<u>A 1040.150-00-0100</u>	DISTRICT CLERK INST SAL	1,000.00	0.00	1,000.00	499.98	0.00	500.02
1040	District Clerk	1,000.00	0.00	1,000.00	499.98	0.00	500.02
<u>A 1060.400-00-0100</u>	DIST MEETING CONTRACTUAL	3,000.00	0.00	3,000.00	675.00	0.00	2,325.00
1060	District Meeting	3,000.00	0.00	3,000.00	675.00	0.00	2,325.00
10	Board of Education	6,800.00	0.00	6,800.00	2,566.08	0.00	4,233.92
<u>A 1240.150-00-0100</u>	SUPERINTENDENT INST SAL	182,568.00	0.00	182,568.00	88,625.03	0.00	93,942.97
<u>A 1240.161-00-0200</u>	SUPERINTENDENT CLER SAL	44,466.00	0.00	44,466.00	21,472.75	0.00	22,993.25
<u>A 1240.400-00-0800</u>	SUPERINTENDENT CONTR.	7,500.00	0.00	7,500.00	5,394.86	0.00	2,105.14
<u>A 1240.500-00-0800</u>	SUPERINTENDENT MAT & SUP	8,000.00	0.00	8,000.00	4,716.84	0.00	3,283.16
1240	Chief School Administrator	242,534.00	0.00	242,534.00	120,209.48	0.00	122,324.52
12	Central Administration	242,534.00	0.00	242,534.00	120,209.48	0.00	122,324.52
<u>A 1310.150-00-0100</u>	SCHOOL BUS OFF INST SAL	144,680.00	0.00	144,680.00	72,340.06	0.00	72,339.94
<u>A 1310.161-00-0200</u>	SCHOOL BUS OF CLERICAL	221,236.00	0.00	221,236.00	109,764.59	0.00	111,471.41
<u>A 1310.400-00-0100</u>	SCHOOL BUS OF CONTR	12,000.00	0.00	12,000.00	4,665.98	0.00	7,334.02
<u>A 1310.490-00-0100</u>	SCHOOL BUS OF BOCES	140,978.00	0.00	140,978.00	46,441.84	0.00	94,536.16
<u>A 1310.500-00-0100</u>	SCHOOL BUS OF MAT & SUP	7,000.00	0.00	7,000.00	1,504.51	274.62	5,220.87
1310	Business Administration	525,894.00	0.00	525,894.00	234,716.98	274.62	290,902.40
<u>A 1320.400-00-0100</u>	AUDIT INDP CPA	27,000.00	0.00	27,000.00	22,500.00	0.00	4,500.00
<u>A 1320.400-00-0200</u>	Audit Int. Audit Function	11,000.00	0.00	11,000.00	2,430.00	0.00	8,570.00
1320	Auditing	38,000.00	0.00	38,000.00	24,930.00	0.00	13,070.00
<u>A 1330.160-00-0200</u>	TAX COLLECTOR NON-INST.SALARY	5,080.00	0.00	5,080.00	2,539.94	0.00	2,540.06
<u>A 1330.400-00-0300</u>	TAX COLLECTOR CONT	18,000.00	0.00	18,000.00	12,005.58	0.00	5,994.42
<u>A 1330.500-00-0300</u>	TAX COL MAT & SUP	1,000.00	0.00	1,000.00	48.50	0.00	951.50
1330	Tax Collector	24,080.00	0.00	24,080.00	14,594.02	0.00	9,485.98
<u>A 1345.490-00-0100</u>	PURCHASING BOCES	8,575.00	0.00	8,575.00	3,429.87	0.00	5,145.13
1345	Purchasing	8,575.00	0.00	8,575.00	3,429.87	0.00	5,145.13
13	Finance	596,549.00	0.00	596,549.00	277,670.87	274.62	318,603.51
<u>A 1420.400-00-0100</u>	LEGAL EXP SCHOOL ATTORNY	90,000.00	0.00	90,000.00	10,997.34	0.00	79,002.66
1420	Legal	90,000.00	0.00	90,000.00	10,997.34	0.00	79,002.66
<u>A 1430.400-00-0100</u>	PERSONNEL-CIVIL SERVICE	12,000.00	0.00	12,000.00	10,150.00	0.00	1,850.00
<u>A 1430.490-00-0100</u>	PERSONNEL-BOCES	14,000.00	0.00	14,000.00	5,742.80	0.00	8,257.20

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Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
1430	Personnel	26,000.00	0.00	26,000.00	15,892.80	0.00	10,107.20
14	Staff	116,000.00	0.00	116,000.00	26,890.14	0.00	89,109.86
<u>A.1620.160-00-0200</u>	OP CUST. SAL DW	574,906.00	0.00	574,906.00	283,158.84	0.00	291,747.16
<u>A.1620.164-00-0100</u>	OP CUST. SAL DW SUBS	50,746.00	0.00	50,746.00	20,430.39	0.00	30,315.61
<u>A.1620.169-12-0100</u>	OP CUST. SAL OT DV	0.00	61.00	61.00	60.66	0.00	0.34
<u>A.1620.169-13-0100</u>	OP CUST. SAL OT WP	0.00	137.00	137.00	136.45	0.00	0.55
<u>A.1620.169-15-0100</u>	OP CUST. SAL OT NB	0.00	58.00	58.00	57.92	0.00	0.08
<u>A.1620.169-16-0100</u>	OP CUST. SAL OT SS	0.00	523.00	523.00	522.10	0.00	0.90
<u>A.1620.169-22-0100</u>	OP CUST. SAL OT HS	5,000.00	-779.00	4,221.00	121.32	0.00	4,099.68
<u>A.1620.200-00-0500</u>	OPERATIONS EQUIP DW	0.00	8,800.00	8,800.00	8,800.00	0.00	0.00
<u>A.1620.400-00-0148</u>	OPERATIONS RENT	1,200.00	0.00	1,200.00	0.00	0.00	1,200.00
<u>A.1620.400-00-0184</u>	OPERATIONS SERV. CONTRACTS	78,000.00	0.00	78,000.00	51,795.70	26,204.30	0.00
<u>A.1620.400-00-0186</u>	OPERATIONS WATER	21,000.00	0.00	21,000.00	5,642.19	13,089.00	2,268.81
<u>A.1620.400-00-0187</u>	OPERATIONS ELECTRICITY	380,000.00	0.00	380,000.00	229,117.32	0.00	150,882.68
<u>A.1620.400-00-0192</u>	OPERATIONS FUEL OIL	60,000.00	0.00	60,000.00	0.00	60,000.00	0.00
<u>A.1620.400-00-0193</u>	OPERATIONS NATURAL GAS	189,000.00	0.00	189,000.00	81,556.19	1,678.25	105,765.56
<u>A.1620.400-00-0500</u>	OPERATIONS CONTRACTUAL	28,000.00	0.00	28,000.00	23,096.15	2,554.65	2,349.20
<u>A.1620.400-00-0501</u>	OPERATIONS BLDG CONDITIONS SURVEY	50,000.00	0.00	50,000.00	2,228.50	0.00	47,771.50
<u>A.1620.490-00-0100</u>	OPERATIONS BOCES	94,959.00	0.00	94,959.00	45,417.57	0.00	49,541.43
<u>A.1620.500-00-0500</u>	OPERATIONS MATL & SUPP	75,000.00	0.00	75,000.00	22,361.51	49,104.62	3,533.87
1620	Operation of Plant	1,607,811.00	8,800.00	1,616,611.00	774,502.81	152,630.82	689,477.37
<u>A.1621.160-00-0200</u>	MAINTENANCE NON-INST SAL	302,126.00	0.00	302,126.00	150,722.13	0.00	151,403.87
<u>A.1621.169-00-0100</u>	MAINTENANCE OT & EXTRA	18,000.00	0.00	18,000.00	0.00	0.00	18,000.00
<u>A.1621.400-00-0500</u>	MAINTENANCE CONTRACTUAL	49,700.00	0.00	49,700.00	200.00	5,954.40	43,545.60
<u>A.1621.490-00-0100</u>	MAINTENANCE BOCES	10,000.00	0.00	10,000.00	4,000.00	0.00	6,000.00
<u>A.1621.500-00-0500</u>	MAINTENANCE MATL & SUPP	75,000.00	208.00	75,208.00	27,270.33	47,642.26	295.41
1621	Maintenance of Plant	454,826.00	208.00	455,034.00	182,192.46	53,596.66	219,244.88
<u>A.1670.400-00-0100</u>	CENTRAL PRINT MAIL CONTRACTUAL	225.00	0.00	225.00	50.00	0.00	175.00
<u>A.1670.490-00-0100</u>	CENTRAL PRINT & MAIL BOCES	50,000.00	0.00	50,000.00	21,200.00	0.00	28,800.00
<u>A.1670.500-00-0100</u>	CENTRAL PRINT & MAIL MATL & SUPP	36,100.00	0.00	36,100.00	22,430.03	1,049.92	12,620.05
1670	Central Printing and Mailing	86,325.00	0.00	86,325.00	43,680.03	1,049.92	41,595.05
<u>A.1680.490-00-0100</u>	CENTRAL DATA PROCESSING	258,239.00	0.00	258,239.00	172,468.74	0.00	85,770.26
1680	Central Data Processing	258,239.00	0.00	258,239.00	172,468.74	0.00	85,770.26

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Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
16	Central Services	2,407,201.00	9,008.00	2,416,209.00	1,172,844.04	207,277.40	1,036,087.56
<u>A 1910.400-00-0100</u>	UNALLOCATED INSURANCE	138,131.00	0.00	138,131.00	127,781.41	0.00	10,349.59
1910	UNALLOCATED INSURANCE	138,131.00	0.00	138,131.00	127,781.41	0.00	10,349.59
<u>A 1964.400-00-0100</u>	REFUNDS ON REAL PROPERTY TAXES	3,000.00	0.00	3,000.00	0.00	0.00	3,000.00
1964	REFUND ON REAL PROPERTY TAXES	3,000.00	0.00	3,000.00	0.00	0.00	3,000.00
<u>A 1981.490-00-0100</u>	ADMINISTRATIVE CHARGES BOCES	176,013.00	0.00	176,013.00	70,405.20	0.00	105,607.80
1981	ADMIN CHARGE-BOCES	176,013.00	0.00	176,013.00	70,405.20	0.00	105,607.80
<u>A 1983.490-00-0100</u>	CAPITAL EXPENSES BOCES	211,388.00	0.00	211,388.00	84,555.20	0.00	126,832.80
1983	BOCES Capital Expenses	211,388.00	0.00	211,388.00	84,555.20	0.00	126,832.80
19	General Support	528,532.00	0.00	528,532.00	282,741.81	0.00	245,790.19
1	General Support	3,897,616.00	9,008.00	3,906,624.00	1,882,922.42	207,552.02	1,816,149.56
<u>A 2010.150-00-0100</u>	CURRICULUM DEVEL ASST SUPT	175,646.00	0.00	175,646.00	88,272.72	0.00	87,373.28
<u>A 2010.161-00-0200</u>	CURRICULUM DEVEL SAL SECRETARIAL	38,267.00	0.00	38,267.00	19,133.53	0.00	19,133.47
<u>A 2010.400-00-0400</u>	CURRICULUM DEVEL CONTRACTUAL K-6	5,000.00	0.00	5,000.00	0.00	0.00	5,000.00
<u>A 2010.500-00-0400</u>	CURRICULUM DEVEL MATL & SUPP	1,720.00	0.00	1,720.00	0.00	0.00	1,720.00
2010	CURR. DEV./SUPERVISION	220,633.00	0.00	220,633.00	107,406.25	0.00	113,226.75
<u>A 2020.150-10-0200</u>	SUPERVISION PRINCIPALS ELEM	433,396.00	0.00	433,396.00	246,542.69	0.00	186,853.31
<u>A 2020.150-21-0200</u>	SUPERVISION PRINCIPALS MS	120,918.00	0.00	120,918.00	57,938.48	0.00	62,979.52
<u>A 2020.150-22-0200</u>	SUPERVISION PRINCIPALS HS	360,269.00	0.00	360,269.00	187,225.18	0.00	173,043.82
<u>A 2020.156-00-0164</u>	SUPERVISION DIRECTOR & DEPT CHAIR	54,599.00	0.00	54,599.00	20,829.60	0.00	33,769.40
<u>A 2020.156-10-0165</u>	SUPERVISION NOON & BUS DUTY ELEM	44,084.00	0.00	44,084.00	21,590.36	0.00	22,493.64
<u>A 2020.156-21-0164</u>	SUPERVISION TEAM LEADER/DEAN OF STUDENTS	6,828.00	0.00	6,828.00	3,578.74	0.00	3,249.26
<u>A 2020.156-21-0165</u>	SUPERVISION NOON & BUS DUTY MS	40,306.00	0.00	40,306.00	14,914.06	0.00	25,391.94
<u>A 2020.156-22-0165</u>	SUPERVISION NOON & BUS DUTY/LIBRARY HS	40,730.00	0.00	40,730.00	17,067.70	0.00	23,662.30
<u>A 2020.160-00-0100</u>	SUPERVISION PARKING MONITOR HS	55,167.00	0.00	55,167.00	21,016.00	0.00	34,151.00
<u>A 2020.161-10-0200</u>	SUPERVISION BLDG SECRETARY ELEM	157,220.00	0.00	157,220.00	60,482.10	0.00	96,737.90
<u>A 2020.161-21-0200</u>	SUPERVISION BLDG SECRETARY MS	67,000.00	0.00	67,000.00	21,978.97	0.00	45,021.03
<u>A 2020.161-22-0200</u>	SUPERVISION BLDG SECRETARY HS	154,783.00	0.00	154,783.00	83,801.29	0.00	70,981.71
<u>A 2020.500-12-1200</u>	SUPERVISION MATL & SUPP DV	700.00	0.00	700.00	0.00	0.00	700.00
<u>A 2020.500-13-1300</u>	SUPERVISION MATL & SUPP WP	700.00	22.25	722.25	22.25	0.00	700.00
<u>A 2020.500-15-1500</u>	SUPERVISION MATL & SUPP NB	700.00	0.00	700.00	173.31	0.00	526.69
<u>A 2020.500-16-1600</u>	SUPERVISION MATL & SUPP SS	700.00	0.00	700.00	434.99	68.97	196.04

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Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 2020.500-21-2100	SUPERVISION MATL & SUPP MS	2,300.00	0.00	2,300.00	760.50	0.00	1,539.50
A 2020.500-22-2200	SUPERVISION MATL & SUPP HS	2,800.00	0.00	2,800.00	1,398.31	217.35	1,184.34
2020	Supervision - Regular School	1,543,200.00	22.25	1,543,222.25	759,754.53	286.32	783,181.40
A 2070.150-00-0400	INSERVICE TRAINING INST SAL STAFF DEV	15,000.00	25,700.00	40,700.00	25,908.24	0.00	14,791.76
A 2070.400-00-0400	INSERVICE TRAINING CONTRACTUAL STAFF DEV	5,000.00	0.00	5,000.00	1,475.00	0.00	3,525.00
A 2070.490-00-0100	INSERVICE TRAINING BOCES	203,691.00	0.00	203,691.00	31,719.75	0.00	171,971.25
2070	Inservice Training - Instruction	223,691.00	25,700.00	249,391.00	59,102.99	0.00	190,288.01
20	Administration and Improvement	1,987,524.00	25,722.25	2,013,246.25	926,263.77	286.32	1,086,696.16
A 2110.120-00-0212	TEACH INST SAL K-6 ART	126,927.00	0.00	126,927.00	44,334.08	0.00	82,592.92
A 2110.120-00-0217	TEACH INST SAL K-6 PE	224,924.00	0.00	224,924.00	65,641.60	0.00	159,282.40
A 2110.120-00-0222	TEACH INST SAL K-6 MUSIC	201,432.00	0.00	201,432.00	67,842.40	0.00	133,589.60
A 2110.120-12-0200	TEACH INST SAL K-6 DV	982,704.00	0.00	982,704.00	331,249.92	0.00	651,454.08
A 2110.120-13-0200	TEACH INST SAL K-6 WP	595,242.50	0.00	595,242.50	159,645.44	0.00	435,597.06
A 2110.120-15-0200	TEACH INST SAL K-6 NB	959,177.00	0.00	959,177.00	280,775.04	0.00	678,401.96
A 2110.120-16-0200	TEACH INST SAL K-6 SS	1,049,112.50	0.00	1,049,112.50	334,463.76	0.00	714,648.74
A 2110.129-10-0100	TEACH INST SAL K-6 COCURR/TIME/CRHR/M	8,741.00	0.00	8,741.00	812.24	0.00	7,928.76
A 2110.130-00-0100	TEACH INST SAL TUTORS	92,000.00	0.00	92,000.00	5,728.00	0.00	86,272.00
A 2110.130-00-0212	TEACH INST SAL 7-12 ART	389,408.00	0.00	389,408.00	128,422.24	0.00	260,985.76
A 2110.130-00-0217	TEACH INST SAL 7-12 PE	320,242.00	0.00	320,242.00	94,744.10	0.00	225,497.90
A 2110.130-00-0222	TEACH INST SAL 7-12 MUSIC	408,637.00	0.00	408,637.00	134,262.08	0.00	274,374.92
A 2110.130-21-0200	TEACH INST SAL 7-8 MS	2,059,008.00	0.00	2,059,008.00	684,961.12	0.00	1,374,046.88
A 2110.130-22-0200	TEACH INST SAL 9-12 HS	2,454,563.00	0.00	2,454,563.00	767,719.47	0.00	1,686,843.53
A 2110.139-21-0100	TEACH INST SAL 7-8 COCURR/TIME/CRHR/M	30,831.00	0.00	30,831.00	5,051.44	0.00	25,779.56
A 2110.139-22-0100	TEACH INST SAL 9-12 COCURR/TIME/CRHR/MA	105,664.00	0.00	105,664.00	28,944.48	0.00	76,719.52
A 2110.140-00-0100	TEACH INST SAL SUBSTITUTES	370,460.00	0.00	370,460.00	59,514.85	0.00	310,945.15
A 2110.162-00-0200	TEACH NON-INST SAL CONTRACT AIDES	354,529.00	0.00	354,529.00	156,180.61	0.00	198,348.39
A 2110.169-00-0100	TEACH NON-INST SAL HOURLY AIDES	125,000.00	0.00	125,000.00	29,125.00	0.00	95,875.00
A 2110.200-00-0100	TEACH EQUIPMENT DW	0.00	3,501.00	3,501.00	0.00	3,157.77	343.23
A 2110.400-00-0100	TEACH CONTRACTUAL DW	350,000.00	0.00	350,000.00	244,413.23	7,008.00	98,578.77
A 2110.400-00-3112	TEACH CONTRACTUAL ART	450.00	0.00	450.00	0.00	0.00	450.00
A 2110.400-00-3222	TEACH CONTRACTUAL MUSIC	26,000.00	0.00	26,000.00	2,860.00	71.92	23,068.08

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<u>A 2110.400-21-2100</u>	TEACH CONTRACTUAL MS	2,700.00	0.00	2,700.00	119.75	0.00	2,580.25
<u>A 2110.400-22-2200</u>	TEACH CONTRACTUAL HS	5,000.00	0.00	5,000.00	855.00	0.00	4,145.00
<u>A 2110.470-00-0100</u>	TEACH TUITION	25,000.00	0.00	25,000.00	0.00	0.00	25,000.00
<u>A 2110.480-00-0900</u>	TEACH TEXTBOOKS DW	120,722.00	0.00	120,722.00	54,803.79	15,507.71	50,410.50
<u>A 2110.490-00-0100</u>	TEACH BOCES	373,177.00	0.00	373,177.00	183,468.74	0.00	189,708.26
<u>A 2110.491-00-0900</u>	Teach BOCES Learning Management system	44,952.00	0.00	44,952.00	16,643.14	0.00	28,308.86
<u>A 2110.500-00-0100</u>	TEACH MATL & SUPP DW	4,500.00	61,000.00	65,500.00	41,954.38	21,183.99	2,361.63
<u>A 2110.500-00-0900</u>	TEACH MATL&SUPP LIMITED ENG PROFICIENCY	670.00	0.00	670.00	0.00	0.00	670.00
<u>A 2110.500-00-3112</u>	TEACH MATL & SUPP ART	16,220.00	0.00	16,220.00	14,641.61	1,534.74	43.65
<u>A 2110.500-00-3222</u>	TEACH MATL & SUPP MUSIC	10,805.00	0.00	10,805.00	1,267.16	1,460.18	8,077.66
<u>A 2110.500-00-3517</u>	TEACH MATL & SUPPLIES PE	4,180.00	0.00	4,180.00	1,451.30	1,974.63	754.07
<u>A 2110.500-12-1200</u>	TEACH MATL & SUPP DV	9,368.00	0.00	9,368.00	3,970.33	672.19	4,725.48
<u>A 2110.500-13-1300</u>	TEACH MATL & SUPP WP	5,342.00	0.00	5,342.00	3,280.22	81.12	1,980.66
<u>A 2110.500-15-1500</u>	TEACH MATL & SUPP NB	8,531.00	0.00	8,531.00	5,159.84	772.87	2,598.29
<u>A 2110.500-16-1600</u>	TEACH MATL & SUPP SS	7,547.00	0.00	7,547.00	4,150.99	0.00	3,396.01
<u>A 2110.500-21-2100</u>	TEACH MATL & SUPP MS	21,406.00	-208.00	21,198.00	11,171.87	855.58	9,170.55
<u>A 2110.500-22-2200</u>	TEACH MATL & SUPP HS	28,754.00	259.70	29,013.70	17,567.29	313.39	11,133.02
2110	Teaching - Regular School	11,923,926.00	64,552.70	11,988,478.70	3,987,196.51	54,594.09	7,946,688.10
21	Teaching	11,923,926.00	64,552.70	11,988,478.70	3,987,196.51	54,594.09	7,946,688.10
<u>A 2250.150-00-0100</u>	HANDICAPPED INST SAL PSYCHOLOGISTS	238,018.00	0.00	238,018.00	119,009.02	0.00	119,008.98
<u>A 2250.151-00-0200</u>	HANDICAPPED INST SAL	1,218,047.00	0.00	1,218,047.00	385,518.67	0.00	832,528.33
<u>A 2250.156-00-0100</u>	HANDICAPPED INST SAL TUTORS	5,000.00	0.00	5,000.00	0.00	0.00	5,000.00
<u>A 2250.160-00-0200</u>	HANDICAPPED NON-INST SAL CLERICAL	26,158.00	0.00	26,158.00	18,078.97	0.00	8,079.03
<u>A 2250.200-00-0400</u>	HANDICAPPED EQUIPMENT DW	2,500.00	6,939.00	9,439.00	5,913.70	3,524.99	0.31
<u>A 2250.400-00-0400</u>	HANDICAPPED CONTRACTUAL DW	75,000.00	0.00	75,000.00	38,314.43	0.00	36,685.57
<u>A 2250.470-00-0400</u>	HANDICAPPED TUITION	425,000.00	0.00	425,000.00	34,308.26	0.00	390,691.74
<u>A 2250.490-00-0100</u>	HANDICAPPED BOCES	3,453,206.00	-4,500.00	3,448,706.00	1,212,153.83	0.00	2,236,552.17
<u>A 2250.500-00-0400</u>	HANDICAPPED MATL & SUPP DW	7,500.00	-1,780.00	5,720.00	1,997.70	846.84	2,875.46
2250	HANDICAPPED PROGRAM	5,450,429.00	659.00	5,451,088.00	1,815,294.58	4,371.83	3,631,421.59
<u>A 2280.156-00-0200</u>	OCCUPATIONAL EDUCATION INST SAL	341,559.00	0.00	341,559.00	116,504.96	0.00	225,054.04
<u>A 2280.490-00-0100</u>	OCCUPATIONAL EDUCATION BOCES	1,059,826.00	0.00	1,059,826.00	423,930.40	0.00	635,895.60
2280	Occupational Education	1,401,385.00	0.00	1,401,385.00	540,435.36	0.00	860,949.64

