

REGULAR MEETING OF THE  
ONEIDA CITY SCHOOL DISTRICT'S  
BOARD OF EDUCATION

November 13, 2018  
6:00 PM

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MEMBERS PRESENT:

Mr. John Elberson, President  
Mr. Robert Group, Vice President  
Ms. Melinda Bowe  
Mr. Martin Kelly  
Ms. Alicia Lippert  
Mr. James Maio  
Ms. Jennifer Parker

MEMBERS ABSENT:

ADMINISTRATORS PRESENT:

Ms. Mary-Margaret Zehr, Superintendent  
Mr. James Rowley, Assistant Superintendent for  
Finance and Clerk of the Board  
Tina Lane, Assistant Superintendent for Instruction

SPECTATORS PRESENT:

Carly Hein, Mr. Widrick, Mrs. Houser, Kevin Goggins,  
teachers from Seneca Street Elementary

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The regular meeting of the Oneida City School District's Board of Education for November 13, 2018 was called to order by President Mr. John Elberson at 6:00 PM. The Pledge of Allegiance was said. President Elberson then referred to the prepared agenda. Mary-Margaret Zehr recognized the District's new Master Teachers: Carly Hein and Kevin Goggins. Mrs. Houser presented early literacy program, SuperKids, with the help of Seneca Street teachers and a video of students working with the program.

CONSENT ITEMS

Consent Items  
ACTION NO. 97

MOVED BY *Group*, SECONDED BY *Parker*, to approve the consent items for the November 13, 2018 Board of Education Meeting.

VOTE ON THE MOTION                      AYES 7 NAYS 0  
MOTION CARRIED                              \_\_\_\_\_

FINANCE

Finance  
ACTION NO. 98

MOVED BY *Bowe*, SECONDED BY *Kelly*, to approve the financial reports as presented.

VOTE ON THE MOTION                      AYES 7 NAYS 0  
MOTION CARRIED                              \_\_\_\_\_

APPROPRIATION TRANSFERS

Appropriation  
Transfers  
ACTION NO. 99

MOVED BY *Lippert*, SECONDED BY *Parker*, to approve the appropriation transfers as submitted.

VOTE ON THE MOTION                      AYES 7 NAYS 0  
MOTION CARRIED                              \_\_\_\_\_

FINANCE - QUARTERLY APPROPRIATION TRANSFER  
STATUS REPORT

Quarterly  
Appropriation Report  
NO ACTION

Quarterly Appropriation Status Report ending September 30, 2018 was submitted for review.

FOR REVIEW ONLY

PERSONNEL

Personnel  
ACTION NO. 100

MOVED BY *Kelly*, SECONDED BY *Maio*, to approve the personnel items for the November 13, 2018 Board of Education meeting including the yearly duty appointments, coaching appointments and student teacher as submitted.

Yearly duties  
Coaching appointments  
Student Teacher – C.Armlin

VOTE ON THE MOTION                   AYES 7 NAYS 0  
MOTION CARRIED

2019-2020 BUDGET TIMELINE

2019-2020 Budget  
Timeline  
ACTION NO. 101

MOVED BY *Group*, SECONDED BY *Bowe*, to approve the 2019-2020 Budget timeline as submitted.

VOTE ON THE MOTION                   AYES 7 NAYS 0  
MOTION CARRIED

POLICIES FOR APPROVAL

Policies for Approval  
ACTION NO. 102

MOVED BY *Parker*, SECONDED BY *Bowe*, to approve policy numbers 3001, 3002, 3002.1, 3003, 3004, 3100, 3101, 3200, 3201, 3202, 3203, 3204, 3205, 3206, and 3207 as submitted.

VOTE ON THE MOTION                   AYES 7 NAYS 0  
MOTION CARRIED

PROJECT ACCOUNT EXPENDITURES

Project Account  
Expenditures  
ACTION NO. 103

MOVED BY *Parker*, SECONDED BY *Maio*, to approve the expenditures from the Oneida Castle Building Sale proceeds project account as submitted.