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22	Special Apportionment Programs	6,851,814.00	659.00	6,852,473.00	2,355,729.94	4,371.83	4,492,371.23
<u>A 2330.490-00-0100</u>	TEACH SPEC SCH BOCES	73,725.00	0.00	73,725.00	17,137.53	0.00	56,587.47
<u>A 2330.491-00-0100</u>	ALTERNATIVE EDUCATION BOCES	251,638.00	0.00	251,638.00	2,040.70	0.00	249,597.30
2330	Teaching - Special Schools	325,363.00	0.00	325,363.00	19,178.23	0.00	306,184.77
23	Teaching	325,363.00	0.00	325,363.00	19,178.23	0.00	306,184.77
<u>A 2610.156-10-0200</u>	SCHOOL LIBRARY & AV INST SAL EL	65,660.00	0.00	65,660.00	20,465.92	0.00	45,194.08
<u>A 2610.156-21-0200</u>	SCHOOL LIBRARY & AV INST SAL MS	80,330.00	0.00	80,330.00	30,277.36	0.00	50,052.64
<u>A 2610.156-22-0200</u>	SCHOOL LIBRARY & AV INST SAL HS	65,962.00	0.00	65,962.00	20,835.20	0.00	45,126.80
<u>A 2610.161-00-0200</u>	SCHOOL LIBRARY & AV CLERKS DW	69,899.00	0.00	69,899.00	20,032.15	0.00	49,866.85
<u>A 2610.460-00-3469</u>	SCHOOL LIBRARY & AV LOAN PROG	21,000.00	0.00	21,000.00	2,674.50	10,393.29	7,932.21
<u>A 2610.490-00-0169</u>	SCHOOL LIBRARY & AV BOCES	123,679.00	0.00	123,679.00	49,690.87	0.00	73,988.13
<u>A 2610.491-00-0100</u>	SCHOOL LIBRARY (email/internet)	12,350.00	0.00	12,350.00	4,940.00	0.00	7,410.00
<u>A 2610.500-00-3469</u>	SCHOOL LIBRARY & AV MATL & SUPP	27,000.00	-3,501.00	23,499.00	7,735.99	6,642.73	9,120.28
2610	School Library and Audiovisual	465,880.00	-3,501.00	462,379.00	156,651.99	17,036.02	288,690.99
<u>A 2630.150-00-0100</u>	COMPUTER ASSTED INSTRUCTIONAL SALARY	96,854.00	0.00	96,854.00	47,977.16	0.00	48,876.84
<u>A 2630.161-00-0200</u>	COMPUTER ASSTED SALARY SECRETARY	66,511.00	0.00	66,511.00	32,882.85	0.00	33,628.15
<u>A 2630.220-00-0900</u>	COMPUTER ASSTED INSTR EQUIPMENT DW	55,000.00	252,639.00	307,639.00	194,307.07	3,645.50	109,686.43
<u>A 2630.460-00-0900</u>	COMPUTER ASSTED INSTR SOFTWARE DW	42,000.00	0.00	42,000.00	30,775.06	667.00	10,557.94
<u>A 2630.490-00-0100</u>	COMPUTER ASSTED INSTR BOCES	168,789.00	0.00	168,789.00	91,537.94	0.00	77,251.06
2630	Computer Assisted Instruction	429,154.00	252,639.00	681,793.00	397,480.08	4,312.50	280,000.42
26	Instructional Media	895,034.00	249,138.00	1,144,172.00	554,132.07	21,348.52	568,691.41
<u>A 2805.161-00-0200</u>	ATTENDANCE CLERICAL	11,116.00	0.00	11,116.00	5,368.22	0.00	5,747.78
<u>A 2805.490-00-0100</u>	ATTENDANCE BOCES	54,051.00	0.00	54,051.00	21,620.42	0.00	32,430.58
2805	Attendance - Regular School	65,167.00	0.00	65,167.00	26,988.64	0.00	38,178.36
<u>A 2810.156-00-0200</u>	GUIDANCE INST SAL	465,277.00	0.00	465,277.00	206,788.06	0.00	258,488.94
<u>A 2810.161-00-0200</u>	GUIDANCE SECRETARY	74,292.00	0.00	74,292.00	44,664.87	0.00	29,627.13
<u>A 2810.400-00-3600</u>	GUIDANCE CONTRACTUAL	1,500.00	0.00	1,500.00	0.00	0.00	1,500.00
<u>A 2810.490-00-0100</u>	GUIDANCE BOCES	92,937.00	0.00	92,937.00	21,826.05	0.00	71,110.95
<u>A 2810.500-00-3600</u>	GUIDANCE MATL & SUPP	3,150.00	0.00	3,150.00	265.67	0.00	2,884.33
2810	Guidance - Regular School	637,156.00	0.00	637,156.00	273,544.65	0.00	363,611.35
<u>A 2815.160-00-0200</u>	HEALTH SERVICES NURSES	299,205.00	0.00	299,205.00	113,821.28	0.00	185,383.72
<u>A 2815.200-00-3300</u>	HEALTH SERVICES EQUIPMENT	3,110.00	0.00	3,110.00	0.00	0.00	3,110.00

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Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<u>A 2815.400-00-0100</u>	HEALTH SERVICES CONTRACT	17,000.00	0.00	17,000.00	1,921.54	0.00	15,078.46
<u>A 2815.400-00-3300</u>	HEALTH SERVICES CONTRACTUAL	2,500.00	0.00	2,500.00	154.17	0.00	2,345.83
<u>A 2815.500-00-3300</u>	HEALTH SERVICES MATL & SUPP	8,400.00	0.00	8,400.00	1,235.76	4,345.82	2,818.42
2815	Health Services - Regular School	330,215.00	0.00	330,215.00	117,132.75	4,345.82	208,736.43
<u>A 2820.500-00-0400</u>	PSYCHOLOGICAL SERVICES MATL & SUPP	1,500.00	834.15	2,334.15	1,876.68	154.00	303.47
2820	PSYCHOLOGY SERVICES	1,500.00	834.15	2,334.15	1,876.68	154.00	303.47
<u>A 2855.150-00-0100</u>	INTERSCHOLASTIC ATHL INST SAL	307,617.00	0.00	307,617.00	0.00	0.00	307,617.00
<u>A 2855.400-00-3500</u>	INTERSCHOLASTIC ATHL CONTRACTUAL	79,468.00	0.00	79,468.00	7,352.59	0.00	72,115.41
<u>A 2855.490-00-0100</u>	INTERSCHOLASTIC ATH BOCES SERVICES	512.00	0.00	512.00	0.00	0.00	512.00
<u>A 2855.500-00-3500</u>	INTERSCHOLASTIC ATHL MATL & SUPP	44,460.00	0.00	44,460.00	83.00	0.00	44,377.00
2855	INTERSCHOLASTIC ACT.	432,057.00	0.00	432,057.00	7,435.59	0.00	424,621.41
28	Pupil Services	1,466,095.00	834.15	1,466,929.15	426,978.31	4,499.82	1,035,451.02
2	Instruction	23,449,756.00	340,906.10	23,790,662.10	8,269,478.83	85,100.58	15,436,082.69
<u>A 5510.160-00-0200</u>	TRANSPORTATION SUPERVISION	144,568.00	0.00	144,568.00	81,665.74	0.00	62,902.26
<u>A 5510.168-00-0100</u>	TRANSPORTATION REGULAR DRIVING	936,128.00	0.00	936,128.00	366,655.78	0.00	569,472.22
<u>A 5510.169-00-0100</u>	TRANSPORTATION EXTRA DRIVING	253,315.00	0.00	253,315.00	42,743.40	0.00	210,571.60
<u>A 5510.400-00-0600</u>	TRANSPORTATION CONTRACTUAL	575,000.00	16,000.00	591,000.00	574,635.16	372.68	15,992.16
<u>A 5510.401-00-0300</u>	TRANSPORTATION INSURANCE	47,801.00	0.00	47,801.00	39,182.00	0.00	8,619.00
<u>A 5510.402-00-0100</u>	TRANSPORTATION BOCES BUS MAINT	166,745.00	0.00	166,745.00	66,698.00	0.00	100,047.00
<u>A 5510.490-00-0100</u>	TRANSPORTATION BOCES	11,953.00	0.00	11,953.00	3,007.60	0.00	8,945.40
<u>A 5510.500-00-0600</u>	TRANSPORTATION MATL & SUPP	3,150.00	0.00	3,150.00	1,608.54	122.45	1,419.01
<u>A 5510.500-00-0696</u>	TRANSPORTATION BUS FUEL	180,000.00	0.00	180,000.00	15,140.03	164,859.97	0.00
5510	District Transportation Services	2,318,660.00	16,000.00	2,334,660.00	1,191,336.25	165,355.10	977,968.65
<u>A 5530.400-00-0187</u>	BUS GARAGE POWER	8,000.00	0.00	8,000.00	4,352.24	0.00	3,647.76
<u>A 5530.400-00-0193</u>	BUS GARAGE GAS	7,500.00	0.00	7,500.00	3,621.16	0.00	3,878.84
<u>A 5530.400-00-0600</u>	BUS GARAGE CONTRACTUAL	2,100.00	0.00	2,100.00	725.35	0.00	1,374.65
<u>A 5530.500-00-0600</u>	BUS GARAGE MATL & SUPP	250.00	0.00	250.00	0.00	0.00	250.00
5530	Garage Building	17,850.00	0.00	17,850.00	8,698.75	0.00	9,151.25
55	Pupil Transportation	2,336,510.00	16,000.00	2,352,510.00	1,200,035.00	165,355.10	987,119.90
5	Transportation	2,336,510.00	16,000.00	2,352,510.00	1,200,035.00	165,355.10	987,119.90
<u>A 9010.800-00-0100</u>	EMPLOYEES' RETIREMENT	377,262.40	0.00	377,262.40	-253,908.59	0.00	631,170.99
<u>A 9010.800-00-0155</u>	EMPLOYEE'S RETIREMENT TRANSPORTATION	150,595.00	0.00	150,595.00	107,394.21	0.00	43,200.79

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Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
9010	EMP. RETIREMENT SYSTEM	527,857.40	0.00	527,857.40	-146,514.38	0.00	674,371.78
<u>A 9020.800-00-0100</u>	TEACHERS' RETIREMENT	1,565,382.84	-358,420.00	1,206,962.84	-24,904.40	0.00	1,231,867.24
9020	TEACHERS RETIRE. SYSTEM	1,565,382.84	-358,420.00	1,206,962.84	-24,904.40	0.00	1,231,867.24
<u>A 9030.800-00-0100</u>	SOCIAL SECURITY	1,429,475.66	0.00	1,429,475.66	478,959.41	0.00	950,516.25
<u>A 9030.800-00-0155</u>	SOCIAL SECURITY TRANSPORTATION	99,503.00	0.00	99,503.00	36,966.95	0.00	62,536.05
9030	FICA	1,528,978.66	0.00	1,528,978.66	515,926.36	0.00	1,013,052.30
<u>A 9040.800-00-0100</u>	WORKERS' COMPENSATION	209,450.00	0.00	209,450.00	174,971.00	0.00	34,479.00
<u>A 9040.800-00-0155</u>	WORKER'S COMP. TRANS.	85,550.00	0.00	85,550.00	74,988.00	0.00	10,562.00
9040	WORKMEN'S COMPENSATION	295,000.00	0.00	295,000.00	249,959.00	0.00	45,041.00
<u>A 9050.800-00-0100</u>	UNEMPLOYMENT INSURANCE	75,180.00	0.00	75,180.00	46,513.78	0.00	28,666.22
9050	UNEMPLOYMENT	75,180.00	0.00	75,180.00	46,513.78	0.00	28,666.22
<u>A 9055.800-00-0100</u>	DISABILITY INSURANCE	78,033.20	0.00	78,033.20	24,435.41	0.00	53,597.79
<u>A 9055.800-00-0155</u>	DISABILITY INS. TRANSPORTATION	4,134.00	0.00	4,134.00	1,635.10	0.00	2,498.90
9055	DISABILITY INSURANCE	82,167.20	0.00	82,167.20	26,070.51	0.00	56,096.69
<u>A 9060.801-00-0100</u>	HOSP & MED INSURANCE	8,836,110.96	0.00	8,836,110.96	4,233,923.20	0.00	4,602,187.76
<u>A 9060.801-00-0155</u>	HOSP & MED TRANS	566,983.00	0.00	566,983.00	247,376.00	0.00	319,607.00
<u>A 9060.802-00-0100</u>	VISION INSURANCE	111,187.28	0.00	111,187.28	44,827.98	0.00	66,359.30
<u>A 9060.802-00-0155</u>	VISION INSURANCE TRANS	7,132.00	0.00	7,132.00	2,300.20	0.00	4,831.80
<u>A 9060.804-00-0100</u>	HOSP & MED INSURANCE-LIFE	8,057.00	0.00	8,057.00	2,248.26	0.00	5,808.74
<u>A 9060.805-00-0100</u>	HOSP & MED INSURANCE-DENTAL	270,922.16	0.00	270,922.16	126,858.12	0.00	144,064.04
<u>A 9060.805-00-0155</u>	DENTAL INSURANCE TRANS	19,837.00	0.00	19,837.00	11,718.35	0.00	8,118.65
9060	HEALTH INSURANCE	9,820,229.40	0.00	9,820,229.40	4,669,252.11	0.00	5,150,977.29
<u>A 9089.800-00-0400</u>	ANNUITY ADMINISTRATION (403b)	7,625.00	0.00	7,625.00	5,772.00	0.00	1,853.00
9089	OTHER	7,625.00	0.00	7,625.00	5,772.00	0.00	1,853.00
90	Employee Benefits	13,902,420.50	-358,420.00	13,544,000.50	5,342,074.98	0.00	8,201,925.52
<u>A 9711.600-00-0300</u>	CONSTRUCTION BONDS-PRINCIPLE	2,065,000.00	0.00	2,065,000.00	1,400,000.00	0.00	665,000.00
<u>A 9711.700-00-0300</u>	CONSTRUCTION BONDS-INTEREST	803,290.00	0.00	803,290.00	419,118.75	0.00	384,171.25
9711	SERIAL BOND	2,868,290.00	0.00	2,868,290.00	1,819,118.75	0.00	1,049,171.25
97	Term Bonds - Other (Specify)	2,868,290.00	0.00	2,868,290.00	1,819,118.75	0.00	1,049,171.25
<u>A 9901.930-00-0000</u>	TRANSFER TO SCHOOL LUNCH FUND	45,000.00	-2,750.00	42,250.00	0.00	0.00	42,250.00
<u>A 9901.950-00-0300</u>	TRANSFER TO SPECIAL AID FUNDS	55,000.00	0.00	55,000.00	0.00	0.00	55,000.00
9901	TRANSFER TO SPECIAL AID	100,000.00	-2,750.00	97,250.00	0.00	0.00	97,250.00
<u>A 9950.900-00-0100</u>	TRANS TO CAPITAL FUND	100,000.00	2,750.00	102,750.00	102,750.00	0.00	0.00

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Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
9950	TRANSFER TO CAPITAL	*	2,750.00	102,750.00	102,750.00	0.00	0.00
99	Capital Fund Expenditures	**	0.00	200,000.00	102,750.00	0.00	97,250.00
9	Employee Benefits & Interfund Transfers	***	-358,420.00	16,612,290.50	7,263,943.73	0.00	9,348,346.77
	Fund ATotals:	46,654,592.50	7,494.10	46,662,086.60	18,616,379.98	458,007.70	27,587,698.92
	Grand Totals:	46,654,592.50	7,494.10	46,662,086.60	18,616,379.98	458,007.70	27,587,698.92

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Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
C 2860.160	NON INST SALARY	216,000.00	0.00	216,000.00	80,396.85	0.00	135,603.15
C 2860.169	NON INST EXTRA PAY	30,000.00	0.00	30,000.00	23,194.88	0.00	6,805.12
C 2860.200	EQUIPMENT	5,000.00	4,000.00	9,000.00	8,148.00	0.00	852.00
C 2860.400	CONTRACTUAL EXPENSE	7,500.00	0.00	7,500.00	4,451.13	1,690.00	1,358.87
C 2860.410	FOOD	330,000.00	-4,000.00	326,000.00	79,598.30	214,502.36	31,899.34
C 2860.490	BOCES	97,632.00	0.00	97,632.00	39,052.56	58,579.44	0.00
C 2860.500	MATERIALS & SUPPLIES	40,000.00	0.00	40,000.00	18,395.30	16,932.56	4,672.14
2860		726,132.00	0.00	726,132.00	253,237.02	291,704.36	181,190.62
28		726,132.00	0.00	726,132.00	253,237.02	291,704.36	181,190.62
2		726,132.00	0.00	726,132.00	253,237.02	291,704.36	181,190.62
C 9010.800	EMPLOYEES RETIREMENT	36,800.00	0.00	36,800.00	16,172.87	0.00	20,627.13
9010		36,800.00	0.00	36,800.00	16,172.87	0.00	20,627.13
C 9030.800	SOCIAL SECURITY	18,800.00	0.00	18,800.00	7,648.14	0.00	11,151.86
9030		18,800.00	0.00	18,800.00	7,648.14	0.00	11,151.86
C 9060.800	HEALTH INSURANCE	125,000.00	0.00	125,000.00	0.00	0.00	125,000.00
9060		125,000.00	0.00	125,000.00	0.00	0.00	125,000.00
90		180,600.00	0.00	180,600.00	23,821.01	0.00	156,778.99
9		180,600.00	0.00	180,600.00	23,821.01	0.00	156,778.99
	Fund CTotals:	906,732.00	0.00	906,732.00	277,058.03	291,704.36	337,969.61
	Grand Totals:	906,732.00	0.00	906,732.00	277,058.03	291,704.36	337,969.61

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Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<u>F005 2110.400-00-00</u>	DG Library & Literacy/Contractual	8,059.60	0.00	8,059.60	0.00	0.00	8,059.60
<u>F005 2110.500-00-00</u>	DG Libr&Literacy Materials &Supplies	686.40	0.00	686.40	137.96	0.00	548.44
2110	*	8,746.00	0.00	8,746.00	137.96	0.00	8,608.04
21	**	8,746.00	0.00	8,746.00	137.96	0.00	8,608.04
2	***	8,746.00	0.00	8,746.00	137.96	0.00	8,608.04
	Fund F005Totals:	8,746.00	0.00	8,746.00	137.96	0.00	8,608.04
<u>F121 2250.150-00-00</u>	Instructional Salaries	490,093.00	0.00	490,093.00	159,624.45	0.00	330,468.55
<u>F121 2250.400-00-00</u>	Purchased Services	56,662.00	0.00	56,662.00	26,186.08	0.00	30,475.92
2250	*	546,755.00	0.00	546,755.00	185,810.53	0.00	360,944.47
22	**	546,755.00	0.00	546,755.00	185,810.53	0.00	360,944.47
2	***	546,755.00	0.00	546,755.00	185,810.53	0.00	360,944.47
	Fund F121Totals:	546,755.00	0.00	546,755.00	185,810.53	0.00	360,944.47
<u>F220 2110.150-00-00</u>	INSTRUCTIONAL SALARIES	7,078.93	0.00	7,078.93	5,148.93	0.00	1,930.00
<u>F220 2110.400-00-00</u>	CONTRACTUAL	2,244.43	0.00	2,244.43	2,244.43	0.00	0.00
<u>F220 2110.400-00-02</u>	CONTRACTUAL (HOLY CROSS)	841.00	0.00	841.00	0.00	0.00	841.00
<u>F220 2110.490-11-14</u>	BOCES SERVICES (ST. PAT'S)	1,124.00	0.00	1,124.00	0.00	0.00	1,124.00
<u>F220 2110.802-00-00</u>	TEACHERS RETIREMENT SYSTEM	724.80	0.00	724.80	724.80	0.00	0.00
<u>F220 2110.804-00-00</u>	HEALTH INSURANCE	1,469.00	0.00	1,469.00	1,469.00	0.00	0.00
2110	*	13,482.16	0.00	13,482.16	9,587.16	0.00	3,895.00
21	**	13,482.16	0.00	13,482.16	9,587.16	0.00	3,895.00
2	***	13,482.16	0.00	13,482.16	9,587.16	0.00	3,895.00
	Fund F220Totals:	13,482.16	0.00	13,482.16	9,587.16	0.00	3,895.00
<u>F221 2110.150-00-00</u>	INSTRUCTIONAL SALARIES	70,467.00	0.00	70,467.00	22,191.44	0.00	48,275.56
<u>F221 2110.160-00-00</u>	SUPPORT STAFF SALARIES	1,121.00	-1,121.00	0.00	0.00	0.00	0.00
<u>F221 2110.400-00-00</u>	PURCHASED SERVICES	0.00	3,000.00	3,000.00	1,076.00	0.00	1,924.00
<u>F221 2110.400-00-01</u>	PURCHASED SERVICES (ST. PAT'S)	1,181.00	0.00	1,181.00	0.00	0.00	1,181.00
<u>F221 2110.802-00-00</u>	TEACHERS RETIREMENT SYSTEM	6,749.00	0.00	6,749.00	2,699.60	0.00	4,049.40
<u>F221 2110.803-00-00</u>	SOCIAL SECURITY	5,391.00	0.00	5,391.00	1,648.22	0.00	3,742.78
<u>F221 2110.804-00-00</u>	HEALTH INSURANCE	18,109.00	-1,879.00	16,230.00	7,243.60	0.00	8,986.40
2110	*	103,018.00	0.00	103,018.00	34,858.86	0.00	68,159.14

ONEIDA CITY SCHOOL

Appropriation Status Detail Report By Function From 7/1/2020 To 12/31/2020



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
21		103,018.00	0.00	103,018.00	34,858.86	0.00	68,159.14
2		103,018.00	0.00	103,018.00	34,858.86	0.00	68,159.14
	Fund F221Totals:	103,018.00	0.00	103,018.00	34,858.86	0.00	68,159.14
<u>F321 2250.150-00-00</u>	Professional Salaries	10,866.00	0.00	10,866.00	3,477.12	0.00	7,388.88
<u>F321 2250.400-00-00</u>	Purchased Services	11,458.00	0.00	11,458.00	3,437.01	0.00	8,020.99
<u>F321 2250.500-00-00</u>	Materials and Supplies	417.00	0.00	417.00	0.00	0.00	417.00
2250		22,741.00	0.00	22,741.00	6,914.13	0.00	15,826.87
22		22,741.00	0.00	22,741.00	6,914.13	0.00	15,826.87
2		22,741.00	0.00	22,741.00	6,914.13	0.00	15,826.87
	Fund F321Totals:	22,741.00	0.00	22,741.00	6,914.13	0.00	15,826.87
<u>F521 2253.400-00-00</u>	Summer School Handicapped Purchased Services	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
<u>F521 2253.472-00-00</u>	Summer School Handicapped Tuition	20,000.00	0.00	20,000.00	0.00	0.00	20,000.00
<u>F521 2253.490-00-00</u>	Summer School Handicapped BOCES	87,000.00	0.00	87,000.00	86,250.00	0.00	750.00
2253		109,000.00	0.00	109,000.00	86,250.00	0.00	22,750.00
22		109,000.00	0.00	109,000.00	86,250.00	0.00	22,750.00
2		109,000.00	0.00	109,000.00	86,250.00	0.00	22,750.00
	Fund F521Totals:	109,000.00	0.00	109,000.00	86,250.00	0.00	22,750.00
<u>F621 2110.150-00-00</u>	PROFESSIONAL SALARIES	38,180.00	0.00	38,180.00	12,027.60	0.00	26,152.40
<u>F621 2110.490-00-00</u>	PURCHASED SERVICES - BOCES	297.00	0.00	297.00	0.00	0.00	297.00
<u>F621 2110.500-11-14</u>	MATERIALS & SUPPLIES (ST. PAT'S)	1,640.00	0.00	1,640.00	0.00	1,382.55	257.45
<u>F621 2110.500-11-15</u>	MATERIALS & SUPPLIES (HOLY CROSS)	1,485.00	0.00	1,485.00	0.00	0.00	1,485.00
<u>F621 2110.802-00-00</u>	TEACHERS RETIREMENT SYSTEM	3,639.00	0.00	3,639.00	1,455.60	0.00	2,183.40
<u>F621 2110.803-00-00</u>	SOCIAL SECURITY	2,921.00	0.00	2,921.00	864.87	0.00	2,056.13
<u>F621 2110.804-00-00</u>	HEALTH INSURANCE	11,205.00	0.00	11,205.00	4,482.00	0.00	6,723.00
2110		59,367.00	0.00	59,367.00	18,830.07	1,382.55	39,154.38
21		59,367.00	0.00	59,367.00	18,830.07	1,382.55	39,154.38
2		59,367.00	0.00	59,367.00	18,830.07	1,382.55	39,154.38
	Fund F621Totals:	59,367.00	0.00	59,367.00	18,830.07	1,382.55	39,154.38
<u>F821 2110.150-00-00</u>	PROFESSIONAL SALARIES	30,447.00	0.00	30,447.00	9,367.20	0.00	21,079.80

ONEIDA CITY SCHOOL

Appropriation Status Detail Report By Function From 7/1/2020 To 12/31/2020



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
F821 2110.802-00-00	TEACHERS RETIREMENT SYSTEM	2,902.00	0.00	2,902.00	0.00	0.00	2,902.00
F821 2110.803-00-00	SOCIAL SECURITY	2,329.00	0.00	2,329.00	678.41	0.00	1,650.59
2110							
21	*	35,678.00	0.00	35,678.00	10,045.61	0.00	25,632.39
2	**	35,678.00	0.00	35,678.00	10,045.61	0.00	25,632.39
	***	35,678.00	0.00	35,678.00	10,045.61	0.00	25,632.39
	Fund F821Totals:	35,678.00	0.00	35,678.00	10,045.61	0.00	25,632.39
F920SI 2110.150-00-00	Instructional Salaries	25,869.42	18,920.00	44,789.42	16,209.78	0.00	28,579.64
F920SI 2110.400-00-00	Purchased Services	52,614.76	0.00	52,614.76	6,131.63	0.00	46,483.13
F920SI 2110.479-00-00	Travel	59.12	741.00	800.12	0.00	0.00	800.12
F920SI 2110.490-00-00	BOCES Services	0.00	4,458.00	4,458.00	0.00	0.00	4,458.00
F920SI 2110.500-00-00	Materials and Supplies	28,694.31	881.00	29,575.31	706.76	0.00	28,868.55
F920SI 2110.804-00-00	Health Insurance	7,572.00	0.00	7,572.00	7,572.00	0.00	0.00
2110	*	114,809.61	25,000.00	139,809.61	30,620.17	0.00	109,189.44
21	**	114,809.61	25,000.00	139,809.61	30,620.17	0.00	109,189.44
2	***	114,809.61	25,000.00	139,809.61	30,620.17	0.00	109,189.44
	Fund F920SITotals:	114,809.61	25,000.00	139,809.61	30,620.17	0.00	109,189.44
F921D 2110.490-00-00	BOCES SERVICES	3,091.00	0.00	3,091.00	1,636.97	0.00	1,454.03
2110	*	3,091.00	0.00	3,091.00	1,636.97	0.00	1,454.03
21	**	3,091.00	0.00	3,091.00	1,636.97	0.00	1,454.03
2	***	3,091.00	0.00	3,091.00	1,636.97	0.00	1,454.03
	Fund F921DTotals:	3,091.00	0.00	3,091.00	1,636.97	0.00	1,454.03
F921SI 2110.150-00-00	INSTRUCTIONAL SALARIES	168,060.00	0.00	168,060.00	30,305.68	0.00	137,754.32
F921SI 2110.400-00-00	PURCHASED SERVICES	42,000.00	0.00	42,000.00	41,948.40	0.00	51.60
F921SI 2110.490-00-00	PURCHASED SERVICES (BOCES)	67,404.00	0.00	67,404.00	42,135.00	0.00	25,269.00
F921SI 2110.500-00-00	MATERIALS & SUPPLIES	22,536.00	0.00	22,536.00	431.04	195.08	21,909.88
2110	*	300,000.00	0.00	300,000.00	114,820.12	195.08	184,984.80
21	**	300,000.00	0.00	300,000.00	114,820.12	195.08	184,984.80
2	***	300,000.00	0.00	300,000.00	114,820.12	195.08	184,984.80
	Fund F921SITotals:	300,000.00	0.00	300,000.00	114,820.12	195.08	184,984.80

ONEIDA CITY SCHOOL

Appropriation Status Detail Report By Function From 7/1/2020 To 12/31/2020



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<u>FP21 2510.150-00-00</u>	Professional Salaries	146,221.00	0.00	146,221.00	51,191.68	0.00	95,029.32
<u>FP21 2510.160-00-00</u>	Support Salaries	32,748.00	-21,818.06	10,929.94	12,491.36	0.00	-1,561.42
<u>FP21 2510.400-00-00</u>	Purchased Services	30,464.00	-11,424.00	19,040.00	0.00	0.00	19,040.00
<u>FP21 2510.500-00-00</u>	Materials & Supplies	10,786.00	0.00	10,786.00	0.00	0.00	10,786.00
<u>FP21 2510.800-00-01</u>	Social Security	13,691.00	0.00	13,691.00	4,499.12	0.00	9,191.88
<u>FP21 2510.800-00-03</u>	Health Insurance	40,276.00	-39,112.94	1,163.06	0.00	0.00	1,163.06
2510		274,186.00	-72,355.00	201,831.00	68,182.16	0.00	133,648.84
25		274,186.00	-72,355.00	201,831.00	68,182.16	0.00	133,648.84
2		274,186.00	-72,355.00	201,831.00	68,182.16	0.00	133,648.84
	Fund FP21Totals:	274,186.00	-72,355.00	201,831.00	68,182.16	0.00	133,648.84
<u>FT20 2110.400-00-00</u>	PURCHASED SERVICES	9,401.90	0.00	9,401.90	3,038.00	0.00	6,363.90
2110		9,401.90	0.00	9,401.90	3,038.00	0.00	6,363.90
21		9,401.90	0.00	9,401.90	3,038.00	0.00	6,363.90
2		9,401.90	0.00	9,401.90	3,038.00	0.00	6,363.90
	Fund FT20Totals:	9,401.90	0.00	9,401.90	3,038.00	0.00	6,363.90
<u>FT20 2110.150-00-00</u>	PROFESSIONAL SALARIES	63,091.00	0.00	63,091.00	43,879.00	0.00	19,212.00
<u>FT20 2110.400-11-15</u>	PURCHASED SERVICES (HOLY CROSS)	3,161.00	0.00	3,161.00	0.00	0.00	3,161.00
<u>FT20 2110.500-00-00</u>	MATERIALS & SUPPLIES	14,495.17	0.00	14,495.17	0.00	0.00	14,495.17
<u>FT20 2110.500-11-15</u>	MATERIALS & SUPPLIES (HOLY CROSS)	32.00	0.00	32.00	0.00	0.00	32.00
<u>FT20 2110.803-00-00</u>	SOCIAL SECURITY	0.00	0.00	0.00	0.00	0.00	0.00
2110		80,779.17	0.00	80,779.17	43,879.00	0.00	36,900.17
21		80,779.17	0.00	80,779.17	43,879.00	0.00	36,900.17
2		80,779.17	0.00	80,779.17	43,879.00	0.00	36,900.17
	Fund FT20Totals:	80,779.17	0.00	80,779.17	43,879.00	0.00	36,900.17
<u>FT21 2110.150-00-00</u>	PROFESSIONAL SALARIES	525,297.00	0.00	525,297.00	175,874.52	0.00	349,422.48
<u>FT21 2110.400-11-14</u>	PURCHASED SERVICES (ST. PAT'S)	4,980.00	0.00	4,980.00	1,350.00	0.00	3,630.00
<u>FT21 2110.400-11-15</u>	PURCHASED SERVICES (HOLY CROSS)	2,490.00	0.00	2,490.00	0.00	0.00	2,490.00
<u>FT21 2110.500-00-00</u>	MATERIALS & SUPPLIES	11,075.00	0.00	11,075.00	0.00	68.08	11,006.92
<u>FT21 2110.500-11-14</u>	MATERIALS & SUPPLIES (ST. PAT'S)	50.00	0.00	50.00	0.00	49.98	0.02
<u>FT21 2110.500-11-15</u>	MATERIALS & SUPPLIES (HOLY CROSS)	25.00	0.00	25.00	0.00	0.00	25.00

ONEIDA CITY SCHOOL

Appropriation Status Detail Report By Function From 7/1/2020 To 12/31/2020



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<u>FT121 2110.802-00-00</u>	TEACHERS RETIREMENT	50,061.00	0.00	50,061.00	20,024.40	0.00	30,036.60
<u>FT121 2110.803-00-00</u>	SOCIAL SECURITY	40,185.00	0.00	40,185.00	12,830.28	0.00	27,354.72
<u>FT121 2110.804-00-00</u>	HEALTH INSURANCE	130,873.00	0.00	130,873.00	52,349.20	0.00	78,523.80
2110	*	765,036.00	0.00	765,036.00	262,428.40	118.06	502,489.54
21	**	765,036.00	0.00	765,036.00	262,428.40	118.06	502,489.54
2	***	765,036.00	0.00	765,036.00	262,428.40	118.06	502,489.54
Fund FT121T totals:		765,036.00	0.00	765,036.00	262,428.40	118.06	502,489.54
Grand Totals:		2,446,090.84	-47,355.00	2,398,735.84	877,039.14	1,695.69	1,520,001.01

ONEIDA CITY SCHOOL

Appropriation Status Detail Report By Function From 7/1/2020 To 12/31/2020



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<u>H005 2110.200-00-SS-1</u>	District Wide/Smart Schools Equipment Ph 1	126,169.68	114,115.64	240,285.32	121,318.35	12,054.04	106,912.93
2110	*	126,169.68	114,115.64	240,285.32	121,318.35	12,054.04	106,912.93
21	**	126,169.68	114,115.64	240,285.32	121,318.35	12,054.04	106,912.93
2	***	126,169.68	114,115.64	240,285.32	121,318.35	12,054.04	106,912.93
	Fund H005Totals:	126,169.68	114,115.64	240,285.32	121,318.35	12,054.04	106,912.93
<u>H008 1620.400-00-00</u>	District Wide - Contractual	24,125.78	2,429.36	26,555.14	14,159.66	7,439.60	4,955.88
1620	*	24,125.78	2,429.36	26,555.14	14,159.66	7,439.60	4,955.88
16	**	24,125.78	2,429.36	26,555.14	14,159.66	7,439.60	4,955.88
1	***	24,125.78	2,429.36	26,555.14	14,159.66	7,439.60	4,955.88
	Fund H008Totals:	24,125.78	2,429.36	26,555.14	14,159.66	7,439.60	4,955.88
<u>H009 2110.240-00-00</u>	District Wide Alterations - Incidentals	2,750.00	0.00	2,750.00	2,750.00	0.00	0.00
2110	*	2,750.00	0.00	2,750.00	2,750.00	0.00	0.00
21	**	2,750.00	0.00	2,750.00	2,750.00	0.00	0.00
2	***	2,750.00	0.00	2,750.00	2,750.00	0.00	0.00
	Fund H009Totals:	2,750.00	0.00	2,750.00	2,750.00	0.00	0.00
<u>H121 1620.293-00-00</u>	Willard Prior Elementary School Reconstruction - General Construction	86,000.00	0.00	86,000.00	0.00	0.00	86,000.00
1620	*	86,000.00	0.00	86,000.00	0.00	0.00	86,000.00
16	**	86,000.00	0.00	86,000.00	0.00	0.00	86,000.00
1	***	86,000.00	0.00	86,000.00	0.00	0.00	86,000.00
	Fund H121Totals:	86,000.00	0.00	86,000.00	0.00	0.00	86,000.00
<u>H121 2110.240-00-00</u>	Willard Prior Elementary School Reconstruction - Incidentals	2,000.00	0.00	2,000.00	725.77	0.00	1,274.23
2110	*	2,000.00	0.00	2,000.00	725.77	0.00	1,274.23
21	**	2,000.00	0.00	2,000.00	725.77	0.00	1,274.23
2	***	2,000.00	0.00	2,000.00	725.77	0.00	1,274.23
	Fund H121Totals:	2,000.00	0.00	2,000.00	725.77	0.00	1,274.23
<u>H121 2110.245-00-00</u>	Willard Prior Elementary School Reconstruction - Architect's Fees	12,000.00	0.00	12,000.00	9,600.00	0.00	2,400.00
2110	*	12,000.00	0.00	12,000.00	9,600.00	0.00	2,400.00
21	**	12,000.00	0.00	12,000.00	9,600.00	0.00	2,400.00
2	***	12,000.00	0.00	12,000.00	9,600.00	0.00	2,400.00
	Fund H121Totals:	12,000.00	0.00	12,000.00	9,600.00	0.00	2,400.00
	Grand Totals:	253,045.46	116,545.00	369,590.46	148,553.78	19,493.64	201,543.04

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. KATHLEEN DAVIS
RE: PERSONNEL
DATE: FEBRUARY 9, 2021

We are recommending the approval of the attached personnel items for the February 9, 2021 Board of Education meeting.

RECOMMENDED ACTION

Motion to approve the personnel items for the February 9, 2021 Board of Education meeting as presented.

MOTION MADE BY _____

SECONDED BY _____

A____ N____

Oneida City School District
 Personnel Report
 February 9, 2021
 Board of Education Meeting

RECOMMENDED ADMINISTRATIVE RETIREMENT

Personnel	Building	Position	Effective
Gleason, Peter	DW	School Psychologist; Committee on Special Education Chairperson	July 15, 2021

RECOMMENDED INSTRUCTIONAL RETIREMENT

Personnel	Building	Position	Effective
D'Amico, Diana	DV	Elementary Teacher	January 29, 2021
Youngkrans, Leanne	OHS	Science Teacher	June 30, 2021

RECOMMENDED LEAVE REQUEST

Personnel	Building	Position	Effective
Coleman, Nicole	WP	Elementary Teacher	January 21, 2021 – April 9, 2021

RECOMMENDED INSTRUCTIONAL LONG TERM SUBSTITUTES

Personnel	Building	Position	Effective
Barber, Alissa	DV	Elementary Teacher – Grade 2	January 22, 2021 – June 25, 2021
Manderson, Brooke	WP	Elementary Teacher – Grade 1	January 21, 2021 – April 9, 2021
Mordus, Veronica	NB	Elementary Teacher – Grade 3	Approx. April 12, 2021 for 12 wks
Coleman, Sydney	NB	Elementary Teacher – Grade 4	Approx March 25, 2021 – approx. May 17, 2021
Cormier, Mikaela	NB	Elementary Teacher – Grade 5	Approx February 9, 2021 for approx. 12 weeks

RECOMMENDED STUDENT TEACHERS

Personnel	Building	Effective
Bromfield, Alexandra	Seneca Street Elementary w/ Ms. Haas classroom	February 28, 2021 for 6 weeks
Campanie, Jonathan	Oneida High School w/Mr. Myatt	March 5, 2021 – May 5, 2021

RECOMMENDED SUBSTITUTE TEACHERS

AS ATTACHED

CLASSIFIED PERSONNEL

AS ATTACHED

Oneida City School District
Board of Education Meeting
February 9, 2021

Recommended Substitute Teachers

Substitute Teacher	Area(s) to Sub	Certification
Ashley Calhoun	Secondary	Non-Certified
Amanda Gwilt	PreK - Grade 5	Non-Certified
Molly Quinlan	Any	Non-Certified
Makenna Taylor	K-8; 1:1 Aide at WP;	Non-Certified
Traci Todd	SS and WP	Non-Certified

Oneida City School District
 Personnel Report
 February 9, 2021
 Board of Education Meeting

CLASSIFIED PERSONNEL

RECOMMENDED CLASSIFIED PROBATIONARY APPOINTMENT

NAME	TITLE	LOCATION	PAYRATE	EFFECTIVE DATE
Matthew Darling	Cleaner – Full Time 8 hr./day	HS	\$28,502/yr.	3/3/21
Erika Dwyer	Teacher Aide 5.5 hr./day	DV	\$11.80/hr.	11/9/20
Jessica Emmerich	Teacher Aide (1:1) 6hr./day Temp through June 2021	WP	\$12.50/hr.	2/10/21
Tim Finley	Custodian 5 hr./day	SS	\$19,797/yr.	3/3/21
Alexandria Jones	Teacher Aide (1:1) 6hr./day Temp through June 2021	OSMS	\$12.50/hr.	2/8/21
Olivia Jones	Teacher Aide 6hr./day Temp through June 2021	WP	\$12.50/hr.	2/10/21
Patricia Lanz	Teacher Aide (1:1) 6hr./day Temp through June 2021	HS	\$12.50/hr.	1/11/21
Heather Nelson	Teacher Aide - 5.5 hr./day Temp through June 2021	DV	\$12.50/hr.	2/10/21
Makenna Taylor	Teacher Aide – 5 hr./day Temp through June 2021	WP	\$12.50/hr.	2/10/21
Edward Westcott	Custodian – Full Time 8 hr./day	DV	\$31,669/yr.	3/3/21

RECOMMENDED CLASSIFIED PROVISIONAL APPOINTMENT

NAME	TITLE	LOCATION	PAYRATE	EFFECTIVE DATE
Nancy Marji	Data Processor Full Time - 12 Month	HS	\$31,447/yr.	2/10/21

RECOMMENDED CLASSIFIED SUBSTITUTE

NAME	TITLE	LOCATION
Brenda Moon	Custodian	District Wide
Chad Ray	Bus Driver	Trans. Center
Joseph Sullivan	Custodian	District Wide
Makenna Taylor	Teacher Aide K-8	District Wide

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. KATHLEEN DAVIS
RE: OCSD 2021 CAPITAL PROJECT CONSTRUCTION MANAGER CONTRACT
DATE: FEBRUARY 9, 2021

We are recommending approval of the attached OCSD 2021 Capital Project Construction Manager contract as submitted.

RECOMMENDED ACTION

Motion to approve the OCSD 2021 Capital Project Construction Manager contract as submitted.

MOTION MADE BY _____

SECONDED BY _____

A____ N____

AIA® Document C132™ - 2009

Standard Form of Agreement Between Owner and Construction Manager as Adviser

AGREEMENT made as of the Nineteenth day of January in the year Two Thousand Twenty-One

BETWEEN the Owner:

(Name, legal status, address and other information)

Oneida City School District
565 Sayles Street;
Oneida, NY: 13421
315.363.2550

and the Construction Manager:

(Name, legal status, address and other information)

Construction Associates LLC
2731 Brundage Road
Baldwinsville, NY, 13027
315.638.7000

for the following Project:

(Name, location and detailed description)

Oneida City School District

2021 Capital Improvement Project

The Architect:

(Name, legal status, address and other information)

King + King Architects, LLP
358 West Jefferson Street
Syracuse Ny, 13202
315.671.2400

The Owner and Construction Manager agree as follows.

ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

This document is intended to be used in conjunction with AIA Documents A132™-2009, Standard Form of Agreement Between Owner and Contractor, Construction Manager as Adviser Edition; A232™-2009, General Conditions of the Contract for Construction, Construction Manager as Adviser Edition; and B132™-2009, Standard Form of Agreement Between Owner and Architect, Construction Manager as Adviser Edition. ^AIA Document A232™-2009 is adopted in this document by reference. Do not use with other general conditions unless this document is modified.

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ARTICLE 1 INITIAL INFORMATION

§ 1.1 This Agreement is based on the Initial Information set forth in this Section 1.1.

(Note the disposition for the following items by inserting the requested information or a statement such as "not applicable," "unknown at time of execution" or "to be determined later by mutual agreement.")

§ 1.1.1 The Owner's program for the Project:

(Identify documentation or state the manner in which the program will be developed.)

See **Exhibit A** attached hereto and incorporated herein by reference.

§ 1.1.2 The Project's physical characteristics:

(Identify or describe, if appropriate, size, location, dimensions, or other pertinent information, such as geotechnical reports; site, boundary and topographic surveys; traffic and utility studies; availability of public and private utilities and services; legal description of the site; etc.)

N/A

§ 1.1.3 The Owner's budget for the Project is Twenty One Million Six Hundred Thirteen Thousand Three Hundred Thirty-Nine and 00/100 (\$21,613,339.00) Dollars.

§ 1.1.4 The Owner's anticipated design and construction schedule:

.1 Design phase milestone dates, if any:

Pre-Construction: March 2021 - April 2022

.2 Commencement of construction:

Construction: May 2022 – December 2023

.3 Substantial Completion date or milestone dates:

Post-Construction: January 2024 – February 2024

.4 Other:

Possible alternative schedule to be determined is as follows:

Commencement of construction:

Construction: June 2022 – September 2024

Substantial Completion date or milestone dates:

Post-Construction: October 2024 – November 2024

§ 1.1.5 The Owner intends the following procurement method for the Project:
(Identify method such as competitive bid, negotiated Contract or multiple Prime Contracts.)

Competitive bidding with multiple prime contracts in accordance with the NYS General Municipal Law.

§ 1.1.6 Intentionally omitted.

§ 1.1.7 Other Project information:

(Identify special characteristics or needs of the Project not provided elsewhere, such as environmentally responsible design or historic preservation requirements.)

The Owner and Construction Manager acknowledge that this Project has been approved pursuant to a voter referendum

§ 1.1.8 The Owner identifies the following representative in accordance with Section 5.5:
(List name, address and other information.)

Mr. James Rowley
School Business Official
Oneida City School District
565 Sayles Street;
Oneida, NY; 13421
315.363.2550

§ 1.1.9 The persons or entities, in addition to the Owner's representative, who are required to review the Construction Manager's submittals to the Owner are as follows:
(List name, address and other information.)

N/A

§ 1.1.10 Unless provided by the Construction Manager, the Owner will retain the following consultants and contractors:
(List name, legal status, address and other information.)

.1 Architect:

King + King Architects, LLP
358 West Jefferson Street
Syracuse Ny, 13202
315.671.2400

.2 Geotechnical Engineer:

To be determined.

.3 Civil Engineer:

Provided as part of the Architect's Basic Services.

.4 Other:

(List any other consultants retained by the Owner, such as a Project or Program Manager, or construction contractor.)

M-E-P Engineers provided as part of Architects basic services.