Johnson Controls Inc- floor plan  
and HVAC graphics for Costello  
Transportation Ctr  
MORIC – Aruba Switches

VOTE ON THE MOTION                   AYES 7 NAYS 0  
MOTION CARRIED

EXTRA CLASSROOM ACTIVITY FUND CORRECTIVE ACTION  
PLAN

Extra Classroom  
Activity Fund  
Corrective Action Plan  
ACTION NO. 104

MOVED BY *Kelly*, SECONDED BY *Maio*, to approve the extra classroom activity fund corrective action plan for year ending June 30, 2018 as submitted.

VOTE ON THE MOTION                   AYES 7 NAYS 0  
MOTION CARRIED

**EMPLOYMENT AGREEMENT – ADMINISTRATOR FOR TECHNOLOGY & SPECIAL PRGRAMS**

MOVED BY *Parker*, SECONDED BY *Group*, to approve the Employment Agreement for the Administrator for Technology & Special Programs for December 1, 2018 – June 30, 2023 as submitted.

VOTE ON THE MOTION                   AYES 7 NAYS 0  
MOTION CARRIED                         \_\_\_\_\_

**EQUIPMENT TO BE EXCESSED**

MOVED BY *Bowe*, SECONDED BY *Parker*, to approve the excessing of equipment as submitted.

VOTE ON THE MOTION                   AYES 7 NAYS 0  
MOTION CARRIED                         \_\_\_\_\_

**BOOKS TO BE EXCESSED**

MOVED BY *Parker*, SECONDED BY *Maio*, to approve the excessing of the Otto Shortell Middle School English books as submitted.

VOTE ON THE MOTION                   AYES 7 NAYS 0  
MOTION CARRIED                         \_\_\_\_\_

**DONATION – BACKPACK PROGRAM**

MOVED BY *Lippert*, SECONDED BY *Bowe*, to approve the donation to the Oneida City School District Backpack Program as submitted.

VOTE ON THE MOTION                   AYES 7 NAYS 0  
MOTION CARRIED                         \_\_\_\_\_

**2018 YMCA COMMUNITY PARTNERSHIP PROGRAM**

MOVED BY *Group*, SECONDED BY *Lippert*, to approve the 2018 YMCA Community Partnership Program as submitted.

VOTE ON THE MOTION                   AYES 7 NAYS 0  
MOTION CARRIED                         \_\_\_\_\_

**MUNICIPAL COOPERATION AGREEMENT – WORKERS' COMPENSATION PLAN**

MOVED BY *Maio*, SECONDED BY *Kelly*, to approve the Municipal Cooperation Agreement – Workers' Compensation Plan as submitted.

VOTE ON THE MOTION                   AYES 7 NAYS 0  
MOTION CARRIED                         \_\_\_\_\_

**Employment Agreement  
–Admin for Tech &  
Spec Programs**  
ACTION NO. 105

December 1, 2018 – June 30, 2023

**Equipment to be  
Excessed**

ACTION NO. 106

Student desks and chairs;  
Metal drawer cabinets;  
Metal mesh locker;

**Books to be Excessed**

ACTION NO. 107

OSMS English books

**Donation – Backpack  
Program**

ACTION NO. 108

James & Marjorie Hendry

**2018 YMCA  
Community Partnership  
Program**

ACTION NO. 109

**Municipal Cooperation  
Agreement – Workers'  
Compensation Plan**

ACTION NO. 110

**APPOINTMENT OF DISTRICT REPRESENTATIVES FOR  
WORKERS' COMPENSATION PLAN CONSORTIUM BOARD OF  
DIRECTORS**

MOVED BY *Group*, SECONDED BY *Bowe*, to approve the appointment of Mary-Margaret Zehr and James Rowley as District Representatives for Workers' Compensation Plan Consortium Board of Directors as submitted.

VOTE ON THE MOTION                   AYES 7 NAYS 0  
MOTION CARRIED                       \_\_\_\_\_

**CAPITAL OUTLAY PROJECT BID AWARD – Agenda Addition**

MOVED BY *Kelly*, SECONDED BY *Maiio*, to approve the Award of Contract to Murnane Building Contractors, Inc. for the Oneida City Schools 2018 Capital Outlay Project as submitted.

VOTE ON THE MOTION                   AYES 7 NAYS 0  
MOTION CARRIED                       \_\_\_\_\_

**COMMITTEE CHAIR REPORTS**

The Committee Chair Audit, Policy, Curriculum, Instruction & Technology, Finance & Facility, and Governance reports were presented.