§ 1.1.11 The Construction Manager identifies the following representative in accordance with Section 2.4:
(List name, address and other information.)

Mr. Kyle Deeb
Construction Associates LLC
2731 Brundage Road
Baldwinsville, NY 13027
315.638.7000
Kyle@constructionassociatesllc.com

§ 1.1.12 The Construction Manager's staffing plan as required under Section 3.3.2 shall include:
(List any specific requirements and personnel to be included in the staffing plan, if known.)

To be determined.

§ 1.1.13 The Construction Manager's consultants retained under Basic Services, if any:

.1 Cost Estimator:

(List name, legal status, address and other information.)

N/A

.2 Other consultants:

N/A

§ 1.1.14 Intentionally omitted.

§ 1.1.15 Intentionally omitted.

§ 1.2 Intentionally omitted.

ARTICLE 2 CONSTRUCTION MANAGER'S RESPONSIBILITIES

§ 2.1 The Construction Manager shall provide the services as set forth in this Agreement.

§ 2.2 The Construction Manager shall perform its services consistent with the skill and care ordinarily provided by construction managers practicing in the same or similar locality under the same or similar circumstances. The Construction Manager shall perform its services as expeditiously as is consistent with such skill and care, the orderly progress of the Project, and the interests of the Owner, as made known to the Construction Manager. The Construction Manager shall visit the construction site(s) and familiarize itself with the requirements of the Project. The Construction Manager shall provide professional construction management services on the Project. The

Construction Manager acknowledges that the Owner is relying on the Construction Manager's skill and care in connection with its services on the Project. The Construction Manager has represented, and the Owner agrees, that proper construction management services require a high degree of professional skill and experience to manage a school construction project of this size and type. The Construction Manager acknowledges that it will act as the Owner's agent, and in the Owner's best interest. The Construction Manager represents that it is knowledgeable in public school construction and shall furnish the Construction Manager's reasonable skill and judgment and agrees to cooperate with the Architect in furthering the interests of the Owner. The Construction Manager shall furnish construction administration and construction management services and use its best efforts to have the Project completed in an expeditious and economical manner consistent with the interests of the Owner. The Construction Manager shall exercise reasonable care and skill to comply with, and to see that all Contractors comply with, all applicable federal and state laws as well as rules, regulations and specifications adopted by the New York State Education Department and any other agency with authority over the construction or renovation of public school facilities in New York State.

§ 2.3 The Construction Manager shall provide its services in conjunction with the services of an Architect as described in AIA Document B132™–2009, Standard Form of Agreement Between Owner and Architect, Construction Manager as Adviser Edition, as modified, a copy of which shall be provided to the Construction Manager upon request. The Construction Manager shall not be responsible for actions taken by the Architect.

§ 2.3.1 The Construction Manager shall supply and commit sufficient personnel (both management and otherwise) to the Project to monitor the Work, record the conditions(s) of the Project and the progress of the Work, and to otherwise perform its obligations under this Agreement. The Construction Manager shall be provided office space by the Owner convenient to the Project in which progress meetings can be held. This office space shall be fully equipped by the Owner at the Owner's expense with printers, copying equipment, telephones, internet, furniture, etc.

§ 2.3.2 The Construction Manager shall have adequate clerical staff skilled in the construction field to maintain the Project Documents in an orderly manner and to provide timely and accurate correspondence, written meeting minutes, inspection records, daily logs, as well as organized photographic documentation of the progress of the Work.

§ 2.4 The Construction Manager shall identify a representative authorized to act on behalf of the Construction Manager with respect to the Project. The Construction Manager's representative has primary responsibility for overseeing all aspects of the Construction Manager's services under this Agreement. If at any time during the Project any such representative becomes unacceptable to the Owner (on any lawful basis), the Construction Manager will replace him/her with another representative who is acceptable to the Owner within 10 calendar days after receipt of written notification thereof from the Owner.

§ 2.5 Except with the Owner's knowledge and written consent, the Construction Manager shall not engage in any activity, or accept any employment, interest or contribution that would reasonably appear to compromise the Construction Manager's judgment with respect to this Project.

§ 2.6 The Construction Manager shall obtain and maintain the following insurance for the duration of this Agreement. All required policies shall be written with carriers who maintain an A.M. Best's rating and financial size of at least A-, VIII and shall be licensed (for insurance companies domiciled in New York), admitted (for insurance companies not domiciled in New York), and authorized to do business in the State of New York by the New York State Department of Financial Services. The Commercial General Liability, Automobile Liability and Excess Liability insurance policies shall be endorsed with a 30-day cancellation notice to be sent to the Owner. The Commercial General Liability, Umbrella Liability, Employers' Liability and Automobile Liability insurance policies shall name the Owner (including its Board of Education, employees, officers, board members, administrators and volunteers) as an additional insured with respect to the Project to which these insurance requirements pertain. These policies shall be provided on a primary and non-contributory basis, ahead of any insurance carried by the Owner with respect to the Project. Certificates of Insurance in duplicate with evidence of additional insurance and primary insurance status shall be submitted to the Owner prior to commencement of the Construction Manager's Services. All policies required by this Section shall include waiver of subrogation endorsements in favor of the Owner. All required endorsements, such as Additional Insured, Waiver of Subrogation, and Notice of Cancellation, shall be attached to the certificate of insurance. The Construction Manager agrees to indemnify the Owner for any applicable

deductibles or self-insured retentions. The Construction Manager acknowledges that the failure to obtain such insurance constitutes a material breach of this Agreement.

§ 2.6.1 Occurrence-based Commercial General Liability coverage to include bodily injury, personal injury and property damage applicable to or arising from, in whole or in part, the Construction Manager's operations and contractual liability, with policy limits of not less than \$2,000,000 for each occurrence and in the aggregate.

§ 2.6.1.1 The Commercial General Liability insurance policy shall be on a comprehensive basis including: Premises Operations without exclusion of X, C and U coverage; Products and Completed Operation; Personal Injury Liability including advertising liability; Contractual; Broad Form Property Damage including Completed Operations. Products and Completed Operations coverage must be maintained for three (3) years after final payment. There shall be no exclusions relating to New York State Labor Law or municipal operations. The Commercial General Liability policy shall utilize Additional Insured form CG 2026 or equivalent, and shall attach endorsements to the certificate of insurance.

§ 2.6.2 Automobile Liability covering owned, hired and non-owned vehicles operated by the Construction Manager with policy limits of not less than \$1,000,000 combined single limit (each accident) and aggregate for bodily injury and property damage.

§ 2.6.3 The Construction Manager shall provide umbrella or excess liability insurance on a follow form basis over the Commercial General Liability and Automobile Liability policies with limits not less than \$5,000,000 each occurrence and \$5,000,000 in the aggregate. It is in the intent of the Owner to have the Construction Manager's umbrella or excess liability insurance also apply over the Professional Liability policy.

§ 2.6.4 Workers' Compensation, Employers' Liability and Disability Benefits Coverage at statutory limits. Proof of Workers' Compensation coverage must be on the approved specific form, as required by the NYS Workers' Compensation Board. ACORD certificates are not acceptable.

§ 2.6.5 Professional Liability insurance covering the Construction Manager's negligent acts, errors and omissions in its performance of services with policy limits of not less than \$2,000,000 per occurrence and \$2,000,000 in the aggregate. Coverage is to be provided by the Construction Manager for services being performed directly or through sub-consultants. If written on a "claims made" basis, the retroactive date must pre-date the inception of this Agreement. Coverage shall remain in effect for a period of three (3) years following the date of the Certificate of Final Completion.

§ 2.6.6 The Construction Manager shall provide to the Owner certificates of insurance evidencing compliance with the requirements in this Section 2.6. The certificates will show the Owner as an additional insured on the Commercial General Liability, Automobile Liability, Employers' Liability, and umbrella or excess policies. Proof of insurance coverage shall be provided on ACORD 25, ACORD 855 NY and NYS approved form for Workers' Compensation. If so requested, the Construction Manager will provide copies of the required policies, forms and endorsements.

§ 2.6.7 The Construction Manager, in accordance with its professional skill and judgment, shall direct the Prime General Contractor in the creation of the detailed Project construction schedule which integrates and coordinates all of the Prime Contractors' construction schedules to meet the overall Project milestone schedule included in the Bid Documents in such a manner as to allow for the orderly and timely completion of the Project.

§ 2.6.8 The Construction Manager's Basic Services (as provided in this Agreement) shall be provided throughout the following phases of the Project and durations:

- .1 Pre-Construction Phase Services: If required, the Construction Manager shall assist the Owner and Architect, as needed, to provide a construction estimate and Project schedule of the Work.
- .2 Construction Phase Services: The Construction Manager shall mobilize and establish its full-time construction management prior to the commencement of construction and continue throughout the Construction Phase as determined by the Project schedule and the Construction Phase Basic Services shall end sixty (60) days after the last Prime Contractor has fully completed its punch list (with the Architect and Construction Manager having signed off on its punch list) and has submitted and been paid its final payment application with Consent of Surety. The Construction Manager shall hold bi-

- weekly coordination meetings throughout the Construction Phase of the Project and, using its professional skill and judgment, shall coordinate the work of the Prime Contractors on the Project.
- .3 Post-Construction Phase Services: The Construction Manager shall meet with the Owner and turn over its indexed Project files, warranties, operation manuals and as-built records. The Construction Manager shall participate in the 11-month inspection of the Work with the Architect to find all warranty and non-conforming work.
 - .4 The Construction Manager shall not be entitled to additional compensation from the Owner unless agreed to in advance in writing by the Owner on the scope of the additional services and amount of the additional fee. The Construction Manager shall not be entitled to any additional services compensation due to the fault of the Construction Manager.

ARTICLE 3 SCOPE OF CONSTRUCTION MANAGER'S BASIC SERVICES

§ 3.1 Definition

The Construction Manager's Basic Services consist of those described in Sections 3.2 and 3.3 or otherwise defined in this Agreement as Basic Services, and include usual and customary construction coordination and scheduling, constructability review, cost estimating, allocation of construction activities among the Multiple Prime Contractors, cost accounting, and Project closeout services.

§ 3.1.1 Throughout the Project, the Construction Manager shall attend all necessary meetings with the Owner, its representatives, the Architect or others to explain the scope of the work and provide supporting information to enhance the Owner's understanding and acceptance of the Project, the approval of any agencies or boards involved with the Project, or any other purposes deemed reasonably necessary by the Owner.

§ 3.1.1.2 The Construction Manager acknowledges that the Project may be changed, supplemented or amended from time to time by or with the approval of the Owner without invalidating this Agreement and that all such work shall be executed under the terms and conditions of this Agreement, unless otherwise provided in this Agreement.

§ 3.1.1.3 [Intentionally Omitted].

§ 3.1.1.4 The Construction Manager acknowledges that Owner has contracted with other professionals for services which may be similar to or the same as those set forth in this Agreement and the existence of such contracts shall in no manner diminish Construction Manager's responsibility to provide the services required pursuant to this Agreement.

§ 3.1.1.5 The Construction Manager shall, as required by this Agreement, assist the Owner in establishing and furnishing project administration and construction management services necessary and appropriate for the development, approval and construction of the Project, in an expeditious and economical manner consistent with the stated interests of the Owner.

§ 3.1.1.6 The Owner's approval, acceptance, use of or payment for all or any part of the Construction Manager's services hereunder shall in no way diminish or limit the Construction Manager's obligations and liabilities or the Owner's rights, except to the extent expressly stated herein.

§ 3.1.1.7 All notices required to be made in writing hereunder shall be given, made or served by (i) mailing the same by registered or certified mail, return receipt requested, or by overnight or express mail service, (ii) by delivering the same by hand or by messenger or courier service or (iii) by sending the same by facsimile transmissions. Notices may be given by Owner's or Construction Manager's agents and attorneys on Owner's or Construction Manager's behalf, as the case may be, and the effective date of all notices shall be: (i) the date of delivery or the date such delivery is refused, if delivery is by hand, messenger or courier service (ii) the date of facsimile transmission, only as shown by a confirmation, (iii) if mailed by an overnight or express mail service, the first business day following deposit with such service, or, (iv) if mailed by certified or registered mail, the third business day following deposit in the mail. For purposes of this paragraph, the term "business day" shall be any day which is not a Saturday, Sunday or holiday observed by the Federal or State government.

§ 3.1.1.8 Construction Manager shall deliver to Owner, with reasonable promptness after receipt thereof, copies of all written communications received by Construction Manager from any and all persons with respect to any significant or material delays, defaults or increased costs, actual or potential.

§ 3.1.1.9 The Construction Manager will attend meetings as requested by the Owner and will report on cost and schedule.

§ 3.2 Preconstruction Phase

§ 3.2.1 The Construction Manager shall review the program furnished by the Owner and any evaluation of the Owner's program provided by the Architect, to ascertain the requirements of the Project and shall arrive at a mutual understanding of such requirements with the Owner and Architect.

§ 3.2.2 The Construction Manager shall provide a preliminary evaluation of the Owner's program, schedule and construction budget requirements, each in terms of the other, and shall advise the Owner of any need or advisability of securing any tests, analyses, studies, reports, or consulting services in connection with the development of the Project.

§ 3.2.3 The Construction Manager shall prepare, and deliver to the Owner, a written Construction Management Plan that includes, at a minimum, the following: (1) preliminary evaluations required in Section 3.2.2, (2) a Project schedule, (3) a cost estimate, (4) recommendations for Project delivery method, and (5) Contractors' scopes of Work, if multiple Contractors or fast-track construction will be used. The Construction Manager shall periodically update the Construction Management Plan over the course of the Project.

§ 3.2.4 Based on preliminary design and other design criteria prepared by the Architect, the Construction Manager shall prepare a preliminary estimate of the Cost of the Work or the cost of program requirements using area, volume or similar conceptual estimating techniques for the Architect's review and Owner's approval. If the Architect suggests alternative materials and systems, the Construction Manager shall provide cost evaluations of those alternative materials and systems and may also provide its own suggestions.

§ 3.2.5 The Construction Manager shall expeditiously review design documents during their development and advise the Owner and Architect on proposed site use and improvements, selection of materials, and building systems and equipment. The Construction Manager shall also provide recommendations to the Owner and Architect on constructability, availability of materials and labor, sequencing for phased construction, time requirements for procurement, installation and construction, and factors related to construction cost including, but not limited to, costs of alternative designs or materials, preliminary budgets, and possible cost reductions.

§ 3.2.6 The Construction Manager shall direct the Prime General Contractor in preparing and periodically updating the Project schedule included in the Construction Management Plan for the Architect's review and the Owner's acceptance. The Construction Manager shall obtain the Architect's approval for the portion of the Project schedule relating to the performance of the Architect's services. The Project schedule shall coordinate and integrate the Construction Manager's services, the Architect's services, other Owner consultants' services, and the Owner's responsibilities and highlight items that could affect the Project's timely completion. The Project schedule and its updates shall indicate proposed activity sequences, durations, and milestone dates for receipt and approval of pertinent information, preparation and procession of shop drawings and samples, and date(s) of Substantial Completion.

§ 3.2.7 As the Architect progresses with the preparation of the Schematic Design, Design Development and Construction Documents, the Construction Manager shall prepare and update, at appropriate intervals agreed to by the Owner, Construction Manager and Architect, estimates of the Cost of the Work of increasing detail and refinement. The Construction Manager shall include appropriate contingencies for design, bidding or negotiating, price escalation, and market conditions in the estimates of the Cost of the Work. Such estimates shall be provided for the Architect's review and the Owner's approval. The Construction Manager shall advise the Owner and Architect if it appears that the Cost of the Work may exceed the Owner's budget and make recommendations for corrective action. The Construction Manager acknowledges that the Owner is entitled to rely upon the accuracy of the Construction Manager's estimates of the Cost of the Work for planning and estimating purposes.

§ 3.2.8 As the Architect progresses with the preparation of the Schematic Design, Design Development and Construction Documents, the Construction Manager shall consult with the Owner and Architect and make

recommendations whenever the Construction Manager determines that design details adversely affect constructability, cost or schedules.

§ 3.2.9 The Construction Manager shall provide recommendations and information to the Owner and Architect regarding the assignment of responsibilities for temporary Project facilities and equipment, materials and services for common use of the Contractors. The Construction Manager shall verify that such requirements and assignment of responsibilities are included in the proposed Contract Documents.

§ 3.2.10 The Construction Manager shall review and become familiar with the New York State Department of Education Safety Regulations for the Project.

§ 3.2.11 The Construction Manager shall provide recommendations to the Owner on the division of the Project into individual Contracts for the construction of various categories of Work, including the method to be used for selecting Contractors and awarding Contracts. If multiple Contracts are to be awarded, the Construction Manager shall review the Drawings and Specifications and make written recommendations as required to provide that (1) the Work of the Contractors is coordinated, (2) all requirements for the Project are assigned to the appropriate Contract, (3) the likelihood of jurisdictional disputes is minimized, and (4) proper coordination is provided for phased construction. The Construction Manager acknowledges that the Project and Work entail multiple bids and contracts and Construction Management services extend to all such bids and contracts required by the Owner to complete the Project.

§ 3.2.12 The Construction Manager shall update the Project milestone schedule to include the components of the Work, including phasing of construction, times of commencement and completion required of each Contractor, ordering and delivery of products, including those that must be ordered well in advance of construction, and the occupancy requirements of the Owner.

§ 3.2.13 The Construction Manager shall expedite and coordinate the ordering and delivery of materials, including those that must be ordered well in advance of construction, and shall also monitor contractors to ensure that contractors, where necessary, expedite and coordinate the ordering and delivery of such materials.

§ 3.2.14 The Construction Manager shall assist the Owner and Architect in selecting, retaining and coordinating the professional services of surveyors, special consultants and testing laboratories required for the Project.

§ 3.2.15 The Construction Manager shall provide an analysis of the types and quantities of labor required for the Project and review the availability of appropriate categories of labor required for critical phases. The Construction Manager shall make recommendations for actions designed to minimize adverse effects of labor shortages.

§ 3.2.16 The Construction Manager shall assist the Owner in obtaining information regarding applicable requirements for equal employment opportunity programs, and other programs as may be required by governmental and for quasi governmental authorities for inclusion in the Contract Documents.

§ 3.2.17 Following the Owner's approval of the Drawings and Specifications, the Construction Manager shall update and submit the latest estimate of the Cost of the Work and the Project milestone schedule for the Architect's review and the Owner's approval for conformance with the Scope of Work and the Project budget. In the event the latest estimate of the Cost of the Work exceeds the Owner's budget, the Construction Manager shall, as part of its Basic Services and with the assistance of the Architect, provide and make recommendations to bring the estimate within the Owner's budget.

§ 3.2.18 The Construction Manager shall submit the list of prospective bidders for the Architect's and Owner's review.

§ 3.2.19 The Construction Manager shall develop, with the assistance of the Architect, bidders' interest in the Project and establish bidding schedules. The Construction Manager shall assist the Architect with the issuance of bidding documents to bidders and conduct pre-bid conferences with prospective bidders. The Construction Manager shall issue the current Project Milestone schedule with each set of bidding documents. The Construction Manager shall assist the Architect with regard to questions from bidders and with the issuance of addenda. Prior to the issuance of

bid documents, the Construction Manager shall seek the Owner's direction as to the form and content of proposed Owner-Contractor contracts which will be included in the bid documents. The Owner, or its attorney, may direct that changes be made to these contracts by the Architect.

§ 3.2.20 The Construction Manager shall, with the assistance of the Architect, receive bids and prepare bid analyses. The Construction Manager shall assist the Owner and Architect with the evaluation of the apparent lowest responsible bidders and together with the Architect shall make written recommendations to the Owner for the Owner's award of Contracts or rejection of bids.

§ 3.2.21 With the assistance of the Construction Manager, the Architect and Owner shall prepare the Prime Contractor Agreements and advise the Owner on the acceptability of Subcontractors and material suppliers proposed by Multiple Prime Contractors.

§ 3.2.22 The Construction Manager, along with the Architect, shall assist the Owner in obtaining building permits and special permits for permanent improvements, except for permits required to be obtained directly by the various Multiple Prime Contractors. The Construction Manager shall verify that the Owner has paid applicable fees and assessments. The Construction Manager shall assist the Owner and Architect in connection with the Owner's responsibility for filing documents required for the approvals of governmental authorities having jurisdiction over the Project.

§ 3.3 Construction Phase Administration of the Construction Contract

§ 3.3.1 The Construction Manager's responsibility to provide Construction Phase Services commences with the award of the initial Contract for Construction by the Owner and terminates on the date the Architect issues the final Certificate for Payment.

§ 3.3.1.1 The Construction Manager, in consultation with the Architect, shall organize and conduct a preconstruction meeting with the Contractors and the Owner. The meeting shall include a review of Project management, scheduling, phasing plan and procedures.

§ 3.3.2 The Construction Manager shall provide a staffing plan to include one or more representatives who shall be in attendance at the Project site whenever the Work is being performed. Personnel assigned to the Project by the Construction Manager shall be subject to the approval of the Owner. The Construction Manager shall not reassign personnel assigned to the Project or remove such personnel from the Project without the Owner's prior approval. The members of the Construction Manager's Project team shall devote such time to the Project as necessary to fully and timely discharge the Construction Manager's responsibilities hereunder.

§ 3.3.3 The Construction Manager shall provide on-site administration of the Contracts for Construction in cooperation with the Architect as set forth below and in AIA Document A232™-2009, General Conditions of the Contract for Construction, Construction Manager as Adviser Edition, as modified by the Owner, Architect and Construction Manager, which shall include but not be limited to:

- .1 coordinating any utility interruptions with the Owner;
- .2 on-site, day-to-day observation of work;
- .3 collecting all bonds and insurance certificates from Contractor and forwards same to the Owner;
- .4 coordinating all site stored material locations and contractor staging;
- .5 greeting, escorting, and logging all authorized visitors to the Project site and alerting security and/or the appropriate authorities of any known, unauthorized visitors entering or attempting to enter the Project site to the extent reasonably possible with on-site staff;
- .6 maintaining a daily log of activities on the jobsite;
- .7 logging and maintaining all project samples on site;
- .8 maintaining documentation and photographs of project progress;
- .9 coordinating punch list inspections and execution of punch list items;
- .10 conducting regular observations of the work for purposes of insuring that the work is being performed to the standard and quality required of the Contract Documents.

§ 3.3.4 The Construction Manager shall provide administrative, management and related services to coordinate scheduled activities and responsibilities of the Multiple Prime Contractors with each other and with those of the

Construction Manager, the Owner and the Architect. The Construction Manager shall coordinate the activities of the Multiple Prime Contractors in accordance with the latest approved Project schedule and the Contract Documents. The Construction Manager shall hold bi-weekly construction meetings with all Prime Contractors. The Construction Manager shall publish the fully integrated Project schedule to all Prime Contractors.

§ 3.3.5 Utilizing the construction schedules provided by the Multiple Prime Contractors, the Construction Manager shall assist the General Contractor in preparing and updating the Project schedule, incorporating the activities of the Owner, Architect, and Multiple Prime Contractors on the Project, including activity sequences and durations, allocation of labor and materials, processing of Shop Drawings, Product Data and Samples, and delivery and procurement of products, including those that must be ordered well in advance of construction. The Project schedule shall include the Owner's occupancy requirements showing portions of the Project having occupancy priority. The Construction Manager shall assist the General Contractor in updating and will reissue the Project schedule as required to show current conditions. If an update indicates that the previously approved Project schedule may not be met, the Construction Manager shall recommend corrective action, if any, to the Owner and Architect.

§ 3.3.5.1 The Construction Manager shall make recommendations to the Owner and Architect concerning whether requests for extensions of the Contract Time should be granted and the effect such extensions would have on the Project costs.

§ 3.3.6 The Construction Manager shall schedule and conduct meetings to discuss such matters as procedures, progress, coordination, and scheduling of the Work. The Construction Manager shall prepare and promptly distribute minutes to the Owner, Architect and Multiple Prime Contractors within a reasonable period of time. The Construction Manager shall also attend meetings of the Owner's Board of Education as reasonably requested by the Owner's Superintendent of Schools or his designee, as well as meetings of the health and safety committee as required by Part 155 of the Commissioner's Regulations.

§ 3.3.7 Utilizing information from the Multiple Prime Contractors, the Construction Manager shall schedule and coordinate the sequence of construction and assignment of space in areas where the Multiple Prime Contractors are performing Work, in accordance with the Contract Documents and the latest approved Project schedule.

§ 3.3.8 The Construction Manager shall schedule all tests and inspections required by the Contract Documents or governmental authorities and arrange for the delivery of test and inspection reports to the Owner and Architect.

§ 3.3.9 The Construction Manager shall endeavor to obtain satisfactory performance from each of the Multiple Prime Contractors. The Construction Manager shall, in writing, recommend courses of action to the Owner when requirements of a Contract are not being fulfilled. The Construction Manager shall advise the Owner regarding the performance by each of the Contractors. Disputes with a Prime Contractor relating to the execution or progress of the Work or the interpretation of the requirements of the Contract Documents (except interpretations of the drawings and specifications which shall be referred to the Architect) shall be referred to the Construction Manager who may make such written recommendations to the Owner as Construction Manager may deem necessary for the proper execution and timely progress of the Project. The Owner, at its discretion, shall take whatever action it deems necessary.

§ 3.3.10 The Construction Manager shall monitor and evaluate actual costs for activities in progress and estimates for uncompleted tasks and advise the Owner and Architect as to variances between actual and budgeted or estimated costs. The Construction Manager shall promptly notify the Prime Contractor if there are any inconsistencies or inaccuracies in the information presented.

§ 3.3.11 The Construction Manager shall develop cash flow reports and forecasts for the Project and deliver them to the Owner as reasonably requested.

§ 3.3.12 The Construction Manager shall maintain accounting records on authorized Work performed under unit costs, additional Work performed on the basis of actual costs of labor and materials, and other Work requiring accounting records. The Construction Manager shall, additionally, establish accounting procedures that coincide with the procedures utilized by the Owner. The Construction Manager shall also assist the Owner, upon request, with the development and completion of any and all reports required by the New York State Department of Education with respect to the Project.

§ 3.3.12.1 The Construction Manager shall develop in conjunction with the Architect and implement procedures for the review and processing of Applications for Payment by Multiple Prime Contractors for progress and final payments consistent with the Contract Documents.

§ 3.3.12.2 Not more frequently than monthly, the Construction Manager shall review and certify the amounts due the respective Contractors as follows:

- .1 Where there is only one Contractor responsible for performing the Work, the Construction Manager shall, within seven days after the Construction Manager receives the Contractor's Application for Payment, review the Application, certify the amount the Construction Manager determines is due the Contractor, and forward the Contractor's Application and Certificate for Payment to the Architect.
- .2 Where there are Multiple Prime Contractors responsible for performing different portions of the Project, the Construction Manager shall, within seven days after the Construction Manager receives each Contractor's Application for Payment: (1) review the Applications and certify the amount the Construction Manager determines is due each Contractor, (2) prepare a Summary of Contractors' Applications for Payment by summarizing information from each Contractor's Application for Payment, (3) prepare a Project Application and Certificate for Payment, (4) certify the total amount the Construction Manager determines is due all Multiple Prime Contractors collectively, and (5) forward the Summary of Contractors' Applications for Payment and Project Application and Certificate for Payment to the Architect.

§ 3.3.12.3 The Construction Manager's certification for payment shall constitute a representation to the Owner, based on the Construction Manager's evaluations of the Work and on the data comprising the Contractors' Applications for Payment, that, to the best of the Construction Manager's knowledge, information and belief, the Work has progressed to the point indicated and the quality of the Work is in accordance with the Contract Documents and that the Contractors are entitled to payment in the recommended amounts. The foregoing representations are subject to an evaluation of the Work for conformance with the Contract Documents upon Substantial Completion, to results of subsequent tests and inspections, to correction of minor deviations from the Contract Documents prior to completion and to specific qualifications expressed by the Construction Manager. The issuance of a Certificate for Payment shall further constitute a recommendation to the Architect and Owner that the Contractor be paid the amount certified, and that all necessary lien waivers and prevailing wage certifications have been received by the Construction Manager from the Contractor.

§ 3.3.12.4 The certification of an Application for Payment or a Project Application for Payment by the Construction Manager shall not be a representation that the Construction Manager has (1) made exhaustive or continuous on-site inspections to check the quality or quantity of the Work; (2) reviewed construction means, methods, techniques, sequences for the Contractor's own Work, or procedures; (3) reviewed copies of requisitions received from Subcontractors and material suppliers and other data requested by the Owner to substantiate the Contractor's right to payment; or (4) ascertained how or for what purpose the Contractor has used money previously paid on account of the Contract Sum.

§ 3.3.13 The Construction Manager shall review the safety programs developed by each of the Multiple Prime Contractors solely and exclusively for purposes of coordinating the safety programs with those of the other Contractors and for making recommendations to the Owner for any safety programs not included in the Work of the Multiple Prime Contractors. The Construction Manager shall give the Owner and Architect notice of safety issues and concerns observed by the Construction Manager relating to the students and staff of the Owner and shall assist the Owner and Architect in the prompt resolution of any such safety issues or concerns. The Construction Manager's responsibilities for coordination of safety programs shall not extend to direct control over or charge of the acts or omissions of the Contractor, Multiple Prime Contractors, Subcontractors, agents or employees of the Contractors or Multiple Prime Contractors or Subcontractors, or any other persons performing portions of the Work and not directly employed by the Construction Manager. The Construction Manager shall obtain a copy of the Prime Contractors' safety programs, shall review such programs periodically during construction, and shall promptly bring any observed deficiencies to the attention of the Prime Contractors and Owner by written communication. If the Construction Manager observes any unsafe practices by a Contractor or those for whom the Contractor is responsible, the Construction Manager shall immediately advise the Contractor of the practice the Construction Manager believes to be unsafe and, if not corrected by the Contractor, promptly notify the Owner for Owner action.

§ 3.3.14 The Construction Manager shall utilize its professional skill and judgment to determine whether the Work of each Contractor is being performed in accordance with the requirements of the Contract Documents understanding that it is, in significant part, the Construction Manager's responsibility to guard the Owner against deficiencies and defects in the Work. Upon written authorization from the Owner and in consultation with the Architect, the Construction Manager shall advise the Owner that additional inspections or testing of the Work is required in accordance with the provisions of the Contract Documents, whether or not such Work is fabricated, installed or completed. The Construction Manager, in conjunction with the Owner and Architect, may reject Work which does not conform to the requirements of the Contract Documents.

§ 3.3.15 The Construction Manager shall advise and consult with the Owner and Architect during the performance of its Construction Phase Services. The Construction Manager shall have authority to act on behalf of the Owner only to the extent provided in this Agreement. The Construction Manager shall not have control over, charge of, or responsibility for the construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the Work of each of the Contractors, since these are solely the Contractor's rights and responsibilities under the Contract Documents. The Construction Manager shall not be responsible for a Contractor's failure to perform the Work in accordance with the requirements of the Contract Documents. The Construction Manager shall be responsible for the Construction Manager's breach of this Agreement and its negligent acts or omissions, but shall not have control over or charge of, and shall not be responsible for, acts or omissions of the Contractor or Multiple Prime Contractors, Subcontractors, or their agents or employees, or any other persons or entities performing portions of the Work. If, however, the Construction Manager observes any safety program or action at the site which it believes is improper (including any deviation from the Project or construction schedules) or in violation of applicable law or rules, it shall immediately advise the Owner in writing.

§ 3.3.16 The Construction Manager shall promptly transmit to the Architect requests for interpretations and requests for information of the meaning and intent of the Drawings and Specifications with its written recommendation, and assist in the resolution of questions that may arise.

§ 3.3.17 The Construction Manager shall review requests for changes, assist in negotiating the Contractors' proposals, submit recommendations to the Architect and Owner, and, if they are accepted, prepare Change Orders and Construction Change Directives that incorporate the Architect's modifications to the Contract Documents. The Construction Manager shall review and provide written comments on proposed change orders and assist the Owner in negotiating change orders. After Change Orders or Construction Change Directives are prepared by the Construction Manager and signed by the Contractor, the Construction Manager shall submit same to the Architect and Owner for approval and execution.

§ 3.3.18 The Construction Manager shall assist the Initial Decision Maker in the review, evaluation and documentation of Claims.

§ 3.3.19 In conjunction with the Architect, the Construction Manager shall assist the Architect in establishing and implementing procedures for expediting the processing and approval of Shop Drawings, Product Data, Samples and other submittals. If the Construction Manager becomes aware of any delay in the Project or construction schedule resulting from the review of Shop Drawings, Project Data, Samples and other submittals, the Construction Manager shall promptly advise the Owner, with a copy to the Architect in writing.

§ 3.3.20 The Construction Manager shall keep a daily log containing a record of weather, each Contractor's Work on the site, number of workers, identification of equipment, Work accomplished, problems encountered, and other similar relevant data as the Owner may require.

§ 3.3.20.1 The Construction Manager shall record the progress of the Project. On a monthly basis, or otherwise as agreed to by the Owner, the Construction Manager shall submit written progress reports to the Owner and Architect, showing percentages of completion and other information identified below:

- .1 Work completed for the period;
- .2 Project schedule status;
- .3 Submittal schedule and status report, including a summary of remaining and outstanding submittals;
- .4 Request for information, Change Order, and Construction Change Directive status reports;
- .5 Tests and inspection reports;
- .6 Status report of nonconforming and rejected Work;

- .7 Daily logs;
- .8 Summary of all Multiple Prime Contractors' Applications for Payment;
- .9 Cumulative total of the Cost of the Work to date including the Construction Manager's compensation and reimbursable expenses at the job site, if any;
- .10 Cash-flow and forecast reports; and
- .11 Any other items the Owner may reasonably require:

The Construction Manager shall take photographs of the progress of the Work, which in its professional skill and judgment, are properly sufficient to document same and protect the Owner's interests. With respect to said photographs, the Construction Manager shall document the date, time and description of what is depicted in the photograph.

§ 3.3.20.2 In addition, for Projects constructed on the basis of the Cost of the Work, the Construction Manager shall include the following additional information in its progress reports:

- .1 Contractor's work force report;
- .2 Equipment utilization report;
- .3 Cost summary, comparing actual costs to updated cost estimates; and
- .4 Any other items as the Owner may require:

None.

§ 3.3.21 Utilizing the documents provided by the Contractor, the Construction Manager shall maintain at the site one copy of all Contracts, Drawings, Specifications, addenda, Change Orders and other Modifications, in good order and marked currently to record all changes and selections made during construction, and in addition, approved Shop Drawings, Product Data, Samples and similar required submittals. The Construction Manager shall maintain records, in duplicate, of principal building layout lines, elevations of the bottom of footings, floor levels and key site elevations certified by a qualified surveyor or professional engineer retained by the Owner. The Construction Manager shall make all such records available to the Architect and the Contractor, and upon completion of the Project, shall deliver them to the Owner in an organized and usable form.

§ 3.3.22 The Construction Manager shall assist in the delivery, storage, protection and security of Owner-purchased materials, systems and equipment that are a part of the Project until such items are incorporated into the Work.

§ 3.3.23 With the Architect and the Owner's maintenance personnel, the Construction Manager shall observe the Contractor's or Multiple Prime Contractors' final testing and start-up of utilities, operational systems and equipment and observe any commissioning as the Contract Documents may require.

§ 3.3.24 When the Construction Manager and Architect considers each Contractor's Work or a designated portion thereof is substantially complete, the Construction Manager shall, jointly with the Owner and Architect, prepare a list of incomplete or unsatisfactory items and a schedule for their completion. The Construction Manager shall assist the Architect in conducting inspections to determine whether the Work or designated portion thereof is substantially complete.

§ 3.3.25 When the Work or designated portion thereof is substantially complete, the Architect shall prepare, and the Construction Manager and Architect shall execute, a Certificate of Substantial Completion. The Construction Manager shall submit the executed Certificate to the Owner and Contractor. The Construction Manager shall coordinate and monitor the correction and completion of the Work. Following issuance of a Certificate of Substantial Completion of the Work or a designated portion thereof, the Construction Manager shall together with the Architect evaluate the completion of the Work of the Contractor or Multiple Prime Contractors to determine when Work is ready for final inspection. The Construction Manager shall assist the Architect in conducting final inspections.

§ 3.3.26 The Construction Manager shall forward to the Owner, with a copy to the Architect, the following information received from the Contractor or Multiple Prime Contractors: (1) certificates of insurance received from the Contractor or Multiple Prime Contractors; (2) consent of surety or sureties, if any, to reduction in or partial release of retainage or the making of final payment; (3) affidavits, receipts, releases and waivers of liens or bonds indemnifying the Owner against liens; and (4) any other documentation required of the Contractor under the

Contract Documents, including warranties and similar submittals. With respect to the Contractors' insurance requirements, the Construction Manager shall monitor all coverages to determine they are current and that all required supporting documentation is received as to coverages, minimum limits, endorsements and certificates of insurance. It is recognized that the Construction Manager's monitoring and determination is made in its capacity as a construction manager and not as a licensed insurance professional.

§ 3.3.27 The Construction Manager shall deliver all keys, manuals, record drawings and maintenance stocks to the Owner. The Construction Manager shall forward to the Architect a final Project Application for Payment and Project Certificate for Payment or final Application for Payment and final Certificate for Payment upon the Contractor's compliance with the requirements of the Contract Documents.

§ 3.3.28 Duties, responsibilities and limitations of authority of the Construction Manager as set forth in the Contract Documents shall not be restricted, modified or extended without written consent of the Owner, Construction Manager, Architect, Contractor and Multiple Prime Contractors. Consent shall not be unreasonably withheld.

§ 3.3.29 Eleven (11) months after the substantial completion of the Work and prior to the expiration of the Contractor's warranty without additional compensation, conduct a meeting with the Owner to review the facility operations and performance to determine if there are any deficiencies or non-conforming work. In the event any deficiencies or non-conforming work is uncovered, then the Construction Manager shall contact the appropriate Contractor to have the deficiencies or non-conforming work repaired prior to the expiration of the warranty.

§ 3.3.30 Intentionally Omitted

§ 3.3.31 Close-out shall, in all events, follow Substantial Completion and shall be complete when the following conditions have been met: a) all incomplete work and all punch list items are completed to the satisfaction of the Owner, and b) all as-built drawings and operating manuals, warranties and guaranties required by the particular Contractor have been submitted and approved by the Architect, and c) all final releases have been submitted by the Contractors to and approved by the Architect, or the Contractors have not complied with the requirements of items a-c above as identified in the Contract Documents, in which event the Construction Manager shall continue to provide services pursuant to this Agreement as Additional Services. Construction manager shall not be entitled to additional compensation for such Additional Services if and to the extent that Construction Manager is responsible for any delay and/or to the extent that Close-out occurs before the date set forth in Section 1.1.4.

§ 3.3.31.1 Without limiting the scope of any other provisions herein relating to Project Close-out, and to the extent not already included in the provisions above, Construction Manager's Project Close-out responsibilities shall include: (1) confirmation that all punch list items are complete; (2) coordinating owner training for new equipment and controls installed during the Project; (3) compiling all close-out documentation (including but not limited to consent of surety for final payment, Contractor affidavits of release of liens, Contractor affidavits of payment of debts and claims, warranties of title, certifications that no materials containing asbestos were used in construction, insurance coverages for completed operations during the warranty period(s), copies of all owner's manuals for new materials installed, record or as-built drawings, and turnover of all spare parts as outlined in the Contract Documents); and (4) reviewing and recommendation of Final Payment Application.

§ 3.3.32 Intentionally Omitted.

§ 3.3.33 The Construction Manager will assist in resolving disputes among contractors and shall maintain good records related to such disputes.

§ 3.3.34 If any employee assigned by the Construction Manager to the Project is not acceptable to the Owner, such employee shall be replaced by the Construction Manager within seven (7) days of the Owner's objection in writing. All personnel assigned to the Project by the Construction Manager shall be required to fully cooperate with personnel assigned to the Project by the Owner and the Architect and in the event the personnel fail to so cooperate, the Construction Manager shall reassign such personnel from their duties on the Project when required by the Owner.

§ 3.3.35 The Construction Manager shall coordinate the prime contractors on a daily basis by meeting with the prime contractors' site representatives each work day during the course of daily operations.

§ 3.3.36 The Construction Manager shall present to the Owner a monthly report on schedule status, problems, decisions required, and a general overview of the Project status to include Project accounting. This monthly report will also include information regarding contractor payments, change order status, and upcoming proposed work to be accomplished.

ARTICLE 4 ADDITIONAL SERVICES

§ 4.1 Additional Services listed below are not included in Basic Services but may be required for the Project. The Construction Manager shall provide the listed Additional Services only if specifically designated in the table below as the Construction Manager’s responsibility, and the Owner shall compensate the Construction Manager as provided in Section 11.2. The Additional Services described in this Article are not included in Basic Services and they shall be paid for by the Owner as provided in this Agreement, in addition to the compensation for Basic Services. The Additional Services described in this Article shall only be provided if authorized in writing by the Owner. It is the Construction Manager’s responsibility to notify the Owner in writing when Additional Services are necessary and to secure written authorization to proceed from the Owner. Notwithstanding the foregoing, Construction Manager shall not be required to provide prior written notice before providing the Additional Services described in Section 4.3.2.3 if such prior notice cannot be obtained, but shall provide notice of same as soon as possible thereafter. Notwithstanding anything to the contrary in this Agreement, Owner shall not be responsible to pay and the Construction Manager shall not be entitled to receive compensation for any Additional Services if such services were required due to the fault of the Construction Manager or the Construction Manager’s failure to perform in accordance with the terms of this Agreement.

(Designate the Additional Services the Construction Manager shall provide in the second column of the table below. In the third column indicate whether the service description is located in Section 4.2 or in an attached exhibit. If in an exhibit, identify the exhibit.)

Services	Responsibility (Construction Manager, Owner or Not Provided)	Location of Service Description (Section 4.2 below or in an exhibit attached to this document and identified below)
§ 4.1.1 Measured drawings	Owner	
§ 4.1.2 Architectural interior design (B252™–2007)	Owner	
§ 4.1.3 Tenant-related services	Not Provided	Additional
§ 4.1.4 Commissioning (B211™–2007)	Not Provided	Additional
§ 4.1.5 LEED® certification (B214™–2012)	Not Provided	Additional
§ 4.1.6 Furniture, furnishings, and equipment design (B253™–2007)	Not Provided	

§ 4.2 Intentionally omitted.

§ 4.3 Additional Services may be provided after execution of this Agreement, without invalidating this Agreement. Except for services required due to the fault of the Construction Manager, any Additional Services provided in accordance with this Section 4.3 shall entitle the Construction Manager to compensation pursuant to Section 11.3.

§ 4.3.1 Upon recognizing the need to perform the following Additional Services, the Construction Manager shall notify the Owner in writing with reasonable promptness and explain the facts and circumstances giving rise to the need. The Construction Manager shall not proceed to provide the Additional Services until the Construction Manager receives the Owner’s written authorization:

- .1 Services necessitated by a change in the Initial Information, previous instructions or approvals given by the Owner, or a material change in the Project including, but not limited to, size, quality, complexity, the Owner’s schedule or budget for Cost of the Work, or procurement or delivery method, or bid packages in addition to those listed in Section 1.1.6;
- .2 Services necessitated by the enactment or revision of codes, laws or regulations or official interpretations after the date of this Agreement;
- .3 Preparation of documentation for alternate bid or proposal requests proposed by the Owner;

- .4 Preparation for, and attendance at, a public presentation, meeting or hearing;
- .5 Preparation for, and attendance at a dispute resolution proceeding or legal proceeding, except where the Construction Manager is party thereto;
- .6 Providing consultation concerning replacement of Work resulting from fire or other cause during construction and furnishing services required in connection with the replacement of such Work;
- .7 Assistance to the Initial Decision Maker, if other than the Architect; or
- .8 Service as the Initial Decision Maker.

ARTICLE 5 OWNER'S RESPONSIBILITIES

§ 5.1 Unless otherwise provided for under this Agreement, the Owner shall with the assistance of the Architect and Construction Manager provide information in a timely manner regarding requirements for and limitations on the Project, including the Owner's program, other objectives, schedule, constraints and criteria, special equipment, systems, and site requirements. Within 15 days after receipt of a written request from the Construction Manager, the Owner shall furnish the requested information as necessary and relevant for the Construction Manager to evaluate, give notice of, or enforce any lien rights, if any.

§ 5.2 The Owner shall with the assistance of the Architect and Construction Manager establish and periodically update the Owner's budget for the Project, including (1) the budget for the Cost of the Work as defined in Section 6.1, (2) the Owner's other costs, and (3) reasonable contingencies related to all of these costs. The Construction Manager and Architect will work together and agree on the initial and all other estimates of the Cost of the Work. If the Owner significantly increases or decreases the Owner's budget for the Cost of the Work, the Owner shall notify the Construction Manager and Architect. The Owner and the Architect, in consultation with the Construction Manager, shall thereafter agree to a corresponding change in the budget for the Cost of the Work or in the Project's scope and quality.

§ 5.3 Intentionally omitted.

§ 5.4 The Owner shall retain an Architect to provide services, duties and responsibilities as described in AIA Document B132-2009, Standard Form of Agreement Between Owner and Architect, Construction Manager as Adviser Edition, as modified. The Owner shall provide the Construction Manager a copy of the executed agreement between the Owner and Architect, and any further modifications to the agreement.

§ 5.5 The Owner shall identify a representative authorized to act on the Owner's behalf with respect to the Project. The Owner shall render decisions pertaining to documents the Construction Manager submits in a timely manner in order to avoid unreasonable delay in the orderly and sequential progress of the Construction Manager's services. It is understood that there will be some decisions that will be beyond the authority of the designated representative and that require review and/or action by the Owner's Board of Education; in such circumstances, it is understood that making the required decision may take a longer period of time.

§ 5.6 Unless provided by the Construction Manager, the Owner shall, upon request from the Construction Manager and if necessary for the Project, furnish surveys to describe physical characteristics, legal limitations and utility locations for the site of the Project, and a written legal description of the site. The surveys and legal information shall include, as applicable, grades and lines of streets, alleys, pavements and adjoining property and structures; designated wetlands; adjacent drainage; rights-of-way, restrictions, easements, encroachments, zoning, deed restrictions, boundaries and contours of the site; locations, dimensions and necessary data with respect to existing buildings, other improvements and trees; and information concerning available utility services and lines, both public and private, above and below grade, including inverts and depths. All the information on the survey shall be referenced to a Project benchmark.

§ 5.7 The Owner shall furnish geotechnical services through the Architect, which may include but are not limited to test borings, test pits, determinations of soil bearing values, percolation tests, evaluations of hazardous materials, seismic evaluations, ground corrosion tests and resistivity tests, including necessary operations for anticipating subsoil conditions, with written reports and appropriate recommendations.