FOR INFORMATION ONLY  
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**BOE PRESIDENT REPORT**

Mr. John Elberson presented his BOE President Report.

FOR INFORMATION ONLY  
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**BOE SELF-EVALUATION**

Discussion regarding BOE Self-evaluation.

FOR DISCUSSION ONLY  
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**TOBACCO LAW IN MADISON COUNTY**

Discussion regarding tobacco law in the county.

FOR DISCUSSION ONLY  
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**Appointment of District  
Representatives for  
Workers' Compensation  
Plan Consortium Board of  
Directors**

ACTION NO. 111

Mary-Margaret Zehr  
James Rowley

**Capital Outlay Project  
Bid Award – Agenda  
Addition**

ACTION NO. 112

Murnane Building Contractors,  
Inc., Whitesboro, New York

**Comittee Chair Reports**  
NO ACTION

**BOE President Report**  
NO ACTION

**BOE Self-Evaluation**  
NO ACTION

Discussion

**Tobacco Law in  
Madison County**  
NO ACTION

Discussion

**SAFETY OFFICER**

Discussion regarding safety officer.

FOR DISCUSSION ONLY

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**DEDICATION AND NAMING OF FACILITIES APPLICATION**

Discussion regarding dedication and naming of facilities application.

FOR DISCUSSION ONLY

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**ATHLETIC PROPOSAL**

Discussion regarding athletic proposal.

FOR DISCUSSION ONLY

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**CO-COACHES TO INDIVIDUAL COACHES – Agenda Addition**

MOVED BY *Parker*, SECONDED BY *Kelly*, to rescind the previously approved co-coaching positions for Girls Modified Volleyball and to appoint Janet Jones and Sara Jones-Persons as separate coaches with the stipend of \$2256 each as submitted.

VOTE ON THE MOTION  
MOTION CARRIED

AYES 7 NAYS 0

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**SUPERINTENDENT REPORT**

Ms. Mary-Margaret Zehr presented her Superintendent's Report.

FOR INFORMATION ONLY

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**ASSISTANT SUPERINTENDENT FOR FINANCE REPORT**

Mr. Jim Rowley presented his Assistant Superintendent for Finance Report.

FOR INFORMATION ONLY

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**ASSISTANT SUPERINTENDENT FOR INSTRUCTION REPORT**

Ms. Tina Lane presented her Assistant Superintendent for Instruction Report.

FOR INFORMATION ONLY

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**Safety Officer**

NO ACTION

Discussion

**Dedication and Naming  
of Facilities Application**

NO ACTION

Discussion

**Athletic Proposal**

NO ACTION

Discussion

**Co-Coaches to  
Individual Coaches –  
Agenda Addition**

ACTION NO. 113

Janet Jones  
Sara Jones-Persons

**Superintendent Report**

NO ACTION

**Assistant  
Superintendent for  
Finance Report**

NO ACTION

**Assistant  
Superintendent for  
Instruction Report**

NO ACTION

**EXECUTIVE SESSION**

**Executive**  
ACTION NO. 114

MOVED BY *Group*, SECONDED BY *Maio*, that the board of education meeting of November 13, 2018 move to executive session at 7:48 PM for purposes of discussing personnel matters.

VOTE ON THE MOTION           AYES 7 NAYS 0  
MOTION CARRIED               \_\_\_\_\_

*The Board of Education returned to regular session at 8:24 PM*

**NYSED WAIVER – Agenda Addition**

**NYSED Waiver –**  
**Agenda Addition**  
ACTION NO. 115

MOVED BY *Lippert*, SECONDED BY *Parker*, to approve the District's application to NYSED for a waiver of the requirements of the Commissioner's Regulation as submitted.

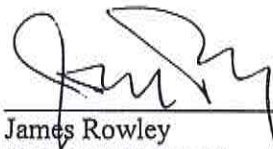
VOTE ON THE MOTION           AYES 7 NAYS 0  
MOTION CARRIED               \_\_\_\_\_

**ADJOURNMENT**

**Adjournment**  
ACTION NO. 116

MOVED BY *Kelly*, SECONDED BY *Maio*, that the board of education meeting of November 13, 2018 adjourn at 8:25 PM.

VOTE ON THE MOTION           AYES 7 NAYS 0  
MOTION CARRIED               \_\_\_\_\_



James Rowley  
Clerk of the Board