§ 5.8 Intentionally omitted.

§ 5.9 The Owner shall furnish tests, inspections and reports required by law or the Contract Documents when so notified by the Construction Manager or Architect as appropriate, such as structural, mechanical, and chemical tests, tests for air and water pollution, and tests for hazardous materials.

§ 5.10 The Owner shall furnish all legal, insurance and accounting services, including auditing services, that may be reasonably necessary at any time for the Project to meet the Owner's needs and interests.

§ 5.11 The Owner shall provide prompt written notice to the Construction Manager and Architect if the Owner becomes aware of any fault or defect in Project, including errors, omissions or inconsistencies in the Architect's Instruments of Service or any fault or defect in the Construction Manager's services. The Owner's failure or omission to so notify shall not relieve the Construction Manager of its duties under this Agreement. The Owner shall have no duty of observation, inspection, or investigation.

§ 5.12 The Owner reserves the right to perform construction and operations related to the Project with the Owner's own forces, and to award contracts in connection with the Project which are not part of the Construction Manager's responsibilities under this Agreement. The Construction Manager shall notify the Owner if any such independent action will interfere with the Construction Manager's ability to perform the Construction Manager's responsibilities under this Agreement. When performing construction or operations related to the Project, the Owner agrees to be subject to the same obligations and to have the same rights as the Contractors.

§ 5.13 Except as otherwise provided in this Agreement, or when direct communications have been specially authorized, the Owner shall endeavor to communicate with the Contractor and the Construction Manager's consultants through the Construction Manager about matters arising out of or relating to the Contract Documents. The Owner shall promptly notify the Construction Manager of any direct communications that may affect the Construction Manager's services.

§ 5.14 Intentionally omitted.

§ 5.15 The Owner shall provide the Construction Manager access to the Project site prior to commencement of the Work and shall obligate the Contractor to provide the Construction Manager access to the Work wherever it is in preparation or progress.

ARTICLE 6 COST OF THE WORK

§ 6.1 For purposes of this Agreement, the Cost of the Work shall be the total cost to the Owner to construct all elements of the Project designed or specified by the Architect and shall include the contractors' general conditions costs, overhead and profit. The Cost of the Work does not include the compensation of the Architect and its consultants, the compensation of the Construction Manager and its consultants, the costs of furniture, fixtures and equipment, the costs of the land, rights-of-way, financing, legal fees, contingencies for changes in the Work or other costs that are the responsibility of the Owner.

§ 6.1.1 Pursuant to the New York Education Law, on December 18, 2018, the Owner obtained the approval of the voters of the Oneida City School District for the Project, and for the maximum project expenditure of \$63,100,000.00 (sometimes referred to herein as the "Referendum Amount"). This Referendum Amount constitutes a fixed-limit maximum expenditure for the Project.

§ 6.1.2 For purposes of this Agreement, the Project Cost shall be the total cost to the Owner of the Project, including, but not necessarily limited to, the Cost of the Work, the compensation of the Architect and its consultants, the compensation of the Construction Manager and its consultants, the cost of other Project representation, costs of land, rights-of-way, financing, legal fees, and all other costs associated with the Project. The Construction Manager acknowledges that the Owner is bound by law to maximum Project expenditure not to exceed the approved Referendum Amount.

§ 6.2 In entering this Agreement, the Construction Manager acknowledges that a budget has been established by the owner for the Cost of Work for the Project and that this budget is of cardinal importance. The Construction Manager shall consult with the Architect to determine what materials, equipment, component systems, and types of construction will be included in the Contract Documents, to suggest reasonable adjustments in the scope of the Project, and to suggest inclusion of alternates in the Contract Documents in accordance with the Owner's budget. In

the event the Owner's Cost of Work budget is exceeded at any time by the estimate of the Cost of Work, the Construction Manager, as part of its Basic Services, shall recommend and (to the extent that such modifications are accepted by the Owner) implement such modifications as are necessary to eliminate such excess in order to bring estimated costs within the Owner's Cost of Work budget. In the event the Construction Documents are completed and the actual bids for construction obtained by the Owner result in costs exceeding the latest established estimate of the Cost of Work, the Owner may approve the increased costs or cooperate with the Architect and Construction Manager in revising the scope of the Project as required to reduce the Cost of Work. Services of the Construction Manager for such revisions are part of Basic Services.

§ 6.3 Evaluations of the Owner's budget, preliminary estimates for the Cost of the Work and detailed estimates of the Cost of the Work prepared by the Construction Manager represent the Construction Manager's judgment as a person or entity familiar with the construction industry. It is recognized, however, that neither the Construction Manager nor the Owner has control over the cost of labor, materials or equipment, over Contractors' methods of determining bid prices, or over competitive bidding, market or negotiating conditions. Accordingly, the Construction Manager cannot and does not warrant or represent that bids or negotiated prices will not vary from the budget proposed, established or approved by the Owner, or from any cost estimate or evaluation prepared by the Construction Manager. Notwithstanding the foregoing, the Owner is entitled to rely on the estimates of the Cost of the Work prepared by the Construction Manager and nothing in this section or elsewhere in the Contract Documents limits the Construction Manager's obligations under this Agreement, including without limitation those under Sections 2.2.1, 3.2.4, 3.2.7, 3.2.17 and 6.2.

ARTICLE 7 COPYRIGHTS AND LICENSES

§ 7.1 The Construction Manager and the Construction Manager's consultants, if any, shall not own or claim a copyright in the Instruments of Service or any other information used on the Project. Ownership of and rights to the Drawings, Specifications and other documents prepared by the Architect is governed between the Owner and Architect and not by this Agreement.

ARTICLE 8 CLAIMS AND DISPUTES

§ 8.1 General

§ 8.1.1 The Owner and Construction Manager shall commence all claims and causes of action, whether in contract, tort, or otherwise, against the other arising out of or related to this Agreement in the Supreme Court for the County of Madison. Claims, disputes or other matters in question between the parties to this Agreement arising out of or relating to this Agreement or breach thereof shall be subject to and decided by the laws of the State of New York.

§ 8.1.2 If allowed under the policy or policies of insurance for property damage applicable to the Project without penalty, additional premiums or impairment of coverage, to the extent of actual recovery of proceeds arising from damages covered by property insurance, the Owner and Construction Manager waive all rights against each other and against the contractors, consultants, agents and employees of the other for damages, except such rights as they may have to the proceeds of such insurance as set forth in AIA Document A232-2009, General Conditions of the Contract for Construction.

§ 8.1.3 Notwithstanding the limits of any insurance provided or maintained by the Construction Manager, and to the fullest extent allowed by law, the Construction Manager agrees for itself, and to cause its subcontractors, to defend, indemnify, and hold harmless the Owner and its respective agents, officers, employees, board members or directors from and against any and all claims of third parties resulting in liabilities, losses, obligations, fines, liens, penalties, actions, judgments, damages, costs (including, without limitation, reasonable attorneys' fees and expenses incurred in connection therewith), charges, expenses and demands of whatever kind in connection with and/or arising from or out of the following: (i) any negligent, willful or wrongful act, or negligent errors or omissions resulting in bodily injury (including death), personal injury or property damage by the Construction Manager, the Construction Manager's subcontractors, their respective officers, employees, servants, agents, suppliers, invitees, successors and assigns (hereinafter collectively referred to as "Construction Manager Parties"); (ii) any breach of this Agreement by any Construction Manager Party; or (iii) any statutorily imposed liability for injury to employees or failure to comply with any laws or regulations affecting a Construction Manager Party's services. The Construction Manager Parties' duties and obligations pursuant to this paragraph shall survive the termination or expiration of this Agreement and shall not be limited by any provision herein requiring the Construction Manager to maintain specific insurance coverages.

§8.1.4 In the event of any dispute between the Owner and the Construction Manager or the Construction Manager and any other person with respect to the Project, the Construction Manager shall continue to perform its duties under this Agreement without interruption or delay, pending the resolution of the dispute and the Construction Manager shall not directly or indirectly stop or delay the performance of the Project. In the event of a dispute between Owner and Construction Manager, Owner shall continue payments to Construction Manager pursuant to this Agreement, except for any item(s) in dispute.

§8.1.5 Unless otherwise required by law, any claim made by the Construction Manager arising out of any alleged act or omission by the Owner, its Board of Education, officers, agents or employees in the execution or performance of this Agreement shall be made against the Owner and not against any member of the Board of Education, trustee, officer, agent or employee. No Board member, trustee, officer, agent or employee of Owner shall have any personal liability whatsoever pursuant to or by reason of this Agreement.

§ 8.2 Mediation

§ 8.2.1 If claim, dispute or other matter in question arises out of or related to this Agreement, the parties shall endeavor to settle the dispute first through direct discussion between their designated representatives. The representatives shall meet promptly in a good faith effort to resolve the dispute. If the designated representatives are unable to reach a resolution within fifteen (15) calendar days of the referral of the matter to them, the matter may be submitted by either party to voluntary non-binding mediation before a mutually agreed upon mediator. The request by either party for mediation is neither mandatory nor is the result thereof binding on either party; however, should one party make a written request for mediation, the other party shall be bound to proceed with the mediation process except if submission to mediation would cause a party to be unable to satisfy any applicable limitations period. Any such mediation shall be completed within thirty (30) days of submission and each party shall cooperate in the process.

§ 8.2.2 Intentionally omitted

§ 8.2.3 The parties shall share the mediator's fee and any filing fees equally. The mediation shall be held in the place where the Project is located, unless another location is mutually agreed upon. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

§ 8.2.4 If the parties do not resolve a dispute through mediation pursuant to this Section 8.2, the method of binding dispute resolution shall be the following:

(Check the appropriate box. If the Owner and Construction Manager do not select a method of binding dispute resolution below, or do not subsequently agree in writing to a binding dispute resolution method other than litigation, the dispute will be resolved in a court of competent jurisdiction.)

[« »] Arbitration pursuant to Section 8.3 of this Agreement

[« X »] Litigation in New York State Supreme Court, Madison County

[« »] Other: *(Specify)*

§ 8.2.5 Unless otherwise agreed in writing, the Construction Manager shall continue to carry out its services as provided in this Agreement and maintain its progress during any proceedings undertaken pursuant to this Article 8, and the Owner shall continue to make payments to the Construction Manager in accordance with this Agreement, except for matters specifically relating to the dispute.

ARTICLE 9 TERMINATION OR SUSPENSION

§ 9.1 If the Owner persistently fails to make payments to the Construction Manager in accordance with this Agreement, except to the extent that non-payment is due to the Construction Manager's material breach of this Agreement, such failure shall be considered substantial nonperformance and cause for termination or, at the Construction Manager's option, cause for suspension of performance of services under this Agreement. If the Construction Manager elects to terminate or suspend services, the Construction Manager shall give fourteen (14) days' written notice and opportunity to cure to the Owner before terminating or suspending services. Unless payment in full of undisputed amounts is made by the Owner within fourteen (14) days following the Owner's

receipt of such notice, the termination or suspension will take effect without further notice. In the event of a suspension of services, the Construction Manager shall have no liability to the Owner for delay or damage caused the Owner because of such suspension of services. Before resuming services, the Construction Manager shall be paid all sums due prior to suspension and any expenses incurred in the interruption and resumption of the Construction Manager's services. The Construction Manager's fees for the remaining services and the time schedules shall subject to equitable adjustment.

§ 9.2 If the Owner suspends the Project, the Construction Manager may be compensated for services performed prior to notice of such suspension. When the Project is resumed, the Construction Manager may be compensated for expenses incurred in the interruption and resumption of the Construction Manager's services. If required, the Construction Manager's fees for the remaining services and the time schedules may be equitably adjusted upon mutual agreement of the parties.

§ 9.3 The Owner may, at any time and for any reason, direct the Construction Manager to suspend Work under this Agreement. Such direction shall be in writing and shall specify the period during which Work is to be suspended. Construction Manager shall resume Work upon the date specified in such direction or upon such other date as the Owner may specify in writing. The period during which Work shall have been suspended shall be deemed added to and shall extend the time fixed for performance by the Construction Manager. The Construction Manager expressly agrees that if it is directed to suspend its Work under this Agreement, it will not make and hereby expressly waives any claims for damages or extra compensation, including but not limited to claims for compensation for Additional Services, against the Owner as a result of such suspension of work or consequent delay, provided that the suspension does not extend the Construction Schedule for more than thirty (30) days. Upon resumption of the work, Construction Manager cannot guarantee that the same personnel will be assigned to the Project. Notwithstanding the above, Construction Manager recognizes and understands that portions of the Project may be delayed as a result of issues arising from the necessity of obtaining approvals from the New York State Education Department. In the event that any such delay exceeds thirty (30) days, the extent, if any, to which Construction Manager is entitled to compensation for Additional Services shall be subject to good faith negotiation between the parties.

§ 9.4 Either party may terminate this Agreement upon not less than seven (7) days' written notice should the other party fail substantially to perform in accordance with the terms of this Agreement through no fault of the party initiating the termination.

§ 9.4.1 In the event that Construction Manager, its surety, any person or entity acting on Construction Manager's or its surety's behalf, or any other person or entity, challenges a for cause termination by the Owner, and a court of competent jurisdiction determines that termination of Construction Manager for cause was not wrongful, Owner shall be entitled to all costs and expenses, including reasonable attorneys' fees, incurred in defense of such claim.

§ 9.5 The Owner may terminate this Agreement upon not less than seven days' written notice to the Construction Manager for the Owner's convenience and without cause. Additionally, Owner may at any time and for any reason or no reason, terminate this Agreement by written notice to the Construction Manager specifying the termination date, which shall not be less than seven (7) days from the date such notice is given. Upon such termination, Construction Manager shall be compensated for services performed prior to termination, together with any reimbursable expenses then due, provided that the Construction Manager delivers all existing Project records held in its files or otherwise to the Owner in a useful and organized manner. There will be no termination expenses paid to the Construction Manager in any case.

§ 9.7 If, after notice of termination for cause, it is determined for any reason that Construction Manager was not in default or that the default was excusable, the rights and obligations of the parties shall be the same as if the notice of termination had been issued without cause by the Owner pursuant to Section 9.5.

§ 9.8 Owner and Construction Manager recognize that they are entering into this Agreement during a time of uncertainty related to the COVID-19 pandemic. Construction Manager agrees that in the event that work is suspended for reasons related to COVID-19, the provisions of Section 9.3 shall apply. Construction Manager further represents and warrants to the Owner that its compensation herein contemplates compliance with all current and reasonably foreseeable federal, state and local "Stay at Home," "Social Distancing" and related orders, regulations and guidance related to limiting the spread of COVID-19 disease (the "COVID Requirements"). Accordingly, the Construction Manager hereby waives any claim for an increase in compensation on account of the

COVID Requirements. Construction Manager shall promptly notify the Owner of any COVID Requirements that would impact the Project.

ARTICLE 10 MISCELLANEOUS PROVISIONS

§ 10.1 This Agreement shall be governed by the law of the place where the Project is located.

§ 10.2 Terms in this Agreement shall have the same meaning as those in AIA Document A232-2009, General Conditions of the Contract for Construction, as modified, except for purposes of this Agreement, the term "Work" shall include the work of all Contractors under the administration of the Construction Manager.

§ 10.3 The Owner and Construction Manager, respectively, bind themselves, their agents, successors, assigns and legal representatives to this Agreement. Neither the Owner nor the Construction Manager shall assign this Agreement without the written consent of the other, except that the Owner may assign this Agreement to a lender providing financing for the Project if the lender agrees to assume the Owner's rights and obligations under this Agreement.

§ 10.4 Intentionally omitted.

§ 10.5 Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the Owner or Construction Manager.

§ 10.6 Unless otherwise required in this Agreement, the Construction Manager shall have no responsibility for the discovery, presence, handling, removal or disposal of, or exposure of persons to, hazardous materials or toxic substances in any form at the Project site. Notwithstanding the above limitations, it is understood that the Construction Manager shall provide the same services for the Owner with respect to any asbestos removal activities or other environmental activities performed by the Contractors pursuant to the Contract Documents as are provided by the Construction Manager with respect to all other activities of the Project.

§ 10.7 Intentionally omitted.

§ 10.8 If the Construction Manager or Owner receives information specifically designated by the other party as "confidential" or "business proprietary," the receiving party shall keep such information strictly confidential and shall not disclose it to any other person except to (1) its employees, (2) those who need to know the content of such information in order to perform services or construction solely and exclusively for the Project, or (3) its consultants and contractors whose contracts include similar restrictions on the use of confidential information.

§ 10.9 No delay or omission by the Owner to exercise any right or remedy accruing to it under this Agreement or existing at law or in equity or by statute or otherwise shall be construed as a waiver of any of the provisions of this Agreement or of any such right or remedy or be construed to be a waiver of or acquiescence in the act or acts or omission or omissions to act giving rise to the accrual of such right or remedy, upon the occurrence of any subsequent event of the same or of a different nature.

§ 10.10 To the extent permitted by law, all rights and remedies existing under this Agreement are cumulative to, and not exclusive of, any rights or remedies otherwise available.

§ 10.11 This Agreement, including the exhibits specifically identified herein, constitutes the entire agreement between the parties and incorporates all prior understandings in connection with the subject matter hereof. This Agreement may be changed, waived, discharged or terminated only by an instrument in writing signed by the party against which such change, waiver, discharge or termination is sought to be enforced.

§ 10.12 The captions or headings in this Agreement are intended for convenience and for reference purposes only and in no way define, limit or describe the scope or intent of this Agreement, nor in any way affect this Agreement.

§ 10.13 Any term or provision of this Agreement found to be invalid under any applicable statute or rule of law shall be deemed omitted and the remainder of this Agreement shall remain in full force and effect.

§ 10.14 The Construction Manager agrees to comply with all New York laws that may be applicable to this Agreement, and to require similar compliance from its subcontractors and consultants.

§ 10.15 The Construction Manager, in accordance with its status as an independent contractor, covenants and agrees that it shall conduct itself in a manner consistent with such status, that it will neither hold itself nor its employees out as, nor claim to be an officer or employee of the Owner, and that it will not, by reason hereof, make any claims, demand or application for any right or privilege applicable to an officer or employee of the Owner, including but not limited to workmen's compensation coverage, unemployment insurance benefits, social security coverage and retirement membership or credit.

§ 10.16 The Construction Manager agrees to maintain sufficient on-site records and information necessary for the documentation of any and all facets of program operation specified by this Agreement. The Construction Manager agrees to permit on-site inspection and auditing of all records, books, papers and documents associated with this Agreement by authorized representatives of the Owner, and further agrees to provide necessary staff support in the performance of such audit. The Construction Manager agrees to maintain for a period of three (3) consecutive years following termination of this Agreement any and all records, reports and other documentation arising from the performance of this Agreement; however, this period shall be extended beyond three (3) years for any and all records and information pertaining to unresolved questions and matters that have been brought to the Construction Manager's attention.

ARTICLE 11 COMPENSATION

§ 11.1 For the Construction Manager's Basic Services described under Article 3, the Owner shall compensate the Construction Manager as follows: stipulated sum of Seven Hundred Twenty-Two Thousand and 00/100 (\$722,000.00) Dollars, which is payable as set forth in Section 11.1.1. Compensation for Basic Services includes all labor, material, insurance, taxes and overhead and profit.

§ 11.1.1 For Preconstruction Phase Services in Section 3.2 and Construction Phase Services in Section 3.3, Also following the anticipated schedules delineated in Section 1.1.4 items .1, .2, and .3:

Stipulated sum; Seven Hundred Twenty-Two Thousand and 00/100 (\$722,000.00) Dollars, payable as follows:

- Preconstruction Phase – Lump Sum Fee of \$185,000.00 in equal monthly payments; for the duration of Fourteen (14) months;
- Construction Phase – Lump Sum Fee of \$504,000.00 in equal monthly payments; for the duration of Twenty (20) months;
- Close-Out Phase – Lump Sum Fee of \$33,000.00 in equal monthly payments; for the duration of Two (2) months.

Should the Alternate schedule (as described in section 1.1.4 item .4) be utilized; the additional months outside of the above listed compensation schedule shall be as follows:

- Construction Phase Monthly Rate of \$22,000.00

In essence should the Construction Schedule be extended beyond the month of December 2023 (as described in section 1.1.4) the monthly rate shall be reduced to the above listed Monthly rate of \$22,000.00 per month

§ 11.2 For Additional Services designated in Section 4.1, the Owner shall compensate the Construction Manager as follows:

(Insert amount of, or basis for, compensation. If necessary, list specific services to which particular methods of compensation apply.)

N/A

§ 11.3 For Additional Services that may arise during the course of the Project, including those under Section 4.3, the Owner shall compensate the Construction Manager as follows:

(Insert amount of, or basis for, compensation.)

As mutually agreed in writing between the Owner and Construction Manager. No Additional Services are to be provided without prior written agreement between the Owner and the Construction Manager as to scope and terms for payment.

§ 11.4 Compensation for Additional Services of the Construction Manager's consultants when not included in Sections 11.2 or 11.3, shall be the amount invoiced to the Construction Manager.

§ 11.5 The hourly billing rates for services of the Construction Manager and the Construction Manager's consultants, if any, shall be mutually agreed upon in writing by the parties.

§ 11.6 Compensation for Reimbursable Expenses

§ 11.6.1 Reimbursable Expenses are in addition to compensation for Basic and Additional Services and include expenses incurred by the Construction Manager and the Construction Manager's consultants directly related to the Project, as follows:

- .1 Authorized out-of-town travel and subsistence;
- .2 Long distance services, dedicated data and communication services, teleconferences, Project Web sites, and extranets;
- .3 Fees paid for securing approval of authorities having jurisdiction over the Project;
- .4 Printing, reproductions, plots, standard form documents if authorized in advance by the Owner;
- .5 Overnight or other expedited delivery charges;
- .6 Expense of overtime work requiring higher than regular rates, if authorized in advance by the Owner;
- .7 Professional photography, and presentation materials requested by the Owner;
- .8 Intentionally omitted;
- .9 All taxes levied on professional services and on reimbursable expenses;
- .10 Site office expenses if authorized in advance by the Owner; and
- .11 Other similar Project-related expenditures with prior written authorization from the Owner.

§ 11.6.2 For Reimbursable Expenses the compensation shall be the expenses incurred by the Construction Manager and the Construction Manager's consultants.

§ 11.7 Payments to the Construction Manager

§ 11.7.1 An initial payment of zero (\$0.00) shall be made upon execution of this Agreement and is the minimum payment under this Agreement. It shall be credited to the Owner's account in the final invoice.

§ 11.7.2 Unless otherwise agreed, payments for services shall be made monthly in proportion to services performed. Payments are due and payable thirty (30) days from the date of receipt by the Owner of the Construction Manager's invoice. Amounts unpaid sixty (60) days after the invoice date shall bear interest at the rate entered below.
(Insert rate of monthly or annual interest agreed upon.)

Payments due and unpaid under the Contract shall bear interest from the date payment is due in accordance with Section 106-b(1)(b) of the New York State General Municipal Law. In the event of a dispute between Owner and Construction Manager with respect to amounts due, payments shall not begin to accrue interest until a Court of competent jurisdiction determines the amount due.

§ 11.7.3 If the Construction Manager is in default under the terms of this Agreement or otherwise fails to substantially perform pursuant to the Agreement, the Owner shall have the right to withhold payments due or to become due to the Construction Manager in an amount commensurate with any loss or damage which may result to the Owner from the Construction Manager's conduct or omission.

§ 11.7.4 Records of Reimbursable Expenses, expenses pertaining to Additional Services, and services performed on the basis of hourly rates shall be available to the Owner at mutually convenient times.

ARTICLE 12 SPECIAL TERMS AND CONDITIONS

Special terms and conditions that modify this Agreement are as follows:

§ 12.1 It is understood that the use of an Architect by the Owner shall not diminish in any way the responsibilities and obligations of the Construction Manager pursuant to this Agreement.

ARTICLE 13 SCOPE OF THE AGREEMENT

§ 13.1 This Agreement represents the entire and integrated agreement between the Owner and the Construction Manager and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both Owner and Construction Manager.

§ 13.2 This Agreement is comprised of the following documents listed below:

- .1 AIA Document C132™-2009, Standard Form Agreement Between Owner and Construction Manager as Adviser
- .2 AIA Document E201™-2007, Digital Data Protocol Exhibit, if completed.
- .3 Intentionally omitted
- .4 Other documents:
(List other documents, if any, including additional scopes of service forming part of the Agreement.)

Exhibit A – Project Description

Exhibit B – Fee Proposal

This Agreement is entered into as of the day and year first written above.

OWNER (Signature)

Mr. James Rowley, School Business Official
(Printed name and title)



CONSTRUCTION MANAGER (Signature)

Kyle D. Deeb, CEO/Owner
(Printed name and title)

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. KATHLEEN DAVIS
RE: DEPUTY TREASURER – INTERNAL APPOINTMENT
DATE: FEBRUARY 9, 2021

We are recommending the appointment of Dr. Kathleen M. Davis, Interim Superintendent, as Deputy Treasurer for the period February 10, 2021 through June 30, 2021 as submitted.

RECOMMENDED ACTION

Motion to approve the appointment of Dr. Kathleen M. Davis, Interim Superintendent, as Deputy Treasurer as submitted.

MOTION MADE BY _____

SECONDED BY _____

A____ N____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. KATHLEEN DAVIS
RE: DEPUTY TREASURER AUTHORIZED TO SIGN CHECKS
DATE: FEBRUARY 9, 2021

We are recommending approval of the designation as per the requirements of the NYS Education Law, that the single signature of Dr. Kathleen M. Davis, the Deputy Treasurer and the Interim Superintendent, be authorized on checks made by the Oneida City School District as an alternate to Tanya Moore, District Treasurer as submitted.

RECOMMENDED ACTION

Motion to approve the designation that the single signature of Dr. Kathleen M. Davis, Deputy Treasurer and Interim Superintendent be authorized on checks made by the OCSD as an alternate to the District Treasurer as submitted.

MOTION MADE BY _____

SECONDED BY _____

A___ N___

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. KATHLEEN DAVIS
RE: LEAD EVALUATORS
DATE: FEBRUARY 9, 2021

We are recommending approval of the designation of Dr. Kathleen M. Davis, Interim Superintendent, and Ms. Patricia Vacca, Interim Administrator for Curriculum, Instruction and Assessment, as LEAD evaluators for the 2020-2021 school year as submitted.

RECOMMENDED ACTION

Motion to approve the appointment of LEAD Evaluators as submitted.

MOTION MADE BY _____

SECONDED BY _____

A ___ N ___

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. KATHLEEN DAVIS
RE: ALTERNATE TO MADISON-ONEIDA-HERKIMER HEALTH CONSORTIUM
DATE: FEBRUARY 9, 2021

We are recommending approval of the appointment of Dr. Kathleen M. Davis, Interim Superintendent, as alternate to the Madison-Oneida-Herkimer Health Consortium for the 2020-2021 school year as submitted.

RECOMMENDED ACTION

Motion to approve Dr. Kathleen M. Davis, Interim Superintendent, as alternate to the Madison-Oneida-Herkimer Health Consortium for the 2020-2021 school year as submitted.

MOTION MADE BY _____

SECONDED BY _____

A____ N____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. KATHLEEN DAVIS
RE: ALTERNATE TO MADISON-ONEIDA-HERKIMER WORKERS' COMPENSATION BOARD
DATE: FEBRUARY 9, 2021

We are recommending approval of the appointment of Dr. Kathleen M. Davis, Interim Superintendent, as alternate to the Madison-Oneida-Herkimer Workers' Compensation Board for the 2020-2021 school year as submitted.

RECOMMENDED ACTION

Motion to approve Dr. Kathleen M. Davis, Interim Superintendent, as alternate to the Madison-Oneida-Herkimer Workers' Compensation Board for the 2020-2021 school year as submitted.

MOTION MADE BY _____

SECONDED BY _____

A____ N____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. KATHLEEN DAVIS
RE: OTTO SHORTELL MIDDLE SCHOOL: MODIFIED 2020-2021
SCHOOL COMPREHENSIVE EDUCATION PLAN (SCEP)
DATE: FEBRUARY 9, 2021

We are recommending approval of the attached Modified 2020-2021 School Comprehensive Education Plan (SCEP) for the Otto Shortell Middle School (OSMS) as submitted.

RECOMMENDED ACTION

Motion to approve the Modified 2020-2021 SCEP for OSMS as submitted.

MOTION MADE BY _____

SECONDED BY _____

A ___ N ___

2020-21 Modified School Comprehensive Education Plan (SCEP)

District	School Name	Principal	Grades Served
Oneida City School District	Otto Shortell Middle School	Amanda Larson	6-8

Completing this Document

All schools completing this document will have five SCEP Goals:

Required:

1. ELA
2. Math
3. Survey

Based on Subgroup Identification Status:

4. English Language Proficiency (required for all schools with a Level 1 for any subgroup for which the school is identified) **OR** school-selected goal
5. Chronic Absenteeism (required for all schools with a Level 1 for any subgroup for which the school is identified) **OR** school-selected goal

2018-19 Accountability Data

TSI Schools: In the space below, provide the levels (e.g. 1-4) that the school received for any subgroup identified as "TSI" based on the 2018-19 data for the accountability indicators below. Add additional rows if more than two subgroups are identified as TSI.

Elementary/Middle School Accountability Indicators

Subgroup	Composite Performance Achievement Level	Student Growth Level	Combined Composite and Student Growth Level	English Language Proficiency Level	Average ELA and Math Academic Progress Level (Rounded Down)	Chronic Absenteeism Level
All Students	2	1	1	N/A	2	2

High School Accountability Indicators

Subgroup	Composite Performance Achievement Level	Average of 4-, 5-, and 6-year Graduation Rate Levels	Combined Composite Performance Achievement and Graduation Rate Level	English Language Proficiency Level	Average ELA and Math Academic Progress Level	Chronic Absenteeism Level	College, Career, Civic Readiness (CCCR) Level

Stakeholder Participation

Background

The SCEP must be developed in consultation with **parents, school staff**, and in secondary schools, **students**, and in accordance with §100.11 of Commissioner’s Regulations. All schools are expected to follow the guidelines outlined in the document "Requirements for Meaningful Stakeholder Participation" found at: <http://www.nysed.gov/common/nysed/files/programs/accountability/scep-requirements-for-meaningful-stakeholder-participation.pdf>.

Required Steps

There are five distinct steps involved with developing the SCEP:

1. Reviewing multiple sources of feedback regarding data, practices, and resources to identify inequities, needs and root causes, including challenges that have emerged as a result of COVID-19.
2. Determining priorities and goals based on the needs identified
3. Identifying an evidence-based intervention

4. Scheduling activities to occur during the year to reach these goals and priorities, identifying benchmarks for the goals identified, and considering alternative paths to address needs if the school experiences additional disruption to its instructional model as a result of COVID-19.
5. Identifying a plan to communicate the priorities with different stakeholders

Meeting Dates

Use the space below to identify the meeting dates when specific steps occurred by marking an "X" in the columns to the right. Add additional rows when necessary.

	Step 1: Reviewing multiple sources of feedback to identify inequities, needs and root causes, including challenges that have emerged as a result of COVID-19	Step 2: Determining priorities and goals based on the needs identified	Step 3: Identifying an evidence-based intervention	Step 4: Scheduling activities to occur during the year to reach these goals and priorities, identifying benchmarks for the goals identified, and considering alternative paths to address needs if the school experiences additional disruption to its instructional model as a result of COVID-19.	Step 5: Identifying a plan to communicate the priorities with different stakeholders
Meeting Date					
<i>Example: 11/6/20</i>	x	x			
<i>9/22/20(Survey Data Report, 19-20 SCEP Assessment)</i>	x				
<i>10/20/20 Needs Assessment, Data, Audit Review, Evidence Based Strategies,</i>		x			

<i>Parent Engagement</i>					
12/15/20 19-20 SCEP Assessment, Root Cause Analysis, District and School Specific Priorities, Staffing Needs, Curriculum Needs, Data Structures		x			
12/21/20 Review of goals Data Structures			x		
1/7/21				x	x
1/27/2021				x	x
2/9/21					
3/9/21					
4/13/21					
5/11/21					
6/15/21					

TSI Schools Only

Identify how the perspectives of stakeholders associated with the identified subgroup(s) have been incorporated.

Stakeholder group	How the perspectives of this group have been incorporated into the SCEP
Teachers responsible for teaching each identified subgroup	Survey results reviewed, tenets distributed and feedback provided. Results analyzed and then incorporated into the development of goals
Parents with children from each identified subgroup	Survey results reviewed, tenets distributed and feedback provided. Results analyzed and then incorporated into the development of goals
Secondary Schools: Students from each identified subgroup	Survey results from Syracuse University.

Stakeholder Involvement

In the table below, list the individuals involved in the development of the SCEP, their relationship with the school, and the dates in which they participated. The dates should match the dates identified in the Meeting Date table completed previously.

Stakeholder Name	Role	Dates Involved (enter m/dd in the space below and mark an X for each date the individual attended)								
		9/22/20	10/20/20	12/15/20	12/21/2020	1/7/2021	1/19/2021	1/27/2021		
Amanda Larson	Principal 6-8	x	x	x	x	x	x	x		
Fiona Mahony	8th grade student at OSMS	x	x	x				x		
Emily Martin-Pearson	6th grade student OSMS	x						x		
William Kelly	7th grade student at OSMS	x						x		

Val Martin Pearson	Specials Teacher, parent	x	x		x	x	x	x			
Emily Faniglua	Special Education	x	x	x	x	x	x	X			
Melissa Smith	Special Education	x	x	x	x	x	x	X			
Jen Bassin	English Teacher grade 7							x			
Kristin Germond	English Teacher grade 8							x			
Melissa Tanner	Math AIS							x			
Kristin Culkin	Math 7/8							x			
Megan Kelly	Social studies, parent	x	x	x		x	x	x			
Tami Zombek	Secretary	x	x	x	x	x					
Lori Roth	Secretary at OSMS							x			
Jen Stone	Parent							x			

Jill Mahony	Parent							x		

Evidence-Based Intervention

All CSI and TSI schools must implement at least one evidence-based intervention as part of its SCEPT. The intervention identified must meet the criteria of a Tier 1, Tier 2, or Tier 3 evidence-based intervention under ESSA. More information can be found at: <http://www.nysed.gov/accountability/evidence-based-interventions>

Schools may choose **one of three options** for identifying their evidence-based intervention:

Option 1: Selecting a strategy from the **State-Supported Evidence Based Strategies** located at: <http://www.nysed.gov/accountability/state-supported-evidence-based-strategies>

Option 2: Selecting an evidence-based intervention **identified in one of three clearinghouses:** What Works Clearinghouse, Social Programs That Work, or Blueprints for Healthy Youth Development

Option 3: Reviewing research to identify its own evidence-based intervention that meets the criteria for ESSA evidence-based intervention Tier 1, Tier 2, or Tier 3 found at: <http://www.nysed.gov/accountability/evidence-based-interventions>

Directions: Place an "X" in the box next to the path the school has chosen for identifying its evidence-based intervention and follow the corresponding directions for that path.

State-Supported Evidence Based Strategy

If "X" is marked above, provide responses to the prompts below to identify the strategy and the goal(s) it will support:

Strategy Identified	professional Learning Communities
SCEPT Goal(s) this strategy will support	Tenet 1D., Tenet 4E., Tenet 5A., and Tenet 6A.

Clearinghouse-Identified

If "X" is marked above, provide responses to the prompts below to identify the strategy, the goal(s) it will support, the Clearinghouse that supports this as an evidence-based intervention, and the rating that Clearinghouse gave that intervention:

Strategy Identified	
SCEPT Goal(s) this strategy will support	
Clearinghouse used and corresponding rating	
<input type="checkbox"/>	What Works Clearinghouse

	<input type="checkbox"/>	Rating: Meets WWC Standards Without Reservations
	<input type="checkbox"/>	Rating: Meets WWC Standards With Reservations
<input type="checkbox"/>	Social Programs That Work	
	<input type="checkbox"/>	Rating: Top Tier
	<input type="checkbox"/>	Rating: Near Top Tier
<input type="checkbox"/>	Blueprints for Healthy Youth Development	
	<input type="checkbox"/>	Rating: Model Plus
	<input type="checkbox"/>	Rating: Model
	<input type="checkbox"/>	Rating: Promising

School-Identified

If "X" is marked above, complete the prompts below to identify the strategy, the goal(s) it will support, and the research that supports this as an evidence-based intervention.

Strategy Identified	
SCEP Goal(s) this strategy will support	

ELA Goal

Goal

Directions: The school will identify a quantitative goal based on local assessment data that the school deems would indicate that its improvement efforts have been successful. The goal can be specific to the identified subgroup, or it can be for "All Students."

Under "Previous Data," the school should provide previous results so that a clear apples-to-apples comparison can be made between past performance and the end of the year goal.

- To provide an "apples-to-apples" comparison, use end-of-the-year data whenever available.
- If end-of-the-year data is not available and 2020-21 Fall benchmark data is used instead, then what is being measured (e.g. % of students at grade level) will need to be the same in both the fall and the end-of-the-year.

Subgroup	Previous Data	2020-21 End-of-the-Year Goal
<i>Ex. ALL</i>	<i>2018-19 End-of-the-Year Read-Ready Assessment: 67% on grade-level</i>	<i>76% on-grade level</i>
All Students grades 6-8	Fall 2020 STAR SGP median data per grade level 8th - 45, 7th-58, 6th-50	2020-2021 By the Spring benchmark for STAR, we will increase the median SGP by 5 points for each grade level.

Root Causes

What theories or hypotheses does the school have as to why the school has its current outcomes for ELA?
--

Access to technology/technology training (particularly during global pandemic)
Behavioral challenges may impede academic success of some students (including absenteeism)
The use of data to drive instruction varies between teachers and grade levels, which results in inconsistent instructional experiences for students.

Action Plan

What will the school do for the remainder of the school year to address the root causes identified above? (add additional rows as needed)		
Start	End	Action
September 2020	December 2020	The SCEP team will meet to create a detailed implementation. They will meet monthly to monitor and discuss plans for providing additional support based on our current needs.
October 2020	October 2020	The acquisition and use of read-write extension through google chrome for all students 6-8 to help assist with ENL and students with disabilities.
September 2020	Oct. 2020	Students will engage in reading of grade level appropriate anchor texts. Classroom and reading teachers will assign accountable tasks (e.g., summaries, margin notes, responses to higher order thinking questions, reading counts, etc.)
September 2020	Oct. 2020	Middle school teachers will incorporate ELA strategies and best practices such as close reading skills, text dependent questions, author's purpose and specific word choice throughout all instruction (SS, Sci, Tech, ELA, Art, Music, Math).
September 2020	Oct. 2020	PLCs will review STAR reading data.
October 2020	June 2021	The use of Lexia Power-up to help support our 12:1:1 and 15:1 students with their reading achievement scores.
Jan. 2021	Feb. 2021	Students will engage in reading of grade level appropriate anchor texts. Classroom and reading teachers will assign accountable tasks (e.g., summaries, margin notes, responses to higher order thinking questions, reading counts, etc.)
Jan. 2021	Feb 2021	Middle school teachers will incorporate ELA strategies and best practices such as close reading skills, text dependent questions, author's purpose and specific word choice throughout all instruction (SS, Sci, Tech, ELA, Art, Music, Math).
Jan. 2021	Feb. 2021	PLCs will review and discuss the writing strategy R.A.C.E (restate, answer, cite, and explain) and implementation strategies.
Feb. 2021	February 2021	Implementation of writing strategy R.A.C.E (restate, answer, cite, and explain). Writing tasks will be assigned at the student's individual instructional level using R.A.C.E. (restate, answer, cite, and explain). This will be monitored and instructional will be modified as needed.
February 2021	February 2021	Initiate training of IXL program
March 2021	March 2021	Students will take mid-year benchmark testing utilizing STAR 360 reading.

March 2021	April 2021	Initiate IXL pilot program to remediate skill deficits in the areas of reading and writing
March 2021	April 2021	Classrooms will identify students not making growth based on STAR 360 reading mid-year assessment.
March 2021	April 2021	STAR 360 program Staff Training to better understand and utilize student specific data (to drive instruction and support)
March 2021	April 2021	RTI training for all staff on data driven instruction.
April 2021	May 2021	Review results of IXL diagnostics to make adjustments in instruction and support the RTI process for recommendations of next steps
April 2021	May 2021	PLCs will monitor and modify the effectiveness of utilization of the R.A.C.E. writing strategy.
April 2021	May 2021	Students will engage in reading of grade level appropriate anchor texts. Classroom and reading teachers will assign accountable tasks (e.g., summaries, margin notes, responses to higher order thinking questions, reading counts, etc.)
May 2021	June 2021	PLCs will work to analyze what additional supports they feel will help them going forward (writing strategies, reading strategies). They will be asked to review and research any PD that they feel they would like to engage in for the upcoming school year.
May 2021	June 2021	Middle school teachers will incorporate ELA strategies and best practices such as close reading skills, text dependent questions, author's purpose and specific word choice throughout all instruction (SS, Sci, Tech, ELA, Art, Music, Math).
June 2021	June 2021	PLCs will review data from STAR 360 reading, and IXL to identify students not making benchmark and discuss further interventions or necessary training.

Spring Benchmark

In the space below, identify what the school will expect to see in the Spring to serve as evidence that the school's efforts have been successful to date. This can be quantitative data or qualitative descriptors of what success would look like.	
Evidence of Success	When the school would expect to reach this
By March 2021, Otto Shortell Middle School will demonstrate at least 3 point SGP increase per grade level on the Reading STAR 360 universal screenings	March 2021

Summer Implementation (optional)

In the space below, identify any strategies the school will implement in July and/or August 2021 to build upon the efforts identified in the above action plan. <i>This section is optional; however, schools interested in using their 2020-21 School Improvement Grant (SIG) BASIC funding to support implementation activities during the summer should complete this section.</i>		
Start	End	Action

Monitoring Success/Goals from Summer Efforts: What outcomes and/or practices would the school want to see as a result of these summer actions to consider its efforts to be a success?	
Evidence of Success	When the school would expect to see this

Math Goal

Goal

Directions: The school will identify a quantitative goal based on local assessment data that the school deems would indicate that its improvement efforts have been successful. The goal can be specific to the identified subgroup, or it can be for “All Students.”

Under “Previous Data,” the school should provide previous results so that a clear apples-to-apples comparison can be made between past performance and the end of the year goal.

- To provide an “apples-to-apples” comparison, use end-of-the-year data whenever available.
- If end-of-the-year data is not available and 2020-21 Fall benchmark data is used instead, then what is being measured (e.g. % of students at grade level) will need to be the same in both the fall and the end-of-the-year.

Subgroup	Previous Data	2020-21 End-of-the-Year Goal
<i>Ex. ALL</i>	<i>2018-19 End-of-the-Year Read-Ready Assessment: 67% on grade-level</i>	<i>76% on-grade level</i>
All Students grades 6-8	2019-2020 8th-65% , 7th-66%, 6th-52% at grade level (Based on STAR data reports)	2020-2021 End-of-the-year academic achievement of 5% growth at each grade level

Root Causes

What theories or hypotheses does the school have as to why the school has its current outcomes for Math?
Access to technology/technology training (particularly during global pandemic)
Behavioral challenges may impede academic success of some students (including absenteeism)
The use of data to drive instruction varies between teachers and grade levels, which results in inconsistent instructional experiences for students.

Action Plan

What will the school do for the remainder of the school year to address the root causes identified above? (add additional rows as needed)		
Start	End	Action
September 2020	September 2020	<p>The SCEP team will meet to create a detailed implementation. They will meet monthly to monitor and discuss plans for providing additional support based on our current needs.</p> <p>September (Early September) – Use STAR to assess students on the skills they need to know (we do this early in the year so that we can fill any necessary gaps for the students BEFORE they are required to before the difficulty becomes a barrier to new learning. We are able to fill that gap, ensuring that students are prepared to learn. This also assists with pin pointing skill deficits of Migrant students who are moving continuously and are missing crucial pieces of instruction).</p> <p>- Look at the Data STAR math provides from the assessment</p>
September 2020	September 2020	<p>(Late September) - Work to fill skill deficits early on by identifying the gaps in order to then determine what groups those students need to be in based on skill deficits. place students in small RTI groups within the classroom implementing DELTA Math program for intervention; Working through particular areas that they need to improve upon.</p>
October 2020	October 2020	<p>Learning is continuously documented on a growth chart. Use this data to determine if they need continued practice to solidify the skill.</p>
October 2020	October 2020	<p>Collaboration and support. Share this data at grade level meetings (using PLC model) – Discussing where other subject areas may be able to supplement the skill deficits across curriculum in order to support student growth.</p> <p>Math formative assessments based on sample questions from past Math assessments.</p>
October 2020	October 2020	<p>Middle school teachers will incorporate Math strategies and best practices such as visual and practical learning experiences, frequent and timely feedback and classroom collaboration among peers while working with BOCES liaison Jody Popple</p>
October 2020	October 2020	<p>The acquisition and use of read-write extension through google chrome for all students 6-8 to help assist with ENL and students with disabilities.</p>

October 2020	November 2020	Math formative assessments based on sample questions from past Math assessments.
November 2020	January 2021	Middle school teachers will incorporate Math strategies and best practices such as visual and practical learning experiences, frequent and timely feedback and classroom collaboration among peers while working with BOCES liaison Jody Popple
September 2020	September 2020	Delta Math online readiness screening and standard based reporting
October 2020	October 2020	Delta Math Practice - Continuing to collect data from identified students as they progress through the targeted skills.
November 2020	December 2020	Math formative assessments based on sample questions from past Math assessments.
November 2020	November 2020	Delta Math Practice - Continuing to collect data from identified students as they progress through the targeted skills.
December 2020	Jan 2021	Math formative assessments based on sample questions from past Math assessments.
December 2020	December 2020	Delta Math Practice - Continuing to collect data from identified students as they progress through the targeted skills.
January 2021	January 2021	<p>The SCEP team will meet to create a detailed implementation. They will meet monthly to monitor and discuss plans for providing additional support based on our current needs.</p> <p>Early January - Use STAR to assess students on the skills they need to know (we do this early in the year so that we can fill any necessary gaps for the students BEFORE they are required to before the difficulty becomes a barrier to new learning. We are able to fill that gap, ensuring that students are prepared to learn. This also assists with pin pointing skill deficits of Migrant students who are moving continuously and are missing crucial pieces of instruction).</p> <p>- Look at the Data STAR math provides from the assessment</p>
January 2021	January 2021	(Late September) - Work to fill skill deficits early on by identifying the gaps in order to then determine what groups those students need to be in based on skill deficits. place students in small RTI groups within the classroom implementing DELTA Math program for intervention; Working through particular areas that they need to improve upon.
February 2021	February 2021	Learning is continuously documented on a growth chart. Use this data to determine if they need continued practice to solidify the skill.
February 2021	February 2021	Initiate training of IXL program

February 2021	April 2021	<p>Collaboration and support. Share this data at grade level meetings (using PLC model) – Discussing where other subject areas may be able to supplement the skill deficits across curriculum in order to support student growth.</p> <p>Math formative assessments based on sample questions from past Math assessments.</p>
February 2021	March 2021	Middle school teachers will incorporate Math strategies and best practices such as visual and practical learning experiences, frequent and timely feedback and classroom collaboration among peers while working with BOCES liaison Jody Popple
February 2021	February 2021	Delta Math Practice - Continuing to collect data from identified students as they progress through the targeted skills.
March 2021	June 2021	Middle school 10th period tutorial to provide extra support in specific subject areas.
March 2021	March 2021	Delta Math Practice - Continuing to collect data from identified students as they progress through the targeted skills.
March 2021	April 2021	Initiate IXL pilot program to remediate skill deficits in the areas of math and all content areas
March 2021	June 2021	STAR 360 program Staff Training to better understand and utilize student specific data (to drive instruction and support)
March 2021	June 2021	RTI training for all staff on data driven instruction.
March 2021	April 2021	Math formative assessments based on sample questions from past Math assessments.
April 2021	April 2021	Delta Math Practice - Continuing to collect data from identified students as they progress through the targeted skills.
April 2021	May 2021	Math formative assessments based on sample questions from past Math assessments.
April 2021	May 2021	Review results of IXL diagnostics to make adjustments in instruction and support the RTI process for recommendations of next steps
May 2021	June 2021	Middle school teachers will incorporate Math strategies and best practices such as visual and practical learning experiences, frequent and timely feedback and classroom collaboration among peers while working with BOCES liaison Jody Popple
May 2021	May 2021	Delta Math Practice - Continuing to collect data from identified students as they progress through the targeted skills.
May 2021	June 2021	Math formative assessments based on sample questions from past Math assessments.
May 2021	June 2021	PLCs will work to analyze with additional supports they feel will help them going forward. They will be asked to review and research any

		Professional Development they would like to participate in for the upcoming school year.
June 2021	June 2021	Delta Math online readiness screening and standard based reporting
June 2021	June 2021	PLCs will review data from IXL to identify students not making benchmark and discuss further interventions or necessary training.

Spring Benchmark

In the space below, identify what the school will expect to see in the Spring to serve as evidence that the school's efforts have been successful to date. This can be quantitative data or qualitative descriptors of what success would look like.	
Evidence of Success	When the school would expect to reach this
By March 2021, Otto Shortell Middle School will demonstrate at least 3% growth on the Math STAR 360 Universal Screenings	March 2021

Summer Implementation (optional)

In the space below, identify any strategies the school will implement in July and/or August 2021 to build upon the efforts identified in the above action plan. <i>This section is optional; however, schools interested in using their 2020-21 School Improvement Grant (SIG) BASIC funding to support implementation activities during the summer should complete this section.</i>		
Start	End	Action
Monitoring Success/Goals from Summer Efforts: What outcomes and/or practices would the school want to see as a result of these summer actions to consider its efforts to be a success?		
Evidence of Success	When the school would expect to see this	

Survey Goal

Goal

Directions: Identify a survey question asked to either students, families, or staff at some point in 2020 that the school would like to improve the responses from that stakeholder group.

Stakeholder Group	Survey Question	2021 Target Responses	2020 Results
Teachers/Staff	J. Socio-Emotional Core Competencies and Support: J14 Students take the needs of others into	By June 2021, the school will achieve a 75% Positive Rating within Socio-Emotional Core Competencies and Support subcategory based on the climate survey data	Results based upon the Syracuse University survey in July of 2020

	<p>account when making decisions. 63%</p> <p>J15 Students continue to look for solutions to problems when faced with challenges or when encountering setbacks.</p> <p>J16 Students understand how decisions made now can impact their future and have long-term effects. 53% rating</p>		
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Root Causes

<p>What theories or hypotheses does the school have as to why the school received the survey results it received in 2020?</p>
<p>The school has not adopted a formalized SEL program for implementation</p>

Action Plan

<p>What will the school do for the remainder of the school year to address the root causes identified above? <i>(add additional rows as needed)</i></p>		
Start	End	Action
<p>August 15, 2020</p>	<p>August 3, 2020</p>	<p>Building administrator attended a social emotional training with concepts based upon the CASEL Wheel to turn-key to staff</p>
<p>September 3, 2020</p>	<p>September 30, 2020</p>	<p>Faculty meeting to share concepts related to social emotional learning, mindfulness, yoga, met with parent group to discuss topics around social emotional learning and how we can integrate themes into the school</p>
<p>October 20</p>	<p>October 30</p>	<p>Held parent, teacher, student meeting to implement mindfulness practices to help students self-regulate</p>
<p>November 2, 2020</p>	<p>November 23, 2020</p>	<p>Implemented mindfulness practices throughout the course of the school day as a method for teaching students and teachers self-regulation</p>
<p>November 3, 2020</p>	<p>January 29, 2020</p>	<p>Implemented and maintained a Focus And Breathe time during the day.</p>

December 14, 2020	December 22	Met with the Principal's Advisory team to review practices of mindfulness, get feedback, and then adjust practices according to feedback and current model of learning (fully remote).
January 2021	January 2021	Continue implementing tenets from the CASEL wheel, implementing mindfulness practices, meet with Principal's Advisory to refine strategies and practices around mindfulness and behavioral incentives
February 2021	February 2021	Committee will meet and develop survey questions from the Syracuse University questions, specifically J 14, J15, J16
March 2021	March 2021	Review survey question results
April 2021	April 2021	Commit to top 3 choices indicated by results
April 2021	April 2021	Develop and send a survey to parents specifically J 14, J15, J16
May 2021	May 2021	Analyze the results and develop action steps to address concerns
May 2021	May 2021	Develop plan for implementation of the choices indicated
June 2021	June 2021	Resubmit survey in late June to see areas of growth since the April submission

Spring Benchmark

In the space below, identify what the school will expect to see in the Spring to serve as evidence that the school's efforts have been successful to date. This can be quantitative data or qualitative descriptors of what success would look like.	
Evidence of Success	When the school would expect to reach this
Data Reporting a decrease in the number of office discipline referrals by 20%.	April 2021

Summer Implementation (optional)

In the space below, identify any strategies the school will implement in July and/or August 2021 to build upon the efforts identified in the above action plan. <i>This section is optional; however, schools interested in using their 2020-21 School Improvement Grant (SIG) BASIC funding to support implementation activities during the summer should complete this section.</i>		
Start	End	Action
Monitoring Success/Goals from Summer Efforts: What outcomes and/or practices would the school want to see as a result of these summer actions to consider its efforts to be a success?		
Evidence of Success	When the school would expect to see this	

ELP or School-Selected

Goal

Directions: This goal is required for all schools that had an identified subgroup receive a Level 1 for ELP in 2018-19. The ELP goal can be replaced with a School-Selected goal if none of the identified subgroups received a Level 1 for ELP.

The school will identify a quantitative goal based on local data that the school deems would indicate that its improvement efforts have been successful.

- For schools developing an ELP goal, the goal should be based on data pertaining to students that will take the NYSELAT exam in Spring 2021.
- For schools developing a school-selected goal, the school can use local data specific to the identified subgroup, or it can be for "All Students."

Under "Previous Data," the school should provide previous results so that a clear apples-to-apples comparison can be made between past performance and the end of the year goal.

- To provide an "apples-to-apples" comparison, use end-of-the-year data whenever available.
- If end-of-the-year data is not available, the school can use either 2020-21 Fall benchmark data or average monthly data from 2019-20 or 2020-21. If Fall benchmark data is used, what is being measured (e.g. % of students at grade level) will need to be the same in both the fall and the end-of-the-year. If average monthly data is being used (e.g. # of office referrals), then the school should develop a goal for the month of May.

Subgroup	Previous Data	2020-21 End-of-the-Year Goal
Ex. ALL	2018-19 End-of-the-Year Read-Ready Assessment: 67% on grade-level	76% on-grade level
Parents	July 2020 Survey Results from Syracuse University Specifically question E9 "Families of all backgrounds feel welcome at this school." which received a rating of 53%	By June 2021, 65% of responding parents will Agree or Strongly agree "Families of all backgrounds feel welcome at this school." with the corresponding statement, "a 12% decrease in that negative rating.

Root Causes

What theories or hypotheses does the school have as to why the school has its current outcomes for this data?	Is this specific to certain sections of the school (grade/content area?)
Parents had negative experiences themselves at school .	6-8
Students at this developmental level want more independence from parents. As a result, parents are less involved in school life	6-8
Families are overwhelmed and exhausted by the Nation's pandemic, the fallout from job/income loss, the added	6-8

responsibility of teaching at home, and the uncertainty of when normalcy will return.	
Security changes at school entry points have created a less inviting environment.	6-8

Action Plan

What will the school do for the remainder of the school year to address the root causes identified above? (add additional rows as needed)		
Start	End	Action
September 2020	September 2020	Created a homeroom period to help strengthen the home-school connection.
October 2020	October 2020	Implementation of a monthly newsletter to increase communication between home and school
November 2020	November 2020	Subject area teachers reaching out to parents and students in need of academic intervention to provide additional supports and learning opportunities
December 2020	December 2020	Linked key information on website for families and parents to be aware of important updates
January 2021	January 2021	Increase in parent phone calls home from teachers, administration, school counselors
February 2021	February 2021	Committee will meet and develop survey questions around "families of all backgrounds feel welcomed at school"
March 2021	March 2021	Review survey question results
April 2021	April 2021	Commit to top 3 choices indicated by results
April 2021	April 2021	Develop and send a survey families of all backgrounds feel welcomed at school" to parents
May 2021	May 2021	Analyze the results and develop action steps to address concerns
June 2021	June 2021	Resubmit survey in late June to see areas of growth since the April submission

Spring Benchmark

In the space below, identify what the school will expect to see in the Spring to serve as evidence that the school's efforts have been successful to date. This can be quantitative data or qualitative descriptors of what success would look like.	
Evidence of Success	When the school would expect to reach this
Results from the Spring 2021 survey would show an increase in rating specifically related to the question E9 "Families of all backgrounds feel welcome at this school."	April 2021

Summer Implementation (optional)

In the space below, identify any strategies the school will implement in July and/or August 2021 to build upon the efforts identified in the above action plan. <i>This section is optional; however, schools</i>

interested in using their 2020-21 School Improvement Grant (SIG) BASIC funding to support implementation activities during the summer should complete this section.

Start	End	Action
Monitoring Success/Goals from Summer Efforts: What outcomes and/or practices would the school want to see as a result of these summer actions to consider its efforts to be a success?		
Evidence of Success	When the school would expect to see this	

Chronic Absenteeism or School-Selected Goal

Goal

Directions: This goal is required for all schools that had an identified subgroup receive a Level 1 for Chronic Absenteeism in 2018-19. Schools that received a Level 2, 3 or 4 may find value in developing a goal for this indicator, though it is not required. The Chronic Absenteeism goal can be replaced with a School-Selected goal if none of the identified subgroups received a Level 1 for ELP.

The school will identify a quantitative goal based on local data that the school deems would indicate that its improvement efforts have been successful.

- For schools developing a Chronic Absenteeism goal, the goal should be based on limiting Chronic Absenteeism so that the school does not exceed the percent identified as the subgroup’s 2020-21 school-specific Chronic Absenteeism Measure of Interim Progress (MIP) by the end of the year.
- For schools developing a school-selected goal, the school can use local data specific to the identified subgroup, or it can be for “All Students.”

Under “Previous Data,” the school should provide previous results so that a clear apples-to-apples comparison can be made between past performance and the end of the year goal.

- To provide an “apples-to-apples” comparison, use end-of-the-year data whenever available.
- For school’s developing a Chronic Absenteeism goal, use the percent of students identified as Chronically Absent in 2018-19.
- If end-of-the-year data is not available, the school can use either 2020-21 Fall benchmark data or average monthly data from 2019-20 or 2020-21. If Fall benchmark data is used, what is being measured (e.g. % of students at grade level) will need to be the same in both the fall and the end-of-the-year. If average monthly data is being used (e.g. # of office referrals), then the school should develop a goal for the month of May.

Subgroup	Previous Data	2020-21 End-of-the-Year Goal
<i>Ex. ALL</i>	<i>2018-19 End-of-the-Year Read-Ready Assessment: 67% on grade-level</i>	<i>76% on-grade level</i>
all grades 6-8	In January of 2020, Otto Shortell’s Chronic Absenteeism rate was 11.6% for grades 6-8.	By June 2021, Otto Shortell’s Chronic Absenteeism will be 10% for grades 6-8.

Root Causes

What theories or hypotheses does the school have as to why the school has its current outcomes for this data?	Is this specific to certain sections of the school (grade/content area?)
As a school we are not doing enough to educate the families on the importance of consistent attendance and the detrimental impacts of missing too much school.	6-8 (all middle school)
Students are not digitally checking in during our national pandemic (remote learning).	6-8 (all middle school)
Unexcused absences	6-8 (all middle school)

Action Plan

What will the school do for the remainder of the school year to address the root causes identified above? <i>(add additional rows as needed)</i>		
Start	End	Action
September 2020	September 2020	Established a protocol for procedures and communication around attendance for hybrid/remote learning
October 2020	October 2020	Established use parent liaison, guidance counselor, and self-generated Schootool call/email to assist in contacting the parents and students. Send parent letters highlighting the importance of attendance which correlates with academic performance
November 2020	November 2020	Initiate process to analyze data, identify students in need of intervention and place them into a tier of intervention depending on the severity of the situation.
November 2020	November 2020	Utilize parent liaison, guidance counselor, and self-generated Schootool call/email to assist in contacting the parents and students.
December 2020	December 2020	Principal's advisory along with SCEP committee established incentive options for students who are regular in their attendance and participate in class, in order to increase attendance
December 2020	December 2020	Utilize parent liaison, guidance counselor, and self-generated Schootool call/email to assist in contacting the parents and students.
January 2021	January 2021	The SCEP Team will review current data and determine successes and/or adjustments necessary based on most current trends.
January 2021	January 2021	Guidance counselor, and self-generated Schootool call/email to assist in contacting the parents and student regarding attendance.
February 2021	February 2021	The team will explore attendance practices regionally, and locally with district admin team and BOCES support
February 2021	February 2021	Will initiate celebrating attendance improvements monthly by highlighting students in a newsletter, will continue to communicate with parents and families the importance of attendance and its correlation to academic performance

February 2021	February 2021	Guidance counselor, and self-generated Schooltool call/email to assist in contacting the parents and students regarding attendance.
March 2021	March 2021	SCEP committee will review current data and determine successes and/or adjustments necessary to our plan based on most current trends.
March 2021	March 2021	Identify root causes of each student who are chronically absent, work with SAT process, develop individual plans
March 2021	March 2021	Guidance counselor, and self-generated Schooltool call/email to assist in contacting the parents and students regarding attendance.
April 2021	April 2021	SCEP committee will review current data and determine successes and/or adjustments necessary to our plan based on most current trends.
April 2021	April 2021	Guidance counselor, and self-generated Schooltool call/email to assist in contacting the parents and students regarding attendance.
May 2021	May 2021	The SCEP committee will review current data and determine successes and/or adjustments necessary to our plan based on most current trends.
May 2021	May 2021	Guidance counselor, and self-generated Schooltool call/email to assist in contacting the parents and students regarding attendance.
June 2021	June 2021	Student celebration of attendance achievement will be determined by the SCEP team and the Principal's advisory team and may include virtual celebrations, and/or incentives,.

Spring Benchmark

<p>In the space below, identify what the school will expect to see in the Spring to serve as evidence that the school's efforts have been successful to date.</p> <ul style="list-style-type: none"> For schools developing a Chronic Absenteeism goal, the Spring Benchmark should align to the end of the 3rd marking period and should represent the percent of students that have missed more than 10% of instructional days at that point. The spring benchmark would need to be equal to or below the school's end-of-year Chronic Absenteeism goal. For example, if a school had a goal of not exceeding 18% Chronically Absent, and it had 20% of its students as Chronically Absent at the end of the 3rd quarter, the school would be off track. In this example, the school would need to have its goal be less than or equal to 18% chronically absent at the end of the 3rd marking quarter. For school-selected goals, this can be quantitative data or qualitative descriptors of what success would look like. 	
Evidence of Success	When the school would expect to reach this
Chronic absenteeism rate will be lower than 11.6%	June 2021

Summer Implementation (optional)

<p>In the space below, identify any strategies the school will implement in July and/or August 2021 to build upon the efforts identified in the above action plan. <i>This section is optional; however, schools interested in using their 2020-21 School Improvement Grant (SIG) BASIC funding to support implementation activities during the summer should complete this section.</i></p>		
Start	End	Action
<p>Monitoring Success/Goals from Summer Efforts: What outcomes and/or practices would the school want to see as a result of these summer actions to consider its efforts to be a success?</p>		
Evidence of Success		When the school would expect to see this

Submission Assurances

Directions: Place an "X" in the box next to each item prior to submission.

1. The School Comprehensive Education Plan (SCEP) has been developed in consultation with parents, school staff, and others in accordance with the requirements of Shared-Decision Making (CR 100.11) to provide a meaningful opportunity for stakeholders to participate in the development of the plan and comment on the plan before it is approved.

2. As part of the root cause analysis process, the school investigated areas of low performance and resource inequities to identify strategies to address resource inequities within the school and promote improved student outcomes.

3. The SCEP will be implemented no later than the first day of student attendance in January 2021.

4. Professional development will be provided to teachers and school leaders that will fully support the strategic efforts described within this plan.

Submission Instructions

TSI Schools: The plan should be provided to your District, which will approve the plan.

The final plan must be approved by the Superintendent and the Board of Education (in New York City, the Chancellor or the Chancellor's designee).

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. KATHLEEN DAVIS
RE: TEXTBOOK FOR APPROVAL
DATE: FEBRUARY 9, 2021

The Seneca Street Elementary School is requesting approval for a novel purchase.

Title: Harry Potter and the Sorcerer's Stone
Publisher: Scholastic
Copyright: 1999;
ISBN-10 0439708184
ISBN-13 978-0439708180
To Be Used By: Grade 5 (30 copies)
\$6.98 per book

RECOMMENDED ACTION

Motion to approve the novel: Harry Potter and the Sorcerer's Stone as submitted.

MOTION MADE BY _____

SECONDED BY _____

A____ N____

Oneida City School District
Oneida, NY 13421

Request for New Textbook

Title: Harry Potter and the Sorcerer's Stone co. Warner Bros.
Author or Editor: J.K. Rowling publisher: Scholastic
Copyright date: 1997 latest revision date: _____ issue: The Sorcerer's Stone
Textbook to be used by: Seneca Street Fifth Grade Grade level: 5th

Readability Review

Reviewer: Amazon Reading level: 5.2

Comments:

Recommendations for use:

This book is recommended for students in grades
4-7

Selector Review

Reviewer: Karen Wells

Representing: Seneca Street Fifth Grade

What provisions will be made for pupils reading one or more grades below reading level of book?

Provisions will be made through vocabulary and comprehension
questions to be discussed as we read. Also, there will be taking
notes and graphic organizers.

How will this text be used?

This text will be used to teach skills and strategies
while keeping students engaged and not bored about what
they are reading.

Recommending and Approval Routing

	Yes / No	Signature	Date
Department Chairperson	<u>/</u>	_____	_____
Principal	<u>✓</u>	<u>Reany</u>	<u>12/17/2020</u>
Curriculum Coordinator	<u>✓</u>	<u>[Signature]</u>	<u>12/17/2020</u>
Superintendent	<u>/</u>	_____	_____
Board of Education		Date of Meeting: _____	

Oneida City School District
Oneida, NY 13421

Textbook Order form

Title: Harry Potter and the Sorcerers Stone
Author or Editor: J.K. Rowling
Copyright date: 1999 Latest revision date: _____
Textbook to be used by: Seneca St Fifth Grade
ISBN: ISBN-10 0435708187
ISBN-13 978-0439763150
Copies Needed: 36
Publisher: Scholastic
Price: \$6.98 Amazon Prime
Grade level: 4-7
Textbook previously Board approved? _____

Recommending and Approval Routing

	Yes / No	Signature	Date
Department Chairperson	<input checked="" type="checkbox"/>	<u>[Signature]</u>	<u>12/17/2020</u>
Principal	<input checked="" type="checkbox"/>	<u>[Signature]</u>	<u>12/17/2020</u>
Curriculum Coordinator	<input checked="" type="checkbox"/>	<u>[Signature]</u>	<u>12/18/2020</u>
Superintendent	<input checked="" type="checkbox"/>	<u>[Signature]</u>	

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. KATHLEEN DAVIS
RE: ONEIDA CSD – SURVEY PROPOSAL
DATE: FEBRUARY 9, 2021

We are recommending approval of C.T. Male Associates to provide surveying services in conjunction with the Capital Project as submitted.

RECOMMENDED ACTION

Motion to approve the surveying services in conjunction with the Capital Project as submitted.

MOTION MADE BY _____

SECONDED BY _____

A____ N____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. KATHLEEN DAVIS
RE: COMMITTEE CHAIR REPORTS
DATE: FEBRUARY 9, 2021

The Committee Chair Reports will be presented.

Audit:

Policy:

Curriculum, Instruction
& Technology

Finance & Facility:

Governance:

FOR INFORMATION ONLY

Curriculum, Instruction & Technology

01/12/2020

Present: Martin Kelly, Brad Myatt, Bob Group, Mary-Margaret Zehr, Jessica Poyer, Genevieve Brauner, Jim Rowley

Jessica Poyer presented a video, which looked into select classes at the elementary level during synchronous teaching. Some challenges expressed by teachers working within the hybrid model included:

- Not physically interacting with students daily
- Difficulty keeping students focused without a physical presence (especially in 12:1:1 classes)
- OT, PT Speech delivery challenges in the hybrid setting

A positive development noted by a teacher in the hybrid setting was increased parent interaction with the education process and with fewer students to teach, the interaction between student and teacher seemed more intimate.

Genevieve Brauner updated the committee on the recent purchase of chrome books for staff describing how they will assist with synchronous learning.

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. KATHLEEN DAVIS
RE: BOE REPORT
DATE: FEBRUARY 9, 2021

Mr. Bob Group will give his Board President's Report.

FOR INFORMATION ONLY

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. KATHLEEN DAVIS
RE: SUPERINTENDENT REPORT
DATE: FEBRUARY 9, 2021

Dr. Davis will give her Superintendent's Report.

FOR INFORMATION ONLY

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. KATHLEEN DAVIS
RE: ASSISTANT SUPERINTENDENT FOR FINANCE REPORT
DATE: FEBRUARY 9, 2021

Mr. Jim Rowley will give his Assistant Superintendent for Finance Report.

FOR DISCUSSION ONLY

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. KATHLEEN DAVIS
RE: EXECUTIVE SESSION
DATE: FEBRUARY 9, 2021

We are recommending approval to enter into Executive Session for the purpose the employment history of a particular person, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person;

RECOMMENDED ACTION

Motion to enter into Executive Session as submitted.

MOTION MADE BY _____

SECONDED BY _____

A___ N___